

PLANNING & DEVELOPMENT MEETING

July 26, 2017 – 7:30pm

Minutes

Present were: Supervisors, Ken Haubrich, Peggy Clayton, Jim Kelley, Mike Schack, Clerk Cari Alleman, and Treasurer Becky Adams. Absent was Dennis Kortekaas. We had multiple residents present.

1. Pledge to the flag- reading of our mission statement

- ❖ Additions to the agenda under Roads, Wood Tick update, County outlook on roads, Old business: geo base, confirmation on zoning letter, Mike fire wise, MAT District meeting, Park inspections 6/22-7/13 parks and cemetery.

2. Business from the Floor

- ❖ Elementary Facilities Taskforce- Mindy Nearing spoke to the board. Handout Included in the minutes. Are they favoring a site: sports complex or by the hospital.
- ❖ Cyndy Martin- DFL ask if they can have the Caucusus here on February 6 at no charge, motion to approve the use by the DFL made by Supervisor Clayton seconded by Supervisor Haubrich passed by all.
- ❖ Rice Lake Construction Joe with rice lake construction is building a new business on parcel 19-005-1402. on property letter and support to re-zone the property to. 4 questions finding of fact included in the minutes as the board has to approve the re-zoning. Donlinger is building a new Ford Dealership, and is asking the board if they are still in favor of the new building. Joe had no other questions for the board. What is the plan for the 11 acres? 60 % of the area would be logged, but all ponds and run off would be in the back of the building. They have the plans for the sight, ready. They would like to start this year and hoping in the next two months to break ground, and have it done by next summer.
- ❖ Palawa Variance water accessory building, and garage, on Sunny Beach Addition. Both neighbors don't have a problem with the encroachment with their properties, the road is against his property line. No issues with the board. Will hopefully pour the floor this fall for the garage, if it goes in a timely manner, and the other next spring. Both will be done and completed by this time next summer. We will do the finding of facts tonight and we will have the paper work in to the county before the county meeting.
- ❖ Mrs. Myers is not in favor of the costs of the signs that is in the agenda tonight. Seems extravagant to do all the signs.

3. Consent Agenda

- ❖ Resolution 2017-009 motion to approve the consent agenda made by Supervisor Clayton Seconded by Supervisor Haubrich passed by all.

4. Roads

- ❖ Brushing- We did the priority list, and looked at which ones they should brush fist, Look at the list in the minutes. Talked to county foremen when he was out looking at roads; he was talking the guys who do the winter plowing, They asked a load of gravel to be put at the end of Robinson Road to help with the turn around. Driving around, any branch to the fog line should be 8 feet high. This and perfect time to go around and trim all those branches. Maybe take a drive one of the days to go take a look to see what needs to be done. They did mention one road they hate to plow; Alicia Spur. It is hard to turn the rigs around, if there is a way to not plow it the county would appreciate it.
- ❖ Wood tick update- in the same spot but are trying to move forward and they are working on a design to get the actual construction bid done on this. Still looking to get it done this in November.
- ❖ Quotes for road signs- we have a quote for 25 signs as we have about 25 entrances to the parks and cemetery. Have a couple of extra, in anticipation of a couple being taken done. A couple of the "do not drive on the grass" signs included in the bid. The supervisor who inspects the parks have notices the beer bottles at them. Motion to purchase the 25 sign and "don't drive grass" in the amount of \$525.27 from Newman's signs made by Supervisor

Haubrich seconded by Supervisor Schack passed by all. We want to make sure all the residents know of the ordinance so we can enforce it.

- ❖ Road signs- We are aware on what we have, we need to be aware if we need to be barricading a hazard or a tree in the road. Wither we make a purchase, or need to have the county or construction company to rent from or borrow would be needed. The Town Board would need to have access to them 24/7/365, at a moment's notice. We have the option to purchase them, and we don't have to buy them. The Board would like to do some research. We would like to have some so when the guys are out working they can put them in the road. If we close Nicholas again we need to have it properly signed. Motion to table to the regular meeting made by Supervisor Kelley seconded by Supervisor Haubrich, passed by all.

5. Recreation

- ❖ Update on Vandalism of Crystal Park- the skating skate front door needs to be replaced. The back of the building cement could be power washed. The maintenance crew was wondering if we have the stain to re-stain the back of the building. We should get a quote to replace the door only and one to replace both the door and siding. We should be able to pressure wash the cement to get it out. Our deductible is \$250 for the insurance, and a guesstimate to how much would be would be, around \$400 to get it all done. The one thing we can do, is if our maintenance crew to keep a work log so we can get reimbursed from the insurance company.
- ❖ Park and cemetery- included in the minutes. Last year we had a squeegee on the tennis court to keep the water off. The inspection reports will now be included with the P & D meeting agendas. Supervisor Kelley has been driving the gravel roads and they have been holding up really well this year. The last time they were graded was back in June when the dust control was put on. There are a couple of the pot holes started on a couple of the roads. They have been using the garbage can at the landing. The landings are also in good shape.

