

Supervisor Dennis Kortekaas 326-1882  
Supervisor Jim Kelley 327-0317  
Supervisor Burl Ives 259-1279  
Supervisor Ken Haubrich 327-1351  
Treasurer Becky Adams 259-1192  
Clerk Cari Alleman 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)



**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

## PLANNING & DEVELOPMENT MEETING

### August 24, 2016 – 7:30pm

### AGENDA

#### 1. Pledge to the flag

#### 2. Business from the Floor

- Mike Erickson- resort
- Speed Bump on Isleview; resident request by Ken Merwin

#### 3. Consent Agenda

#### 4. Roads

- Twp. Construction Updates
- Lakeview Drive/Lakeview Trail intersection discussion

#### 5. Recreation

- Hale lake access and letter to county to have it assessed- waiting on response from county
- 

#### 6. Town Hall Report

- Review town hall report as prepared by town hall caretaker, dated 8/9/16

#### 7. Maintenance Report: 7/1/16-7/29/16

#### 8. Old Business

- Town Hall lighting

#### 9. New Business

- Cemetery Deeds: Judy Meyers, Kenneth Averill, Jason & Jesse Karnes, Duane & Delores Herfindahl, and Judith Hukriede, Please approve the attached deeds.
- Supervisor "C": vacancy
- Licensing of the vehicle- optional commercial vehicles

#### 10. Public Input

#### 11. Upcoming meetings/events

- Thur. Aug. 25 Work session.....7:00pm Harris Town Hall
- Mon, Sept. 12 Itasca County Township Association Meeting..... 7:00 PM Blandin Foundation
- Wed. Sept. 14 Regular Meeting..... 7:30 pm Harris Town Hall

- Wed. Sept. 28 Planning & Development Meeting..... 7:30pm Harris Town Hall

**12. Adjourn**

# Harris Township Monthly Town Hall Report

Caretaker Amber Hart Date 8-9-16

Hall  
General Cleaning 34 hrs.

~~Miscellaneous Duties/Work~~ Rental 14 hrs.

Inspections, Maintenance, Non-routine work, Board Meeting Functions.

Notes:

7-26/1-Med. Cut crystal punch bowl was found broken ~  
Removed from your copy of the inventory. AM

Total (All hours worked) 48 hrs.

## Rentals

Resident's 4

No Charge/Discounted Only by board approval 2

Notes 1@N/C in Gary ~ Funeral Mem. + 1@25.00 for Flyway

Non-Residents 3

Discounted Only by Board approval —

Notes \_\_\_\_\_

Board Functions (meetings, scheduled hold, voting) 7

Total 16

Deposits Retained 1@25.00

Total money collected 550.00

Maintenance or Safety concerns:

Cleaned outside windows ~ the W. side  
ones are dirty in between ~ NO longer  
"sealed" ~~at~~ double panes.

Thank You!  
Amber



## July 2016 Maintenance Report

### Dan

Vacation July 1—8

### Derrick

Fill potholes on Alicia Pl. Marked spots on Alicia Pl. and Wendigo Park Rd. where there might be tree stumps coming through the tar. They are marked with orange paint. 1 ½ hr

Trim Cemetery 2 ½ hr

Inspections were made at both parks Picked up Tree branches at Wendigo Park 1 ½ hr

Inspections were made at the Town Hall and Service Center Sprayed wasp nest on Service Center house Mowed Service Center 2 ½ hr

### Tyler

Mow and trim Cemetery Picked up pine needles and dead branches 7 ½ hr

Mow Service Center ½ hr

### July 5

### Amber

Checked oil and mower decks ½ hr

Drag Ballfields at both parks Mow Wendigo Park 6 hr

Mow Town Hall 1 ½ hr

### Derrick

Filled in potholes on Sunny Ln., Fieldcrest Rd., and Aspen Dr. 2 ½ hr

Meeting with Ken and Burl about Myers Sites Put seed and black dirt on Myers Grave Inspections were made of cemetery 1 ½ hr

Inspections were made of both parks - good Installed a new chain for the bucket swing at Crystal Park Garbage celan up at Wendigo Park 3 hr

