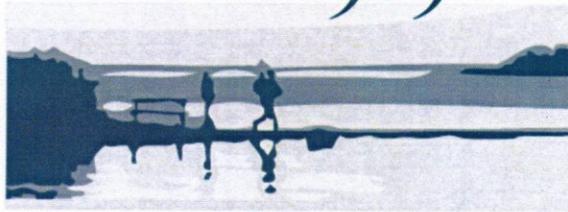


Chairman Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Jim Kelley 327-0317
Treasurer Becky Adams 259-1192
Clerk Cari Ann Alleman 244-5070
Deputy Clerk Kati Pierce 256-7411
harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR MEETING April 11, 2018 at 7:30pm AGENDA

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes** of the Regular Meeting March 14.
3. **Additions and Corrections-**
4. **Business from the floor-** Please come up to the podium and state your name and address for the record
5. **Consent Agenda**
6. **Roads**
 -
7. **Recreation**
8. **Correspondence**
 - Thank you letter form Historical Society
 - Zoning Letter Itasca County
 - Annual Letter Lake Country Power
 - Letter to residents from Media Com
9. **Old Business**
 - Garrie Walbridge Variance
 - Well Testing/Water cooler at service center
 - Town Law Review (motion)
10. **New Business**
 - Minutes from Annual Meeting 3/13/18 (Informational Only)
 - Land Sale Itasca County
 - Caretakers phone
 - Adopt a highway
 - Memorial Day
 - Hiring Temporary Employee
 - Weed Killer on Cemetery
 - Contracts: Plackner/Casper
 - Use of Township Property
11. **Treasurer's Report** – dated April 11, March financials, 2018

12. Approve payment of bills for the month

13. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record

14. UPCOMING Events / Meetings

Mon. Apr. 16 Work Session Closed Meeting.....	12:00 pm Harris Town Hall
Mon. Apr. 16 Work Session Policies and Comp.....	6:00 pm Harris Town Hall
Wed. Apr. 25 Work Session Opening of the sealed bids.....	6:00 pm Harris Town Hall
Wed. Apr. 25. Planning and Development meeting.....	7:30 pm Harris Town Hall
Thurs. May 3 Appeal and Equalization Meeting.....	9:00 am Harris Town Hall
Wed May 9 Regular Meeting.....	7:30pm Harris Town Hall
Mon. May14 Itasca County Township Association.....	7:00 pm Blandin Foundation

15. Adjourn

REGULAR MEETING
March 14, 2018 at 7:30pm
AGENDA

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes** of the Regular Meeting February 14, work session, and Board of Audit February 26. Correction in the regular meeting February 14: Should read: when new clerk was elected the old clerk appointed as an assistant to help train new clerk. Wasn't ever not the intent to pay Katie: change to: Motion to pay Kati and discussion further at work session on March 14. Motion to approve the minutes with the corrections made by Haubrich seconded by Clayton, passed by all. Motion to approve the budget work session minutes made by Kortekaas seconded by Schack, passed by all.
3. **Additions and Corrections-** Additions below motion to approve the additions made by Clayton seconded by Haubrich, passed by all.
4. **Business from the floor-** Please come up to the podium and state your name and address for the record. Mike Gilbertson: Hale Lake; is not in favor of a boat landing. John Millard: Hale Lake; is not in favor of the boat landing. Matt Lieb: Hale Lake: Is not in favor of boat landing. Dan Gilbert: Nano brewery, 1000 barrels of brewing a year. Site sale would be there, no off sale; it would be located at 21513 Hwy 169 Grand Rapids.
5. **Consent Agenda**
6. **Roads**
7. **Recreation**
 - Rink Attendant status- rinks are closed
 - Trails Task Force- meeting March 8 all the trails are going down because of the warm weather. There is a new Ski app, you can go to the county to find out about the app for the ski trails. There is a program for snow showing, you can go anywhere but not on ski hills/trails as it damages the trails.
8. **Correspondence**
 - Letter from S.E.H.- thank you letter.
9. **Old Business**
 - Garrie Walbridge Variance- motion to Table to the next regular meeting made by Haubrich seconded by Clayton, passed by all.
 - Mowing Contract- please look at the contract. It is the most updated copy. Motion to approve the mowing instruction packet made by Schack seconded by Haubrich, passed by all. Motion to advertise in the Herald Review for Sunday and Wednesday papers (March 18, 21, 25, 28) for the mowing contract made by Haubrich seconded by Kortekaas, passed by all. Motion to have a work session to open the sealed bids on April 25 at 6 pm made by Clayton seconded by Haubrich, passed by all.
 - Update on work session clerk duties- finally got all the duties from all the supervisors, clerk, deputy clerk, and treasurer done. Motion to approve the corrections we made tonight made by Schack seconded by Clayton, add to the P & D meeting packet, passed by all.
 - Township Forms of Government- the board would like to get the word out. We can have a motion of resolution to put the question on the ballot to have the clerk and treasurer to be appointed positions. Voters would need to approve the positions to go from elected to

appointed. Reason being: is treasurer is not running again and both are getting to be big jobs and they need to have some sort of knowledge to be able to do budgeting/accounting. They can be outside of the township if they are appointed. Motion to have a work session on April 11 at 5:30 at the town hall made by Kortekaas seconded by Haubrich, passed by all.

10. New Business

- 2018 Short Courses MAT- Kelley, Kortekaas, Clayton, Schack, Haubrich. Motion to attend the short course made by Kortekaas seconded by Haubrich, passed by all.
- 2018 Town Law Review- April 19- Motion to table until the P & D meeting made by Haubrich Kortekaas, passed by all.
- Weed 'EM Out- March 27th, Kortekaas would like to go, Motion to send Kortekaas made by Clayton seconded by Schack, passed by all.
- Weed Inspector- Kortekaas to continue to be weed inspector.
- Reorganizational Meeting March 19- Motion to have meeting at 7 pm at the town hall made by Kelley seconded by Clayton, passed by all.
- Annual Dinner Itasca County Township Association- attending will be Schack, Clayton, Haubrich, Kelley, Kortekaas, Alleman. All with spouses.
- Annual Grading and Snow plow contract- Doing some of our own plowing. Motion to table until P & D meeting made by Haubrich seconded by Kortekaas, passed by all.
- Board of Equalization- motion to publish the equalization notice for Sunday and Wednesday 4/22 & 4/25 made by Kelley seconded by Kortekaas, passed by all.
- Well Testing- to do three wells: town hall, cemetery, service center it would be \$85 per site, its \$390 for all three sites. Will check with the county to see if they have a different system. Motion to table until P & D meeting made by Haubrich seconded by Schack, passed by all.
- Water cooler at service center, \$10 rental, if we get a new one it goes to \$13 a month. Table until the Regular Meeting made by Kortekaas seconded by Schack, passed by all.

