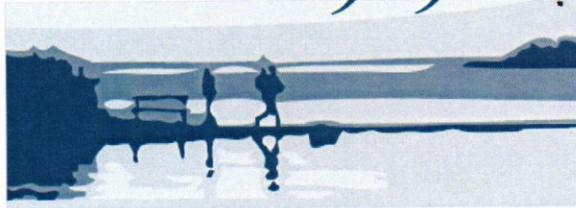


Jim Kelley  
20387 Field Crest Road  
Grand Rapids, MN 55744  
Phone #: 218-327-0319

Supervisor Dennis Kortekaas 326-1882  
Supervisor Peggy Clayton 327-5513  
Supervisor Jay Bowers 999-7747  
Supervisor Ken Haubrich 327-1351  
Treasurer Becky Adams 259-1192  
Clerk Cari Alleman 244-1811  
[haristownshipclerk@gmail.com](mailto:haristownshipclerk@gmail.com)

# Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## **Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

## **PLANNING & DEVELOPMENT MEETING February 22, 2017 – 7:30pm AGENDA**

1. **Pledge to the flag**- reading of our mission statement
2. **Business from the Floor**
  -
3. **Consent Agenda**
  -
4. **Roads**
  - Purchase of road signs
  - Road seminar- Gravel Road Maintenance & Design
  - Glen- conversation
  - Road restrictions
  - Mishawaka Road
5. **Recreation**
  - Skating Rinks are now closed- a graph is included
6. **Town Hall Report**
  - Review town hall report as prepared by town hall caretaker, dated 2/6/17
7. **Maintenance Report:** 1/1/17-1/31/17
8. **Old Business**
  - Comprehensive Plan- dates for the upcoming meetings are: Set new public meeting time
  - News Letter- wanted to get the new dates in there for the upcoming meetings
  - Ceiling prices for the service center
  - Internet grant- plan a date to meet with Jason- map attached to be updated
  - Pricing for Maintenance shop
9. **New Business**
  - Date set for the Board of Appeal and Equalization Meeting; Thursday May 4<sup>th</sup> 9 am at the Town Hall.
  - Election- judges and notices
  - Paul Bunyan Right of way
10. **Public Input**
11. **Upcoming meetings/events**
  - Wed. Feb. 22 Planning & Development Meeting..... 7:30 pm Harris Town Hall
  - Wed. Mar. 8 Regular Meeting.....7:30 pm Town Hall

- Tue. Mar. 14 Township Elections.....12-8 pm Town Hall
- Tue. Mar. 14 Township Annual Meeting.....8:15 pm Town Hall
- Wed. Mar. 15 Meeting for the Comp Plan..... 6:00 pm Town Hall
- Wed. Mar. 22 Planning & Development Meeting..... 7:30 pm Town Hall
- Thur. May 4 Board of Appeal & Equalization .....9:00 am Town Hall

**12. Adjourn**

**\*\* QUOTATION \*\***

*Prices on quote are guaranteed for 30 days*

**Quote# :** TQ-0023472  
**Ship Via :**  
**Payment Terms :** Net 30

**Quote Date :** 2/13/2017  
**Sales Rep :** 54

**Page# :** X  
**Customer Number :** CASHMN  
**FOB :**

NEWMAN SIGNS INC  
PO Box 1728  
Jamestown, ND 58402

*Phone: 800-437-9770*

**Bill To:**  
MN CASH CUSTOMER  
  
, MN

**Ship To:**  
HARRIS TOWNSHIP  
%JIM KELLEY  
GRAND RAPIDS, MN 55744

Item #	Part/Description	Line	Quantity	Unit Price	Extended Price
1	T-R12-224/2K3A 24X30 - 0.080 - 1 POST STD PUNCH/RADIUS - HIP - B/W AXLE WGHT LIMIT __ TONS		20.00	23.9800	\$479.60
2	T-R12-224/2K7A 24X30 - 0.080 - 1 POST STD PUNCH/RADIUS - DG3 - B/W AXLE WGHT LIMIT __ TONS		20.00	36.1500	\$723.00
3	T-LTRD-P05/**1G 5" D SERIES - EG - BLACK - UPPERCASE LETTERS PS-BLACK		1.00	16.5300	\$16.53
4	T-LTRD-S05/**1G 5" D SERIES - EG - BLACK - UPPERCASE LETTERS PS-BLACK		1.00	0.6200	\$0.62
5	FREIGHT <i>FREIGHT</i> approx. frt on 20 signs		1.00	36.1200	\$36.12
					<u>1,255.87</u>

*Tax may be charged where applicable.*

## Road sign replacement 2017

Work order # 31 Mishawaka RD, NO PARKING ( ran over )

Work order # 32 Apache DR, STOP (hit from plow)

Work order # 33 Mohawk DR, STOP (hit from plow)

Wendigo Park RD

Y sign 1

Caut Danger Inter sign 1

45 MPH 1

Alicia PL

Stop sign 1

Stop ahead sign 1

Dead end sign 1

Sunny beach RD

Stop ahead 2

Blind app 1

No parking 1

Snowmobile 1

S curve 1

Right corner 2

Left corner 1

Yellow 15 MPH 3

Watch for child 1



R12-2

AXLE WEIGHT LIMIT

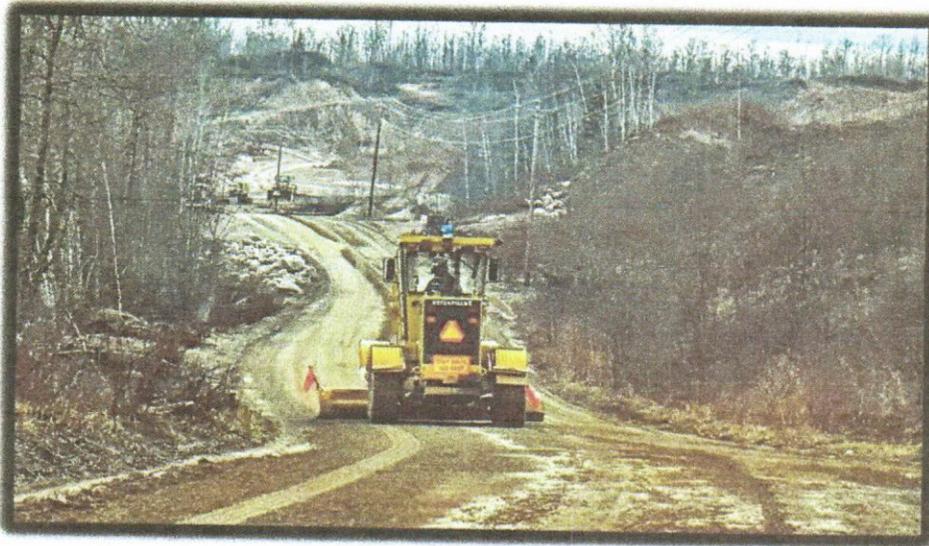
\*Reduce spacing 50%.