6. Town Hall Report

- ❖ Review town hall report as prepared by town hall caretaker, dated 7/11/17 needs a toilet seat and would like to replace it. Motion to have the toilet seat replaced made by Supervisor Clayton seconded by Supervisor Kelley, passed by all. Will have the maintenance crew replace the toilet seat. Clerk will change the answering machine. Motion to refund Shirley Cane. She had a benefit here and is several hundred dollars in the whole. She did the benefit to help out a friend, and refunding the small amount would be a good thing. Don't want to set a president to not change for the benefit, made by Supervisor Haubrich seconded by Supervisor Schack. The reason why: she did end up in the whole for a benefit. Her check was for \$75. WE will have to get the contact information for the renter. Passed by all. Motion to approve the town hall report made by Supervisor Haubrich seconded by Supervisor Clayton passed by all.

7. Maintenance Report: 6/1/17-6/30/17- no mowing of the ROW this week, because Dan is on vacation. Next week they will do as much as possible. Purchased the new blades and it is doing better, did get into the brush and doing what it is designed to do. Motion to approve the maintenance report, made by Supervisor Schack seconded by Supervisor Clayton passed by all.

8. Old Business

- ❖ Code Red update has placed information on the Facebook page and would be able to add the cell, home, email. Supervisor Clayton made contact with Jeff from the GIS and sent a file to Marilyn with the Sherriff department and hopefully be ready by the August 9th meeting. It would allow the chair to send out emergency notices to the residents of Harris Township.
- ❖ Door Town Hall- made 4 phone calls, we have two replies from contractors, we have received only one estimate. We have one from Peterson contracting for \$1300 to replace door and make the repairs. Would replace what is here now. Would like to table until the regular meeting. Motion to table to the regular meeting made by Supervisor Haubrich seconded by Supervisor Schack passed by all.
- ❖ "No Drinking" signs – covered in the above meeting minutes

- ❖ Approval of Postage for the newsletter- \$328.30 for postage for sending out the newsletter. They are being printed at Rapids Printing. Motion to send the newsletter made by Supervisor Clayton seconded by Supervisor Haubrich, passed by all.
- ❖ Peg Fees/Franchise fees- next meeting will be September 6...
- ❖ GEO Base, email and paper work are all taken care of. Supervisor Kelley received an email saying she hasn't received our paperwork and also to see if the county would do this for us. They are going up a level of government and asking the county to do it not us. It entails filling out a form if we have boundary changes. We have done it for this time around; it's for the 2020 census.

9. New Business

- ❖ Palawa Variance- Questions 1: Yes the applicant established the need for the variance. 2: Yes he has to have the variance with the 6 foot set back on the boarding properties, 3: Yes will not create a problem 4: Yes the set back is fine 5: Yes does fall within the HT Comp plan. Motion to approve the fining of fact made by Supervisor Kelley seconded by Supervisor Haubrich, passed by all.
- ❖ Rice Lake Construction application to amend zoning for Donlinger Ford dealership, motion to approve the amendment made by Supervisor Clayton seconded by Supervisor Schack, passed by all. It falls within the 2017 comp plan.
- ❖ Speed Limit Stoney Point Road- waiting for the locates for the signage. They have been ordered.
- ❖ MAT District 11 meeting- Aug. 23, the board is out as we have a P & D meeting that night. Notice for guests if they would like to attending. Clerk to see if we can get the legal binder.
- ❖ Same letter for the rezoning for the comp plan. The letters are good, they just need postage and cost to mail it out is \$30.38. Motion to approve the sending of the letters made by Supervisor Haubrich seconded by Supervisor Schack, passed by all.
- ❖ Firewise- paperwork needs to be to Supervisor Schack by the end of the month to get to Bill Brink. They don't have to have a pick up to be a part of this. Clearing your drive way and keeping track of your time so we can get funded for this again. It has to be marked and letting people know that is close to the end. It's a win-win situation.

10. Public Input

- ❖ Mr. Swenson if we are supposed to get a it's a form we are supposed to have. Totally different questions for zoning and variance. It is specific to the county not Harris township.
- ❖ We are going to write Shirley a check in the amount of \$75 and on check number 17611. Rapids Printing in the amount of \$328.30 and check number 17612. Motion to sign the checks made by Supervisor Haubrich seconded by Supervisor Schack passed by all.

11. Upcoming meetings/events

- ❖ Wed. Aug 9 Regular Meeting..... 7:30 pm Town Hall
- ❖ Mon. Aug 14 Itasca Association of Townships7:00 pm Blandin Foundation
- ❖ Wed. Aug 23 Planning and Development Meeting.....7:30 pm Town Hall

12. Adjourn motion to adjourn made by supervisor Haubrich seconded by Supervisor Schack passed by all.