11. Treasurer's Report – dated March 14, February financials, 2018- motion to approve the treasurer's report made by Kortekaas seconded by Clayton passed by all.

12. Approve payment of bills for the month- Pulled off the MN Association of Townships invoice. New total is \$21,173.61. Motion to approve the payment of the bills in the amount of \$21,173.61 made by Kortekaas seconded by Clayton, passed by all. Check number 17816 was voided; motion to sign the checks numbered 17817-17841 made by Kelley seconded by Kortekaas passed by all.

13. Public Input (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record

14. UPCOMING Events / Meetings

Mon. Mar. 19 Work Session- Reorganizational meeting.....	7:00 Harris town Hall
Wed. Mar 28. Planning and Development meeting.....	7:30 pm Harris Town Hall
Mon. Apr. 9 Itasca County Township Association.....	5:00 pm Trout Lake Township Hall
Wed Apr. 11 Regular Meeting.....	7:30pm Harris Town Hall

15. Adjourn- motion to adjourn made by Kortekaas seconded by Haubrich, passed by all.



ITASCA COUNTY
HISTORICAL SOCIETY

KARJALA GENEALOGY & HISTORY RESEARCH CENTER
201 North Pokegama Avenue • Grand Rapids, MN 55744

March 20, 2018

From: Lilah J. Crowe
Executive Director
Itasca County Historical Society

To: Harris Township

Regarding: Township \$3253.00 Donation

On behalf of the Board of Directors I would like to thank the township supervisors and voters for supporting the Historical Society. This will help us meet our mission of connecting people to the history of Itasca County.

The new picture GRACE exhibit celebrates the pictures 100th Birthday in 2018. Minnesota's official photograph now has an official Minnesota GRACE Day September 3rd! Come in and see how the picture has changed through the years and what is now on display.

We provide the facilities for Research and Documentation of Historical and Genealogical information, photos and artifacts about and within Itasca County. The Karjala Genealogy and History Research Center has available on two public computers *Ancestry.com*. We are open Monday through Friday 9:00 to 5:00 and Saturdays 10:00 to 4:00.

Thank you again,

Lilah J. Crowe
Executive Director

P.S.

Stop in on a Tuesday or Thursday and meet our volunteers.

ITASCA MUSEUM ■ JUDY GARLAND GALLERY ■ MUSEUM STORE

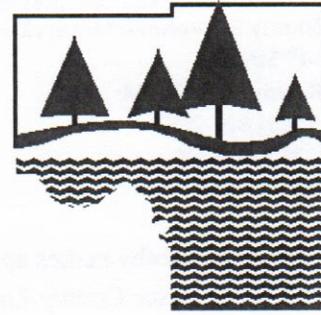
ichs@paulbunyan.net ■ research@paulbunyan.net

itascahistorical.org

218-326-6431

ITASCA COUNTY

Courthouse
Environmental Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-2857 Fax (218) 327-7331



March 21, 2018

To: Itasca County Township and Municipal Officials
Planning Commission/Board of Adjustment Members
Planning Commission/Board of Adjustment Members Distribution List

RE: Zoning Ordinance Text Amendment

Dear Township and Municipal Officials:

Please be advised that a zoning text ordinance amendment has been initiated by the Warba Community Church. The Planning Commission will hold their public hearing at a special meeting on Wednesday, April 11, 2018 at 2:00 p.m. in the Itasca County Boardroom located at the Courthouse, 123 NE 4th Street, Grand Rapids, MN 55744. Additionally, the County Board will hold a public hearing at their work session on Tuesday, April 17, 2018 at 2:30 p.m. in the Itasca County Boardroom located at the Courthouse, 123 NE 4th Street, Grand Rapids, MN. Text amendments are regulated in the Itasca County Zoning Ordinance under Section 20.2:

20.2.1 The County Board or Planning Commission may initiate a text amendment to this Ordinance. An amendment not initiated by the Planning Commission shall be referred to it for study, public hearing and report back to the County Board in writing.

20.2.2 Public hearings on text amendments by the Planning Commission, including requirements of notice to the public, shall be conducted pursuant to Minnesota Statutes regulating the adopting of ordinances by Counties and by the standards set forth in Article 18 of this Ordinance.

20.2.3 After conducting a Public Hearing on an Ordinance text amendment, the Planning Commission shall report in writing to the County Board within 30 days of the close of the public hearing. Upon filing of a report by the Planning Commission, the County Board, in the manner prescribed by Minnesota Statutes, may by resolution adopt the amendment or any portion thereof as it deems advisable

Enclosed is a copy of the amendment application. Should you have any comments, please mail them to the above address or email diane.nelson@co.itasca.mn.us or daniel.swenson@co.itasca.mn.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Swenson", is written over a faint, larger version of the same signature.

Dan Swenson
Environmental Services Director

Cc: Amanda Schultz, Deputy Clerk to the County Board

Encl.

Itasca County Application for Text Amendment (2015.03.18)

Itasca County Environmental Services

123 NE 4th Street

Grand Rapids, MN 55744

Phone: (218) 327-2857

TDD: (218) 327-2806

Fax: (218) 327-7331

The undersigned hereby makes application to amend the text of the zoning ordinance in accordance with Article 20 of the Itasca County Zoning Ordinance.

Name of Applicant: Warba Community Church

Address of Application: 21988 Shallow Lake Road, Warba, MN 55793

Telephone Number: (218) 259-3751

Explanation of Proposed Amendment:

To allow a religious house of worship/church as a permitted use in a shoreland district

Reason for the Amendment:

Warba Community Church has purchased the property located at 21988 Shallow Lake Road with the intention of holding religious services there. This location is within 500 feet of shoreland which is located across the highway.

Written Language of the Amendment (Noting language to be added to text and language to be deleted from text):

Article 5 Conditional Use
Houses of worship; not to be located any closer than 350 feet away from the ordinary high water level of any lake, river or stream and for parcels that do not touch public waters.

An applicable filing fee of \$450 must be made payable to the Itasca County Auditor/Treasurer as a required part of the application.