A	B	C	D	E	F	G	H	J	K	L
24	30	.375	.625	3.25	4 D	2	2.5	5 D	6.875	9
36	48	.625	.875	5.25	6 D	3.5	4.5	8 D	10.313	13.5

M	N	P	Q
9.5	6.313	10	1.5
14.25	9.438	15	2.25

COLORS: LEGEND — BLACK  
 BACKGROUND— WHITE (RETROREFLECTIVE)



**Schwartz  
Excavating is  
Providing This  
Training from MN  
LTAP Free of  
Charge!**

This class is put on by the MN  
LTAP (Local Technical  
Assistance Program). It is worth  
1 credit toward the 8 credit  
Roads Scholar Program!

# **APRIL 20, 2017 GRAVEL ROAD MAINTENANCE AND DESIGN**

**Training Provided for Latest in Gravel Road  
Maintenance Techniques**

This one-day workshop helps supervisory personnel and operators better understand the materials, techniques, equipment needed for maintaining gravel roads, and review new techniques and ideas in gravel road maintenance. Slides, videos, and group discussions will help attendees learn from real-world examples and benefit from the exchange of information with instructors and other attendees.



**MINNESOTA LTAP**

**Develop a Road  
Improvement  
Program!**

**Proper Crown and  
Shoulder Methods &  
Reduce Wash  
Boarding!**

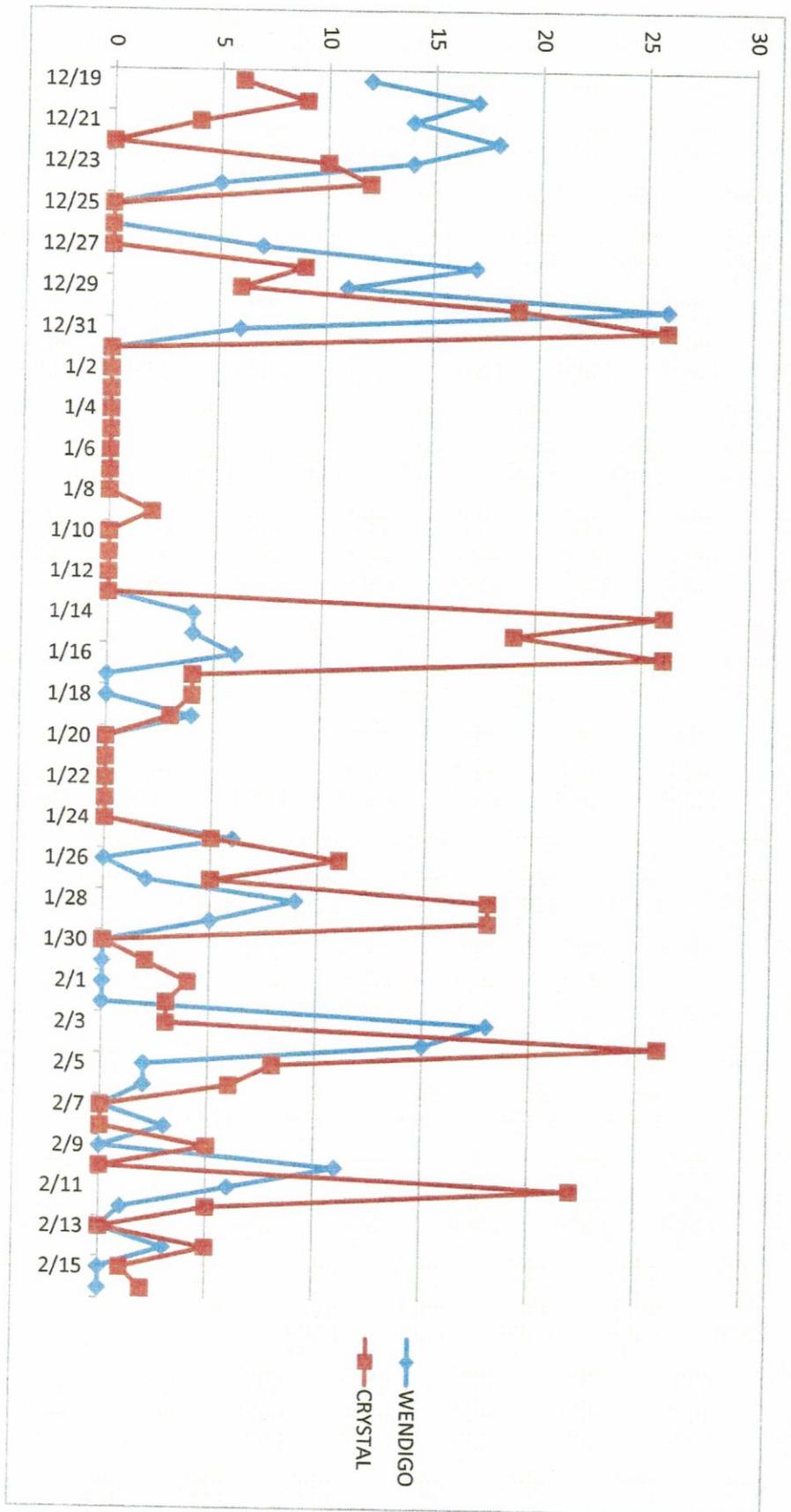
**Dust Control, Road  
Stabilization and  
Much More!**