Inspections were made at the Town Hall and the Service Center – good 1 hr

### Tyler

Checked oil and mower decks ½ hr

Drag Ballfields at both parks Mow Wendigo Park 6 hr

Mow Town Hall 1 ½ hr

### July 6

### Amber

Check oil and clean air filter Cleaned deck on John Deere Z920m 1 hr

Mow, trim, and blow off sidewalks and pavilion at Crystal Park 7 hr

### Derrick

Remove broken branches from side of the road on Wendigo Park Rd. and Southwood Rd. 1 hr

Picked up lawnmower gas (was only able to fill 3 cans because the gas station ran out of Premium gas) Picked up deck belt for the J.D. 1445 and new mower blades for the J.D. Z920m 1 hr

Dig grave for Alfred Lilgreen in section 2 6 hr

### **Tyler**

Check oil and clean air filter on Gravely Changed mower blades on John Deere Z920m ½ hr

Mow, trim, and blow off sidewalks and pavilion at Crystal Park 7 hr

Sweep garage floor Service Center ½ hr

### July 7

### **Derrick**

Priced out fire cabinets and gas cans from Fastenal and Ace Hardware. 1 ½ hr.

Road inspections to checked for trees on Sunny Beach Rd., Bear Creek Rd., Jane Ln., Mishawaka Shores Trl., and Lakeview Dr. Bear Creek Culvert (see Note on other page) Cut limbs from trees on Chippewa Dr. and Winnebago Dr. 2 hr.

Grave for Lilgreen caved in, had to dig it out Finished burial for Al Lilgreen in section 2. Contacted Itasca Veterans Services about Myers Vet plate 3 hr.

Contacted Pokegama Electric about a quote for the proper electrical installation for the Service Center house and attached garage. They will look at it on 7/8/16 at 9:00 a.m. Filled in soft spots in the road going up to the cemetery after the rain caused a lot of wash outs in the road 1 1/2 hr

### **Tyler**

Stayed Home – Rainy day

### July 8

Limb trees and clear fallen branches on Birch St., Pine St., Underwood Rd., Chippewa Dr., Winnebago Dr., Mishawaka Rd., and Southwood Rd. Trimmed and sprayed weed killer around the Guard rail on the Mishawaka Rd.

3 hr.

Wash dump truck Ran to town and picked up lawnmower gas and fuel for the Pickup ½ hr

Made inspection of cemetery ½ hr

Made inspections at both parks – good Garbage clean up at Crystal Park 2hr

Met with Pokegama Electric, They will be sending a quote via email next week before the meeting Made inspections at the Boat landings, Town Hall and Service Center 2hr

### **Tyler**

Cleaned mower decks Sharpened blades on gravely lawnmower 3 ½ hr

Mow and trim boat landings Sweep Service Center garage floor after cleaning mower decks 3 ½ hr

### July 11

### **Dan**

Looked at more Fire cabinet options ½ hr

200 Ordered culvert through Pipeline supply for a new driveway on the Sunny Beach Rd. Roads inspections were made to check for trees and branches. (see list on other page)

2 hr

300 Worked on push mower – It still isn't running right 1 ½ hr

Made inspections of the cemetery ½ hr

500 Inspections were made at both parks – Wendigo Good Crystal Park had a lot of garbage and the port-a-poty was tipped over on its side with graffiti spray painted on it. We notified Northland portables about this situation 2

Made inspections at the Town Hall, Service Center and all boat landings – Good LaPlant and Mishawaka boat landing had a lot of garbage from over the weekend 1 ½ hr

Roads that were inspected:  Wendigo Park Rd.  Sunny Beach Rd  Schmidt Rd.  Jess Harry Rd.  Mishawaka Rd.  East Harris Rd.  KeyView Rd.  Norberg Dr.  River View Dr.  River Ridge Rd.  Bear Creek Rd.  Jane Ln.  Vromans Rd.  Southwood Rd.  Underwood Rd.  Alicia Pl.  Sunny Ln.  Carol St.  Root Rd.  Pinecrest Dr.  Breezy Ln.

### **Derrick**

Filed monthly receipts and time sheets 2 hr.