Please return to: Itasca County Environmental Services
123 NE 4th Street
Grand Rapids, MN 55744

FOR OFFICE USE ONLY
Date Received: 3-16-2018
Received by: R.D.
Application Fee: 450.00

Lake Country Power Annual Meeting

**Thursday, April 19, 2018
Cromwell-Wright School
Cromwell, Minn.**

4:45 p.m. Registration begins

- Dinner with choice of chicken or beef in commons area of high school
- Visit with members, employees and directors
- Entertainment in school's gymnasium by Bill and Kate Isles. Visit www.billandkateisles.com to hear their toe-tapping musical style.

6:00 p.m. Business Meeting

According to Article II, Section 7 of the Lake Country Power Bylaws, the order of the business meeting shall be generally as follows:

- Call to Order
- Invocation
- Reading of the notice of meeting and certification of mailing; establish legal quorum
- Approval of 2017 minutes
- Closing of Polls (Districts 1, 5 and 9 director elections)
- President's Report
- Holding Company Report
- Auditor's Report
- Old Business
- New Business
- Announcement of Election (Districts 1, 5 and 9 director elections)
- Adjournment
- Prize Drawings

ANNUAL MEETING NOTICE

NOTICE IS HEREBY GIVEN, that the annual meeting of the members of Lake Country Power will be held at the Cromwell-Wright School, Cromwell, Minnesota, on Thursday, April 19, 2018, at 6:00 p.m. for the purpose of electing Directors and to consider and act upon such other business as may properly come before the meeting.

This notice mailed to membership between March 30, 2018 and April 4, 2018.



Grand Rapids
2810 Elida Drive
Grand Rapids, MN 55744

Kettle River
4065 Hwy. 73 S.
Kettle River, MN 55757

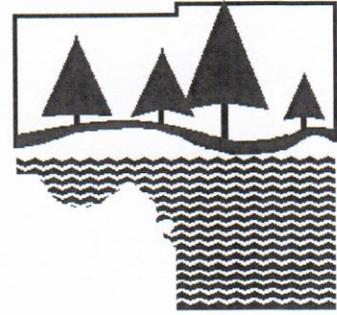
Mountain Iron
8535 Park Ridge Drive
Mountain Iron, MN 55768

800-421-9959 • www.lakecountrypower.coop

ITASCA COUNTY

Planning Commission/Board of Adjustment

COURTHOUSE
123 NE Fourth Street
Grand Rapids, MN 55744
Office (218) 327-2857
Fax (218) 327-7331
March 29, 2018



Garrie Walbridge
1026 Cherokee Ave.
West St. Paul, MN 55118

RE: Variance from Section 4.11 of the Zoning Ordinance and Section 1.1 of the Sanitation Ordinance for construction of 16'x32' (512 SF) one and one-half story cabin (to replace the existing 16'x32' cabin) to be located 2' from the side property line and install holding tank 5' from side property line.
Part of Lot 3, Section 16, Harris Township 54-25, Parcel #19-016-1304

Dear Ms. Walbridge:

At the regular Board of Adjustment meeting on 3/14/2018 you amended your variance application to be only for the holding tank (and removed the cabin from the variance). After discussion, a motion was made to deny the variance and that motion failed 2:2. Since no action was taken, a special meeting was called on 3/22/2018 and, after discussion, the Board unanimously approved the amended variance for installation of a holding tank to be located 5' from the property line as set forth in the findings of fact, conclusions of law, order and resolution with the following conditions:

- Conditions:**
- 1) Remove existing structure and foundation;
 - 2) Maintain a 37.5' vegetative lakeshore buffer;
 - 3) Holding tank to be located no closer than 75' from OHWL;
 - 4) Licensed pumper retained to monitor and pump the holding tank as necessary;
 - 5) Only one travel trailer/park model (8.5' in width or less and licensed) to be located on the property;
 - 6) The travel trailer/park model to be located over 100' from OHWL;
 - 7) Only one accessory structure allowed and shall be located over 100' from OHWL.

In accordance with Article Eighteen of the Itasca County Zoning Ordinance, the Board's decision may be appealed to District Court by any aggrieved party within 30 days after receipt of notice of the decision to District Court, in the County in which the land is located, on questions of law and fact.

Please be informed that it shall be the responsibility of the applicant to notify the Environmental Services Department upon completion of your project, including any conditions. The property may be inspected any time to assure and affirm all conditions and terms of the permit are in compliance.

Enclosed please find the minutes, findings and validated variance application. If you have any questions, please call our office.

Sincerely,

A handwritten signature in cursive script that reads "Diane Nelson".

Diane Nelson
Corresponding and Recording Secretary
Environmental Services Department

Enclosures

C: Harris Township, Rian Reed (DNR), Patty Gould St. Aubin (GPLA & ICOLA), Joanne Swanson, Glenn McLeod
Rich Libbey, Jeff Gemmill, Rosann Bray

would have the required licenses/permits to do so. In regards to the hours of operation, the music will end at 11:00-11:30 PM and everyone/everything required to be off the premises by 12:00 AM. Ms. Palavics amended her application to include a kitchen (to be used as a staging area—there will be no food preparation onsite, except for outdoor portable units/barbecues brought in) and the facility will comply with all state requirements. She also amended her application to increase the size of the reception barn to 3000 SF. (Jesse Powell left at 1:13 p.m.) Butterfield/Bellomy motioned to close the public portion of the meeting which carried unanimously.

Motion: Tanner/Butterfield to recommend approval of the CUP application submitted by Sue Palavics/Wendt for wedding chapel and reception barn as set forth in the 3/9/2018 staff report as amended. Motion carried unanimously.

Condition/s:

- 1) No vehicle parking on road;
- 2) Owner/representative onsite at all times during all events;
- 3) No outdoor receptions (no outdoor music other than for wedding ceremonies);
- 4) No overnight camping;
- 5) Hours of operation: 8:00 a.m. to 12:00 a.m.;
- 6) Building capacity to be determined by State Fire Marshall;
- 7) Comply with Best Management Practices during construction.

As per Section 2.5 of the Zoning Ordinance, since this CUP is of a commercial nature and proposed for a residential zoning district, the Planning Commission will make their recommendation to the County Board who will act on the application after holding a public hearing scheduled for 3/20/2018.

Butterfield/Bellomy motioned to close Planning Commission meeting and motioned carried unanimously. Chair Kortekaas opened the Board of Adjustment meeting.

