

PLANNING & DEVELOPMENT MEETING
October 25, 2017 – 7:30pm
Minutes

Present: Supervisor Jim Kelley, Dennis Kortekaas, Peggy Clayton, Michael Schack, Clerk Cari Alleman, Absent were Supervisor Ken Haubrich and Treasurer Becky Adams. Multiple residents in audience.

1. Pledge to the flag- reading of our mission statement

2. Business from the Floor

- ❖ Swear in new Deputy Clerk- Kati Pierce

3. Consent Agenda

- ❖ Collaborative Opportunities Team Meeting update by Supervisor Clayton.

4. Roads

- ❖ Memo from S.E.H. - Update from Glen; motion to approve the construction based engineering culvert replacement in the amount of \$9,200. Motion made by Supervisor Kortekaas, seconded by Supervisor Clayton, passed by all.
- ❖ Beaver Update- Glen updated on the beaver situation; 6 Beavers were taken out.
- ❖ Wood Tick Culvert- construction to start Monday, November 6, 2017. Need to have advanced signage up by October 30, 2017. S.E.H. will contact all involved. Woodtick landing will also be closed.
- ❖ Department of the Army Corp of Engineers- Replied saying they do not have involvement in the Woodtick project.

5. Recreation

- ❖ Inspection Reports- update made by Supervisor Clayton. Parks and Cemetery look good, landings are also looking good. Roads are good and gravel roads were graded last week.

6. Town Hall Report

- ❖ Review town hall report as prepared by town hall caretaker, dated 10/9/17- Motion to approve the purchase of a new toilet seat made by Supervisor Clayton, seconded by Supervisor Kortekaas, passed by all. Motion to approve the town hall report made by Supervisor Kortekass, seconded by Supervisor Clayton, passed by all.

7. Maintenance Report: 9/1-9/30/17- Motion to approve the maintenance report made by Supervisor Kelley, seconded by Supervisor Kortekaas, passed by all.

8. Old Business

- ❖ Tires for the 2013 Chevy Pick-up- Motion to have the maintenance crew purchase new tires for the truck made by Supervisor Schack, seconded by Supervisor Kortekaas, they are going to go with a heavy duty tire, passed by all.
- ❖ Vacating- Dolan Law Office- Motion to approve the attorney to be involved made by Supervisor Schack, seconded by Supervisor Clayton, DNR has to be involved because it's on public water, passed by all. Motion to do a hearing for the vacating of the road for, January 10, 2018 at 3pm, meet at the town and go to the property to inspect it, made by Supervisor Kortekaas, seconded by Supervisor Clayton, passed by all.
- ❖ Media Com we are now upgraded to 20/2 and next meeting will be live.

9. New Business

- ❖ Town Hall Air Exchanger is vented too close to the exhaust gas meter, Aspire Heating was called and responded that it's not their issue and they were done before the air exchanger was installed. Maintenance crew is going to do the work. Motion to approve the purchase of

the materials to move the venting made by Supervisor Kortekaas, seconded by Supervisor Kelley, passed by all.

- ❖ Sunny Beach Rd/Wendigo Rd Approach- who is supposed to take care of it (jurisdiction) washout has been fixed. Culvert is plugged up, will be checking with the county to see who is responsible.
- ❖ ROW- wood chipping a lot of dead brush and the maintenance crew should go out and clean it up. Safety issue. Motion to have the maintenance crew to clean up the wood chippings made by Supervisor Kelley, seconded by Supervisor Clayton, passed by all.
- ❖ Chain Saw table until November regular meeting.
- ❖ Trail Task Force update- update by Supervisor Schack.
- ❖ Website- old work sessions linked to past clerk, cemetery policy, and minutes need to be updated.
- ❖ Add deputy clerk to work session agenda on November 2, 2010. Motion to add deputy clerk to the work session made by Supervisor Kelley, seconded by Supervisor Schack, passed by all.
- ❖ Ice rinks- Express Employment they are looking for the rink attendants.

10. Public Input- Trails information from Dan Butterfield.

11. Upcoming meetings/events

- ❖ Sat Oct. 28 Road Inspections8:00 am Town Hall
- ❖ Thur. Nov. 2 Work Session7:00 pm Town Hall
- ❖ Wed. Nov. 8 Regular Meeting.....7:30 pm Town Hall
- ❖ Mon. Nov. 13 Itasca Association of Townships7:00 pm Blandin Foundation
- ❖ Wed. Nov. 29 Planning and Development Meeting.....7:30 pm Town Hall

12. Adjourn motion to adjourn made by Supervisor Kortekaas, seconded by Supervisor Schack, passed by all.

Carrie