

**MINUTES from the REGULAR Meeting  
Harris Township Board  
Wednesday, April 8, 2015 at 7:30pm**

The Regular Meeting of the Harris Town Board was held on Wednesday, April 8, 2015. The meeting was called to order at 7:30pm, at the Harris Town Hall, with the following officers present: Supervisors Gary Rosato, Dennis Kortekaas, and Jim Kelley as well as Clerk Michele Smith and Treasurer Becky Adams. *Absent:* Supervisor Burl Ives (Note: A replacement for the Supervisor - Seat A vacancy has not yet appointed). Note: *Due to illness, Supervisor Gary Rosato left the meeting at 7:37 p.m.*

Also in attendance were Glen Hodgson – SEH Road Engineer and residents Dan Butterfield and Ken Haubrich.

**1. Pledge to the flag**, followed by the reading of the township mission statement

*Due to the severe illness of Supervisor Rosato, Vice Chairman Kortekaas modified the agenda to bring necessary action items to the top, for board action while a quorum was present:*

- **Approve payment of bills** for April, 2015

***A motion was made by Supervisor Kelley, seconded by Supervisor Kortekaas, to pay the bills as per the attached adjusted document titled “April 2015 Bill Listing to Board” for \$19,043.08. Upon roll call, motion passed by a unanimous vote.***

- **Roads**

Glen Hodgson – SEH Road Engineer

- Consider accepting a proposal from Braun Intertec for soils and pavement work on Sunny Beach, Isleview, and Birch Street

As previously authorized by the town board, SEH began the preliminary engineering for potential road projects on Sunny Beach Road, Isle View Road and Birch Street. In order for SEH to complete the preliminary engineering work, additional soil boring and pavement core information on all these roads is necessary. Hodgson solicited a quotation from Braun Intertec to complete that work. He envisioned one additional soil boring on Sunny Beach Road and two borings in Isleview/Birch, and five pavement cores on Isleview/Birch.

Braun furnished a proposal to compete this work at an estimated cost of \$5,850.00. Hodgson recommended the board accept the proposal and authorize Braun to do the work, and that the chairman sign the proposal.

***Supervisor Kelley made a motion to accept the proposal from Braun Intertec for \$5,850.00 to do the soil and payment work as presented by Hodgson of SEH on Sunny Beach Road, Isleview Road and Birch Street. The motion was seconded by Supervisor Rosato with an additional comment to authorize the Vice Chair to sign the award proposal (rather than the chairman). Motion carried by a unanimous vote.***

*At this point, 7:37pm, Supervisor Rosato left the meeting due to severe illness. Because there was no longer a quorum of the board, Supervisors Kortekaas and Kelly agreed to move the remaining agenda items to future meetings scheduled for Tuesday April 14<sup>th</sup> (work session) and Wednesday, April 22<sup>nd</sup> (P&D meeting). The assignment of agenda items was as follows:*

***Items moved to the April 14<sup>th</sup> work session:***

**Roads**

- Consider approval of the Itasca County snowplowing contract for 2015-2016 contract at the rate of \$700/mile
- Consider setting a date for the annual road review meeting, and determine how to do the annual road inspections this year
- Discuss updates to the current culvert policy, resolution #2008-006

**Items moved to the April 22<sup>nd</sup> Planning and Development meeting:**

**2. Consider approval of the Minutes** from the Board of Canvass on March 10, the Regular Meeting on March 11, the Work Session on March 16, the Trails Work Session on March 18, and the Reorganization and P&D Meeting on March 25, 2015. Note: The *draft* minutes from the Annual Town Meeting held March 10, 2015 are included for review/correction only, as the they will not be officially approved until the March 2016 Annual Meeting.

**3. Business from the floor**

**4. Consent Agenda**

- Consider approval of cemetery sites purchased by George Snyder: Sec 3, Block 2, Lot 3, Sites 1 & 2

**5. Roads:**

- Consider accepting a proposal from SEH for engineering services on 2015 Underwood Road (west) project

**6. Recreation**

**7. Correspondence**

- Board Action items:
- Noteworthy items:
  - Collaborative Opportunities meeting agenda for April 15, 2015 – 11am at Timberlake
  - Letter from Century Link, regarding required notice for road construction projects
- Non-action items
  - Letter of support for variance from Kim Fuhrman and Christopher Laux, from law office of Patrick Moren
  - Thank you from Brian Carlson of the Itasca County Agricultural Association for financial support

**8. Old Business**

- Location for April 14<sup>th</sup> Work Session: The Harris Town Hall has been confirmed for this meeting
- Consider approval of proposal from Northland Portables for portable bathrooms at the cemetery, parks, and three public landings (*Note there are one and two year agreement options for consideration, and a monthly cost estimate page for review.*)
- Consider setting an end date for accepting applications for the vacant supervisor position
- Update on proposed work session agenda if regularly scheduled (*see email from Kyle Hartnett – MAT attorney*)

**9. New Business**

- Consider approval of Resolution #2015-004, *Resolution designating a Harris Township Director and Alternate for the Greater Area Grand Rapids Area Cable Commission, for the term March 2015 through March 2016*
- Consider resolution to discrepancy in the number of cemetery sites sold to Don Hafar, Section 1, Block 10 where half the block is in the River Road right-of-way
- Consider RBA to revise Cemetery Policy to have a single cemetery site price for all sales
- Consider action on information from Itasca County Land Department real estate office, via letter dated March 9, 2015 regarding parcels described as forfeited to the State of Minnesota

**10. Treasurer's Report** – dated April 8, 2015 (March 1-30, 2015 financials)

***With no other items to discuss, Kortekaas made a motion to adjourn tonight's meeting at 7:42pm. Upon a second by Supervisor Kelley, the meeting adjourned.***

Respectfully submitted,  
Michele Smith, Harris Township Clerk

April 2015 Bill Listing to Board

		Description	Amount
Gary Rosato	Mtgs, wages, labor, less withholding		565.40
Dennis Kortekaas	Mtgs, wages, labor, less withholding		575.37
Burl Ives	Mtgs, wages, labor, less withholding		-
Jim Kelley	Mtgs, wages, labor, less withholding		721.82
Michele Smith	Mtgs, wages, labor, less withholding		1,078.29
Becky Adams	Mtgs, wages, labor, less withholding		847.90
Bonnie Key	Cleaning labor, showing, less withholding		496.21
Dan Key	Labor less withholdings		2123.64
Derrick Marttila	Labor less withholdings		2220.64
PERA	ONLINE pmt:: Payroll withholding		1355.54
Century Link	ONLINE pmt:: March phone service		278.86
Cole Hardware	transfer pump		339.99
Davis Oil	March invoices - fuel		134.30
Express Employment	rink attendents 3/4, 3/11		1,195.84
Grand Rapids Public Utilities	Utilities; lights and town hall		209.43
Home Depot	online pmt:: 2x10x8 gdf, router, ice melt, routerbits, adapter, silicone, filter, 18G AIO ss		646.98
Itasca County Auditor	2015 property tax statements - solid waste assessments: 4 properties		180.00
Itasca County Auditor	election expenses - ballots and machine programming		217.86
Itasca County Township Assoc	annual meeting: smith, kortekaas, kelley, ives		68.00
L and M	March invoices		233.68
Lake Country Power	ONLINE pmt:: energy bill - service center, wendigo, crystal, cemetery		685.80
MediaCom	PHONE PAY:: March phone and internet service - town hall		218.18
Minute Man Press	copies for meetings		144.72
Northland Portables	portables for wendigo, crystal, cemetery		285.00
PC Refresh	business services to computer and installed new audio system		142.00
Range Water	cooler rental april		27.25
S E H	Engineering Services - misc. services		907.50
Shaw and Shaw	email and dictate to attorney O'Toole - Lotti		112.50
Stokes	registration bushing right and labor 1.5hrs		199.99
Waste Management	3 yd rel on call		130.07
Commissioner of Revenue	Payroll withholding :: electronic payment		443.00
EFTPS	Payroll withholding :: electronic payment		2,257.32
<b>Total</b>			<b>\$ 19,043.08</b>

Approval to pay :: April 8, 2015, Checks numbered 16724 through 167

---

Jim Kelley                      Larry Key                      Dennis Kortekaas                      Burl Ives                      Gary Rosato