✓ **Call Back to Table—Garrie Itzin/Walbridge/Tabled Variance**— Part of Lot 3, Section 16, Harris Township 54-25 (Parcel #19-016-1304), submitted an application for variance from Section 4.11 of the Zoning Ordinance and Section 1.1 of the Sanitation Ordinance for construction of a 16'x32' cabin (to replace existing cabin) to be located 2' from side property line and holding tank to be located 5' from property line. Mr. Swenson entered the staff report dated 3/09/2018 into the record, a copy of which has been distributed to the PC/BoA and applicants. He added PCBA 27- correspondence from Patty Gould St. Aubin, Pokegama Lake Association. Ms. Walbridge amended her application on 2/9/2018 for cabin to be a 14'x24' single-story cabin with a 10'x6' screened porch and 2'x2' removable well house to be located 1' from north side property line and 3' from south side property line (measured from the eaves) and to increase lakeshore mitigation to 37.5' in depth. Garrie Walbridge was present and her discussion included she has contacted neighbors and the DNR in order to address concerns and has amended her application to comply with the DNR recommendations (to a single-story cabin and 37.5' lakeshore buffer). She also discussed the survey discrepancy regarding a 4.6' strip of land (once shown as belonging to no one) which was later incorporated into her property which she deeded back (Nov. 2017) to Mr. McLeod resulting in her 20' parcel being shifted to the north. There was discussion regarding various options (use of a trailer, smaller cabin) and various concerns (which included the small parcel size, runoff, tree removal). Ms. Walbridge commented she would utilize gutters and a drywell on the roadside to address runoff concerns. (Jesse Powell returned at approximately 2:15 p.m.). It was the general consensus of the Board that they had numerous concerns regarding the construction of a cabin and several said they could not support it. At this time, Ms. Walbridge amended her variance application to be only for a holding tank, storage building (no variance needed—over the counter permit if could meet setbacks) and 10' lakeshore buffer. At 2:18 p.m., the meeting was recessed for 5 min. and at 2:25 p.m. the meeting reconvened. Ms. Walbridge agreed that the holding tank would only be used for a travel trailer. Peggy Clayton, Harris Township Supervisor, was present and noted they previously approved the original variance and she approved the amended variance for holding tank only. Rich Libbey, Pokegama Lake Association, commented he would like to see the buffer recommended by the DNR enforced even for only the holding tank since trees will need to be cleared if there were to be a travel trailer. Jeff Gemmill, was present and had concerns with the use of a trailer on the small parcel. Mr. Swenson reviewed the DNR letter dated 9/12/2017. Ms. Walbridge agreed to a 37.5' vegetative buffer, would remove the existing structure and retain as many trees as possible (and replant).

There was discussion of concerns for only a holding tank, the clearing that may be required and the possible need for another site inspection—the applicant did not see the value in another site inspection and requested that the Board make a decision today. Butterfield/Bellomy motioned to close the public portion of the hearing and motion carried unanimously.

Motion: Butterfield/Tanner to deny the variance application submitted by Garrie Walbridge as amended for holding tank to be located 5' from property line as set forth in the 3/9/2018 staff report. Butterfield/Tanner voted Aye; Kortekaas/Bellomy voted Nay.

Mr. Swenson explained the appeal process and final processing of the variance to the representative.

The meeting was recessed at 3:10 p.m. and reconvened at 3:23 p.m.

Marty Wilcox/Variance— Part of Lot 5, Section 6, Marcell Twp. 59-26 (Parcel #26-006-3215), submitted an application for variance from Sections 3.8.1C.3 of the Zoning Ordinance for construction of a 28'x36' garage to be located 48' from the centerline of Pine Point Rd. Mr. Swenson entered the staff report dated 3/9/2018 into the record. Marty Wilcox was present and discussed his proposed plan noting the 24'x24' slab was put in by a previous owner and he needs a larger garage for storage. He amended his application for garage to be 32'x38' (1216 SF) with the same setbacks and noted it will have rain gutters. It was motioned to close the public portion of meeting and carried unanimously.

Motion: Bellomy/Butterfield to approve the variance application submitted by Marty Wilcox, as amended, for construction of a 32'x38' garage to be located 48' from the centerline of Pine Point Rd. as set forth in the 3/9/2018 staff report. Motion carried unanimously.

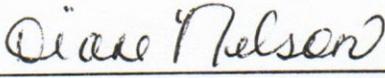
Condition/s: Follow Best Management Practices.

Mr. Swenson explained the appeal process and final processing of the variance to the representative.

Other:

Water Plan Implementation Committee (WPIC) Report. Member Butterfield reported there was discussion including the following: Deer Lake Association is working on strategies to improve water quality; phosphorus concerns, triggers for septic upgrades when there are property transfers within families and wild rice waters.

Kortekaas/Butterfield motioned to adjourn at 3:48 p.m. and motion carried unanimously.

By: 
Diane Nelson, Recording Secretary

ITASCA COUNTY
PLANNING COMMISSION/BOARD OF ADJUSTMENT
123 NE 4th St
Grand Rapids, MN 55744
(218) 327-2857

Wednesday, 3/22/2018

8:00 A.M.

Itasca County Boardroom

A special meeting of the Itasca County Planning Commission/Board of Adjustment (PC/BoA) was held on 3/22/2018 at 8:00 a.m. in the County Board Room of the Courthouse with the following in attendance:

MEMBERS PRESENT: Fred Tanner, Dan Butterfield, Mike Bellomy, Richard Kortekaas;
ABSENT: Mike Oja;
EXOFFICIO: Environmental Services Director Dan Swenson;
GUESTS: Peggy Clayton.

Chair Kortekaas called the Board of Adjustment meeting to order, opening with the Pledge of Allegiance. Copies of the agenda and opening statement were available for the audience.

Call Back to Table—Garrie Itzin/Walbridge/Tabled Variance— Part of Lot 3, Section 16, Harris Township 54-25 (Parcel #19-016-1304), submitted an application for variance from Section 4.11 of the Zoning Ordinance and Section 1.1 of the Sanitation Ordinance for construction of a 16'x32' cabin (to replace existing cabin) to be located 2' from side property line and holding tank to be located 5' from property line. Ms. Walbridge had amended her variance application at the 3/14/2018 meeting to be only for the holding tank. This special meeting was held since no action was taken on this variance at the 3/14/2018 meeting. At that meeting the motion to deny the variance for the holding tank failed 2:2 (Butterfield/Tanner voted: Aye; Kortekaas/Bellomy voted: Nay). There was discussion as to what the applicant could do without the variance (place a travel trailer 37.5' from OHWL; clear trees; construct a water-oriented accessory structure/other accessory structures that could meet 5' property line setbacks; install a slab) and conditions that could be required if the variance were to be approved.

