

REGULAR MEETING
July 12, 2017 at 7:30pm
Minutes

Present were: Supervisors Kelley, Schack, Haubrich, Clayton, Kortekaas, Clerk Alleman, Treasurer Adams, and residents.

1. Pledge to the flag, followed by the reading of the township mission statement

Additions to the agenda: Mishawaka Road brushing, also Lake View Drive for gravel, emails from Rich Libby, Flayer knives (mower)

2. Consider approval of Minutes –minutes from June 13 Work Session, June 14 regular meeting, June 28 P & D meeting. Minutes from an emergency meeting to inspect and repair Sunny Beach Road July 5. Need to change the regular meeting minutes to reflect Schack voted “no” to proceed with the iPad. Motion to approve the minutes with the correction made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.

2. Business from the floor

- a. Olson Variance they got the variance to give them a little more room. County approved the variance.

4. Consent Agenda

- Resolution 2017-009- Comprehensive Plan will be P & D meeting.
- Collaborative Opportunities Meeting Minutes
- Letter to approve Zoning and Rezoning meet with Dan Swenson will go out to all the residents who will be affected by the comp plan. Two center ones)
- Finding of Facts for the Comprehensive Plan

Motion to approve consent agenda made by Supervisor Kortekaas seconded by Supervisor Clayton, passed by all.

5. Roads

- Wood tick Culvert- slight sink hole at the wood tick culvert. The maintenance crew has gone out and inspected it multiple times, one day it was sinking they packed it with class five. S.E.H. is moving forward with the DNR, having an issue there, hopefully they will be able to speed things along. Glen talked to the CORP of Engineers, when the lake is at the lowest in November, that would be a good month to go with and try to get it done, we will shoot for November of this year. S.E.H is moving forward to get this done. Thank you to the resident who called 911 and directed traffic when the sink hole happened.
- Casper Landing- talked to George (?) who has some rocks, and would be willing to donate for the landing, now to coordinate to get them there.
- Brushing- phone call from a resident who lives on Mishawaka Shores, the grass is so high coming up to the 169 stop sign that she can't walk the road as the grass comes on to it. She has to pull out so far on the highway to see as the grass is high. She is asking to see if it can be cut back a little further. The maintenance crew will be going out and mowing more, the 8 feet come into play and if it's a safety hazard, we will see if we can mow more.
- Had a work session (7/11/17) last night to do more brushing this fall. Do we want to have a work session on it to come up with a game plan? Some need to be contracted out and our crew could do more of the work. We will set a work session to come up with the priority list. We have about a dozen roads on the list.
- Mishawaka Road speed limit sign- 40 vs 30 MPH instructed the guys to change the sign, the whole road will be 30 MPH.
- Lake view drive- contractor to put gravel and recycle on the road at the bottom of the hill. Reclaim on the southern end to 4 inches and them go to 6 inches and then go to 4 inches

in the cudusack. We could eliminate on that end for the cudusack. We have one quote, if we want, we can get another quote to gravel the road. Motion to award the graveling of the road made by Supervisor Kortekaas seconded by Supervisor Schack in the amount of \$8987.00. Discussion: are we going to cut off the north end or just do it? Just do it... If we are going to do it just do it all and do it right. Passed by all.

6. Recreation

- Boat landings-swimming – Had a call from a resident about swimming at Mishawka landing, we have no swimming signs at all of the landings. Please no swimming at any landings.
- Vandalism at Crystal Park – While doing inspections of the parks, everything looked fine until the supervisor looked closer. The warming shack was full of graffiti, fireworks were there along with an empty cigarette carton, the sheriff was called and a report was made. It is documented with the Sherriff department. Is here a lot of work that needs to be done on the warming shack? Do we need to be turned into the insurance? It's on the wood siding on the back of the building. Once it's turned into the insurance company, we can see about what needs to be replaced. We will have to replace the sign on the door. We need to get the pictures to the treasurer, she will get it turned into our insurance.

7. Correspondence

- Board Action items:
- Noteworthy items: Two emails from Rich Libby commending putting rocks at Casper landing. Pokegama Lake association meeting at Saturday at 9 am, only 2 can go since we don't have 5 days to post. Supervisor Haubrich could go. If Supervisors Kelley or Supervisor Schack can go they will communicate so both are not there.

