

REGULAR MEETING
December 14, 2016 at 7:30pm
Minutes

Present were: Jim Kelley, Ken Haubrich, Peggy Clayton, Burl Ives, Becky Adams, Cari Alleman. Missing were Dennis Kortekaas

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Consider approval of Minutes** –minutes from January 5 work session, December 14 regular meeting, October 17 work session, October 28 P & D, November 9 Regular meeting, November 30 P & D, December 7 work session. Motion to approve the minutes made by Supervisor Ives seconded by Haubrich passed by all.

Copy of minutes to close Nicholas Street.

3. Business from the floor

- Condolences to the Kortekaas family for the loss of their son Kyle.

4. Consent Agenda

5. Roads

- Construction- Glen would like the approval to pay the final bills for Hawkinson Construction and Deer River Trucking.
- Hawkinson Construction- Motion to approve the paying of billing in 2017 made by Supervisor Haubrich seconded by Supervisor Ives and passed by all. SEH has reviewed with Hawkinson Construction approves final quantities and cost and defer payment to 2017.
- Deer River Trucking- Motion to approve the paying of the bill for Deer River Trucking final payment made by Supervisor Ives seconded by Supervisor Clayton in the amount of \$19941.00.
- Salt and Sand- years ago they used to sand and salt all the time, salt works better all on its own. The township look at the sheet added to the minutes that Supervisor Kelley read on air. About the salt and sand 300 # of salt to do 1 mile of road. Sunny Beach Road would not cost all that much to have salt put on it. A lot of things to come in to play when putting salt on the road; speed limit, 20-30 degrees outside or pavement temp, 300 lb per mile, under that they don't get very good melting. We had two cars in the ditch with this last snow fall, one on Sunny Beach and one on Wendigo Park Road, because if the ice covered road. We need to be better about getting sand or salt this road. We could designate one supervisor to make the call to the County to get it done. The cold weather is a factor with the salt, and nothing will work better than sand because it will be able to keep you on the road. Sand will help with traction. The County would like to know from the Board to know what we want to be making those calls. We will need to make that determination tonight; who has the power to call. We need to make the decision to spend money to sand/salt these roads now rather than waiting until the next board meeting, we have to many residents that need this on their roads. What criteria does the county have to sand our roads? This question quill ne dot be asked to the County. Why didn't they sand, or do we have to give them a guideline to get it done? (Please see minutes from our work session 1/5/17 to find the answers.) The current Board was not involved in it a lot last year and looking for guidance on what we expect from the County. What has been done in the past is one person made the phone call. It was not a person on the board now it was a previous person, and we should have two people have the power to do it and leave it at that. Motion to have the chair (Supervisor Kelley) and Supervisor Haubrich to call and have a discussion with the County who is overseeing our sanding and plowing made by Supervisor Ives seconded by Supervisor Clayton passed by all.
- County roads come first and then it trickles down from there.

- Plowing comment from resident- people were plowing and pushing the snow onto the road on the other side. Law reads you cannot push snow across the road; any of the roads. Suggested we send a letter to our residents. The clerk will find out if a letter has been sent out to the residents by the County about plowing across the road.
- 2017 projects: will be a construction season and think about what needs to be and possibly a gravel roads, bituminous roads, invite discussion or could do something at the January P & D meeting. If we did a bituminous road and look at where we are this year and see what we can do for next year and possible get some ideas. We need to put extra money into crack filling and catch them right away, on the roads that were just done. There is money set aside for (crack filling) 2017 \$60,000 for the year vs 2016 \$40,000.00. The strategy would be to get the crack filling the year right after we pave so we get that sealed right away. We should have a rough estimate; until the contractor gets us a price. Sunny Beach has about a 150 feet long on the west side of the road, rough area. In the new part that was just redone. If it busts up to bad we will need to re-due it and we will need some numbers to see what will cost to get fixed. Motion to have Glen from SEH estimate on the rough part of the Sunny Beach Road and get the estimate made by Supervisor Ives seconded by Supervisor Clayton passed by All.

6. Recreation

- Rinks- maintenance crew rinks will be probable be ready until this Saturday... usually they open the Friday before Christmas. Monday is the 19; if we Monday – Friday 4-8 if we have attendants we should be able to do and one potential person to attend at either rink. Motion to open the rinks a week early if we can get individuals Supervisor Haubrich seconded by Supervisor Clayton passed by all.

7. Correspondence

- Board Action items:
- Noteworthy items:
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- Non-action items

8. Old Business

- Election- copies of the verbiage for the ballot - Motion to approve the verbiage for the election ballot made by Supervisor Ives seconded by Supervisor Clayton passed by all. which reads as “Shall the first Tuesday after the first Monday in November be designated as the date of the 2018 Township General Election”
- Resolution for the election- Please see attached motion to accept the resolution 2016-010 made by Supervisor Ives Seconded by Supervisor Haubrich, word changes, “A” shortened not extended, “E” lengthen or shortened also. Amend the motion with changes. Discussion and it is great. Approved by all.
- Rink attendants- Supervisor Clayton and Supervisor Kelley meet at Express Employment and interviewed one person and is a good candidate for the attendant. We have 3-4 more that could be a possibility. Because Express Employment is a large employer we have to have the minimum wage at \$9.25 an hour. We will have to go with that. Nothing posted designates an age. The Supervisors took a minute to look over the job description for the employees and have shoveling snow off the rinks, needs to be on here was one suggestion. It is on the first page and we did address that in the first interview. Parents would need to be there if there kids are too young, but we don’t have an age in the policy or posted. Something came to mind is that we haven’t had anything in writing about the -10 degrees or with/without windshield. Either way it’s too cold to skate, the supervisor in charge of the rinks would make that determination. Supervisor Kelley will take care of the rinks and rink attendants. We would like to add a qualification of a valid driver’s license is desirable, but don’t really need to have that as long as they get to work. Motion to approve the job description, to get paid weekly, to use instruction for warming house, and rink attendants made by Supervisor Haubrich seconded by Supervisor Clayton passed by all.