Motion: Bellomy/Butterfield to approve the variance application submitted by Garrie Walbridge, as amended, for holding tank to be located 5' from property line as set forth in the 3/9/2018 staff report. Motioned carried unanimously.

Conditions:

- 1) Remove existing structure and foundation;
- 2) Maintain a 37.5' vegetative lakeshore buffer;
- 3) No structures to be located within 37.5' from the OHWL;
- 4) Holding tank to be located no closer than 75' from OHWL;
- 5) Licensed pumper retained to monitor and pump the holding tank as necessary;
- 6) Only one travel trailer/park model (8.5' in width or less and licensed) to be located on the property;
- 7) The travel trailer/park model to be located over 100' from OHWL;
- 8) Only one accessory structure allowed and shall be located over 100' from OHWL.

Bellomy/Butterfield motioned to adjourn at 8:25 a.m. and motion carried unanimously.

By: *Diane Nelson*
Diane Nelson, Recording Secretary

In Re: FINDINGS OF FACT/CONCLUSIONS OF LAW
RESOLUTION AND ORDER

The Variance of: Garrie (Itzin) Walbridge, 1026 Cherokee Ave., West St. Paul, MN 55118
Property Address: 31445 Sunny Beach Rd., Grand Rapids, MN 55744

Location of Property / PIN Number: Part of Lot 3, Section 16, Harris Township 54-25, Parcel #19-016-1304 N 20' OF S 320' OF GOVT LOT 3 LYG WLY OF TWP RD; AND THAT PT OF GOVT LOT 3 LYG N OF S 320' AND LYG S OF FOLL DESC LI: COMM AT THE INTERSECTION OF THE S LI OF SAID LOT 3 AND THE W FENCE LI OF HARRIS TOWN RD, WHICH POINT IS APPROX 493.2' E OF THE SHORE OF POKEGAMA LAKE; TH N28°57'W, ALG SAID FENCE LI, A DIST OF 367.6' TO THE POB OF THE LI TO BE DESC; TH W A DIST OF 320.5' MORE OR LESS TO THE SHORE OF POKEGAMA LAKE AND THERE TERM; LESS THE S 3.9' OF THE N 303.9' LYG WLY OF TWP RD. (NOTE: revised legal description – revised 12/6/2017)

This matter came before the Planning Commission/Board of Adjustment (PC/BoA) for public hearing on 9/13/2017 (tabled) and 3/14/2018; there was an additional special meeting held on 3/22/2018 (which was not a public hearing). At the 3/14/2018 meeting, Garrie Walbridge was present and, in addition to Board Members Tanner, Butterfield, Bellomy, Kortekaas, also present were Environmental Services Director Dan Swenson, Assistant County Attorney Jesse Powell, Rich Libbey, Peggy Clayton and Jeff Gemmill. Upon the records, files and proceedings herein, the Board makes the following:

FINDINGS OF FACT

1. The parcel is:
 - a. Approximately .20 acres in area and 20' in width along Pokegama Lake;
 - b. Zoned Rural Residential;
 - c. Borders Pokegama Lake, General Development Class;
 - d. Accessed by Sunny Beach Rd., a Class C Highway;
 - e. Located in Harris Township T54 R25, Commissioner District #4 and
 - f. Was previously developed and there is an old (uninhabitable) cabin w/porch (512 SF) and well.
2. On 7/31/2017, Garrie (Itzin) Walbridge submitted a variance application for variance from Section 4.11 of the Zoning Ordinance and Section 1.1 of the Sanitation Ordinance for construction of 16'x32' (512 SF) one and one-half story cabin (to replace the existing 16'x32' cabin) to be located 2' from the side property line and install holding tank 5' from side property line. All other setbacks shall be maintained. ***Amended by applicant, see #26 below**
3. Due to the narrow parcel width, the required side property line setbacks cannot be maintained for the proposed cabin and holding tank.
4. A variance is necessary based on Section 4.11, below, as the proposed cabin will be located 2' from the property line.
Section 4.11 Side Yard Setbacks
Side yard requirements for any structure on a parcel of record shall conform as near as possible to the requirements of this Ordinance. In such cases where compliance is not possible, a side yard requirement equal to 10 percent of the parcel width at the building line shall be required on each side of the parcel, but in no case shall the side yard be less than five feet.

Findings of Fact, Conclusions of Law, Order and Resolution – Variance for holding tank from property line
Garrie Walbridge, T54 R25

5. A variance is necessary based on Section 1.1.1 of the Sanitation Ordinance below, as the proposed holding tank will be located 5' from the side property line.
 - 1.1.1 This Ordinance is adopted by the County Board and accepted by the MPCA pursuant to the authority granted under Minn. Stat. Chpts. 115 and 145A and Minn. Rules, Chpts. 7080-7083, as amended.
6. As per 7080.2150 Subpart 2.F the required setback for a holding tank is 10' from the property line.
7. As Per S.5.6.7A, the minimum parcel size requirements for a General Development Class lake is 150' in width and .75 acres.
8. As per S.4.2, this parcel is a legal, nonconforming parcel of record as it was in existence prior to November 1, 1969 and as per S.4.2.2, the parcel has been in separate ownership (not owned by an adjacent parcel owner) since November 1, 1969. Assessor records indicate the structure was built in 1914.
9. Per Section 4.2.6. Impervious surface. Maximum impervious surface coverage shall not exceed 20 percent of the parcel area. After construction, the impervious surface will be approximately 5%.
10. As per MN 394.27 Subd. 7. Variances; practical difficulties below:

The board of adjustment shall have the exclusive power to order the issuance of variances from the requirements of any official control including restrictions placed on nonconformities. Variances shall only be permitted when they are in harmony with the general purposes and intent of the official control and when the variances are consistent with the comprehensive plan.
11. Per 19.2.4, the criteria necessary for the granting of a variance from the terms of this Ordinance which will not be contrary to public interest, where owing to special conditions a practical difficulty would be created by carrying out the strict letter of the Ordinance, and when the terms of the variance are consistent with the spirit and intent of this Ordinance and with the Itasca County Comprehensive Land Use Plan. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the official control. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by an official control; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems. No variance may be granted that would allow any use that is not allowed in the zoning district in which the subject property is located. The Board of Adjustment may impose conditions in the granting of variances to insure compliance, to protect the environment, and to protect adjacent properties and the public interest, but any and all conditions must be directly related to and must bear a rough proportionality to the impact created by the variance.
12. The Comprehensive Land Use Plan/Housing Diversity Objective/Housing development –supports the improvement of existing housing, redevelopment of housing, and infill development.
13. As per DNR Shoreland Standards Subp. 3. Variances below:

Variances may only be granted in accordance with Minnesota Statutes, chapters 394 or 462, as applicable. They may not circumvent the general purposes and intent of the official controls. No variance may be granted that would allow any use that is prohibited in the zoning district in which the subject property is located. Conditions may be imposed in the granting of variances to ensure compliance and to protect adjacent properties and the public interest. In considering variance requests, boards of adjustment must also consider whether property owners have reasonable use of the lands without the variances, whether existing sewage treatment systems on the properties need upgrading before additional development is approved,

whether the properties are used seasonally or year-round, whether variances are being requested solely on the basis of economic considerations, and the characteristics of development on adjacent properties.