**LOCATION: LAWRON  
TOWNSHIP HALL**

April 20, 2017

8:00 AM-3:30 PM

**LUNCH PROVIDED BY  
SCHWARTZ EXCAVATING**



## Price Comparison for Service Center Ceiling Project (Attached Garage)

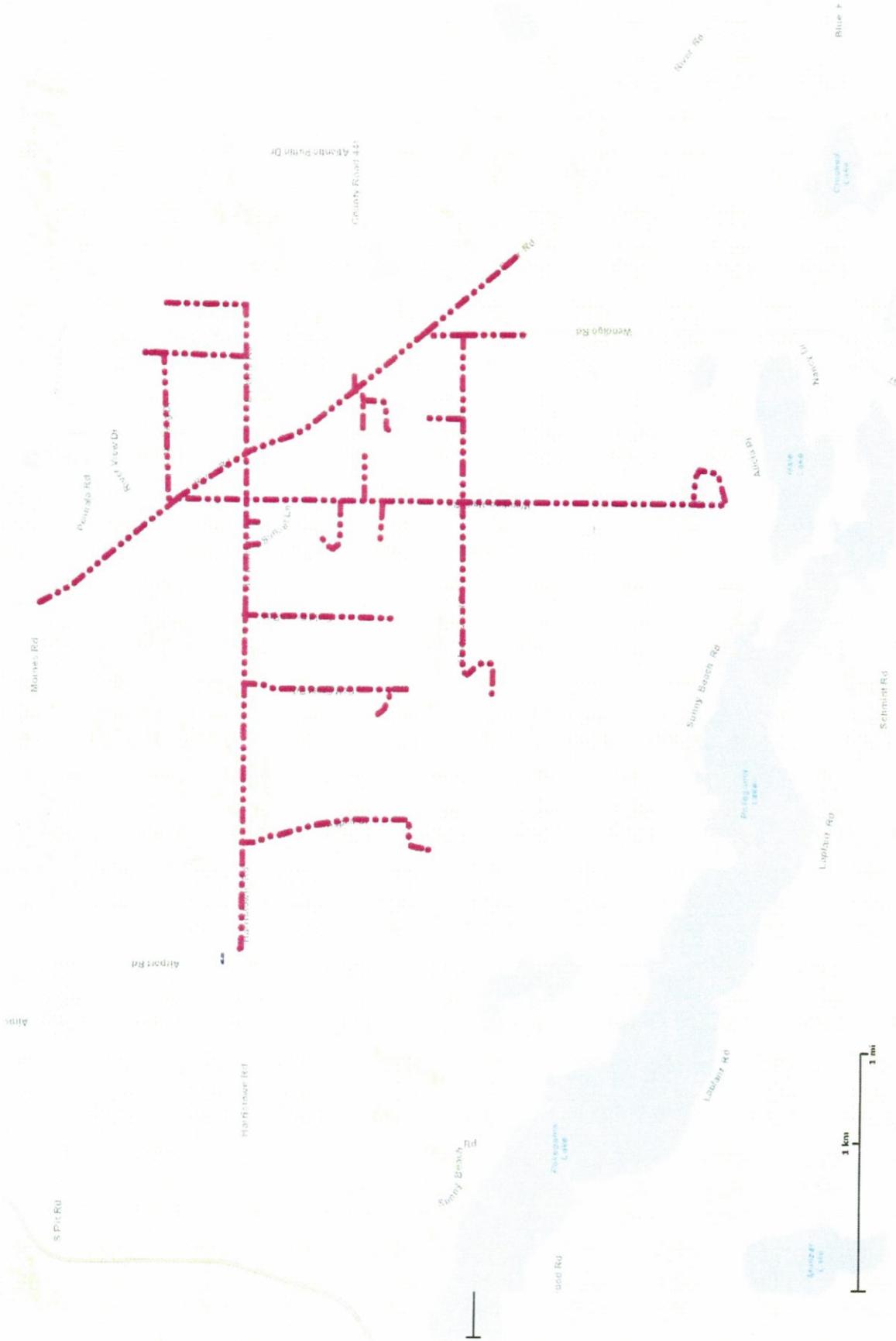
All Prices DO NOT INCLUDE TAX

### Building materials for Service Center Garage (Attached)

<b>Home Depot</b>	<b>AMOUNT</b>
21 - 8ft metal roof panel (color - <b>WHITE</b> )	\$502.95
8 - 10ft 5in "J" Channel Edge (color - <b>WHITE</b> )	\$63.20
1 - 250 ct. bag Screws 1 1/2" (color - <b>WHITE</b> )	\$32.91
Rental Insulation Blower	\$50.00
10 - R19 Insulation	\$72.50
<b>Total</b>	<b>\$721.56</b>

<b>Erickson Lumber</b>	<b>AMOUNT</b>
21 - 8ft metal roof panel (color - <b>WHITE</b> )	\$546.00
7 - 12ft "J" Channel Edge (color - <b>WHITE</b> )	\$54.25
1 - 250 ct. bag Screws 1 1/2" (color - <b>WHITE</b> )	\$17.24
8 - R19 Insulation (blower rental free)	\$280.00
<b>Total</b>	<b>\$897.49</b>

<b>Latvala Lumber</b>	<b>AMOUNT</b>
21 - 8ft metal roof panel (color - <b>WHITE</b> )	\$428.40
9 - 10ft 6in "J" Channel Edge (color - <b>WHITE</b> )	\$76.95
1 - 250 ct. bag Screws 1 1/2" (color - <b>WHITE</b> )	\$18.88
5 - R19 Insulation (blower rental free)	\$154.60
<b>Total</b>	<b>\$678.83</b>



S Pitt Rd

Airport Rd

Hardshaw Rd

Sunny Beach Rd

Kruzer Lake

Pongonyi Lake

Chikagoma Lake

Monna Rd

Pango Rd

River Rd

County Road 44

Wengge Rd

Sunny Beach Rd

Auchu Rd

Pongonyi Lake

Loblay Rd

Schmitz Rd

1 km  
1 mi

Blue Y

Chikagoma Lake

Wengge Rd

Auchu Rd

Pongonyi Lake

Sunny Beach Rd

Schmitz Rd

Loblay Rd

Chikagoma Lake

Kruzer Lake

Pongonyi Lake

Wengge Rd

Auchu Rd

Sunny Beach Rd

## Pricing for Projects

### Service Center Meeting Area

Ace Hardware	AMOUNT
4 - Ace Porch & Floor paint	\$112.00
4 - grip mixture bags	\$24.00
<b>NOTE : all other materials have been picked up.</b>	
<b>Total</b>	<b>\$136.00</b>

### Service Center Meeting Area Lighting

	AMOUNT
No. 1	\$160.83
No. 2	\$119.00
No. 3	\$94.97
<b>Total</b>	<b>\$374.80</b>

### Service Center Sink Area

	AMOUNT
No. 4 boards	\$13.64
No. 5 Wayne's Coating	\$39.15
<b>Total</b>	<b>\$52.79</b>



Qty: 1

**Get it by Fri, Feb. 24**

Need it sooner?



**unbranded 1/...**

\$39.15

Qty: 1

**Get it by Thu, Mar. 02**

Need it sooner?

## Contact & Shipping

First Name

Last Name

Email

Phone



Also text me when my order is ready †

Will someone else pick it up?

Shipping Address

Add an apartment, suite, building, etc.