- Comp Plan- The contract for John Powers to have him redo the comp plan, we will table until the next meeting to sign it. Motion to table the comp plan contact until the next meeting January 11, 2017 made by Supervisor Ives seconded by Supervisor Clayton. Passed by all. Emailed questions and need to go through to have answered before we meet with him. Need to have a work session January 12, 16, 17 or 18 to go over the contract and go over the questions. The board decided on January 18 to have the meeting with John to go over the questions. The time will be 6 pm. Motion to approve the meeting time of January 18 at 6 pm made by Supervisor Clayton seconded by Supervisor Haubrich. Anyone can attend this meeting. Motion passed by all.
- Work session to move the comp portion up to go over the questions, Monday December 19 at 6 pm made by Supervisor Haubrich seconded by Supervisor Clayton passed by all.
- MNDOT medical cards and truck inspections, the truck do need to be inspected and the employees do not need health cards. They still need a Class A to drive the vehicle.
- Century link this is what we can do is put the warming shacks on "vacation." An estimate would be on vacation from Feb 15- December 15 at \$10 a month vs. the \$37.64 we are currently paying a month. Total for the reduced the Century Link Bill for the months and will be \$10 a month. Phone calls will cost \$.31 per phone or \$.20 a minute per call to local phone calls only. Lower fee business maintenance gets charges for per call and that's what we have. Have stated and it was easy to talk to Century Link and they cleaned up the part of the bill for us.

9. New Business

- Newspaper ad for vacancy for seat "e"- motion to approve the posting for seat E made by Supervisor Ives seconded by Supervisor Haubrich passed by all.
- Newspaper ad for notices for the supervisors B March/ November 2020, supervisor C March/November 2020, and supervisor E. Motion to put the ad in the paper with corrections made by Supervisor Haubrich seconded Supervisor Clayton passed by all.
- Clerk training January 12- motion for clerk to go to training made by Supervisor Ives seconded by Supervisor Clayton passed by all.
- L & R February 21-22- the association should be submitting resolutions to the laws to have changes to the law, funding for township roads, speed limits , if we spend the money we should be sending information down to them. Table until the January regular meeting made by Supervisor Ives seconded by Supervisor Haubrich passed by all.
- Looking into to a hot spot, with the clerk having internet issues we are looking to purchase a hot spot so we can make sure everything gets done in a timely manner.

10. Treasurer's Report – dated December 14, 2016 (of November 2016 financials) motion to approve the treasurers report made by Supervisor Ives seconded by Haubrich passed by all. Let's look at the budget gives us a better picture of where we are at.

11. Approve payment of bills for November, 2016 City of Grand Rapids fire bill this is the second half. Motion of paying bill made by Supervisor Ives seconded by Supervisor Clayton passed by all.

12. Public Input *(please limit comments to 5 minutes) sanding of the roads because of smaller board*

Skating rink- Is it wrong this year to have people sign in at the rink? You can't have minors signing in because the privacy of minors and then they would like to go to hash marks. \$14 X 8 is quite a bit of money to be spending on the attendants and the warming shacks. We need to be using them as much we can and go to just opening them on the weekend. We are open 4-8 Monday through Friday 10-5 Saturday and 12-5 Sunday. The next question: do we need to have a warming shack attendant? The township agrees we should have an attendant there for safety. We have an attendant, just like the City of Coleraine and other townships and cities. We should have the township run the warming shacks. One suggestion is that we know how many people are there going through the gate. We need to keep a log record and make sure that they are keeping track of who is coming into the rink and at what times. We could shorten the hours if needed.

Supervisor Ives... thank for all you do for Harris Township. The board will be taking the township and to going into the future. There has been a lot of change in the past three years. We would like to see for upcoming changes to be done in the future is the comp plan, roads limited funds. One spot for concern and needed change is the boat landings, two have parking problems and one erosion problem. Casper's boat landing I think will need the DNR and Army Corps of Engineers to help fix the 4 feet of tar issue. Parks to be what they are today, is there a better way to do maintenance on them; do a cost annalist and take a hard look at what it costs to maintain them. Broadband has been an issue and please continue to work on this. Cable commission he is leaving and a new supervisor needs to be on there to represent our community. They want the franchise agreement to go away and they can make them at least do them (franchise agreement). The Cemetery is good. Cemetery to look at again with the cost of lots and, make sure we are covering our costs to maintain it. Look at selling land, use the equipment to the fullest of potential. Make sure we look at the cost of keeping this beautiful township that we live in. We have come to the time of change and we are one step away from being a city. I would ask to take some time to invest of cost analyst to do better, or to continue to do it. We just did that with the plowing makes sense to stay with the county vs using our own people. Passing the November elections is a huge step in the right direction, please call if we need him and he looks forward at representing the township at the county level.

Motion to approve of the signing of the checks numbered at 17364-17394 made by Supervisor Ives seconded by Supervisor Haubrich passed by all.

13. Adjourn Motion to adjourn at 9:03 pm Ives Haubrich passed by all

UPCOMING Events / Meetings

- Mon Jan. 9 Itasca County Twp. Association Meeting..... 7:00pm Blandin Foundation
- Wed Jan. 11 Regular Meeting..... 7:30pm Harris Town Hall
- Wed Jan. 25 Planning & Development Meeting..... 7:30pm Harris Town Hall