

**Work Session  
December 8, 2017  
Sawmill Inn  
Minutes**

Present are Ken Haubrich, Peggy Clayton, Jim Kelley, Dennis Kortekaas, Mike Schack, Cari Alleman, Becky Adams, Derrick Marttila

**1. Pledge to the flag, not available**

The purpose of this meeting was to meet with Derrick to get his input on the maintenance person vacancy.

The township has always had two full time maintenance crew and Derrick and the board feel we only need one. The board will be getting bids to mow the parks, landings, and cemetery. Looking at costs between hiring it out and hiring a part time person for the summer. Derrick feels he could use another person from April 15- October 15 to get the mowing of the ditches and other routine maintenance done.

Supervisors wanted to stress to Derrick that they want to make sure he feels safe while he is working and if he does need help to call one of them, and wait for additional help.

The cemetery is one area he will need assistance with every time he needs to do a burial. The supervisors are going to look into more options for this. Derrick, for the ease of moving monuments would like to look at getting a tripod to lift and move the head stones, so nobody is standing in front of the ASV and hold the stone while moving it.

Derrick was asked about training in another person so when he goes on vacation, someone can come in and take care of the township maintenance needs, he was very open to training someone and to give direction to those we hire or contract out.

It's going to be a transition for everyone in the future for the maintenance work, what works and what doesn't. Everyone has agreed that communication is key and it needs to come from the supervisors and Derrick. If Derrick ever feels like there is an issue or concern the board asks that he bring it forward right away so there can be a solution as soon as possible.

The board wants to make sure Derrick is not over worked but also has enough work to keep him busy all year. We will have 5 part time rink attendants for the winter, the board is going to communicate with them to see if any would like to help when Derrick needs it. It will take some planning ahead to make sure we have the additional help when needed.

Motion to adjourn at 1:28 pm made by Supervisor Schack seconded by Supervisor Kortekaas. Passed by all.