Ordered culvert through Pipeline supply for a new driveway on the Sunny Beach Rd. Roads inspections were made to check for trees and branches. (see list on other page) 2 hr

Made inspections of the cemetery ½ hr

Inspections were made at both parks – Wendigo Good Crystal Park had a lot of garbage and the port-a-poty was tipped over on its side with graffiti spray painted on it. We notified Northland portables about this situation 2

Made inspections at the Town Hall, Service Center and all boat landings – Good LaPlant and Mishawaka boat landing had a lot of garbage from over the weekend 1 ½ hr

### **Tyler**

Changed oil in J.D. Z920m Readjusted the oil drain tube on the J.D. Z920m

Cleaned air filters in lawnmowers 1 ½ hr

Sweep garage and Service Center House Cleaned up in the garage at the Service Center 2 ½ hr

Left early because of rain

### July 12

### **Amber**

Mow cemetery 3 hr Tilled the playground area and trimmed French drain at Crystal Park 5 hr

### **Dan**

Marked out areas for sign locates Leveled out wash out area on Metzenhuber Rd Installed a new Pine Landing Dr sign Remove tree off of Southwood Rd 5 ½ hr

Cut off old lock on French drain and installed new one ½ hr

Started leveling out the propane tank next to the garage at the Town Hall Rewired the sensor for the garage door at the Service Center Cleaned weeds out of dirt pile at the Service Center 2hr

### **Derrick**

Filed paperwork into computer ½ hr

Marked out areas for sign locates Requested locates for areas that were marked through Gopher Installed a new Pine Landing Dr sign Contacted Casper about possibility of grading a wash out area on Metzenhuber Rd. Unable to do it so we will have to do it. 5 ½

Installed the corner bumper back on the dock at LaPlant landing Started leveling out the propane tank next to the garage at the Town Hall Cleaned weeds out of dirt pile at Service Center 2hr

### **Tyler**

Mow cemetery 3 hr

Trimmed French drain and tilled up playground area at Crystal Park 5 hr

July 13

**Amber**

Mow and trim cemetery 8 hr

**Dan**

Check on Fire Cabinets and finished getting quotes together 1 hr

200 Cleaned out culvert ends on Sunny Beach Rd. after being contacted by Peter Miscavich about his culvert being plugged up. It was cleaned out and it should flow without an issue. Cut up Fallen trees on Southwood Rd., Sunny Beach Rd., Birch St. An issue with the ditch on Katheryn Ave. needs to be addressed 3 hr

Located area for Ronald Banta footstone to be placed ½ hr

Checked Robinson Rd. boat landing for washouts and it held up perfect throughout the recent rain events we've had. Cleaned and leveled propane tank next to the Town Hall Garage Removed Hornet nest from Town Hall Garage propane tank Installed new garage door sensors on one stall in the Service Center garage. Noticed issues with the lights inside the Town Hall Meeting area. 3 ½ hr

Town Hall Lights □ Some of the lights in the meeting area might need to be replaced due to ballasts going bad. These bulbs have been replaced before recently and now the bulbs seem to be burning out again.

**Derrick**

Contacted SEH about questions on details for Sunny Beach and Ilseview/Birch St. projects. (See details on other page) Filled out Work information on the computer and updated any files. 2 ½ hr

Cleaned out culvert ends on Sunny Beach Rd. after being contacted by Peter Miscavich about his culvert being plugged up. It was cleaned out and it should flow without an issue. Cut up Fallen trees on Southwood Rd., Sunny Beach Rd., Birch St. An issue with the ditch on Katheryn Ave. needs to be addressed. 3 hr

Checked Robinson Rd. boat landing for washouts and it held up perfect throughout the recent rain events we've had. Cleaned and leveled propane tank next to the Town Hall Garage Removed Hornet nest from Town Hall Garage propane tank 2 ½ hr

Katheryn Ave. □ The resident at 19146 had recently done some work around their property and really made the ditch a mess. It might cause the ground to erode in non-typical ways due to the ruts caused by them. This situation should be handled preferably sooner than later.

SEH □ Contacted Jason Newman about a culvert that we thought was going to be removed on the Sunny Beach Rd., and the starting point on the Ilseview/Birch St. project. He stated that he will adjust the starting point line on the Ilseview Rd. and he will take a look at the culvert.

**Tyler**

Mow and trim Cemetery 8 hr

July 15

**Dan**

Marked tree on Mishawaka RD for removal. 1/2hr

Inspect cemetery. Looks good Cleaned up stump removal, covered with black dirt Put Ronald Banta in files print out block sheet for foot stone install Installed Ronald Banta foot stone Sec 3 Blk 15 Lot 1 Site 7 3 1/2hrs

Park inspections. All good Marked trees that need removal at Wendigo Removed and replaced parking posts at Wendigo picnic park for stump grinding. Call Terry Stangel for stump removal at picnic park. 2hrs

Finish propane tank painted. Boat landing inspections. Pick up trash at Casper Mark out for gravel pills at shop. 2hrs

## **Derrick**

Marked tree on Mishawaka RD for removal. Met up with Locate company for clarification on stacks for signs on Park RD. Call Plakner tree service 1 1/2hrs

Inspect cemetery. Looks good Cleaned up stump removal, covered with black dirt Installed Ronald Banta foot stone Sec 3 Blk 15 Lot 1 Site 7 3hrs

Park inspections. All good Marked trees that need removal at Wendigo Removed and replaced parking posts at Wendigo picnic park for stump grinding. 1 1/2hrs

Finish propane tank painted. boat landing inspections. Pick up trash at Casper mark out for gravel pills at shop. 2hrs

July 18

## **Dan**

Meeting with Ken Contacted Terry Stangle about grinding tree stump at Wendigo Park – He is unable to grind it as he doesn't have the room to grind it 1 hr

Cut down tree on Nicholas St. Casper construction graveled the Cul-de-sac on Carols St. and Wendigo Park Circle 1 hr

Brought tiller into Ace Hardware to have it fixed. Ace called back saying it needs a new piston and cylinder. We didn't tell them to work on it yet. 1 hr

Leveled out footstone Started painting the Cemetery sign Lowered flag at cemetery Spoke with Veterans services about a letter for us regarding Vet Specifications 1 1/2 hr

Vandalism at Crystal – someone cut a hole in the tennis net. A new net was ordered new basketball nets The basketball court and the hopscotch court at Crystal are starting to crack again. When we fix the tennis court, these will have to be done as well. 1 1/2 hr

Inspections were made at the Town Hall and service Center Casper Construction graveled the driveway for the Service Center Inspections were made at all boat landings – good Garbage clean up at Mishawaka boat landing Contacted the landowner next to the Mishawaka landing about a dead tree. We were given the OK to cut it down. We will contact Plackner Tree care and have it removed 2 hr

## **Derrick**

Meeting with Ken Updated paperwork and typed reports 2 1/2 hr

Ordered signs and sign posts for Wendigo Park Rd. Cut down tree on Nicholas St. Casper construction graveled the Cul-de-sac on Carols St. and Wendigo Park Circle 1 hr

Brought tiller into Ace Hardware to have it fixed. Ace called back saying it needs a new piston and cylinder. We didn't tell them to work on it yet. 1 hr

Leveled out footstone Started painting the Cemetery sign Lowered flag at cemetery 1 hr

Vandalism at Crystal – someone cut a hole in the tennis net. A new net was ordered . Ordered new basketball nets The basketball court and the hopscotch court at Crystal are starting to crack again. When we fix the tennis court, these will have to be done as well. 1 1/2 hr

Inspections were made at the Town Hall and service Center Casper Construction graveled the driveway for the Service Center Inspections were made at all boat landings – good

Garbage clean up at Mishawaka boat landing 1 hr

## **Tyler**

Trimmed and blew off headstones 5 1/2 hr

Mowed and trimmed the Town Hall 2 1/2 hr

July 19

Trimmed headstones 1 1/2 hr

Pick up trash at Casper Hardware 1 hr

Spread more seed on area where stump was ground out and raked and leveled area. Inspected areas that will need work eventually due to unlevel ground and/or dead grass.

1 hr.

Put up Pavilion reservation sheets

Inspected mowing job done by the interns Picked up garbage at Wendigo Park ½ hr.

### **Tyler**

Sharpened lawnmower blades on both mowers Cleaned mower decks Cleaned air filters on both mowers. 3 ½ hr

Mow Wendigo Park 4 hr

Swept up the garage floor at the Service Center ½ hr

### July 21

### **Dan**

Cut up fallen trees and picked up branches on roads from recent storm. (See other page)

Nancy Dr has a power line down at the end of the road. It looked like the homeowner already knows about it because he had a metal can out by the powerline. 7 hr.

Sharpened chainsaws – We are having issues with the Stihl chainsaw. It might be time to purchase a new one to replace this one. ½ hr

Mishawaka Landing: Dead tree fell from other property onto fence. ½ hr.

List of roads that had multiple trees and branches that needed to be cleaned up.  Wendigo Park Rd  Sunny Ln  Mishawaka Rd  Chippewa Dr  Lakeview Trl  Stoney Point Rd  Woodbine Dr  Robinson Rd  Romans Rd  Bay View Pl  Metznerhuber Rd  Wagon Wheel Rd  Bear Creek Rd  Jane Ln  Aspen Dr

The majority of the Township roads were inspected but we ran out of time

### **Derrick**

Cut up fallen trees and picked up branches on roads from recent storm.

Nancy Dr has a power line down at the end of the road. It looked like the homeowner already knows about it because he had a metal can out by the power line. 7 hr.

Mishawaka Landing: Dead tree fell from other property onto fence. Took pictures of fallen tree and documented it. We are unable to take care of this tree due to its size but once it is removed, the fence will have to be fixed. 1hr

### July 22

### **Dan**

Chipped up trees and brush and moved bigger trees with ASV on township roads. (See other page) Removed downed trees out of the R.O.W. on Melody Ln 6 hr

Raised Flags

Park inspections were made at both parks – Good Moved port-a-poty back in place. 1 hr

Inspections were made at the Town Hall and Service Center – good Replaced 4 light bulbs in the fixture in the meeting room at the Town Hall. (See Other Page) Raised the Flags 1 hr

Roads that had brush to chip up:  Sunny Beach Rd  Romans Rd  Bear Creek Rd  Lakeview Trl  Melody Ln

Town Hall Lights:

Over the past couple of months we have been having issues with 3 of the fixtures in the meeting room of the Town Hall. Today when we inspected the Hall, we had 8 fixtures. We did have to replace some of the bulbs but we are wondering if there is some sort of an electrical issue going on because some of the fixtures can be tapped with your hand and then the light will come on. We are thinking that we should look into doing something about this.

### **Derrick**

Chipped up trees and brush on township roads 6 hr

Park inspections were made at both parks – Good

Moved port-a-potty back in place at Crystal Park 1 hr

Inspections were made at the Town Hall and Service Center – good

Replaced 4 light bulbs in the fixture in the meeting room at the Town Hall. 1 hr

### **Tyler**

Helped chip up brush and trees on Township roads 6 hr

Mow Service Center 2hr

### July 25

### **Dan**

Meeting with Ken 1 hr.

Picked up fuel in the dump truck Sharpened chainsaw 1 hr.

Inspections were made of the cemetery ½ hr.

Inspections were made at both parks Moved ground up stump pile at Wendigo Picnic Park and filled in with black dirt 2 hr.

Inspections were made at the Town Hall and Service Center Inspections were made of all boat landings – good Cut up and moved dead tree on Mishawaka landing that had fallen over bending the fence. Changed 4 light bulbs in the Town Hall meeting area. These are NOT converted over to LED yet. 3 ½ hr.

### **Derrick**

Meeting with Ken 1 hr.

Picked up fuel in the dump truck Sharpened chainsaw 1 hr.

Inspections were made of the cemetery ½ hr.

Inspections were made at both parks Moved ground up stump pile at Wendigo Picnic Park and filled in with black dirt 2hr

Inspections were made at the Town Hall and Service Center Inspections were made of all boat landings – good Cut up and moved dead tree on Mishawaka landing that had fallen over bending the fence. Changed 4 light bulbs in the Town Hall meeting area. These are NOT converted over to LED yet. No Swimming sign removed (see other page for details) 3 ½ hr.

No Swimming sign Removed:

On Friday the 22nd of July, as we were making our inspections, we noticed that the “No Swimming” sign that was recently put up, had been stolen. Both sign and post were removed and we have no idea where it went. My apologies for not putting this on Friday’s report. I thought I wrote it in there but apparently I did not do that.

### **Tyler**

Meeting with Ken 1 hr

Picked up fuel in the Pickup truck ½ hr

Blow off tennis court and picked up tree branches at Wendigo park 3 hr

Mow Service Center 3 ½ hr

## July 26

### **Amber**

Meeting with Ken and Gary 1 hr

Cleaned mower deck on the John Deere Z920m ½ hr

Mow cemetery 4 ½ hr

Mow Town Hall 2 hr

### **Dan**

Meeting with Ken and Gary 1 hr.

Installed signs (1 – Road name, 2 – Stop Ahead, 1 – 45mph) on Wendigo Park Rd. Also, removed old signs from roadway

Marked out location for Sunny Beach Rd “Stop Ahead” sign after it was removed. (unsure who took it out, Unsure if it was stolen)  
Threw old signs away in pile for later removal date

Cleaned out the back of truck Put together signs that needed to be installed and cut base posts for signs 3 ½ hr.

Installed Lilgreen headstone in its proper place and filled in the grave with black dirt and seed. Spoke with the company from Duluth that will be transporting the stone for the Muzzy family. (see other page) 1 ½ hr.

Examined area next to Mishawaka Boat landing for other dead trees and determined if they were a danger. (see other page) Removed a dead bird from the Casper boat landing Picked up garbage from Casper Boat Landing Spread more seed at Wendigo Picnic Park Screwed down the dock corner at Casper Landing 2hr

### **Derrick**

Meeting with Ken and Gary 1 hr.

Installed signs (1 – Road name, 2 – Stop Ahead, 1 – 45mph) on Wendigo Park Rd. Also, removed old signs from roadway Marked out location for Sunny Beach Rd “Stop Ahead” sign after it was removed. (unsure who took it out, Unsure if it was stolen) Contacted Karen Brandenburg, from EFA, about our recent sign order. Should be here within the week 3 ½ hr.

Installed Lilgreen headstone in its proper place and filled in the grave with black dirt and seed. Spoke with the company from Duluth that will be transporting the stone for the Muzzy family. (see other page) 1 ½ hr.

Examined area next to Mishawaka Boat landing for other dead trees and determined if they were a danger. (see other page) Removed a dead bird from the Casper boat landing Picked up garbage from Casper Boat Landing 2 hr.

Headstone for Muzzy family:

On the 25th of July we received a call from the Duluth, MN Terminal about a headstone for James Muzzy. They were supposed to be delivering the stone on the 26th but, we were unable to receive the stone as we were told something got screwed up with the shipment. We were not able to find out the measurements of the stone but we do know that it is a fairly good size stone. We emailed Cari to see what the family had planned on doing seeing as they wanted to bury James before the stone was put in. We also don't know if we are supposed to be the ones that are putting the stone in or if there is a monument company lined up for it.

Trees at Mishawaka Landing:

After the dead tree that has been an issue for several years finally fell down, we decided to take a closer look at the trees in this area. As it turns out, there are several trees, on the property next to the landing that should be taken down due to the hazard of them falling on our side. The land owner has previously stated that he was having a tree service come in to remove some trees but we don't know which ones were on the list.

### **Tyler**

Meeting with Ken and Gary 1 hr

Sharpened mower blades Cleaned mower deck on the gravelly ½ hr

Mow cemetery 4 ½ hr

Mow Town Hall 2 hr

July 27

**Dan**

Updated road files and organized major projects that were conducted on roads 5 hr

Took down inventory on bolts, washers, etc. Picked up metal gas cans, basketball nets, and tennis net 1 hr

Ordered Crack Repair Kit and color coating for the tennis court at Crystal Park Installed tennis net at Crystal Park. Old one was cut due to vandalism and had to be replaced 1 hr

Replaced light bulbs in the Service Center garage Sprayed hornet nest at the Service Center 1 hr

**Derrick**

Typed up letter to the Board regarding tree care pricing Updated files and organized work orders 5 hr.

Received signs that were ordered and sorted them out for the Wendigo Park Rd. ½ hr.

Picked up metal gas cans, basketball nets, and tennis net ½ hr.

Draw out map explaining cemetery blocks and sites for a presentation when needed. Contacted Duluth Trucking about Muzzy stone. (no word yet on the stone) 1 ½ hr.

Installed tennis net at Crystal Park. Old one was cut due to vandalism and had to be replaced ½ hr.

**Tyler**

Mow cemetery 2 ½ hr

Paint inside the Service Center garage 5 ½ hr

July 28

**Amber**

Meeting with Ken ½ hr.

Trim and blow off head and footstones 7 ½ hr.

**Dan**

Meeting with Ken ½ hr.

Removed 2 old U-channel sign posts from old sign on Wendigo Park Rd 1 hr.

Leveled out parking lot posts at Crystal Park 6 ½ hr.

**Derrick**

Meeting with Ken ½ hr.

Removed 2 old U-channel sign posts from old sign on Wendigo Park Rd 1 hr.

Leveled out parking lot posts at Crystal Park 6 ½ hr.

**Tyler**

Meeting with Ken ½ hr.

Trim and blow off head and footstones 7 ½ hr.

July 29

**Amber**

Picked up branches and blew off playground area and bleachers at Wendigo Mow Crystal Park Blew off sidewalks and basketball court at Crystal Park 8 hr

**Dan**

Picked up Bolts, nuts, washers for our stock at the Service Center Picked up stain for the parking lot posts at Crystal Park ½ hr.

Inspections were made – Good ½ hr.

Inspections were made at both parks – Good Finished leveling parking lot posts at Crystal Park 6 hr.

Inspections were made at the Town Hall and Service Center – Good 1 hr.

**Derrick**

Picked up Bolts, nuts, washers for our stock at the Service Center Picked up stain for the parking lot posts at Crystal Park ½ hr.

Inspections were made – Good ½ hr.

Inspections were made at both parks – Good Finished leveling parking lot posts at Crystal Park 6 hr.

Inspections were made at the Town Hall and Service Center – Good 1 hr.

**Tyler**

Drag ball field at Wendigo Park and Crystal Park Mow Crystal Park 8 hr

----- **CEMETERY DEED** -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$0.00 (Zero dollars) to them in hand paid by Judy Meyers, 32835 Woodland Park Road Grand Rapids, MN 55744 hereby grant, bargain, sell and convey unto the said **Judy Meyers**, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

**Section 3 (Three), Block 8 (Eight), Lot 1 (one), Sites 5 - 8 (Five, Six, Seven, Eight) Lot 2 (Two) Sites 1-8 (One, Two, Three, Four, Five, Six, Seven, Eight) Lot 3 (Three) Sites 1-8 (One, Two, Three, Four, Five, Six, Seven, Eight) Lot 4 (Four) Sites 5-8 (Five, Six, Seven, Eight)**

situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Signed, Sealed and Delivered in Presence of the Harris Township Board.

By \_\_\_\_\_ By \_\_\_\_\_, It's Chairman

By \_\_\_\_\_ By \_\_\_\_\_,

By \_\_\_\_\_ By \_\_\_\_\_, It's Clerk

**STATE OF MINNESOTA)**  
**) SS**  
**COUNTY OF ITASCA     )**

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2016, before me appeared Dennis Kortekaas, Burl Ives, Gary Rosato, Jim Kelly, Ken Haubrich and Cari Ann Alleman to me personally known, who, being by me duly sworn, they did say, that they are respectively the Supervisors and Clerk of the Town of Harris that the said instrument was signed and sealed in behalf of Harris township by authority of its Board of supervisors and they acknowledged said instrument to be the free act and deed of said Township.

\_\_\_\_\_  
Township Notary  
My term is indeterminate

----- **CEMETERY DEED** -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$250.00 (Two hundred, Fifty dollars) to them in hand paid by Kenneth Averill, 3522 Field Lane Hibbing, MN 55746 hereby grant, bargain, sell and convey unto the said **Kenneth Averill**, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

**Section 3 (Three), Block 11 (Eleven), Lot 1 (one), Site 3 & 4 (Three & Four)**

situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Signed, Sealed and Delivered in Presence of the Harris Township Board.