ZIP Code

City, State



Your Store Grand Rapids, MN  
Open Until 9:00 pm



What can we help you find?



3 →



360°



**1** In Stock at Grand Rapids, MN Store

Check Other Stores



Find It Aisle 33 Bay 015  
Tap to see on store map



### Lithonia Lighting 44.5 in. 3-Light White LED Meshback Track Lighting Kit

Description



Specifications



Questions (39) & Answers (64)



\$94.97



Your Order **\$428.53**

**Pick Up In Store (4 items)**

**We'll hold your items at the:**

Customer Service Desk ▼

**Grand Rapids, MN Store**

2600 S Highway 169  
Grand Rapids, MN 55744  
(218) 327-9791

4 -

	<b>unbranded 2 ...</b> Qty: 3 \$2.67 /item <b>Available TODAY</b>	\$8.01
	<b>unbranded 1 ...</b> Qty: 1 <b>Available TODAY</b>	\$5.63

**Ship to Home (4 items)**



**Lithonia Lig ...** \$94.97  
Qty: 1  
**Get it by Fri, Feb. 24**  
Need it sooner?



**Progress Lig ...** \$160.83  
Qty: 1  
**Get it by Thu, Mar. 02**  
Need it sooner?

**Hampton Bay ...** \$119.00



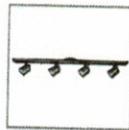
Your Store Grand Rapids, MN  
Open Until 9:00 pm



What can we help you find?



1



**Not Sold In Stores**

Must Be Purchased Online

**Progress Lighting 4-Light Urban Bronze  
Spotlight Fixture**

**\$160.83 / each**



**Fixture Color/Finish: Urban Bronze**





Your Store Grand Rapids, MN  
Open Until 9:00 pm



What can we help you find?

2



Not Sold In Stores

Check **Other Stores**

**Hampton Bay 10 ft. 5-Light Black Flexible Track Lighting Starter Kit**

**\$119.00** / each

★★★★★ (120)

**Fixture Color/Finish: Black**



## Maintenance Plan for January 2<sup>nd</sup> – 6<sup>th</sup> 2017

Task to be completed	Estimated hours	Priority
Have water heater inside the Service Center garage looked at, Pilot light keeps blowing out	2	1
Inspect, clean, and flood both hockey rinks as needed	12	1
Snowplow Township properties	12	2
Holiday (New Years Day)	16	1
Fill out daily time sheets	6	2
Meeting time	4	2
Work on weekly plan for following week	2	3
Wash trucks and wax dump truck	4	3
Paint bathrooms and ceiling inside the Town Hall	19	2
Finish time sheets and receipts for the month	3	3

Dan & Derrick

Date: 1/2/17

- New years . 8 hrs

Dan

Date: 1/3/17

- Make open closed sign for Crystal. ½ hr
- Plow Casper landing ½ hr
- Plow cemetery push banks back. 2 hr
- Clean of Wendigo and Crystal rinks. 3 ½ hrs
- Meeting with Ken. ½ hr
- Plow shop lot and push banks back. 1 hr
- Checked oil in dump truck and ASV. Get hours from machines.

Derrick

Date: 1/3/17

- Plow Ruff shores. ½ hr
- Plow Laplant , Mishawaka landings. 1 hr
- Plow Town hall. 1 ½ hr
- Get fuel in pickup at Davis. ½ hr
- Clean of Wendigo and Crystal rinks. 3 ½ hrs
- Repaired left side plow light on pickup. ½ hr
- Meeting with Ken. ½ hr

Dan

1/4/17

- Snowplow the snowdrifts at the Cemetery, Vroman Rd, and Crystal Parking lot. 1 hr
- Checked Jane Ln. Ruff Shores Rd. for snowdrifts and both hockey rinks
- Fixed broken snow shovel handle ½ hr

- Worked on monthly time sheets 1 hr
- Painted Men's bathroom at the Town Hall and started on the Women's bathroom 5 ½ hr

Derrick

1/4/17

- Cleaned up water from the Service Center garage floor 1 ½ hr
- Worked on monthly time sheets 1 hr
- Painted Men's bathroom at the Town Hall and started on the Women's bathroom 5 ½ hr

Dan

1/5/17

- Finish painting the Women's bathroom in the Town Hall. 8 hr

Derrick

1/5/17

- Finish painting the Women's bathroom in the Town Hall. 8 hr

Derrick

1/6/17

- Filed receipts and monthly time sheets 1 ½ hr
- Work on weekly plan for the following week 1 hr
- Cleaned off snow with broom attachment and flooded both hockey rinks 4 ½ hr
- Relight water heater and cleaned up Service Center garage. Contacted Northern Air and Heating about the water heater pilot light. They will come out Tuesday, the 10<sup>th</sup>, to see how we can fix the problem. 1 hr

Dan

1/6/17

- Did monthly time sheet and printed new attends sheets for the rinks. 1 hr
- Move snow drifts at Cemetery ½ hr
- Work on weekly plan for the following week 1 hr
- Cleaned off snow with broom attachment and flooded both hockey rinks. Take off snow blower attachment and install broom attachment on the John Deere 1445 4 ½ hr
- Picked up Work vests from Arrow Embroidery and inspected hockey rinks to make sure they are freezing good after flooding 1 hr

## Weekly Maintenance Plan for January 9<sup>th</sup> – 13<sup>th</sup> 2017

Task to be completed	Estimated hours	Priority
Clean up Service Center garage and organize tools in garage	8	3
Derrick testing, Class A license (Monday 9 <sup>th</sup> )	2	1
Update Veteran's Files	1	1
Clean up snowbanks and snowdrifts, widen road edges at the cemetery	6	2
Make road inspections of township roads	6	2
Inspect, clean and flood hockey rinks	12	1
Finish painting the ceiling inside the Town Hall	20	2
Move snowbanks at both parks and move broken tree limbs at Wendigo Park with the ASV	12	2
Make weekly plan for following week	2	3
Meeting time	4	3
Daily time sheets	6	3
Have Northern Air come out and look at Water Heater inside the Service Center garage and help figure out how to keep the pilot light from blowing out	1	2

Dan

1/9/17

- Meeting with Ken 1 hr
- Snowplow Ruff Shores Rd. ½ hr
- Snowplow LaPlant landing, Mishawaka landing, Casper Landing ½ hr
- Snowplow Crystal Park, Wendigo Park 1 hr
- Snowplow the Cemetery 1 hr
- Clean snow off of both hockey rinks 3 hr
- Organize the Service Center garage 1 hr

