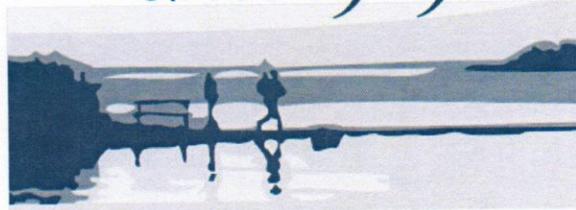


Jim Kelley
20387 Field Crest Road
Grand Rapids, MN 55744
Phone #: 218-327-0319

Harris Township

SINCE 1909

www.harristownshipmn.org



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

Supervisor Dennis Kortekaas 326-1882
Supervisor Peggy Clayton 326-1551
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Treasurer Becky Adams 259-1192
Clerk Cari Alleman 244-1811
harristownshipclerk@gmail.com

PLANNING & DEVELOPMENT MEETING

June 28, 2017 – 7:30pm

AGENDA

1. **Pledge to the flag-** reading of our mission statement
2. **Business from the Floor**
3. **Consent Agenda**
 - ❖ Resolution 2017-005
4. **Roads**
 - ❖ Estimate on Crack filling
5. **Recreation**
 - ❖ Casper Landing project
6. **Town Hall Report**
 - ❖ Review town hall report as prepared by town hall caretaker, dated 6/13/17
7. **Maintenance Report: 5/1/17-5/31/17**
8. **Old Business**
 - ❖ Comprehensive Plan
 - ❖ Firewise
 - ❖ Dugouts
9. **New Business**
 - ❖ Internet speed- at the town hall (email)
 - ❖ Quote from Shred it
 - ❖ Speed Limit Stoney Point Road- (email)
 - ❖ Newsletter
10. **Public Input**
11. **Upcoming meetings/events**
 - ❖ Mon. July 10 Itasca Association of Townships7:00 pm Blandin Foundation
 - ❖ Wed. July 12 Regular Meeting..... 7:30 pm Town Hall
 - ❖ Wed. July 26 Planning and Development Meeting.....7:30 pm Town Hall
12. **Adjourn**

BARGEN

INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

June 26, 2017

Harris Township
Attn: Ken Albrech
28677 Norberg Drive
Grand Rapids, MN 55744

REVISED

Ken,

Thank you for the opportunity to explain the asphalt pavement maintenance services our firm offers and to provide you with a quote for your city streets. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

Asphalt Rubber Crack Repair

Our service crew will:

- A. rout out cracks 1" wide by 1" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 ¼" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heatlance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any alleged areas
- I. the debris will be blown to the side of the curb, where it will be the City's responsibility to sweep up

Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D6690 type II & III Spec. with the following modifications:

- 100% elongation at -20°F

Nuvo Gap Level and Fill (widened crack repair)

The existing cracks will be cleaned of debris and/or moisture using a heatlance. We will then spray apply a tack coat. The Nuvo Gap is a revolutionary rubberized hot pour patching material designed to repair wide cracks, pot holes, rutting and depressed broken-up areas in asphalt and concrete pavement surfaces. It is also ideal for use around manholes, gutters and drains. When applied properly, Nuvo Gap creates a load bearing, weather resistant, durable bond resulting in a long term pavement maintenance solution.

Project Prices - Our price includes all materials, applicable taxes and labor to complete the project as explained.

Please note: The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep Their Personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.

1 – Old part of Sunny Beach Road

Crack Repair - \$43,213.00
Gap Repairs - \$39,520.00 for 160 cracks

2 – New Part of Sunny Beach Road

Crack Repair - \$3,475.00

3 – Romans Road

Crack Repair - \$208.00

4 – Gary Drive

Crack Repair - \$975.00

5 – Birch Street

Crack Repair - \$468.00

6 – East Harris Road

Crack Repair - \$2,625.00
Gap Repairs - \$4,500.00

The total project price is subject to the work chosen to be completed.

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bergen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bergen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bergen Inc. when due.

This Proposal/Contract may be withdrawn by Bergen Inc. if not accepted within 30 days, or at anytime, subject to increases related to material prices as noted above.

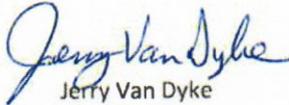
Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Date of acceptance _____ PO # _____ (if applicable)

Signature _____ Signature _____

Thank you for the opportunity to provide you with information on the asphalt pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,



Jerry Van Dyke
BARGEN, INC.

JVD/ih 

Project for Harris township – crack repair and gap **REVISED**

Our Mission

Bargen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: www.bargeninc.com

Email: bargen@bargeninc.com

Harris Township Monthly Town Hall Report

Caretaker, Amber Hart Date 6-13-17

General Cleaning 21.75 hrs.

Miscellaneous Duties/Work 18.5 hrs.

Inspections, Maintenance, Non-routine work, Board Meeting Functions.

Notes: N. Door broken ~ Pics sent to Jim, Ken, Derrick + Dan. (Darn Wind!)

Total (All hours worked) 40.25 hrs.

Rentals

Resident's 7

No Charge/Discounted Only by board approval 1

Notes Flyway Club \$25.00

Non-Residents 3

Discounted Only by Board approval 1

Notes P+D Sewing ~ hadn't had Mtg. about it yet + didn't get an answer before she needed a quote -

Board Functions (meetings, scheduled hold, voting) 6

Total 16

Deposits Retained -

Total money collected 650.00

Maintenance or Safety concerns:

overnight rental for 2 days + I didn't have to check or clean in between. Hope that was ok. (H)

Weekly Maintenance Plan May 1st- May 5th 2017

Task to be completed	Estimated hours	Priority
Meeting time	4	3
Weekly plan for following week	2	3
Daily time sheets	6	3
Ground work cemetery clean up	14	2
Finish cleaning up leaves Laplant landing.	3	2
Clean up Wendigo park	16	2
Clean up Wendigo picnic park	4	3
Wash both trucks	2	3
Measure woodtick culvert	1	2
Clean out ditches on Underwood RD driveway	14	3
Black dirt and seed area around Hall posting board	2	3
Inspections of township properties	4	3
Black dirt and chips around trees at crystal park roots are starting to show	8	3

Dan

Date: 5/1/17

- Meeting with Mike and Ken ½ hr
- Updated cemetery files from the burial on Saturday ½ hr

Work done that is not on our weekly plan:

- Cut up fallen tree at the end of the Schmidt Rd. 1 hr
- Took down Weight restriction signs on Township roads 2 hr
- Looked at Fieldcrest Rd. and Aspen Dr. after the snowplows were on them last week. ½ hr
- Researched, took down and installed new posts for the Handicap signage at the Town Hall 3 ½ hr

Derrick

Date: 5/1/17

- Meeting with Mike and Ken ½ hr
- Filled out daily time sheets ½ hr

Work done that is not on our weekly plan:

- Cut up fallen tree at the end of the Schmidt Rd. 1 hr
- Took down Weight restriction signs on Township roads 2 hr
- Looked at Fieldcrest Rd. and Aspen Dr. after the snowplows were on them last week. ½ hr

- Researched, took down and installed new posts for the Handicap signage at the Town Hall 3 ½ hr

Derrick

Date: 5/2/17

- Finished cleaning up leaves at Laplant landing. 3 hrs
- Ground work cemetery black dirt and seed, not finished waiting for black dirt ordered 4 hrs
- Measured Woodtick culvert area. ½ hr

Work done that is not on our weekly plan:

- Talked with white and bright cleaners and put tools in shop away. ½ hr

Dan

Date: 5/2/17

- Finished cleaning up leaves at Laplant landing. 3 hrs
- Ground work cemetery black dirt and seed, not finished waiting for black dirt ordered 4 hrs
- Measured Woodtick culvert area. ½ hr

Work done that is not on our weekly plan:

- Talked with Patty Gould St Aubin about sec 3, block 7, lot 3, site 3. Showed her the site. ½ hr

Dan

Date: 5/5/17

- Yearly evaluation. 1 ½ hrs
- Inspections of Casper landing. Looked good Laplant landing looked good. Mishawaka landing was a set of docks chained to the tree thinking it belonged to a dock install company.
- All northland portables are in place at all landings. 1 hr

Work done that is not on our weekly plan:

- Unlocked Town hall for Northern air installed new heat exchanger and blower motor Checked Hall again after completed all good. 1 hr
- Monthly receipts and fuel sheets and other paper work. 4 hrs
- Pickup landscape blanket from Lease landscaping. ½ hr
- Checked well at cemetery working perfect.

