

PLANNING & DEVELOPMENT MEETING
June 28, 2017 – 7:30pm
Minutes

1. Pledge to the flag- reading of our mission statement

2. Business from the Floor

- a. Dan Butterfield- read from the environmental to the Harris Township Board, Included with minutes.

3. Consent Agenda

- ❖ Resolution 2017-005- already approved at the Regular Meeting (6.14.17)

4. Roads

- ❖ Estimate on Crack filling- Bergen Itemized for each road: Included the estimate in the minutes. New part of Sunny Beach very few cracks on the new part of the road. East Harris we have not done in the past couple of years. The recommendation would be to do items 2-6 and not do any of the old part of Sunny Beach Road. Any idea on where the information to where the rebuild of the road might be. We need to the black top roads that we did last year and do 2-6. If we did 2-6 it would be \$12,251.00. What's the difference between the crack repair and the gap repair? Gap repair is a bigger "gap" in the road. We have both on East Harris road. We did some of the gap repair on Mishawaka and Norberg Road in the last couple of years. Motion to approve the \$12,251 made by Supervisor Kortekaas to do 2-6 seconded by Supervisor Schack, passed by all. When will they start they are doing crack repair for GR and LaPrairie. We will notify the public by putting it on Facebook and in the newsletter.
- ❖ Two stop signs have been stolen from the corners of Norberg Keyview and Keyview and East Harris. The road signs have been replaced.
- ❖ Brushing has been done on Nancy and the branches of some contacted the land owners to cut back the trees. It was done safely. Residents were open to it.

5. Recreation

- ❖ Casper Landing project- Talked about looking for big rocks to put out there. To put on the north side of the point. These will go down by the water so they can't load and unload the boat there.
- ❖ Woodtick- culvert that needs to be replaced. The board Ok'd S.E.H. to get the ball rolling on getting the cost of getting it replaced. The maintenance crew has been adding black top to the sinking culvert, Supervisors Kelley and Haubrich have been out there to look at it also and have asked S.E.H to go out and take a look. It does need to be replaced and what is been seen is the culvert will not fail catastrophically, and is not a threat to the public safely. S.E.H. is still going after the DNR to get the permit to replace it. Every week the situation is not getting worse and it does continue sort of sink, replacing of the culvert or construction road speed limit on the area might affect it. If it gets bad we could slip line the culvert, so if it did fail we wouldn't damn up Wood Tick Lake. Doing the right thing is the main concern for the board. We have weekly inspections, we have contingency plan in place if it gets worse. Possible to have the permitting done this fall and get it done this fall. The DNR and Corp of Engineers to see if it is possible to do it when the lake is down rather than in the spring when it l high. No promises to get it going, but soil and water, DNR, Corp of Engineers could all be involved but, normal circumstances we only deal with DNR, not the Corp. What is the time frame to actually replace the culvert? 1-2 weeks is more realistic. Is it hard to slip a new culvert in the there... insert a smaller culvert temporarily to protect the public, S.E.H. hopes it doesn't come to that, it would be a fall back measure. S.E.H. will continue to go through the permit process are to get it moving sooner to do this fall.

6. Town Hall Report

- ❖ Review town hall report as prepared by town hall caretaker, dated 6/13/17- Motion to approve the town hall report made by Supervisor Kelley seconded by Clayton passed by all. The door needs to be replaced on the town hall. How does the board want to proceed on that, cost to have a carpenter to do it. Supervisor Haubrich will see what he can do.

7. Maintenance Report: 5/1/17-5/31/17- Parks are looking good and the landings also, they are doing a good job mowing and trimming. Road mowing is done for most of the roads, they have done 4 feet and will do another pass to get the 8 feet. No trash containers at the parks, when they reserve the crystal park they have to bring and take the garbage. The garbage at the LaPlant Landing was tipped over and had to pick up the garbage. Motion to approve the maintenance report made by Supervisor Kortekaas seconded Supervisor Haubrich, passed by all.

8. Old Business

- ❖ Comprehensive Plan- Updates are done and a parcel was removed, that has to do with the south of Pokegama Lake- Motion to approve the Comprehensive Plan made by Supervisor Kortekaas seconded by Supervisor Clayton Passed by all. Roll Call to approve Supervisors Schack, Clayton, Haubrich, Kelley, Kortekaas.
- ❖ Firewise- meet with Bill Brink, clarify we have to have six people to sign up for Chipper days to get in the Harris Township. The six households need to be someone who can't do the brushing themselves like the elderly. There is 25-35 tips to keep your home clear of the brush. Matching kind, you keep track of your time to do mowing, brushing, and keeping your house clear you can turn in the time and that's how Firewise gets funded. They get like \$.50 on the dollar to get funding for the program. Nice little deal, the dates are August 7-10 we have one person, but we need five more. For the elderly it is a free service. You can't be able to do it yourself. Let Supervisor Schack know if you have questions. If you are able bodied, you can still stack it at the end of your road and they can come and pick it up that week. Keep track of the hours and days that you worked on it. Will be on the website and Facebook.
- ❖ Dugouts- We have a bid- dugouts are located at the service center. Bid had to cover the listing cost, will pay \$120 for the set. Motion to move forward with the buyer for the dugouts and let them remove them made by Supervisor Clayton seconded by Supervisor Schack passed by all.

9. New Business

- ❖ Internet speed- at the town hall (email)- Media Com is who we have at the town hall, see what speed we have and see if we can get faster. ICTV had a phone call, viewers are having problems with the live meetings. In the beginning it was good, and they are buffering things down a little bit. Motion to have treasurer see what our speed is at and if we can up it made by Supervisor Kelley seconded by Supervisor Haubrich passed by all. Will have something at regular meeting
- ❖ Quote from Shred it- Table to Regular meeting
- ❖ Speed Limit Stoney Point Road- (email)- included in minutes- isn't most of stony point county, we maintain it. Check with the county to see who responsible. Table to regular meeting.
- ❖ Mishawka road- two speed limits on the road depending which direction you are going. It turns 30 or 40 on the road depending on which way you go. We have the 30 MPH sign and the 40 is the cities. Supervisor Haubrich will talk to the city or put a sign down where it comes to Harris Township that says 30 mph. We will check to see if we have a 30 mph sign. Table to regular meeting.
- ❖ Newsletter- Looked good, corrections, second page 2017 meeting schedule it says 2015 and they are a day off. Last page put what the supervisors are responsible for. And that can go in the next newsletter. Liked show cased the people in the township.
- ❖ Auditor we will get the official information from them, when we get it the board will have time to review it. If we have questions, the auditors have been accessible to us, we could call in or come to a meeting, nothing flagged in the initial report.
- ❖ Letter from the collaboration group addressing us on the payment for the facilitator. They are asking for the same contribution as last year \$500. It is for the portion of the facilitator fees. We have been getting more and more involved for the different entities. Supervisor Clayton

and Haubrich feel it's worthwhile. Supervisor Haubrich attended in the past and was able to get information that was helpful. It is for the fiscal year of June to June, it was about this time last year we paid it. The facilitator fee was \$3600 for the calendar year of 2017. Motion to pay the \$500 made by Supervisor Haubrich seconded by Supervisor Schack, minutes from the meeting they attend should be made part of our packets. Add these to the regular meeting minutes. Passed by all.

- ❖ Variance- Butterfield called and they went and looked at the variance for the Olson property. The property owner wants to add onto the garage, and wants to add on the driveway and will not be encroaching on the property next to it. It would be encroached on the road. We need to do the finding of facts statement. He will be back 59 feet back from the center of the street is where they want the garage.
 - Finding of facts:
 - Question 1: Yes
 - Question 2: Yes
 - Question 3: Yes
 - Question 4: Yes
 - Question 5: Yes
 - Motion to approve the variance made by Supervisor Clayton seconded by Supervisor Kortekaas passed by all. We have to be at the meeting. We have annual meeting for the weed inspector meeting at the same time. Supervisor Kortekaas will be at the meeting on the 10th at 1. Clerk will be sending in to the county.
 - Census to follow up on the census.

We received a past invoice, it was sent it to old address. I will let them know the board approved the payment, it was for insulation and supplies for the maintenance center. Will add it to the June bill list. Check number 17581 in the amount of 686.98 made by Supervisor Kelley seconded by Supervisor Kortekaas, passed by all.

One of the supervisors was out walking after it rained behind the service center. He noticed we have traffic going through there between the cemetery and service center. You can see where they left. Should think to block it off for the weekends, we need it passable for the guys and have we will have to get more big rocks. We have to move equipment to the cemetery to dig graves. The tracks are coming both ways, a gate that is open on that end would possible work. It would have to go out at the service center. We have let the Sherriff know about the activity, the two stop signs are missing. We have a security camera at the cemetery you would have to sit and watch all the tape, maybe a trail camera, it skips and we need to have a different system. Table to the regular meeting.

10. Public Input

11. Upcoming meetings/events

- ❖ Mon. July 10 Itasca Association of Townships 7:00 pm Blandin Foundation
 - ❖ Wed. July 12 Regular Meeting..... 7:30 pm Town Hall
 - ❖ Wed. July 26 Planning and Development Meeting.....7:30 pm Town Hall
- Road inspection July 11 at 7 brushing for the following year. At the service center.
Three going to training tomorrow in Carlton

12. Adjourn made by Supervisor Kelley seconded by Supervisor Kortekaas Passed by all. 8:32 pm