Derrick

1/9/17

- Meeting with Ken 1 hr
- CDL testing 1 ½ hr
- Snowplow the Town Hall 1 hr
- Snowplow Service Center ½ hr
- Clean snow off of both hockey rinks 3 hr
- Organize the Service Center garage 1 hr

Derrick

Date: 1/10/17

- Cleaned snow off Crystal and Wendigo rinks. 2 ½ hrs
- Knock down snow banks and snow blow Cemetery. 3 ½ hrs
- Updated (VETS) 1 hr
- Talked Dave from Rowe's Burial next week. ½ hr
- Shoveled snow on walkways. ½ hr

Dan

Date: 1/10/17

- Cleaned snow off Crystal and Wendigo rinks. 2 ½ hrs
- Knock down snow banks and snow blow Cemetery. 3 ½ hrs
- Plow snow drifts cemetery. ½ hr
- Plow snow shop. 1 hr
- Talked with northern air when they looked at the water heater in shop removed
- Cover over hole in ceiling for more see if it will work. If not might need an air exchanger. ½ hr

Dan

Date: 1/11/17

- Plow Cemetery. 1 ½ hrs
- Plow Wendigo Park. ½ hr
- Plow Casper landing and road. ½ hr
- Clean Wendigo and Crystal rinks. 3 hrs
- Clean shop. Added Diesel exhaust fluid to dump truck. 2 gals 1 hr
- Plow shop and push back snow banks. 1 ½ hrs

Derrick

Date: 1/11/17

- Plow Town hall clean up walkways. 2 hrs
- Plow Crystal park. ½ hr
- Plow Mishawaka and Laplant landings. ½ hr
- Plow Ruff shores. ½ hr
- Clean wendigo and Crystal rinks. 3 hrs
- Clean shop. 1 ½ hrs

Dan

1/12/17

- Meeting with Ken in the morning ½ hr
- Meeting with Ken and Jim at 11:30 a.m. 2 hr
- Mark out site and set up grave heater in Section 2 for Oscar Marth burial. 5 ½ hr

Derrick

1/12/17

- Meeting with Ken in the morning ½ hr
- Meeting with Ken and Jim at 11:30 a.m. 2 hr
- Mark out site and set up grave heater in Section 2 for Oscar Marth burial. 5 ½ hr

Dan

1/13/17

- Relight grave heater and put water on grave and covered for the weekend 3 hr
- Road inspections 2 ½ hr
- Inspected both hockey rinks 1 hr
- Finish weekly plan for following week 1 hr
- Got fuel in dump truck. ½ hr

Derrick

1/13/17

- Relight grave heater, put water on grave and cover for the weekend 3 hr
- Road inspections 3 hr
- Inspected both hockey rinks 1 hr
- Fill out time sheets and weekly plan for following week ½ hr
- Stopped at Silvertip Graphics and Clifton skate for quotes on embroidery For Maintenance Crew jackets ½ hr

**Weekly Maintenance Plan for January 16<sup>th</sup> – 20<sup>th</sup>**

<b>Task to be completed</b>	<b>Estimated hours</b>	<b>Priority</b>
Daily time sheets	6	3
Meeting time	2	2
Work on weekly plan for following week	2	3
Opening and closing burial for Oscar Marth	16	1
Inspect, clean and, flood both rinks when needed	12	2
Wash vehicles and wax and wash trailers	5	3
Paint ceiling in the Town Hall	18	2
Move snow banks at both parks	9	3
Finish road inspection files	2	3
Plow snow at Township properties	8	1

Dan

1/16/17

- Meeting with Ken 1 hr
- Inspected both hockey rinks 1 hr
- Open grave for Oscar Marth in section 2 6 hr

Derrick

1/16/17

- Meeting with Ken 1 hr
- Inspected both hockey rinks 1 hr
- Open grave for Oscar Marth in section 2 6 hr

Dan

1/17/17

- Cleaned off both hockey rinks 3 hr
- Inspected grave for any cave ins before the vault showed up Spread sand at cemetery before the funeral and filled in grave for Oscar Marth in section 2 3 hr
- Worked on the generator for the grave heater 1 ½ hr
- Scraped off snow and ice chunks off of the trailers ½ hr

Derrick

1/17/17

- Cleaned off both hockey rinks 3 hr
- Cleaned out the back of the Chevrolet pickup ½ hr
- Inspected the grave for any cave ins before vault showed up and Filled in grave for Oscar Marth in section 2 3 hr
- Filled out road inspection forms and filed them into the computer 1 hr
- Helped work on the generator for the grave heater ½ hr

Dan

Date: 1/18/17

- Remove snow banks from Crystal parking lot and scrape ice off. 5 hrs
- Remove snow banks Wendigo and push tree limbs out of snow. 2 hrs
- Worked on newsletter. Enter Oscar Marth burial. 1 hr

Derrick

Date: 1/18/17

- Remove snow banks from Crystal parking lot and scrape ice off. 5 hrs
- Remove snow banks Wendigo and push tree limbs out of snow. 2 hrs
- Worked on newsletter. 1 hr

Dan

1/19/17

- Worked on filing work orders 1 hr
- Inspected both hockey rinks ½ hr
- Finished road inspections 1 hr
- Replaced bolt in Dead End sign on Wagon Wheel Rd. ½ hr
- Finished painting the ceiling in the Town Hall 5 hr

Derrick

1/19/17

- Worked on filing work orders 1 hr
- Inspected both hockey rinks ½ hr
- Finished road inspections 1 hr
- Finished Newsletter column ½ hr
- Finished painting the ceiling in the Town Hall 5 hr

Dan

1/20/17

- Worked on weekly plan for following week 2 hr
- Inspected both hockey rinks 1 hr
- Washed Chevrolet dump truck 1 hr
- Worked on Generator for the grave heater 1 ½ hr
- Cleaned up snow and ice from the roof of the Service Center Garage and cleaned in front of the mailbox 1 hr
- Cleaned up snow and ice around the building and the roadway at the cemetery 1 ½ hr

Derrick

1/20/17

1. Work on weekly plan for following week 2 hr
2. Ran to town picked up supplies for the Service Center and fuel in the fuel tank 2 hr
3. Changed oil and filter on the Chevrolet pickup and greased it 2 hr
4. Worked on filing paperwork and daily time sheets 1 hr
5. Cleaned up garage 1 hr