Non-action items

8. Old Business

- Shred It Quote contacted Charlie from the company, one time pick up service and that covers 300 lbs of shredding, 100 % done on sight, is \$87.00. They will come here, shred it and we have to sign off on it that it is done. As far as the information is handled it needs to follow the right steps. Did tell him that we will discuss it and will be contacting him after the meeting. If this is something we want to move forward with than we need to get together and make sure that we want to get everything ready to shred. The quote should be good 6 months down the road. He works in the city of Grand Rapids and will not be far to pick up the shredding. All paper chards will not be more than 5/8 inches. Motion to table to the October regular meeting made by Supervisor Haubrich seconded by Supervisor Schack, passed by all.
- Internet Speed- will be for the P & D meeting
- Fiscal Audit is done – Table until the P & D meeting, Treasurer will look through and have any questions please let her know so we can get them answered for them. Will get the highlights of the audit.
- Speed Limit Stoney Point Road – our jurisdiction the speed limit on Crystal road is 30 MPH, we have to go to MNdot to do a study. We can't do anything as a board just right off the bat, we have to go through MNdot to have it done. Do we want to spend the money have MNdot up here to do a study. If we wanted to post it as 30 mph, the resident wanted the speed limit lowered. The crystal loop is 20 mph, so that would make Stoney Point 20 mph, there are not any signs on Stoney Point. We could put one up at the entrance to the road, as to what the speed limit is. Motion to put up a 20 mph sign on the entrance to Stoney Point Road made by Supervisor Kortekaas seconded by Supervisor Clayton passed by all.
- Firewise update- one person sent in paperwork to Supervisor Schack and guessed at what they want to do. Look at your driveway to see what you can be doing. The brushing and branches hitting his truck should be 12 foot wide and 15 foot high clearance. Keep the brush away and would like those who would like to participate, please contact Supervisor Schack at **340-8825**.

- Security at the Service center and cemetery (Cars going through) nothing to report and research, table to Regular meeting.

9. New Business

- CTAS Computer Accounting Program (Clerk) Sent out the information to all the supervisors. The program is for both the clerk and treasurer, though both do not have to use the program. Whatever is the latest version is now and if this is something do we want to do. Ask what townships use and what they do it for the day to day stuff, memory and space are an issue. The front end is heavy in the setting up of the accounts, State Auditor's office has IT to help with anything. Give 3 months to get the information and give it to the supervisors, October P&D Motion to table until the October P & D made by Supervisor Haubrich seconded by Supervisor Clayton passed by all.
- Supervisor Responsibilities With the open meeting law it makes it hard to do anything between meetings, we would like to set a work session to see what the process will be. Set up a work session to go over procedures, Thursday the 20th, 7 pm. Motion to set the work session at the town hall on July 20th at 7 pm for brushing priorities and procedures in between meetings made by Supervisor Kelley seconded by Supervisor Kortekaas passed by all.
- Talked to diamond mower what we have been using to cut along the roads, is not meant to cut grass it's meant to cut brush. Suggested changing the knives, they are \$8.79 a piece for the bladed, and \$8.49 each of the bolts, and there are 48 of them. You can get a kit for all of it for \$800. Kit would be \$801.12 for everything. Is there a better mower? The rotary mower looks similar to this, for brushing it would be the bottom side of the ditch. Unless you want to switch out the heads, to a grass cutter. Look into getting the grass head. Motion to look into the head to cut the grass, table until the P & D Knives need to be replaces would be \$801.12. Motion table to look into the brush head and purchase the blades made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all. Supervisor Haubrich will check to see the price for the new head

10. Treasurer's Report – dated July 12, 2017 (of June 2017 financials) – June 1-30 audit is done, we don't have anything else, that road and bride fund will be adjusted, this is half way through the year, and July is when we receive the apportionment check. We need to do budget to actuals but the auditor has the first three months of this year yet, hopefully by the August regular meeting we can have budget to actuals. Motion to approve the treasurer report made by Supervisor Kortekaas seconded by Supervisor Clayton, second half of apportionment check did come. Passes by all.

11. Approve payment of bills for June, 2017 one of the changes wages are gross, we don't put the net on the bill list, total number of net for all everyone is the total for all the wages. Big one is Hawkinson Construction is ready to go, half of the fire contract is also due in July. Motion to pay bills made by Supervisor Kortekaas seconded by Supervisor Haubrich Discussion: does it still work with the way we are currently doing it? Yes they all get to see the claim forms. Passed by all. Motion to sign check numbers 17582-17610 made by Supervisor Clayton seconded by Supervisor Haubrich in the amount of, \$396746.66, passed by all.

12. Public Input (*please limit comments to 5 minutes*) Myers, her brother makes those kind of mowers and we have the wrong one. Had a bid on it from a guy in Black Berry for \$3000, she doesn't feel like we should have to find work for our guys to do, we need to do it better.

13. UPCOMING Events / Meetings

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| Wed July 26 Planning and Development meeting..... | 7:30 pm Harris Town Hall |
| Mon Aug. 14 Itasca County Township Association..... | 7:00 pm Blandin Foundation |
| Wed Aug. 9 Regular Meeting..... | 7:30pm Harris Town Hall |
| Wed Aug 23 Planning and Development meeting..... | 7:30 pm Harris Town Hall |

14. Adjourn Motion to adjourn made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.