14. *Septic*. A septic design for a holding tank has been submitted.
15. *Mitigation Plan*. As per S.4.5.1, the required shoreline buffer for a General Development Class lake is 10' and the proposed mitigation plan includes increasing the vegetative buffer to 10' and the buffer shall be maintained.
16. The MPCA requirement to obtain a General Storm Water Permit prior to construction activity (clearing, grading and excavation activities) that results in the disturbance of one acre or more is not applicable.
17. Upon direction of the BOA, the findings of fact, conclusions of law/order shall be completed by staff based upon the application, staff reports, discussions and proceedings of the BOA on 3/14/2018 and 3/22/2018.
18. Notices of the 9/13/2017 and 3/14/2018 public hearings were sent to applicant, property owners within 500', Pokegama Lake Association, SWCD, DNR and Harris Township clerk on 8/8/2017 for their information and comment. Notice of the 3/22/2018 special meeting was also sent to the above.
19. As required in Section 18 of the Zoning Ordinance, notice of the 9/11/2017 site inspection and the 9/13/2017 public hearing was published in the 8/24/2017 issue of the Scenic Range NewsForum; and notice of the 3/14/2018 public hearing was published in the 2/28/2018 issue of the Grand Rapids Herald Review.
20. The following correspondence was received in opposition to the variance:
 - On 8/21/2017, correspondence was received from Joseph Stauffer (PCBA 08), representing Glenn McLeod, property owner to the south, in opposition to the variance with eight concerns;
 - On 9/5/2017 and 9/7/2017, correspondence and photos were received from Joanne Swanson (PCBA 09);
 - On 9/6/2017, correspondence and photos were received from Glenn McLeod (PCBA 10);
 - On 9/7/2017, correspondence was received from Dennis, Penney & Douglas Hegdahl (PCBA 11);
 - On 9/8/2017, correspondence was received from Patricia Gould-St. Aubin, President of the Pokegama Lake Assoc. (PCBA 13);
 - On 9/12/2017, correspondence was received from Rich Libbey (PCBA 17);
 - On 10/20/2017, correspondence was received from Joanne Swanson along with a letter sent to her from Garrie Walbridge (PCBA 22);
 - On 3/7/2018, email correspondence was received from Joanne Swanson along with a letter sent to her from Garrie Walbridge; her comments included that she is still in opposition to the variance since the parcel is 20' in width but is open to the use of a removable structure; she also had concerns regarding the well (PCBA 26);
 - On 3/13/2018, correspondence was received from Patty Gould St. Aubin, GPLA and ICOLA (4 pgs.).
21. On 8/23/2017, Harris Township recommended approval of the variance application although they commented that no one had verified the property lines.
22. The site was viewed by the PC/BOA on 9/11/2017.
23. On 9/12/2017, correspondence was received from Rian Reed, DNR Area Hydrologist, with various comments including that all five criteria must be satisfied to approve the variance and recommended conditions if the variance were to be approved.
24. At the 9/13/2017 hearing, Ms. Itzin/Walbridge requested her application be tabled for up to six months and waived the MS 15.99 time limit requirements.

Findings of Fact, Conclusions of Law, Order and Resolution – Variance for holding tank from property line
Garrie Walbridge, T54 R25

25. On 1/23/2018, Glenn McLeod sent an email removing his objection to “any legal and proper variance the County Adjustment Board agrees to” and requested any documentation be removed from the record that either he or his attorney, Joseph Stauffer, previously submitted since the land was resurveyed and resulted in a 3.9’ portion of property adjacent to his parcel being deeded back to his ownership.
26. On 2/9/2018, email correspondence was received from Garrie Walbridge which amended her proposed plan for cabin to be a single-story, 14’x24’ cabin with a 10’x6’ screened porch (396 SF) and 2’x2’ removable well house to be located 1’ from north side property line and 3’ from south side property line (measured from the eaves) and to increase lakeshore mitigation to 37.5’ in depth (as recommended by the DNR).
27. At the 3/14/2018 hearing, various concerns were discussed and Garrie Walbridge amended her variance application to be only for the holding tank. Butterfield/Tanner motioned to deny the variance application submitted by Garrie Walbridge, as amended, for holding tank to be located 5’ from property line as set forth in the 3/9/2018 staff report. Motion failed 2:2 (Butterfield/Tanner voted Aye; Kortekaas/Bellomy voted Nay). Since no action was taken, a special meeting was called on 3/22/2018.
28. If said variance is approved, it shall be the responsibility of the applicant to notify the Environmental Services Department upon completion of their project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the variance and permit are in compliance.
29. The record consists of:
 - PCBA 01- Variance application submitted 7/31/2017, Harris Township Findings of Fact (6 pgs.);
 - PCBA 02- Site and mitigation plans (2 pgs.); ***Amended, See PCBA 25**
 - PCBA 03- Zoning permit application (2 pgs.);
 - PCBA 04- Notice dated 8/8/2017 to property owner, Pokegama Lake Association, SWCD, DNR;
 - PCBA 05- Notice dated 8/08/2017 to Harris Township clerk;
 - PCBA 06- Notices dated 2/14/2018, 8/08/2017 to affected property owners, etc.; list of affected property owners; parcel map; plat book map (5 pgs.);
 - PCBA 07- Variance order;
 - PCBA 08- Correspondence received 8/21/2017 from Joseph Stauffer (3 pgs.);
 - PCBA 09- Correspondence received 9/5/2017 and addendum with photos received (9/7/2017) from Joanne Swanson (7 pgs.);
 - PCBA 10- Correspondence received 9/6/2017 from Glenn McLeod and 12 photos (11 pgs.);
 - PCBA 11- Correspondence received 9/7/2017 from Dennis & Penney and Douglas Hegdahl (2 pgs.);
 - PCBA 12- Septic design and management plan (15 pgs.);
 - PCBA 13- Correspondence was received from Patricia Gould-St. Aubin, Pokegama Lk. Assoc.(2 pgs.);
 - PCBA 14- Aerial photo/map showing adjusted north property line and 1/21/2014 Judgment (Document A000693069) (5 pgs.);
 - PCBA 15- Photos (thirteen) from 9/11/2017 site inspection (4 pgs.);
 - PCBA 16- Email correspondence dated 9/12/2017 from Garrie Walbridge;
 - PCBA 17- Email correspondence dated 9/12/2017 from Rich Libbey;
 - PCBA 18- Staff reports dated 9/8/2017 & 3/09/2018 (7 pgs.);
 - PCBA 19- Correspondence dated 9/12/2017 from Rian Reed, DNR Area Hydrologist;
 - PCBA 20- Excerpt from 9/13/2017 PCBA minutes;
 - PCBA 21- Correspondence dated 9/15/2017 to Garrie Walbridge;
 - PCBA 22- Correspondence dated 10/20/2017 from Joanne Swanson (2 pgs.);
 - PCBA 23- Email correspondence dated 1/23/2018 from Glenn & Mollyann McLeod;
 - PCBA 24- Correspondence dated 2/5/2018 from Garrie Walbridge (3 pgs.);
 - PCBA 25- Amended site plan/sketch;