**Weekly Maintenance Plan for January 23<sup>rd</sup> – 27<sup>th</sup>**

<b>Task to be completed</b>	<b>Estimated hours</b>	<b>Priority</b>
Daily time sheets	6	3
Meeting time	2	2
Work on weekly plan for following week	2	3
Start painting the walls inside the Service Center house	8 ½	2
Check Chevrolet dump truck and trailers and prepare it for DOT inspection rewire the taillights on the dump truck so the flash with the falshers	8	1
Clean and rearrange computer room, move signs and rearrange meeting area	4	2
Check the chairs and tables at the Town Hall	4	2
Plan out signs replacement road list for this year	3	3
Plow snow at Township properties	8	2
Pickup new board for Wendigo Maintenance gate and install	1	2
Price out paint for the Floor of the Service Center, materials for the basement room of the Town Hall, and the materials for the ceiling in the Service Center garage	2	2
Make appointments for dump truck inspection and pickup truck oil leak	1	1
Work on project lists and budget cost list, update paperwork, road files, and town hall files	8	1

Dan

1/23/17

- Meeting with Ken 1 hr.
- Inspected both hockey rinks 1 hr.
- Inspected area of Sunny Beach Rd. where the road is starting to heave up and Spread sand and salt on driveway entrance at Grimsbo residence off of the Harris Town Rd. 1 hr.
- Waxed Chevrolet dump truck. Rewired the upper taillights into the taillight flashers 5 hr.

Derrick

1/23/17

- Meeting with Ken 1 hr.
- Inspected both hockey rinks 1 hr.
- Inspected area of Sunny Beach Rd. where the road is starting to heave up and Spread sand and salt on driveway entrance at Grimsbo residence off of the Harris Town Rd. 1 hr.
- Washed both Trailers 3 ½ hr.
- Fill out time sheets ½ hr
- Contacted Figgins Truck and Trailer to set up an appointment to have the Truck and trailer inspected, and called Grand Rapids GM to make an appointment to have the oil leak looked at for the Chevrolet Pickup truck ½ hr.
- Talked to Advantage Security because we had an issue with the alarm system at the Service Center Garage. They came out and fixed the problem. ½ hr.

Dan

Date: 1/24/17

- Went to Home depot picked up 2x12 board for Wendigo maintenance gate, cut down and installed. 1 hr
- Cut down dead tree on Melody Cul-de-sac. 1 hr
- Went to Norway rd. to replace end of maintenance and no parking sign but post is Broken off also so will have to wait till spring. 1 hr
- Installed fire extinguisher in dump truck, added spare fuses box, cleaned inside out, Installed new insurance cards. 1 hr
- Rotated brush pile to get ready for burning. ½ hr
- Limbed up tree blocking stop sign on Pennela rd. checked Davis road for plowed shoulders was done. 1 hr
- Worked on Stihl chain saw was not getting gas. ½ hr
- Checked both rinks. Looking pretty good should be good to open if it's cold Wednesday 1 hr
- Started pricing out material for storage room in Hall basement. 1 hr

Derrick

Date: 1/24/17

- Went to Home depot picked up 2x12 board for Wendigo maintenance gate, cut down and installed. 1 hr
- Cut down dead tree on Melody Cul-de-sac. 1 hr
- Went to Norway rd. to replace end of maintenance and no parking sign but post is Broken off also so will have to wait till spring. 1 hr
- Washed pickup. 2 hrs
  
- Limbed up tree blocking stop sign on Pennela rd. checked Davis road for plowed shoulders was done. 1 hr
- Cleaned in house. 1 hr
- Checked both rinks. Looking pretty good should be good to open if it's cold Wednesday. 1 hr

Dan

1/25/17

- Loaded dump truck with sand and sanded driveway entrance at Service Center ½ hr
- Greased trailer. Both grease zerks came out so we will have to purchase new ones. 1 hr
- Spread sand at both Wendigo and Crystal Parking lots and walkways to warming shacks 2 hr
- Worked on plans and cost for Town Hall basement room project, Service Center House flooring and Attached garage. 3 ½ hr
- Dropped off Dump truck and trailer at Figgins Truck & Trailer to have it DOT inspected. ½ hr
- Cleaned furnace filter and cleaned dust and dirt away from furnace ½ hr

Derrick

1/25/17

- Filed worked orders. 2 hr
- Checked air in tires of both trailers and checked lights 1 hr
- Spread sand at both Wendigo and Crystal Parking lots and walkways to warming shacks 2 hr
- Worked on plans and cost for Service Center House flooring and Attached garage. 2 ½ hr
- Dropped off Dump truck and trailer at Figgins Truck & Trailer to have it DOT inspected. ½ hr

Dan

1/26/17

- Inspected both hockey rinks 1 hr
- Worked on project materials list and costs for the Service Center house, attached garage and, the Town hall basement. 1 hr
- Picked up Chevrolet dump truck and trailer from Figgins Truck and Trailer. ½ hr
- Burned brush pile in the field next to Service Center. Will need more work not burning
- Very well wet. 5 ½ hr

Derrick

1/26/17

- Inspected both hockey rinks 1 hr
- Worked on project materials list and costs for the Service Center house, attached garage and, the Town hall basement. 1 hr
- Picked up Chevrolet dump truck and trailer from Figgins Truck and Trailer. ½ hr
- Cleaned, rearranged and, started organizing signs in the Service Center house 5 ½ hr

Dan

1/27/17

- Burn brush pile in field 3 ½ hr
- Inspected the chairs and tables at the Town Hall 2 ½ hr
- Work on weekly plan for following week 2 hr

Derrick

1/27/17

- Finish rearranging and organizing files and the computer room 3 ½ hr
- Burn brush pile in field ½ hr
- Inspected the chairs and tables at the Town Hall 2 ½ hr
- Work on weekly plan for following week 1 hr
- Fill out time sheets ½ hr

## Harris Township Fuel Tank

Date	Equipment	Hrs	Diesel	Gals
12/7/2016	Fuel Tank Fill		X	100
1/12/2017	E1100 Grave Heater	5477	X	31.7
1/16/2017	ASV (dig grave)	840.2	X	4.4
1/18/2017	JD 1445	597.1	X	9.8
1/18/2017	ASV	845.3	X	5.7
1/20/2017	ASV	847.5	X	2.4
1/20/2017	Fuel Tank Fill		X	115.1
1/26/2017	ASV	853.5	X	8.4
				0
<b>Monthly Total</b>				<b>277.5</b>

**Harris Township**

## Fuel/Gas Purchases

Date	Vehicle/Equipment	Miles/Hrs	Gas	Diesel	Gals
1/13/2017	Chevy Pickup	25371		X	26.27
1/13/2017	Chevy Dump Truck	12381		X	40.92
1/31/2017	Chevy Pickup	25720		X	28.16
					0
<b>Monthly Total</b>					<b>95.35</b>

