

REGULAR MEETING
January 11, 2016 at 7:30pm
Minutes

Present were Jim Kelley, Ken Haubrich, Peggy Clayton, Dennis Kortekaas, Clerk Cari Alleman, Treasurer Becky Adams

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. Motion to approve the agenda with the additions of cemetery recreation signing of the contract with John Powers, made by Supervisor Clayton seconded by Supervisor Kortekaas, passed by all.
2. **Consider approval of Minutes** –minutes from January 5 work session, December 14 regular meeting. Made by Supervisor Clayton seconded by Supervisor Kortekaas passed by all.

3. Business from the floor

4. Consent Agenda

We had a Work session on January 5 to talk about Emergency situation if we get a storm like we did a couple of weeks ago. The Supervisors have been meeting with the County to make a plan, and the Township has decided to look into private contractors with the right equipment to be on “standby” for the township in case we need them. Second was the newsletter, one supervisor was going to talk to the volunteers who are going to be mailing it out to see what they want from the board. Volunteers was the last to be talked about, the board needs volunteers for the community who will help if and when the need arises for surveys or whatever is needed... We need to have one point person and also a supervisor on this committee.

5. Roads

- Memo from Glen and S E H- has not have a good chance to look with the weather that has been going on. He gave us two numbers east bound lane and a whole roadway width. We don't know if this work will be necessary until next spring. There is not anything else SEH has been working, for Harris Township, they can't go any further until they get direction from the board. Is it necessary for Glen to come to meetings until we have a direction and it would make sense not to come until after the budgets have been done? The board will call and let him know when we want him to come again.

6. Recreation

- Skating rink Recap- what days we were open and close and hours worked. The most we have on one rink is 26 skaters in one night. Wendigo is the busier of the two rinks. Dates we were closed is because of cold weather. Once it dips below the -10 we close the rink, one day Wendigo was open but Crystal was closed due to drifting of snow and ice.

7. Correspondence

- Board Action items:
- Noteworthy items:
 -
- Non-action items

8. Old Business

- February meeting at MAT and if we should send someone. L & R meeting- Mike Baltus wanted email confirmation.
- Comp plan contract for updating the comp plan... no questions, we need a motion to sign the contract with John Powers. Motion made by Supervisor Kortekaas and seconded by supervisor Clayton, passed by all. January 18 will be the first work session with him and figures 3-4 months to go through the plan.

9. New Business

- Emergency Broadcasting update- Supervisor Clayton was mentioned in the consent agenda on January 5th... update for the residents emergency broadcast would be broadcast to the constitute in Harris Township. There is a code red and it will come as a text message on a cell phone or call the cell phone. Set up with Sheriff's office, an application for code red is relatively simple at www.codered.com or paper applications available at the Sheriff's office or on line. You can fill it out and turn in, or we can fill them out on line for them. We would like to have as many of our residents on the system. We will have as much information out there as possible, we will be posted on the Harris Township website and also on the Harris Township Facebook page. We do not have a deadline to get the process going. It should be about 6 months, and Supervisor Clayton will be the contract person. We need one who is responsible for contact with the Sheriff's office, we would want to be able to broadcast what we need and the contact person would be the Chairman of the Board. It can be for anything from flooding to bad weather. You can send the applications to the maintenance center at 20876 Wendigo Park Road or go online to submit the application. You can receive notices through emails, cell phones, text message, and land lines. Cell phones ask a service provider.
- Set up time for interviews for the new appointed supervisor Monday January 16, at 6 pm motion to have a closed meeting after the interview are done on 1/16/17 made by Supervisor Kortekaas seconded by Supervisor Clayton passed by all.
- Set up time to start the audit for the 2018 budget. Board of Audit on February 6 at 6pm at the Town Hall made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all. The budget meeting for the going over and amend the date of the Board of Audit motion to move the audit to the 30th of January at 6 made by Supervisor Kortekaas seconded by Supervisor Clayton passed by all. Motion to approve the February 6 budget meeting on February 6 made by Supervisor Clayton seconded by Supervisor Kortekaas passed by all. Second meeting for the budget is February 13 at 5 pm at the Blandin Foundation if possible motion made by Supervisor Kortekaas seconded by Supervisor Clayton passed by all.
- Cemetery Deed- motion to approve made by Supervisor Kortekaas seconded by Supervisor Clayton passed by all.

10. Treasurer's Report – dated January 11, 2016 (of December 2016 financials) bills that didn't make the bill list because this is the last one for 2016. The funds will adjust between our internal audit and the only thing that would move is fund balances for the road and bridge, because it is negative and capital improvements is a positive number, so it would change as we move buckets. The portioned check came in and went into the bank in December. Approve the treasurer's report made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all. We have some of the funds to pay Hawkinson and look at where we are at, because the money has to carry until June of 2017

11. Town Hall Report

- Review town hall report as prepared by town hall caretaker, dated 12/13/16 no comments

12. Maintenance Report: November and December motion to accept caretaker and maintenance reposts made by Supervisor Clayton seconded by Supervisor Haubrich passed by all.

13. Approve payment of bills for December, 2016- a little quieter as we are processing through the end of the year. The number for the checks will be 17395-17424. Questions on the bills: Metal signs are the posts in front of the town hall. It's a process that need to be taken care of, and getting things updated is a process and I am working on them. Supervisor Clayton asked about the Verizon phone bill; none of the phones are as they are currently listed the are as follows Cari has one, Amber has one, Derrick has one,

and Dan has one. Couldn't set them up under the Harris Town name at the time but will see if they can be now. Motion to pay the bill made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all. Motion to sign checks made by Supervisor Haubrich seconded by Supervisor Kortekaas passed by all.

14. Public Input *(please limit comments to 5 minutes)*-What do we need volunteer for? The surveys who would be heading that up as we say we need this done. The Supervisors are bound by the open meeting law and we don't have a staff that can coordinate between the supervisors. The board can't communicate without violating the open meeting law and if we have a group of volunteers to help with this. We were trying to get a group of people who have other skill sets and not necessary a list of volunteers who can be compensated for their costs; like Cyndy and Judy doing the newsletter. The board gets reimbursed as we are working for the township. The survey was about internet service for the businesses and our residences. We meet with Paul Bunyan and one area got a survey, and if numbers talk and there are areas in the township that have no service. Survey and survey monkey help but we had to get it done quickly, and that survey was put on the Facebook page. Almost all were willing to take a new service it was better. Don't take comments on the open meeting law as negative, we want to make sure that we are as transparent in our conversations as possible and open to the residents of the township.

Almost two weeks ago was an article about Itasca County and what each employee made, it came out in the Scenic Range forum and was a wonderful eye opener for the county that came out and many who made more than \$100,000 a year and many who have year \$30,000 in overtime.

Roads were plowed out again...

Consider approval of 12/14/16- should not read January 5 work session and December 14 meeting should not be either. Need to change the minutes.

Rink attendants are working out very well.

15. Adjourn motion to adjourn made by Supervisor Kortekaas seconded by Supervisor Haubrich at 8:35 pm passed by all.

UPCOMING Events / Meetings

Mon Feb. 13 Itasca County Twp. Association Meeting.....	7:00pm Blandin Foundation
Wed Feb. 8 Regular Meeting.....	7:30pm Harris Town Hall
Wed Jan. 25 Planning & Development Meeting.....	7:30pm Harris Town Hall
Wed Jan. 18 Meeting with John Powers about the Comp Plan.....	6:00pm Harris Town Hall