Findings of Fact, Conclusions of Law, Order and Resolution – Variance for holding tank from property line
Garrie Walbridge, T54 R25

PCBA 26- Email correspondence received 3/7/2018 from Joanne Swanson (4 pgs.);
PCBA 27- Correspondence dated 3/13/2018 from Patty Gould St. Aubin, GPLA and ICOLA (4 pgs.);
PCBA 28- Criteria forms completed by the PCBA members on 3/14/2018 (4 pgs.).

FROM THE FOREGOING FINDINGS OF FACT, the Board makes the following:

CONCLUSIONS OF LAW

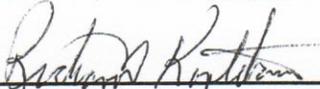
- A. The applicants have established a practical difficulty in complying with the land use controls that are unique to the property and not the result of actions of the applicants or previous owners since the practical difficulty is due to the small parcel size;
- B. The variance is the only feasible method to alleviate the practical difficulty due to the small parcel size;
- C. The variance will maintain the essential character of the locality and not create a substantial detriment to neighboring properties as the area is residentially developed; any trees removed can be replanted;
- D. The variance will result in a use of the property in a reasonable manner not permitted by an official control since it will provide reasonable use as the holding tank will provide sanitation for a travel trailer;
- E. The variance is consistent with the spirit and intent of the Itasca County Zoning Ordinance, the Itasca County Comprehensive Land Use Plan (CLUP), and in the public interest of protecting public health, safety, convenience, welfare, property value, and environment since the use is allowed and will provide proper sanitation for a travel trailer; increase the property value and no negative impacts are anticipated.

RESOLUTION

WHEREAS, Bellomy/Butterfield to approve the variance application submitted by Garrie Walbridge, as amended, for holding tank to be located 5' from property line as set forth in the 3/9/2018 staff report. Motioned carried unanimously.

- Conditions:
- 1) Remove existing structure and foundation;
 - 2) Maintain a 37.5' vegetative lakeshore buffer;
 - 3) Holding tank to be located no closer than 75' from OHWL;
 - 4) Licensed pumper retained to monitor and pump the holding tank as necessary;
 - 5) Only one travel trailer/park model (8.5' in width or less and licensed) to be located on the property;
 - 6) The travel trailer/park model to be located over 100' from OHWL;
 - 7) Only one accessory structure allowed and shall be located over 100' from OHWL.

ITASCA COUNTY BOARD OF ADJUSTMENT


Richard Kortekaas, Chairperson 3-28-18
Date

ATTEST.

Dan Swenson, Environmental Services Director 3-27-18
Date

Itasca County Variance Application (v.04.09.12)

PERMIT # _____

Itasca County Environmental Services
123 NE 4th Street
Grand Rapids, MN 55744
Phone: (218) 327-2857
TDD: (218) 327-2806
Fax: (218) 327-7331

APPLICANT/OWNER NAME(S): Garrie M (Itzin) Walbridge

AGENT NAME: _____

MAILING ADDRESS: 1026 Cherokee Ave, West St Paul MN 55118

PROPERTY ADDRESS: 31445 Sunny Beach Road, Grand Rapids MN
PHONE: 651 235-9053 ALTERNATE PHONE: _____

PARCEL IDENTIFICATION NUMBER 19-016-1304

LEGAL DESCRIPTION: Part 20+3, See page 6 of attached document

SECTION: 16 TOWNSHIP: 54 RANGE: 25 TOWNSHIP NAME: Harris

ZONING DISTRICT: RR LAKE NAME/CLASS: Po Kegama / ED
5.1.1 of the Sanitation Ordinance

THIS VARIANCE APPLIES TO 3, 4, 11 & SECTIONS OF THE ZONING ORDINANCE
EXPLAIN REQUESTED VARIANCE NEED(S): Detailed description of practical difficulty, or reasons for the variance

Lot is non-conforming at 24.6' wide. Cabin measuring 16' x 32' currently is placed on N property line. Request approval for the following:
- Remove existing structure (single story)
- Rebuild cabin with same footprint 2' away from N property line. New structure will be a story & a half
- Install holding tank - no septic currently on property - 5' from S property line & 50' from the cabin

*Attach additional sheets if necessary labeled "Variance Request".

*Please see the Criteria Necessary for the Granting of a Variance and, if applicable After the Fact Variance

IS THE VARIANCE REQUEST AFTER THE FACT? _____ YES _____ NO

MANDATORY LAKESHORE MITIGATION: (To be included with the variance application if applicable)

- A. Septic System: Certified _____; Shall be Upgraded _____ with Permit/Design obtained by: _____
Certification of New Septic System by: Design enclosed - by Ron - Ex excavating
- B. Erosion control, storm water management, and mitigation plan as shown in Variance Application Instructions. YES _____ NO _____ Not Applicable

Upon approval of this variance, it shall be the responsibility of the applicant to notify the Environmental Services Department, upon completion of their project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance.

SIGNATURE [Signature] DATE 07/12/17

FOR OFFICE USE:

On 7-31-2017 the Environmental Services Department received the completed application, accompanying information and the fee is paid in full. Also the Applicant or Agent has been given a copy of the information handout that addresses their responsibility for the variance processing.