### Monthly Equipment Hour Report for January 2017

Chevrolet Pickup	25750 miles
Chevrolet Dump Truck	12548 miles
John Deere 1445 (Tractor)	604 hrs
ASV	858.3 hrs
Gravelly	**
John Deere Z920m (lawnmower)	**
Grave Thawer	55531.1 hrs
Generator	906.8 hrs
Chipper	**
John Deere 7130 (Ditch mower)	**

Date & Place	Quantity	Item	Number	What use...	Cost
ASV 1/24	1	Coolant hose	#398	ASV	\$29.07
Stokes 1/20	1	Desk calendar	#680	Service Center	\$11.49
Stokes 1/20	1	Copy paper	#680	Service Center	\$4.99
Home Depot 1/24	1	2x12 10ft board	#504	Wendigo Rink	\$15.61

L & M 1/20	1	Diesel fuel supplement	#354	Supplies	\$12.49
L & M 1/20	2	WD-40 cans	#354	Supplies	\$9.18
L & M 1/20	1	Air freshener	#354	Supplies	\$.95
L & M 1/20	1	6pk towels	#354	Supplies	\$9.99
L & M 1/20	1	Air freshener can	#354	Supplies	\$1.29
L & M 1/20	1	5/16" 5ft fuel line	#314	Grave heater	\$4.69
L & M 1/20	3	5-40 oil	#300	Chevy pickup	\$80.99
L & M 1/20	2	Ice melt 10 lbs.	#354	Supplies	\$5.98
Brier 1/20	1	Work boots	#356	Clothing	\$229.95
L & M 2/3	1	Qt. black paint	#302	Chevy dump truck	\$11.99
L & M 2/3	6	Caster wheels	#357	Tools	\$11.94
L & M 2/3	1	Box of 3/16" rivets	#609	Town Hall tables	\$2.49
L & M 2/3	1	2pk 6" rollers	#354	Supplies	\$5.49
L & M 2/3	1	Antifreeze tester	#357	Tools	\$10.69
L & M 2/3	8	4pk metal clips	#609	Town Hall Tables	\$23.92
L & M 2/3	1	Fuel shutoff valve	#314	Grave heater	\$9.99
L & M 2/3	3	Box of sheet metal screws	#609	Town Hall Tbales	\$2.97
L & M 2/3	1	Swivel	#300	Fuel tank in back of Chevy pickup	\$49.99
L & M 2/3	2	Blue scotch tape	#354	Supplies	\$12.58

L & M 2/3	4	Spray cans rubber undercoating	#302	Chevy Dump truck	\$15.96
L & M 2/3	2	50lbs ice melt	#354	Supplies	\$18.98

January 2017

## **ASSESSMENT NOTICE**

**Important Information Regarding Assessment and Classification of Property  
As of January 2, 2017, this may affect your 2018 property taxes.**

NOTICE IS HEREBY GIVEN that the Board of Appeal and Equalization for *Harris Township* shall meet on **5/4/2017 9:00AM at Harris Township**. The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor, and to determine whether corrections need to be made.

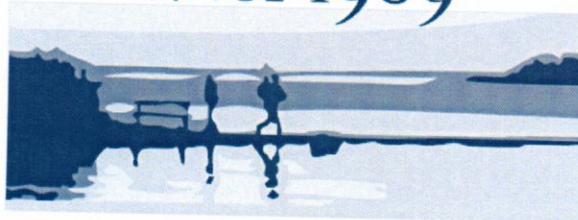
If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you are still not satisfied with the valuation or classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board shall review the valuation, classification, or both if necessary, and shall correct it as needed. Generally, an appearance before your local board of appeal and equalization is required by law before an appeal can be taken to the county board of appeal and equalization.

Jim Kelley  
20387 Field Crest Road  
Grand Rapids, MN 55744  
Phone #: 218-327-0319

Supervisor Dennis Kortekaas 326-1882  
Supervisor Peggy Clayton 327-5513  
Supervisor Jay Bowers 999-7747  
Supervisor Ken Haubrich 327-1351  
Treasurer Becky Adams 259-1192  
Clerk Cari Alleman 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

February 22, 2017

TO: The Herald Review  
FROM: Cari Ann Alleman, Clerk – 218-244-1811 | [harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## RE: Publication of Harris Township Election and Annual Meeting

Please publish the following in a **block ad** in the newspaper on:

- **Sunday, March 5, 2017**
- **Sunday, March 12, 2017**

Please use **bold** where indicated. A sample ballot needs to also be published just beneath the ad (see page 2 of this letter), large enough so that the candidate names/town question are easily readable.

## HARRIS TOWNSHIP

### NOTICE OF ELECTION and ANNUAL MEETING

Notice is hereby given to qualified voters of Harris Township, County of Itasca, State of Minnesota, that the Annual Election of Town Officers and the Annual Town Meeting will be held on **Tuesday, March 14, 2017**, at the following location: **Harris Town Hall**, 21998 Airport Road, Grand Rapids, MN

**ELECTION POLLS** will be open from **noon until 8:00pm**, at which time the voters will elect:

- One (1) Supervisor- seat B, for a two/four year term
- One (1) Supervisor- seat C, for a two/four year term
- One (1) Supervisor- seat E, for a two/four year term
- One (1) Treasurer, for a 1.5- 2 year term year term
- Vote Yes or No on Town Question: *"Shall the first Tuesday after the first Monday in November be designated as the date of the 2018 Township General Election?"*

To vote by **ABSENTEE BALLOT**, complete and submit the application found on the township's website [www.harristownshipmn.org](http://www.harristownshipmn.org), or request an application by contacting the Town Clerk via email at [harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com), or by phone at 218-244-1811.

The **ANNUAL TOWN MEETING** will begin at **8:15pm** to review the proposed budget and vote on the associated levies for 2018, and to conduct any or all business concerning said Town.

The **BOARD OF CANVAS** will convene at 8:10 p.m. on Tuesday, March 14<sup>th</sup>, 2017, just prior to the Annual Town Meeting.

In case of inclement weather, the election, annual meeting, and board of canvass would be held on the third Tuesday in March, 3/21/17 at the above scheduled times and location.