Derrick

Date: 5/5/17

- Meeting with Jim, Ken, and Becky about employee annual review. Good review for another year 1 ½ hr
- Made inspections of Casper landing – Checked out good, Laplant landing – checked out good Mishawaka landing – There was a set of docks chained to the tree and we are thinking it might belong to a dock installation company that was parked at the landing. We will check next week to see if they are still there. The Portable toilets are at the landings as well. 1 hr

Work done that is not on our weekly plan:

- Placed black dirt and seed around the bricks of the west side of the Service Center Garage. The garage had been leaking every time we had rain so it was sloped to have the rain run away from the building instead of towards it. 1 hr

- Filled out Monthly receipt information, equipment fuel reports, and daily time sheet information
4 ½ hr

Weekly Maintenance Plan May 8th - May 12th 2017

Task to be completed	Estimated hours	Priority
Meeting time	2	3
Weekly plan for following week	2	3
Daily time sheets	5	3
Safety training meeting	7	3
Drag ballfields at both parks	2	2
Clean up broken tar on the Fieldcrest Rd.	4	2
Level out Cemetery Flagpole	4	3
Clean up Wendigo Park	10	2
Measure Woodtick culvert	1	1
Clean out ditches on Underwood RD driveway	14	1
Wash both Trucks	2	3
Mow the Town Hall	3	2
Mow the Service Center	5	3
Mow Crystal Park	16	2
Make inspections of Township Properties	3	3

Dan

Date: 5/8/17

- Meeting with Mike and Ken 1 hr
- Worked on fixing drainage for culvert and ditch for a culvert area on Underwood Rd. the area has been dug down and sloped more for water to travel freely and not stay in the residents yard. The project isn't done yet. 7 hr

Derrick

Date: 5/8/17

- Meeting with Mike and Ken 1 hr
- Worked on fixing drainage for culvert and ditch for a culvert area on Underwood Rd. the area has been dug down and sloped more for water to travel freely and not stay in the residents yard. The project isn't done yet. 5 hr

Work done that is not on our weekly plan:

- Ran to town and picked up safety vests and shirts from Clifton's Skate. ½ hr
- Cut up fallen tree on the Sunny Beach Rd. 1 hr
- Met with Supervisor Haubrich to discuss and measure area of Crystal Park for a possible grass seeding project. ½ hr

Derrick

Date: 5/9/17

- Finished the ditch work on the Underwood Rd. Layed down seed, landscaping blanket, installed the resident's fire number sign and mailbox. Also, added class 5 to their driveway to cover up where the washout occurred 4 ½ hr
- Measured the Woodtick culvert on the Sunny Beach Rd. The culvert is still moving down 1/16 to ¼ of an inch since last week. ½ hr
- Mow Service Center property 1 ½ hr

Work done that is not on our weekly plan:

- Met with Supervisor Haubrich on Bay View Pl. to measure out distances for dust grading ½ hr
- Worked on policy booklet to update the booklet so we can print it off and distribute them at the cemetery 1 hr

Derrick

Date: 5/9/17

- Finished the ditch work on the Underwood Rd. Layed down seed, landscaping blanket, installed the resident's fire number sign and mailbox. Also, added class 5 to their driveway to cover up where the washout occurred 4 ½ hr
- Measured the Woodtick culvert on the Sunny Beach Rd. The culvert is still moving down 1/16 to ¼ of an inch since last week. ½ hr
- Mow Service Center property 1 hr

Work done that is not on our weekly plan:

- Worked on cleaning and organizing the Service Center Garage ½ hr
- Talked to Mrs. Rush about the cremation burial for Friday the 12th of May. ½ hr
- Met with Supervisor Haubrich on Bay View Pl. to measure out distances for dust grading ½ hr
- Pickup gas and fuel for the Chevy pickup truck ½ hr

Dan

Date: 5/10/17

- Mow Service Center 1 hr
- Mow and Trim the Town Hall 1 ½ hr
- Made inspections at the Town Hall – everything checked out good ½ hr
- Mow Crystal Park 4 ½ hr

Work done that is not on our weekly plan:

- Marked out stones to be placed Thursday or Friday of this week ½ hr

Derrick

Date: 5/10/17

- Mow Service Center 1 hr
- Mow and Trim the Town Hall 1 ½ hr
- Made inspections at the Town Hall – everything checked out good ½ hr
- Mow Crystal Park 4 ½ hr

Work done that is not on our weekly plan:

- Marked out stones to be placed Thursday or Friday of this week ½ hr

Dan

Date: 5/11/17

- Meeting with Ken ½ hr
- Work on the weekly work plan 1 hr
- Finished mowing Crystal Park 2 ½ hr
- Started mowing and cleanup of Wendigo Park 1 ½ hr
- Drag ballfields at both parks 1 ½ hr

Work done that is not on our weekly plan:

- Met with Ken at the Town Hall to discuss the issue with the parking lot lights not working properly, the mold that is starting to appear in the basement, and the stairs on the south side of the building. Public Utilities will come out and fix the one light in the parking lot. Will be getting ahold of Pokegama Electric tomorrow morning to have them come out and test the wiring for the other 3 lights. The mold that is appearing will be cleaned up with bleach to prevent it from spreading. The stairs on the south end of the building, we will patch up when we get some time to do it with concrete patching material. ½ hr
- Spoke with Fashion to Fit about making new Voting curtains. They can do it but, she will need all of the materials to get an exact quote for the job. ½ hr

Derrick

Date: 5/11/17

- Meeting with Ken ½ hr
- Work on the weekly work plan 1 hr
- Finished mowing Crystal Park 2 ½ hr
- Started mowing and cleanup of Wendigo Park 3 hr

Work done that is not on our weekly plan:

- Spoke with Cari about Veteran stone placement. Veteran stone has not shown up for us to install. We are waiting for it, when it arrives we will install it. ½ hr
- Met with Ken at the Town Hall to discuss the issue with the parking lot lights not working properly, the mold that is starting to appear in the basement, and the stairs on the south side of the building. Public Utilities will come out and fix the one light in the parking lot. Will be getting ahold of Pokegama Electric tomorrow morning to have them come out and test the wiring for the other 3 lights. The mold that is appearing will be cleaned up with bleach to prevent it from spreading. The stairs on the south end of the building, we will patch up when we get some time to do it with concrete patching material. ½ hr

Dan

Date: 5/12/17

- Made inspections of all boat landings – all were good 1 hr

Work done that is not on our weekly plan:

- Fit water tank for garden hose outlet for watering grass 1 hr
- Water seeded blackdirt at the cemetery 2 hr
- Dig and fill in 2 cremations 2 ½ hr
- Install Veterans Plates and a foot marker ½ hr
- Looked over equipment insurance information and updated it as needed for Becky 1 hr

Derrick

Date: 5/12/17

- Made inspections of all boat landings – all were good 1 hr

Work done that is not on our weekly plan:

- Fit water tank for garden hose outlet for watering grass 1 hr
- Water seeded blackdirt at the cemetery 2 hr
- Dig and fill in 2 cremations 2 ½ hr
- Install Veterans Plates and a foot marker ½ hr
- Looked over equipment insurance information and updated it as needed for Becky 1 hr

Weekly Maintenance Plan May 15th – 19th 2017

Task to be completed	Estimated hours	Priority
Clean up pine needles and leaves at Wendigo Park	9	2
Safety training class	7	2
Mow and trim the Cemetery	31	2
Level headstones at the Cemetery	16	3
Level out flagpole at the Cemetery	4	2
Daily time sheets	5	3
Weekly work plan for the following week	2	3
Meeting time	2	3
Inspections of Township properties	3	2
Measure the Woodtick Culvert area	1	2

Derrick

Date: 5/15/17

- Meeting with Mike 1 hr
- Start mowing cemetery. 5 hrs

Work done that is not on our weekly plan:

- Clean grass clippings from under the deck and sharpen blades on the JD 920. 1 ½ hr
- Lower and raise flag cemetery. ½ hr

Dan

Date: 5/15/17

- Meeting with Mike 1 hr
- Start mowing cemetery. 5 hrs

Work done that is not on our weekly plan:

- Clean grass clippings from under the mower deck on the Gravelly. 1 ½ hr
- Worked on newer of the 2 leaf blowers leaking gas from the primer bulb not finished yet
½ hr

Derrick

Date: 5/16/17

- Measured Woodtick culvert area. Has sank 3/16" to 1/4" since last week's measurement.
½ hr

Work done that is not on our weekly plan:

- Washed and waxed the pickup. Cleaned out box of pickup. 3 ½ hrs
- Checked Underwood RD culvert ditch project and Birch St shoulder project both are looking good Birch St has nice grass growing. 1 hr
- Installed grates that someone removed from culvert at Woodtick landing area had to pull one out of the water. ½ hr
- Called a talked with pokegama electric they will be stopping when its dark to get a better idea of what the lights are doing and will get back before they proceed.
- Dropped the rest of the voting booth curtains at Fashion to fit.
- Davies and got 5 cans lawn mower gas.
- Fastenal ordered white marking ribbon for ROW locates and hand towels for dispensers in shop house. 1 hr
- Clean garage. 1 ½ hrs

Dan

Date: 5/16/17

- Measured Woodtick culvert area. Has sank 3/16" to 1/4" since last week's measurement. 1 hr

Work done that is not on our weekly plan:

- Washed and dried Dump truck. 1 ½ hr
- Dropped the rest of the voting booth curtains at Fashion to fit.
- Davies and got 5 cans lawn mower gas.
- Fastenal ordered white marking ribbon for ROW locates and hand towels for dispensers in shop house. 1 hr
- Checked Underwood RD culvert ditch project and Birch St shoulder project both are looking good Birch St has nice grass growing. 1 hr
- Installed grates that someone removed from culvert at Woodtick landing area had to pull one out of the water. ½ hr
- Installed new primer bulb on leaf blower and washed air filter. ½ hr
- Sanded door frame on attached garage small door it was not closing properly edge was hitting. ½ hr
- Emailed Newman signs for quote on alcohol consumption sign and no driving on the grass. ½ hr
- Dailey time sheets. ½ hr
- Updated road and cemetery files. ½ hr
- Worked on rainy day list. ½ hr

Dan

Date: 5/17/17

- Leveled out flagpole at the Cemetery 4 hr

Work done that is not on our weekly plan:

- Cleaned out Culvert on Birch Hills Dr. – we are suggesting that this culvert should be removed considering the slope of the ditch isn't very steep and the culvert that is in the ditch is a 15" which is too big for ditch. Further discussion will be needed before proceeding but, the culvert is flowing. 2 ½ hr
- Cleaned up broken tar on the Fieldcrest Rd. 1 ½ hr

Derrick

Date: 5/17/17

- Leveled out flagpole at the Cemetery

4 hr

Work done that is not on our weekly plan:

- Cleaned out Culvert on Birch Hills Dr. – we are suggesting that this culvert should be removed considering the slope of the ditch isn't very steep and the culvert that is in the ditch is a 15" which is too big for ditch. Further discussion will be needed before proceeding but, the culvert is flowing.
- Cleaned up broken tar on the Fieldcrest Rd.

2 ½ hr

1 ½ hr

Derrick

Date: 5/18/17

- Meeting with Mike. Dropped of tv found at Mishawaka landing.
- Safety training class OSHA in Cohasset.
- Leveled out headstones, moved one foot marker in sec 1, seeded around
2 hrs
- Inspected the Town hall. Looks good.
- Moved some boxes and file cabinet down in basement for Cari Ann.

1 hr

4 hrs

the flag pole.

½ hr

Work done that is not on our weekly plan:

- Got a call about a dead tree on Harbor Heights RD land owner wants down marked with orange tape. Will be looking more into it and see next to a power line. ½ hr

us to cut
if it's in the ROW. It is

Dan

Date: 5/18/17

- Meeting with Mike. Dropped of tv found at Mishawaka landing.
- Safety training class OSHA in Cohasset.
- Leveled out headstones, moved one foot marker in sec 1, seeded around
2 hrs
- Inspected the Town hall. Looks good.
- Moved some boxes and file cabinet down in basement for Cari Ann.

1 hr

4 hrs

the flag pole.

½ hr

Work done that is not on our weekly plan:

- Got a call about a dead tree on Harbor Heights RD land owner wants down marked with orange tape. Will need to look into it more and Next to a power line. ½ hr

us to cut
see if it is in the ROW.

Dan

Date: 5/19/17

- Finished weekly work plan for following week
- Made inspections at all parks – All checked out good
- Made inspections of all boat landings – All checked out good, some garbage at the Mishawaka Boat Landing.
- Finish mowing the cemetery

½ hr

1 hr

1 hr

2 ½ hr

Work done that is not on our weekly plan:

- Mow and trim the Town Hall

2 hr

- Water black dirt and seed at the cemetery 1 hr

Derrick

Date: 5/19/17

- Finished weekly work plan for following week ½ hr
- Made inspections at all parks – All checked out good 1 hr
- Made inspections of all boat landings – All checked out good, some garbage at the Mishawaka Boat Landing. 1 hr
- Finish mowing the cemetery 2 ½ hr

Work done that is not on our weekly plan:

- Mow and trim the Town Hall 2 hr
- Water black dirt and seed at the cemetery 1 hr

Weekly Maintenance Plan May 22—May 26

Task to be completed	Estimated hours	Priority
Meeting time	2	
Daily time sheets	5	
Weekly plan	2	
Mow cemetery trim blow off stones get ready for Memorial day	32	1
Get Garage ready for Memorial day.	3	1
Measure Woodtick culvert area	1	2
Level headstones	12	2
Clean monument	1	1
Water grass seeds cemetery	8	2
Cremation burial Friday	3	3
Inspections of township properties	3	2
Put out VET stars and flags	8	3

Dan

Date: 5/22/17

- Meeting with Mike and Ken 1 hr
- Clean and wash off Monument at the Cemetery 1 hr
- Clean, set up and organize the Cemetery garage for Memorial Day services. 4 hr

Work done that is not on our weekly plan:

- Staked out Bayview Pl. for indicating where we need the dust guarding to end from Dust-B-Gone. Ordered a culvert to be delivered to residence on Pine Landing Dr. Moved down tree on Jane Ln. by mailbox on the North entrance of the road. 1 hr
- Worked on locating and finding out the R.O.W. location of a tree that will need to be removed on the Harbor Heights Rd. It looks like the tree is in the R.O.W. so we will need to have it cut down because of power lines in area of tree. 1 hr

Derrick

Date: 5/22/17

- Meeting with Mike and Ken 1 hr
- Clean and wash off Monument at the Cemetery 1 hr
- Clean, set up and organize the Cemetery garage for Memorial Day services. 4 hr

Work done that is not on our weekly plan:

- Staked out Bayview Pl. for indicating where we need the dust guarding to end from Dust-B-Gone. Ordered a culvert to be delivered to residence on Pine Landing Dr. Moved down tree on Jane Ln. by mailbox on the North entrance of the road. 1 hr
- Worked on filing and updating past and present work orders 1 hr

Derrick

Date: 5/23/17

- Level headstones cemetery. 4hrs
- Measure Woodtick culvert area. Dropped another 1/16 " to 1/4" ½ hr
- Work on Weekly plan. 1 hr

Work done that is not on our weekly plan:

- Signs delivered from Newman unloaded. ½ hr
- Cleaned grass from under JD 920 mower deck, checked over. 1 ½ hrs
- Work on work orders. ½ hr

Dan

Date: 5/23/17

- Level headstones cemetery. 4hrs
- Measure Woodtick culvert area. Dropped another 1/16 " to 1/4" ½ hr
- Work on Weekly plan. 1 hr

Work done that is not on our weekly plan:

- Signs delivered from Newman unloaded. ½ hr
- Cleaned grass from under mower Gravelly cleaned air filter checked oil. 1 ½ hrs
- Check oil, cleaned air filter, check power steering fluid, fill washer fluid ½ hr Dump truck.

Dan

Date: 5/24/17

- Meeting with Ken ½ hr
- Mow and trim cemetery 7 ½ hr

Dan

Date: 5/24/17

- Meeting with Ken ½ hr
- Mow and trim cemetery 7 ½ hr

Date: 5/25/17

Dan

Date: 5/26/17

- Put out Veteran's stars and flags for Memorial Day. 5 hr

- Dig and fill in cremation in section 3 1 hr
- Made inspections of the Town Hall – everything looked good for the weekend. ½ hr
- Made inspections of the parks – all parks look good ½ hr
- Made inspections of all boat landings – landings look good ½ hr
- Finish weekly plan for following week ½ hr

Derrick

Date: 5/26/17

- Put out Veteran's stars and flags for Memorial Day. 5 hr
- Dig and fill in cremation in section 3 1 hr
- Made inspections of the Town Hall – everything looked good for the weekend. ½ hr
- Made inspections of the parks – all parks look good ½ hr
- Made inspections of all boat landings – landings look good ½ hr

Work done that is not on our weekly plan:

- Vacation time ½ hr

Weekly Maintenance Plan May 29th – June 2nd 2017

Task to be completed	Estimated hours	Priority
Meeting time and road inspection time with Supervisors	8	3
Work on weekly plan for following week	2	3
Fill out daily time sheets	5	3
Holiday (Memorial Day)	16	1
Mow, trim and clean up Wendigo Park and the Wendigo Picnic Park	15	2
Remove Veteran stars and flags at the Cemetery	4	1
Cremation burial on May 30 th	2	1
Record monthly hours on equipment	2	3
Mow and trim all boat landings	5	2
Measure the Woodtick Culvert area	1	2
Mow and trim the Town Hall	4	2
Mow and trim the Service Center	5	3
Make inspections of all Township properties	3	3
Derrick vacation May 30 th	8	1

5/29/17

Memorial Day Holiday

Derrick

Date: 5/30/17

- Vacation.

8 hrs

Dan

Date: 5/30/17

- Meeting with Ken and Mike. 1 hr
- Cremation burial in Sec 1, Block 13, lot 4, Site 7
burial is in mailbox. 1 hr received check for
- Removed VET stars and Flags. And updated VET list and star count. 3 ½ hrs
- Inspected Laplant, Mishawaka, Casper landings all look good. ½ hr
- Inspected Crystal and Wendigo parks picked up trash. ½ hr
- Inspected Town Hall. Looked good. ½ hr

Work done that is not on our weekly plan:

- Worked on a garbage can for Laplant landing. 1 hr

Dan

Date: 5/31/17

- Mow and trim the boat landings 2 ½ hr
- Mow and trim the Wendigo Picnic Park 1 hr
- Mow and trim Wendigo Park 4 hr

Work done that is not on our weekly plan:

- Drag ballfield at Wendigo Park ½ hr

Derrick

Date: 5/31/17

- Mow and trim the boat landings 2 ½ hr
- Mow and trim the Wendigo Picnic Park 1 hr
- Mow and trim Wendigo Park 4 hr
- Fill out daily time sheets ½ hr

Derrick

Date: 6/1 /17

- Meeting with Ken and Mike check roads that needed attention. 1 ½ hrs
- Davis got lawn mower gas and Fastenal for order that was in. 1 hr
- Mow service center not finished. 3 ½ hrs

Work done that is not on our weekly plan:

- Clean grass from under mower decks on JD 920 and sharpen blades. 1 hr
- Clean grass from under the deck and sharpen blades on Gravelly. 1 hr

Dan

Date: 6/1 /17

- Meeting with Ken and Mike check roads that needed attention. 3 ½ hrs
- Davis got lawn mower gas and Fastenal for order that was in. ½ hr
- Mow service center not finished. 3 ½ hrs

Work done that is not on our weekly plan:

- Went to version having Battery problems with my phone said it might be an internal problem it not picking up signal. Recommended getting it replaced. ½ hr

Dan

Date: 6/2/17

- Worked on weekly work plan for the following week 1 hr
- Took measurements of the Woodtick Culvert area – the area that is moving seems to be going down further and it also seems like the area is getting bigger. The area

- is roughly about 7 ft 6in wide by 12ft long. ½ hr
- Weed whipped and picked up garbage at Woodtick landing. Also, Checked the garbage can at Laplant landing to see if it needed to be emptied – good, will check next week during inspections ½ hr
- Mow and trim the Town Hall. 2 hr
- Mow and trim the Service Center 4 hr

Derrick

Date: 6/2/17

- Worked on weekly work plan for the following week 1 hr
- Took measurements of the Woodtick Culvert area – the area that is moving seems to be going down further and it also seems like the area is getting bigger. The area is roughly about 7 ft 6in wide by 12ft long. ½ hr
- Weed whipped and picked up garbage at Woodtick landing. Also, Checked the garbage can at Laplant landing to see if it needed to be emptied – good, will check next week during inspections ½ hr
- Mow and trim the Town Hall. 2 hr
- Mow and trim the Service Center 4 hr

Harris Township: May 2017

Equipment	Work done/hours	Date
3500 Dump truck	13407 total	133 miles for the month
3500 pick up	27476 total	462 miles for the month
Terex ASV	900.3 hrs total	6.5 hrs for the month
E1100 heater	**	
ETQ generator	**	
Gravely mower	487.4	
JD 920 mower	434.4	
JD 1445 tractor	626.1 hrs total	4.7 hrs for the month
JD 7130 ditch mower	**	
Vermeer chipper	**	

Harris Township Chevrolet 3500 Pickup

Date	Mileage	Mileage Used	Gals
5/9/2017	27174	372.1	25.67
6/6/2017	27554	380	28.22
			0
Monthly Total			53.89

ASV PT60

Date	Hours	Hours Used	Gals
6/5/2017	900.3	7.8	8.6
			0
Monthly Total			8.6

Date & Place	Quantity	Item	Number	What use...	Cost
Hawkinson 5/9	1	16 yd load of Class 5	#214	Pothole/shoulder material	\$197.70
Hawkinson 6/6	1	1 ton load of hotmix pothole material	#208	Woodtick Culvert area	No price listed
Fastenal 6/1	1	4 pk ratchet straps	#354	Straps for equipment	\$22.15
Fastenal 6/1	4	White flagging tape	#210	Signs	\$9.27
Fastenal 6/1	1	Viking Earmuff	#356	Clothing	\$21.86
Fastenal 6/1	6	Hand towel roll	#680	Service Center	\$41.01

Pipeline Supply 5/22	1	Culvert order with apron ends	#208	Pine Landing Dr. (new driveway)	\$555.95
Carrot-top 5/26	2	American flags	#424	Cemetery	\$59.90
Carrot-top 5/26	1	P.O.W. flag	#424	Cemetery	\$75.00
Pipeline Supply 6/9	1	Culvert order with apron ends	#208	Lakeview Dr. (new driveway)	\$490.42

Cari Ann

From: BG J <BenjaminJ@hotmail.com>
Sent: Tuesday, June 20, 2017 2:33 PM
To: harristownshipclerk@gmail.com
Subject: Agenda Item for Harris Township Board Meeting 6.21.17 - Request for Speed Limit and Slow signs and Speed Bump

Cari:

Thank you for putting this item on the agenda for Wednesday evenings meeting of the Harris Township Board of Commissioners.

In the fall of 2016 my wife and I purchased the property at 20643 Stony Point Rd., a dead-end street. My wife has lots of family in the area with many very small grandchildren and we have become the go-to place for them with a nice property on Pokegama Lake.

In the time since we have been here we have noticed that there are particular vehicles that drive inordinately fast (very fast) down Stony Point Rd in both directions. The roadway alignment has undulating topography and curves that may make the road fun to drive down at a faster speed I'm sure but those aspects create sight line issues and the speed of these vehicles is a concern for the safety of small children and pets. The posted speed limit on the Itasca county road that feeds our street is 20 mph. That is posted in multiple locations in both directions.

We would like to request that separate street signs posting the speed limit and the warning to go slow be posted in both directions on Stony Point Rd. We think it would be appropriate to post one at the entrance to stony point Rd close to where the Dead-End sign is and another somewhere along the right-of-way in the opposite direction wherever the board or street crew deems appropriate. You may also consider adding a speed bump and associated signage.

I am sending this request by email to you as we will not be in town on Wednesday evening. We do respectfully appreciate the boards consideration of our request.

Please confirm receipt.

Regards,

Mary Jo DeLise
James B. Galbrecht
20643 Stony Point Rd
Grand Rapids MN 55744
Benjaminj@hotmail.com
612-210-2318

PLEASE NOTE: The information contained in this message is privileged and confidential, and is intended only for the use of the individual named above and others who have been specifically authorized to receive it. If you are not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, or if any problems occur with this transmission, please contact the sender . Thank you.

**TOWN OF HARRIS
ITASCA COUNTY, MINNESOTA**

June 20, 2017

Wipfli LLP
1502 London Road
Suite 200
Duluth, MN 55812

This representation letter is provided in connection with your audit of the financial statements of Town of Harris which comprise the respective financial position of the governmental activities and the general fund as of December 31, 2016, and the respective changes in financial position for the year then ended, and the related notes to financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States (GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of the date of this letter, the following representations made to you during your audit:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated November 7, 2016, including our responsibility for the preparation and fair presentation of the financial statements in accordance with GAAP and for the preparation of the supplementary information in accordance with the acceptable criteria.
2. The financial statements referred to above are fairly presented in conformity with GAAP and include all properly classified funds and other financial information of the primary government and all component units required by GAAP to be included in the financial reporting entity, except the Town has not reported capital assets prior to 2009.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
6. Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of GAAP.

7. Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
8. We understand that you prepared the trial balance for use during the audit and that your preparation of the trial balance was limited to formatting information into a working trial balance based on management's chart of accounts.
9. We understand that as part of your audit, you prepared the adjusting journal entries necessary to convert our cash basis records to the accrual basis of accounting. We also acknowledge that a prior year adjustment was made to record capital assets and depreciation. We acknowledge that we have reviewed and approved those entries and accepted responsibility for them.
10. The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with GAAP.
11. Material concentrations, if any, have been properly disclosed in accordance with GAAP.
12. Guarantees, whether written or oral, under which the Town of Harris is contingently liable, if any, have been properly recorded or disclosed in accordance with GAAP.

Information Provided

13. We have provided you with:
 - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the Town of Harris from whom you determined it necessary to obtain audit evidence.
 - d. Minutes of the meetings of the Town Board or summaries of actions of recent meetings for which minutes have not yet prepared.
14. All material transactions have been recorded in the accounting records and are reflected in the financial statements, except that the Town has not recorded capital assets prior to 2009.
15. We have disclosed to you the results of our assessment of risk that the financial statements may be materially misstated as a result of fraud.
16. We have no knowledge of any fraud or suspected fraud affecting the entity involving:
 - a. Management.
 - b. Employees who have significant roles in internal control.
 - c. Others where the fraud could have a material effect on the financial statements.
17. We have no knowledge of any allegations of fraud or suspected fraud affecting the Town of Harris's financial statements communicated by employees, former employees, regulators, or others.
18. We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.

19. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with GAAP.
20. We have disclosed to you the identity of the Town of Harris's related parties and all the related party relationships and transactions of which we are aware.
21. We have made available to you all financial records and related data.
22. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
23. We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
24. We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
25. We have no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or fund equity.
26. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and legal and contractual provisions for reporting specific activities in separate funds.
27. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
28. We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determinations of financial statement amounts or other financial data significant to the audit objectives.
29. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
30. There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting noncompliance, except as disclosed in note 5 to the financial statements.
31. As part of your audit, you assisted with preparation of the financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
32. The Town of Harris has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any material asset been pledged as collateral.

33. The Town of Harris has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
34. The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
35. The financial statements properly classify all funds and activities in accordance with GASB Statements No. 34 and 37.
36. Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
37. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
38. Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
39. Deposits are properly classified as to risk, and are properly valued and disclosed.
40. Capital assets, including infrastructure assets, are properly capitalized, reported, and, if applicable, depreciated.
41. We have appropriately disclosed the Town of Harris's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available and have determined that net assets were properly recognized under the policy.
42. The Town of Harris has identified all accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates are reasonable in the circumstances.
43. There are no estimates that may be subject to a material change in the near term that have not been properly disclosed in the financial statements. We understand that near term means the period within one year of the date of the financial statements. In addition, we have no knowledge of concentrations existing at the date of the financial statements that make the Town of Harris vulnerable to the risk of severe impact that have not been properly disclosed in the financial statements.
44. We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

45. We acknowledge our responsibility for presenting the General Fund combining balance sheet and statement of revenues, expenditures and change in fund balance in accordance with GAAP, and we believe the General Fund combining balance sheet and statement of revenues, expenditures and change in fund balance, including its form and content, is fairly presented in accordance with GAAP. The methods of measurement and presentation of the General Fund combining balance sheet and statement of revenues, expenditures and change in fund balance have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information. If the General Fund combining balance sheet and statement of revenues, expenditures and change in fund balance is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

Sincerely,

Town of Harris

Signature and Title

Signature and Title

Changes to proposed 2017 updated plan for consideration by Township 6/28/17

1. Title page: adoption date changed to 6/28/14.

2. Page 4:

There ~~is~~ are potential concerns regarding water quality including the connections between Pokegama and Woodtick ~~and Hale~~ Lakes. ~~A~~ small diameter culverts connects the ~~two~~ smaller lakes to Pokegama. There is some concern that the exchange of water through ~~these~~ this connections may be inadequate to maintain desired water quality. Also, the area around the Woodtick Lake connection including the Sunny Beach Road is susceptible to flooding.

3. Page 15: revise language in #5 under Land Use as follows:

Work with the Minnesota Department of Natural Resources, Minnesota Pollution Control Agency, and US Army Corps of Engineers to initiate a preliminary review of possible issues involving inadequate connections between Pokegama Lake and Woodtick ~~and Hale~~ Lakes.

4. Page 11: revise second bullet under first paragraph discussing Highway 169 Corridor as follows:

South of Pokegama Lake: commercial and light industrial development will be encouraged on land already zoned for these uses. Continued use of parcels or is already being used for commercial purposes under conditional use permits is supported. Types of likely uses include food and beverage and convenience stores serving area residents, lake users and drive-by traffic. ~~Light industrial uses as allowed by County zoning would be supported.~~

5. Page 12: Highway 169 Corridor map has been revised to delete parcel owned by Jim Davis along the Harris Town Road.



Harris Township

Comprehensive Plan

2017 Update

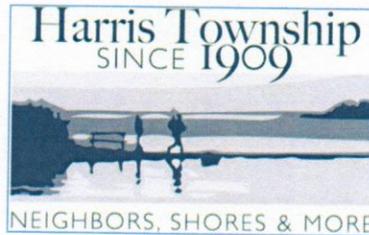
Harris Township Comprehensive Plan

2017 Update

Original plan adopted by the Harris Township Board 11/8/2006

2012 Update adopted 6/27/2012

2017 Updated adopted: 6/28/2017



Harris Township Town Board

Peggy Clayton

Ken Haubrich

Jim Kelley, chair

Dennis Kortekaas

Mike Schack

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D. Natural Gas & Broadband Service Areas	▶ 22

Prepared for Harris Township by

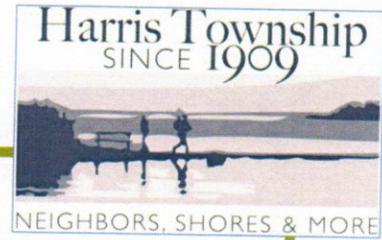
Applied Insights^{north}

181 Farley Lane

Duluth MN 55803

HARRIS TOWNSHIP
COMPREHENSIVE PLAN: 2017

Chapter 1



Using the Plan

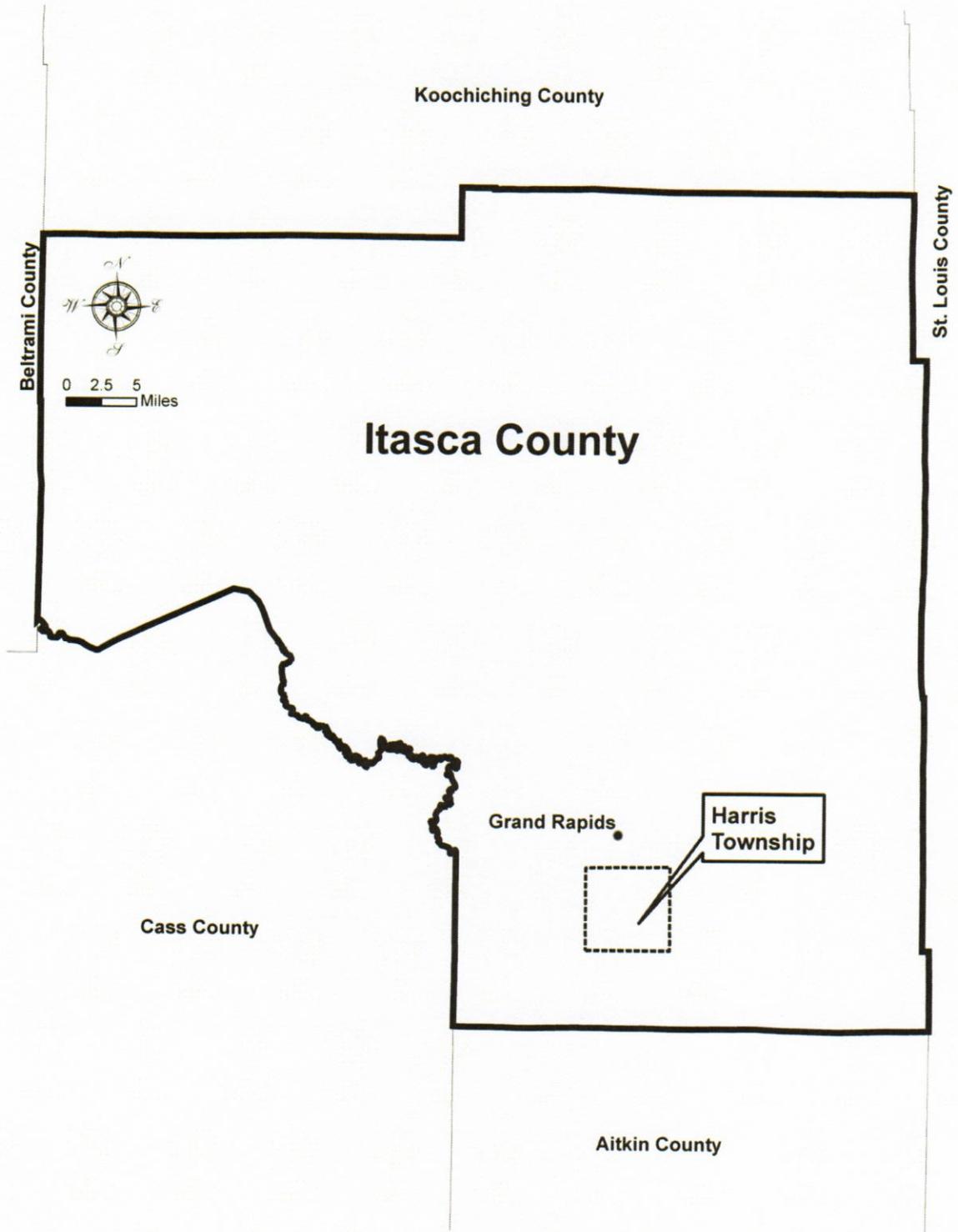
The purpose of this plan is to guide community decisions and investments within its sphere of authority and to be used by Harris as the basis for its efforts to influence, coordinate and cooperate with other governmental entities that make decisions and investments within and affecting the Harris community.

The plan will guide community decisions and investments regarding:

- Land Use
- Roads & Transportation
- Recreation
- Wastewater Treatment

Harris will use the plan to:

- Influence decisions by Itasca County concerning matters such as comprehensive planning, zoning, subdivisions, and roads.
- Coordinate actions with the City of Grand Rapids regarding cooperative approaches to matters such as road and highway development, trails and recreation, and fire protection.
- Foster cooperation with other townships and communities regarding matters such as wastewater treatment on lakes and fire protection.
- Initiate cooperation and coordination with other public and private entities such as the DNR regarding forest land and recreation facilities, and UPM-Blandin regarding forest land.

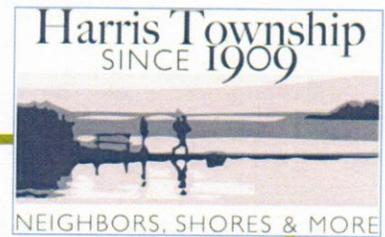


Map 1. Harris Township Location within Itasca County

HARRIS TOWNSHIP

COMPREHENSIVE PLAN: 2017

Chapter 2



Sense of Place

What is it that makes Harris Township, Harris Township? What are the values and features that define the community and contribute to its positive sense of place? What factors, if lost or diminished, would reduce that essential "something" that makes this place special? To these questions, the citizens of Harris Township offer the following:

Sense of Ruralness

- Open space
- Rural landscape of fields and forest
- Overall low density of development
- Sense of personal safety
- Environmental quality – high quality ground and surface water, low ambient noise

Pokegama Lake

- Premier recreational resource
- Defining natural asset of community

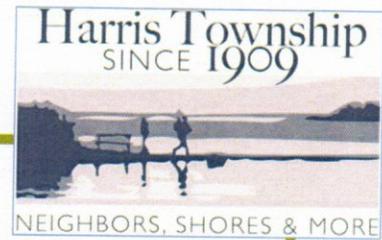
Ease of Access into Grand Rapids

- Employment
- Shopping and services
- Governmental services
- Entertainment
- Social / Religion / Education

Local Government

- Direct citizen involvement
- Lower cost and complexity

Community Context



Community Overview

Location and Land Use

Harris Township is located within Itasca County south of and immediately adjacent to the City of Grand Rapids [see Map 1].

The primary land use is lakeshore residential and rural residential. Most commercial uses are situated along the Highway 169 corridor with gravel pits and smaller establishments scattered around the township. Camp Mishawaka operates a large summer camp for boys and girls along the north side of Pokegama Lake. The southeast quarter of the township has a number of farms and an extensive amount of publicly and privately owned forestland.

Nearly all buildable land around Pokegama and Hale Lakes has been developed. Other areas of the township have considerable amounts of acreage available for future development. In recent years, development activity has been modest in part due to the lingering effects of the Recession and the downturn in the region's mining industry. However, as noted later in this document the recent extension of natural gas service down to and around Pokegama Lake, and, the planned extension of high speed broadband Internet service into the northern half of the community are strong inducements for enhanced levels of residential and commercial development.

Itasca County exercises land use controls – zoning and subdivision – within the township. The bulk of the non-lakeshore portion of the township is zoned Farm Residential in which the minimum lot size is 2.5 acres (5.0 acres if livestock are on site); however, a small amount is zoned Rural Residential with a minimum lot size of 1.5 acres. The majority of the lakeshore portion of the Township is zoned Rural Residential. The lakeshore areas are also governed by shoreland zoning regulations. There are several commercially zoned areas along Highway 169.

There is potential concern regarding water quality including the connections between Pokegama and Woodtick Lakes. A small diameter culvert connects the smaller lake to Pokegama. There is some concern that the exchange of water through this connection may be inadequate to maintain desired water quality. Also, the area around the Woodtick Lake connection including the Sunny Beach Road is susceptible to flooding.

In addition, there are concerns that storm water runoff along the Highway 169 corridor north of the lake may be contributing sedimentation into the lake. After major rain events plumes have been visible. Associated with this issue is the presence of high levels of phosphorus in patches of area soils which could find its way through runoff into the lake; these patches are along the corridor as well as in the watersheds of small streams flowing into the lake, mostly along the lake's south shore.

Roads

The major transportation routes serving Harris Township are:

- Highway 169 serves as a primary transportation route in the Township. It carries traffic north and south through the Township into Grand Rapids.

- County State Aid Highway 3 (River Road) runs on the eastern side of the Township providing access to Grand Rapids; it has much less traffic than Highway 169.
- County Road 457 (Airport Road) provides access into Grand Rapids although a series of 90-degree turns and a narrow road surface limit its viability as a major route.
- Country Road 64(Harris Town Road) is the primary east-west route in northern Harris Township.

Other major County roads in the Township include: CR 66, or LaPlant Road, which provides the east-west corridor along the south shore of Pokegama Lake; CR 67, which provides another east-west connection in the far south of the Township; CR 437, or Crystal Springs Road/Shadywood Road, which provides access into the Stony Point area; and CR 250, or South Crystal Springs Road, which provides access south of the area.

The Township owns and maintains approximately 33.85 miles of roads; of these 26.55 miles are paved. The Appendix contains a listing of these roads along with a map.

Highway 169 will likely continue to experience an increase in traffic volume but the road is capable of handling it. However, conflicts at certain intersections – LaPlant/Southwood Road and Harris Town Road may increase. Also, there is a need to address perceived safety concerns along the highway from Harris Town Road to Grand Rapids.

The Harris Town Road will see increased traffic including substantial rises in through commercial truck traffic, which will be accessing businesses in southern Grand Rapids. This will cause issues related to road alignment, boat access area, and increasing traffic volumes. A parallel roadway would alleviate these issues and serve future development. The timing of constructing this road will likely be driven by that future development.

Finally, the town recognizes the need for a new road to essentially parallel the Mishawaka Road where it runs north along Lake Pokegama. This section of road has numerous safety issues related to road alignment, boat access area, and increasing traffic volumes. A parallel roadway would alleviate these issues and serve future development. The timing of constructing this road will likely be driven by that future development.

Community Facilities

Harris Township owns and operates a number of facilities serving residents and visitors.

- Town Hall.
- Crystal Springs Park: baseball field with bleachers, hockey/skating rink with warming house, swings, climbing structures, basketball court, volleyball court, game court, pavilion.
- Wendigo Park: baseball field (full fencing, skinned infield, bleachers), hockey rink with warming house, tennis courts.
- Wendigo Picnic Area: picnic tables, open space and across the road a walk-in access to Hale Lake.
- Five boat accesses on Pokegama Lake – Casper Landing, LaPlant Road, Woodtick Lake, Mishawaka Road, Robinson Road [see Map A-2 in Appendix].
- Service Center: maintenance facility, offices for maintenance and treasurer, meeting space.
- Harris Township Cemetery.

In general the Township's recreation facilities are sound with only minor upgrades required. However, boat accesses on Pokegama Lake may need attention due to increased use. The Casper Landing access has user conflicts between boaters and swimmers, even though it is not a designated beach. The LaPlant Road, Robinson Road and Woodtick accesses have limited

parking. Parking lots, especially the one at the Mishawaka access, are inadequate for larger vehicles and trailers and the level of use it receives.

There is a desire for recreational trails that connect various parts of Harris Township to Grand Rapids to permit Township residents and visitors to safely travel into the city. Three general corridors for consideration are: Pokegama Lake causeway north on west side of Highway 169 to the Mishawaka Road/Horseshoe Lake Road; Airport Road to Sunny Beach Road; and along the River Road. Multiple use trails should be considered where feasible. In addition, there is a growing desire for localized recreational trails for use by residents.

Population

In terms of population Harris is the second largest unit of government in Itasca County behind Grand Rapids. Between 1990 and 2000 Harris Township's population grew 15.2% from 2,888 to 3,328. The number of households grew from 1,028 to 1,290, or 25.5%. Both rates of growth far outstripped overall growth in Itasca County's population (7.7%) and households (17.0%).

However, between 2000 and 2010 the situation changed dramatically. Harris' population declined to 3,253 (-2.3%) although the number of households increased slightly to 1,297 (0.5%). Meanwhile, Itasca County's population grew by 2.4% and the number of households increased 3.7%.

According to estimates for 2015 Harris has grown slightly to 3,276 people (0.7%) while Itasca County as a whole grew by 5.1% to 47,344.

From 2000 to 2010 Harris became an older community. Every age group over age 50 grew during this period while every group under that age declined with the exception of modest gains in the 25-34 age group.

The State Demographic Center has projected Itasca County to grow to 48,834 people by 2025 a 3.1% growth rate over 2015. Given the continuing expansion of natural gas service and broadband Internet service in large portions of Harris, the community should be expected to gain in households and total population perhaps at a rate exceeding that of the county.

Governance

Harris Township has the power and authority of an urban town as provided in Minnesota Statutes 368.01. The Township provides a number of services including the maintenance of roads, recreation facilities, and the operation of the Harris Township Cemetery. Fire protection is contracted from the Grand Rapids Fire Department; the Itasca County Sheriff provides police protection.

Residents have consistently affirmed their desire to remain a township. They are, however, willing to consider incorporating as a city if that is required to avoid annexation by Grand Rapids and to retain their tradition of local governance.

Factors Influencing Community Change

A number of factors impact the ongoing development and character of Harris Township. Obviously, it is not within the power of the township to influence many of these dynamics but, nonetheless, having some understanding of the forces at play is critical to ongoing township decision making.

The Factors

- ❖ **Utility Service Area Expansion**
Recent and continuing extension of natural gas service into large portions of Harris and the ongoing expansion of the area served by high speed broadband Internet service.
- ❖ **Population Dynamics**
Smaller average-sized households lead to more housing units; increased mobility allows people to live further from Grand Rapids; increased mobility increases number of trips generated per household; conversion from second home cabins leads to more year-round residences.
- ❖ **Impact of Development on Previously Undeveloped Land**
Changes in land ownership and economics drive development of previously undeveloped (and assumed to remain undeveloped) land such as farms, forested areas, marginal shoreland, and former gravel pits. Increase in demand for land and land values encourage subdivision of land into the minimum size parcels required by zoning.
- ❖ **Grand Rapids Growth**
Grand Rapids is a dynamic community with much of its physical growth, especially commercial development, trending in Harris Township's direction

Impacts

The following are the likely impacts of these factors upon Harris; any given impact may be generated by one or more of the factors. Depending on one's perspective the impacts of these factors could be seen as positive or negative.

- Increased incentives for new residential and commercial development.
- Intensified commercial development further south along Highway 169.
- Increase in employment and business development opportunities for existing and potential Harris Township residents.
- New housing development is at densities greater than previous development.
- Increased housing opportunities.
- Maintained pressure to create rural subdivisions at or near minimum required lot sizes in the Township.
- More housing developments.
- More year-round residents for involvement in community affairs and activities.
- Increased land value and property tax base.
- Increase in vehicular traffic on arterial roads, especially commercial trucks and general auto along Harris Town Road.
- Increased traffic volume, speed, and safety issues.
- Increased wear and tear on Township roads.
- Demand for additional or upgraded roads.
- Loss of defining rural open space such as farm fields and forests.
- Residents, especially those who have lived in the Township for a longer time, perceive a general diminishment of sense of ruralness (which can take many forms such as loss of dark night sky, more ambient man-made noise, increased traffic, loss of open land to hike/play in, etc.).
- Increase in use of public boat accesses on Pokegama Lake causing, in some cases, user conflicts.
- Increase in airport traffic and subsequent noise pollution.

This Plan and the Issue of Annexation

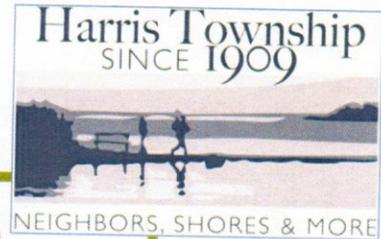
When the 2006 plan was developed, the issue of potential annexation of parts of the township by the City of Grand Rapids was a serious issue. However, no annexations occurred and the City has since indicated it has no desire to initiate annexation of any township land. On the other hand, the potential for annexation initiated by township property owners under new state legislation remains a concern. As a consequence, the township devoted considerable attention to this matter, especially as it might apply to future development in the Highway 169 corridor.

It is Harris Township's contention that the future conditions set forth in this plan describe the Township as playing a vital, supportive, and necessary role within Itasca County. As such, it is the Township's intent to remain an exurban/rural community integrated into and contributing to the greater Grand Rapids area but that operates as a separate unit of government with its current boundaries intact. Further, the Township intends to use its plan to promote a type and density of development consistent with the Township's exurban/rural nature and to prevent the creation of conditions that would support annexation of parts of the Township into Grand Rapids.

Chapter 4

HARRIS TOWNSHIP

COMPREHENSIVE PLAN: 2017



The Future Harris Township

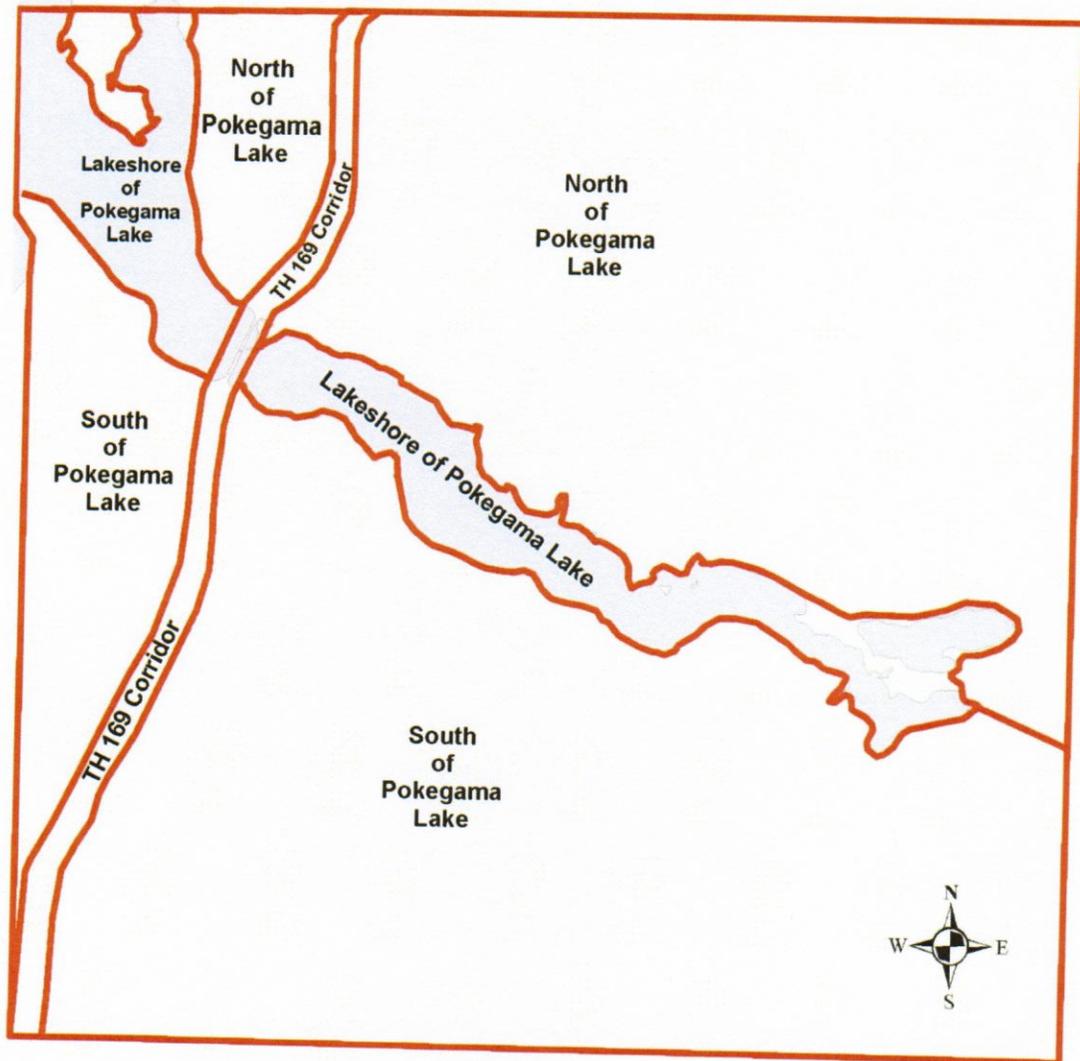
Goal: A Rural Community

It is Harris Township's goal that it will be a fully intact, rural, predominantly residential community complementing the greater Grand Rapids area and Itasca County as a whole, whose rural qualities will vary as appropriate within the Township, and whose central physical feature is the clean and attractive waters of Pokegama Lake.

The attributes that describe the essence of the future Harris Township are:

- An integral, valuable, component of Itasca County providing recreational opportunities, especially in the form of Pokegama Lake, offering a mix of rural residential conditions, and acting as the attractive southern gateway to Itasca County and the Grand Rapids area.
- Although there will be areas of more intensive commercial and residential development, the overall sense is of a rural community in terms of types of land use, density of development, and environmental characteristics such as low levels of man-made noise, dark night sky, and general feeling of openness.
- Pokegama Lake as the keystone natural feature in the community providing superb recreation opportunities and scenic views.
- A community whose territorial extent remains as it is today.
- Continuation of local self-governance whether as a Township or an incorporated city.

Map 2. Comprehensive Plan Land Use Areas



Land Use

The following describes the desired future situation for three of the township's four major subsections – lakeshore, north of Pokegama Lake, and south of Pokegama Lake. The Highway 169 corridor is treated as a separate topic.

Pokegama Lake Lakeshore

All developable lakeshore land will be occupied by year-round and seasonal residences. Much of the property on the non-lakeshore side of the access roads (e.g., Sunny Beach Road) will be developed for residences but at lower densities than along the shore. Existing public space, even relatively narrow lots, will be retained for public access to the lake (for fishing, carry-in watercraft, trails). The Township will pursue efforts to implement acceptable and effective methods to remedy areas where individual on-site wastewater treatment systems are failing.

North of Pokegama Lake

Residential development at exurban densities will dominate this area although extensive areas of undeveloped private land will remain either through the landowner's choice or market forces. Agricultural activity will gradually decline. Home businesses and occupations will be present. Except for pre-existing businesses there will be no businesses unassociated with a residence.

South of Pokegama Lake

This portion of the township will retain the greatest rural feel to it, especially east of Highway 169 where agriculture and forestry are the dominant land uses. Most residential development will be on single, large lots. Home occupations and businesses, a hallmark of rural living, will be present. The large tracts of public and privately owned forest land will remain as actively managed forestland that is also available for recreational purposes.

Highway 169 Corridor

The Highway 169 corridor running south to north through the community, across Pokegama Lake and into Grand Rapids represents Harris' best opportunity to enhance its property tax base through commercial and light industrial development. In general terms, the community supports:

- North of Pokegama Lake: the area supported for potential future commercial development is expanded to include most of both sides of the highway. The Township favors commercial development that requires highway access and visibility, large lots and open areas (e.g., auto dealerships, contractors, storage, etc.) but commercial/light industrial development of any suitable and allowable nature will be supported. **Within the shaded corridor area shown in Map 3 the Township will support requests by landowners to rezone their property to Light Industrial / Commercial.**
- South of Pokegama Lake: commercial and light industrial development will be encouraged on land already zoned for these uses. Continued use of parcels already being used for commercial purposes under conditional use permits is supported. Types of likely uses include food and beverage and convenience stores serving area residents, lake users and drive-by traffic.
- Placement of off-site signs (billboards) within the corridor is not supported.

Highway 169 north of Pokegama Lake will be a limited access route with the following policies used to the extent possible:

- New public street connections would be constructed with turn lanes and/or bypass lanes consistent with Mn/DOT guidelines.
- Direct private access to Highway 169 will be discouraged. Existing access to private property that does not conform to access policies could remain in use but may be subject to modification or closure when the land use is intensified, the property is redeveloped, or the highway improved.
- New access to private property would be provided by the existing local road network wherever possible. If reasonably convenient and suitable access is not attainable from the local road network, a parcel may be allowed one direct access to Highway 169.

Of particular interest on the north side of the lake is the need to adequately control water runoff and sedimentation. There is already an issue with this regarding sediment flowing into the lake on the east side of the causeway. Increased development will include additional amounts of impervious surfaces that could worsen the runoff issue. Site design for all new development within the corridor must fully incorporate water runoff measures so as to protect the lake from any degradation.