By \_\_\_\_\_ By \_\_\_\_\_, It's Chairman

By \_\_\_\_\_ By \_\_\_\_\_,

By \_\_\_\_\_ By \_\_\_\_\_, It's Clerk

**STATE OF MINNESOTA)**

) **SS**

**COUNTY OF ITASCA )**

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2016, before me appeared Dennis Kortekaas, Burl Ives, Gary Rosato, Jim Kelly, Ken Haubrich and Cari Ann Alleman to me personally known, who, being by me duly sworn, they did say, that they are respectively the Supervisors and Clerk of the Town of Harris that the said instrument was signed and sealed in behalf of Harris township by authority of its Board of supervisors and they acknowledged said instrument to be the free act and deed of said Township.

\_\_\_\_\_  
Township Notary  
My term is indeterminate





----- **CEMETERY DEED** -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$125.00 (One hundred, Twenty-Five dollars) to them in hand paid by Judith Hukriede 30165 LaPlant Road Grand Rapids, MN 55744 hereby grant, bargain, sell and convey unto the said **Judith Hukriede**, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

**Section 3 (Three), Block 5 (Five), Lot 1 (one), Site 1 (One)**

situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Signed, Sealed and Delivered in Presence of the Harris Township Board.

By \_\_\_\_\_ By \_\_\_\_\_, It's Chairman

By \_\_\_\_\_ By \_\_\_\_\_,

By \_\_\_\_\_ By \_\_\_\_\_, It's Clerk

**STATE OF MINNESOTA)**  
**) SS**  
**COUNTY OF ITASCA     )**

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\_\_\_\_\_  
Township Notary  
My term is indeterminate

Deed drafted by Cari Ann Alleman, Harris Twp Clerk  
21583 Keyview Drive, Grand Rapids, MN 55744

## Cari Ann

---

**From:** Kent Sulem <ksulem@mntownships.org>  
**Sent:** Monday, August 22, 2016 11:17 AM  
**To:** Cari Ann  
**Subject:** Re: Appointing a supervisor

Cari

The length of an appointment depends on when the vacancy occurs in relation to the next town elections . If it occurs before the notice for the filing period then the position goes on the ballot for the remainder of the term. If it occurs after then that first election is passed over and it goes on the ballot at the next subsequent election for which all notice can be given. I don't think we have a memo on it. In the case at hand the March 17 notice period has not begun so you will appoint now and that person will serve until the March 2017 election is certified.

*Sent from my Verizon Wireless 4G LTE DROID*

On Aug 21, 2016 9:31 PM, Cari Ann <harristownshipclerk@gmail.com> wrote:

Kent,

I am looking on the MN Association of Townships website for direction to a situation. We are having to appoint a new supervisor as we had one just retire. His term doesn't end until 3/2018. Can we appoint a supervisor for the rest of the term or do we need to have a special election? How long can we appoint a supervisor for?

If you want to just point me in the right direction that would be great as I know you are super busy!

Thank you,

*Cari Alleman*

**Harris Township Clerk**

**218-244-1811**

## Cari Ann

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**From:** Kent Sulem <ksulem@mntownships.org>  
**Sent:** Tuesday, August 16, 2016 11:48 AM  
**To:** Cari Ann  
**Subject:** RE: Commercial

Cari,

There is no such thing as commercial township. You are the road authority over all town roads in the community. A commercial driver's license may be needed depending on the size of the equipment, its use, and whether it is ever used for other than "off-road" repair work. Snow plows for example usually trigger the requirement for a commercial license, but there is an exception for back-up drivers.

I suggest you take a look at Minn. Stat. 171.02. If you still have questions you may want to contact the Department of Public Safety regarding any use of a particular piece of equipment at hand.

Sincerely,

Kent Sulem  
MAT General Counsel &  
Director of Governmental Relations

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**From:** Cari Ann [mailto:harristownshipclerk@gmail.com]  
**Sent:** Thursday, August 11, 2016 9:01 PM  
**To:** Kent Sulem <ksulem@mntownships.org>  
**Subject:** Commercial

Kent,

Are we considered a commercial township for our vehicles? We are wondering for our maintenance workers if they need to be class A licensed and to see if they need a health card? None of our vehicles currently DOT certified. As we have tow maintenance worker and have machines beignbrought all over the township we need to make sure we are "legal".

Thank you,

*Cari Alleman*  
**Harris Township Clerk**  
**218-244-1811**