Published March 5 and March 12, 2017  
Posted February 22, 2017

# Official Ballot

Judge

Judge

Itasca County

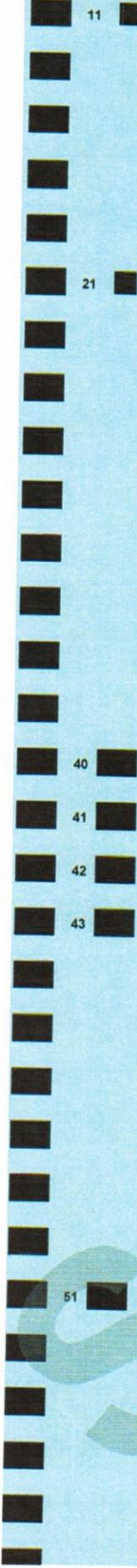
State of Minnesota

March 14, 2017

## Town Election Ballot Town of Harris, Minnesota March 14, 2017

Instructions to Voters:  
To vote, completely fill in the oval(s) next to your choice(s) like this:

Town Offices	Town Questions
<p><b>Town Supervisor Seat B</b> Vote for One</p> <p><input type="radio"/> Dennis Kortekaas</p> <p><input type="radio"/> Darren Romans</p> <p><input type="radio"/> write-in, if any</p>	<p>To vote for a question, fill in the oval next to the word "Yes" on that question. To vote against a question, fill in the oval next to the word "No" on that question.</p> <p><b>Town Question</b></p> <p><b>WHETHER TO MOVE THE TOWN ELECTION TO NOVEMBER</b></p> <p>Shall the first Tuesday after the first Monday in November be designation as the date of the 2018 Township General Election?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p><b>Town Supervisor Seat C</b> Vote for One</p> <p><input type="radio"/> Peggy Clayton</p> <p><input type="radio"/> write-in, if any</p>	
<p><b>Town Supervisor Seat E</b> Vote for One</p> <p><input type="radio"/> Kati Marcotte-Pierce</p> <p><input type="radio"/> Michael J Schack</p> <p><input type="radio"/> Roy Gilbert</p> <p><input type="radio"/> Jay D Bowers</p> <p><input type="radio"/> Andrew Scholl</p> <p><input type="radio"/> write-in, if any</p>	
<p><b>Town Treasurer</b> Vote for One</p> <p><input type="radio"/> Becky Adams</p> <p><input type="radio"/> write-in, if any</p>	



SAM

**2014 Election Judges  
-Primary and General -**

Job	Party Abbrev	Precinct Code	Precinct Name	First Name	Last Name	Res Address	Res City Name	Res State Code	Res Zip Code	E-Mail Address	Home Phone Number
Registration M-Z	R	0200	HARRIS TWP	Michael	Jasper	17823 Bayview Pl	Grand Rapids	MN	55744	<a href="mailto:mkjasper@live.com">mkjasper@live.com</a>	218-326-2420
Ballot	R	0200	HARRIS TWP	Charlotte	Lorenson	21328 US Highway 169	Grand Rapids	MN	55744	<a href="mailto:charay169@hotmail.com">charay169@hotmail.com</a>	218-326-65
Receipt	R	0200	HARRIS TWP	Shirley	Wicklund	20575 Melody Rd	Grand Rapids	MN	55744	<a href="mailto:jswicklund.7@gmail.com">jswicklund.7@gmail.com</a>	218-326-1417

Demo	DFL	0200	HARRIS TWP	Lola	Seekman	29366 Pennala Rd	Grand Rapids	MN	55744	<a href="mailto:lolaseekman@yahoo.com">lolaseekman@yahoo.com</a>	N/A
Head & floater	DFL	0200	HARRIS TWP	Michele	Smith	30037 Harris Town Rd	Grand Rapids	MN	55744	<a href="mailto:michelesmithclerk@msn.com">michelesmithclerk@msn.com</a>	218-327-9930
Greeter	DFL	0200	HARRIS TWP	Jane	Dreke	17726 Wendigo Road	Grand Rapids	MN	55744	N/A	218-327-1077

New Reg	ind	0200	HARRIS TWP	Joan	Johnson	33138 Gary Drive	Grand Rapids	MN	55744	<a href="mailto:johnjquilt@hotmail.com">johnjquilt@hotmail.com</a>	N/A
Registration A-L	ind	0200	HARRIS TWP	Etta Jane	Flohaug	32200 Southwood Rd	Grand Rapids	MN	55744	N/A	218-326-5631
New Reg	ind	0200	HARRIS TWP	Byron	Snowden	21839 River Ridge Rd	Grand Rapids	MN	55744	<a href="mailto:bssriver@msn.com">bssriver@msn.com</a>	218-327-2503

**ALTERNATES:**

2014	DFL	0200	HARRIS TWP	Vicki	Andrews	31135 Sunny Beach Road	Grand Rapids	MN	55744	<a href="mailto:vicandr@mchsi.com">vicandr@mchsi.com</a>	218-326-0653
2014	R	0200	HARRIS TWP	David	Schroeder	20258 River Rd	Grand Rapids	MN	55744	<a href="mailto:judy Schroeder18@gmail.com">judy Schroeder18@gmail.com</a>	218-326-6588

2014 Election Judges  
 -Primary and General -

CM	Cell Number
04	
04	
04	

218-244-8484	
218-259-3146	
(not available for primary)	
04	
04	

## Pricing for Projects

### Service Center Meeting Area

#### Ace Hardware

	AMOUNT
4 - Ace Porch & Floor paint	\$112.00
4 - grip mixture bags	\$24.00

NOTE : all other materials have been picked up.

**Total** **\$136.00**

### Service Center Meeting Area Lighting

	AMOUNT
No. 1 <i>4 Lights</i>	\$160.83
No. 2 <i>5 Lights S shape track</i>	\$119.00
No. 3 <i>3 Lights</i>	\$94.97

**Total** **\$374.80**

### Service Center Sink Area

	AMOUNT
No. 4 boards	\$13.64
No. 5 Wayne's Coating	\$39.15

**Total** **\$52.79**



# Harris Township Monthly Town Hall Report

Caretaker, Amber Hartl Date \_\_\_\_\_

General Cleaning 11 hrs.

Miscellaneous Duties/Work 13.5 hrs.

Inspections, Maintenance, Non-routine work, Board Meeting Functions.

Notes:

Total (All hours worked) 24.5 hrs.

## Rentals

Resident's 3

No Charge/Discounted Only by board approval \_\_\_\_\_

Notes Deposit kept from Joline Leone -  
left lots of garbage & didn't sweep/mop.

Non-Residents \_\_\_\_\_

Discounted Only by Board approval \_\_\_\_\_

Notes \_\_\_\_\_

Board Functions (meetings, scheduled hold, voting) 4

Total 7

Deposits Retained 25.00

Total money collected 150.00

=====  
Maintenance or Safety concerns: