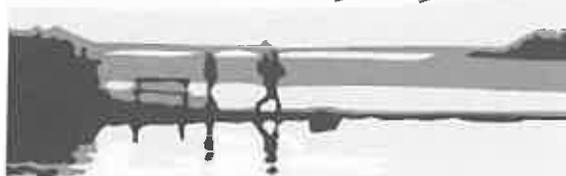


**Chairman Gary Rosato**  
28523 E. Harris Road  
Grand Rapids, MN 55744  
218-326-4704

Supervisor Ken Haubrich 327-1351  
Supervisor Dennis Kortekaas 326-1882  
Supervisor Burl Ives 259-1279  
Supervisor Jim Kelley 327-0317  
Treasurer Becky Adams 259-1192  
Clerk Michele Smith 327-9930  
[michelesmithclerk@msn.com](mailto:michelesmithclerk@msn.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

[www.harristownshipmn.org](http://www.harristownshipmn.org)

**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

## Harris Township Reorganization and Planning & Development Meeting March 23, 2016, 7:30pm AGENDA

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Oaths of Office:**
  - ◆ Supervisor Ken Haubrich
  - ◆ Clerk Cari Ann Alleman
3. **Re-organizational items:**
  - ◆ Elect Chairman
  - ◆ Elect Vice Chairman
  
  - ◆ Appoint Deputy Clerk
  - ◆ Appoint Deputy Treasurer
  
  - ◆ Designate official newspaper
  - ◆ Designate a township attorney
  - ◆ Designate a township road engineer (*see reappointment request letter from SEH*)
  - ◆ Designate a bank as the town depository
  - ◆ Designate official posting sites
  
  - ◆ Affirm / appoint members to committees/boards:
    - a. Weed Inspector
    - b. Collaborative Opportunities Team (or similar)
    - c. Trails Task Force
    - d. Maintenance Crew Leader
    - e. Safety Representative
    - f. Human Resource / Personnel Representative
    - g. Cable Commission Representative
    - h. County zoning and environmental services representative (to attend meetings)
    - i. Northwest Gas Joint Powers Board – see Resolution #2013-007 (2 representatives)
    - j. Firewise
    - k. IRRRB Residential Redevelopment Program
    - l. Temporary assistant clerk, for up to 1 year
    - m. Other?

- ◆ Review board policies; discuss if any should be re-examined in detail, or amended:
  - Administrative Policy via Resolution #2015-007, regarding board meetings and Access to Public Information:
  - Consent Agenda Policy via Resolution #2014-001
  - No Donation / Contribution Policy via Resolution #2008-004
  - Road Establishment Policy via Resolution #2014-009
  - Road Vacation Policy
  - Culvert Policy via Resolution #2015-005
  - Road Sign Policy via Resolution 2012-001
  - Town Hall Policy
  - Cemetery Policy / Fee Schedule
  - Any new policies needed?
- ◆ Review Town Ordinances:
  1. Ordinance No. 1 – Consumption of Intoxicating Beverages
  2. Ordinance No. 2 – Subdivision Bituminous Surfacing
  3. Ordinance No. 3 – Lodging Tax in Harris Township
- 4. Business from the floor
  - Larson Hayes: Request for approval of Liquor License for The Pickled Loon Saloon (*in the old Harbor*)
- 5. Consent Agenda
- 6. Roads
  - Matt Wegwerth – SEH Road Engineer
    - Update on bid advertisement for 2016 Road Projects (*see affidavit of publication*)
  - Discuss seasonal road restrictions, and who is exempt (*see Mn Statue 169.87*) - Jim
  - Consider signing annual Road Contract with Itasca County for Snowplowing (due April 12<sup>th</sup>)
  - Consider proposal from Schwartz Excavating for grading township gravel roads
  - Other road questions/concerns/updates
- 7. Recreation
- 8. Town Hall Report
  - Review town hall report dated 3/3/2016
  - Consider hiring Amber Hartel directly as the Town Hall Caretaker, as her 90 day anniversary with Personnel Dynamics is April 4<sup>th</sup>, 2016
- 9. Maintenance Report
- 10. Old Business
  - Consider email options through JDI Net, PC Refresh, and Gmail (*as tabled from 3/23 P&D meeting*)
  - Itasca County Township Association Dinner, April 11, 2016 at Wabana Town Hall; registration is at 5:00pm with dinner at 6pm
    - Who's going?
    - Door prize?

11. New Business

- Review resident request to vacate a 20 foot wide strip between properties of Kaynosh Beach pla
- MN Association of Townships Short Course: Thursday, March 31<sup>st</sup> at the Sawmill Inn; 9am-3pm
- Consider calling for portable bathroom bids at landings, parks, and cemetery
- Notice received of rate increase to Paul Bunyan Television services (FYI only)
- Consider setting a date in April for preparation of annual review of Township employees, and the review of Township Officer compensation
- Notice from Itasca County Auditor/Treasurer's Office regarding new online training option for election judges and clerks. See also, the need for judges and a request for anyone interested to please fill out an Election Judge form and return to the county by 3/25/2016

12. Public Input

13. Adjourn

**UPCOMING MEETING / EVENT DATES:**

Thur Mar 31	MN Association of Townships Short Course Training.....	9:00am	Sawmill Inn   Grand Rapids
Mon Apr 11	Itasca County Twp Association Annual Dinner & Meeting.....	6:00pm	Wabana Town Hall
Wed Apr 13	Regular Meeting .....	7:30pm	Harris Town Hall
Wed Apr 27	Planning & Development Meeting.....	7:30pm	Harris Town Hall
Thur Apr 23	Local Board of Appeal and Equalization.....	9:00am	Harris Town Hall