PERMIT APPROVAL: In accordance with MS#15.99, Itasca County must approve or deny the variance application within 60 days of submission of the completed application/fee. If said application is denied, the reason/s must be stated in writing at the time of denial. This time line may be extended by Itasca County for another 60 days provided the applicant/s receive written notice with reasons for the extension. The extension may not exceed 60 days unless approved by the applicant. The 60 days will end on: September 29, 2017.

On _____ Planning Commission/BoA authorized an extension for the following reasons with an expiration date of: _____

AUTHORIZING SIGNATURE _____ DATE _____

On _____, the applicants hereby waive the time frame requirements set forth in MS#15.99:

APPLICANT SIGNATURE _____ DATE _____

Witness: _____

RECOMMENDATIONS:

TOWN BOARD OF Hans APPROVAL CHAIR [Signature]
OR AMEND DATE 8/23/17
UNORGANIZED TOWNSHIP REJECTION COMMISSIONER _____

REASONS: _____

DECISION: The Board may impose conditions in the granting of a variance to insure compliance, to protect the environment, and to protect adjacent properties and the public interest, but any and all conditions must be directly related to and must bear a rough proportionality to the impact created by the variance.

On 3/22/2018 the Board of Adjustment, unanimously majority vote APPROVED AMENDED DENIED a variance for:

installation of a holding tank to be located 5' from property line

(applicant amended her variance & removed cabin from application) as per findings of fact

[Signature] (Description of Variance and conditions or reasons for denial) conclusions of law, resolution & order
DATE 3-14-18

Chairperson - Itasca County Planning Commission/Board of Adjustment

*Approval includes the findings of fact and compliance with all County, State and Federal Rules, Regulations and Statutes as required by law. In accordance with Section 18.4 of the Zoning Ordinance, an appeal to District Court may be filed within 30 days after the receipt of notice of the decision.

PCBA 016
C:PCBA, Swanson

**March 13, 2018
Annual Meeting
Harris Town Hall
8:15pm**

MISSION STATEMENT:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

Minutes

8:15pm

1. Call Annual Meeting to Order
2. Pledge to the flag
3. Election of a moderator- Pat nominate mike Ives Kelley seconds passed by all
4. Review of minutes from the annual town meeting held March 14th, 2017 *(see pages 3-4)*
 - Any additions, corrections by the Town Residents.
 - Motion to approve minutes as presented.
 - Motion to approve the minutes from 2017 annual meeting made by Typos in the minutes, Motion to approve made by Pat Medure seconded by Burl Ives, passed by all.
5. Receive and approve the Treasurer's Annual Financial report for 2017 *(see page 5)*
 - Questions and concerns of Town Residents.
 - Motion to approval the Financial Report as presented.
 - Motion to approve the treasures report made by Cyndy Martin seconded by Peggy Clayton passed by all.
6. Review Road Report *(see page 6-7)*
 - Road work completed in 2017
 - Road work proposed ensuring years, 2018 and 2019
 - Motion to approve the road report made by Dan Butterfield seconded by Cyndy Martin passed by most one no.
 - Jim Kelley addressed the road condition questions.
 - Comment:Sunny Beach has large tax base.
7. Review Levy Comparison for years 2014 adopted through 2019 proposed *(see page 11)*
 - Questions, about fire fund and money coming out,
 - Motion to approve the levy (\$997,000) as written made by Dan Butterfield seconded by Mike Schack: Amend the motion to pull the road and bridge fund and approve the rest of the levy as a whole, passed by all.
 - Motion to Pull out of the Road and Bridge levy made by Pat Medure seconded by Burl Ives, passed by all.

8a. Consider approving proposed operational levy for 2019 in total, OR

8b. Approve operating levies by fund:

- | | |
|----------------|------------------------------|
| •General | <i>Refer to:
page 12</i> |
| •Road & Bridge | <i>page 13</i> |

Discussion on the current state of the Sunny Beach Road that has not been redone. Residents from the area want to up the levy to include earmarked funds to finish Sunny Beach Road. It was called for a vote: In Favor 7 opposed 9. Motion to adopt the levy as proposed by Pat Medure seconded by Judy Myers, passed by all.

- | | |
|---------------------|----------------|
| •Equipment | <i>page 14</i> |
| •Cemetery | <i>page 15</i> |
| •Recreation | <i>page 16</i> |
| •Buildings & Ground | <i>page 17</i> |

- Fire *page 18*
- Capital Improvement *page 19*
- Capital Investment Plan *page 20*

9. Consider requests for financial support via special levies; hear related presentations: *(see pages 21-22)*

- Itasca County Agricultural Association (as authorized by Minn. Stat. § 38.12 and 38.18-.19)- The association uses the money for repairs, and maintenance of the buildings. They want to make sure the fair and any events that are on the grounds are in great buildings and lands. Motion to approve the request of the ICAA made by Cyndy Martin seconded by Dan Butterfield passed by all.
- Itasca County Historical Society (as authorized by Minn. Stat. § 138.053)- Multiple thing going on at the Historical Society for this year. One dollar per person in the township is what they are asking for, the request is \$3253 motion made by Burl Ives seconded by Dan Butter field, passed by all.

10. Old business

11. New business

- Optional Township Government Plans
 - Option B- Appoint Clerk/Treasurer
 - Option C- Appoint a Town Administrator
 - Option D- Combine the Clerk/Treasurer positions
- The board agenda, appointed clerk and treasurer, if the board goes forward you will see the question on the ballot in November.
- Board is considering the selling of the property on the corner of Wendigo and Harris Town Road, which was originally purchased for the site of a new town hall; and the 8.32 acre behind of the cemetery; that was done for the water issues. Purchase of the cemetery lot so 8.32 aces because water quality.

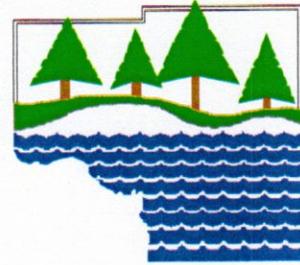
12. Set time and place for next Annual Town Meeting, to be held the second Tuesday of March, 2019. Harris Town Hall, Motion to hold the Annual Town Meeting on March 12 at 7 pm made by Jim Kelley seconded by Peggy Clayton passed by all.

Judy and Cyndy thank you for doing the newsletter.

13. Adjourn motion to adjourn made by Jim Kelley seconded by Peggy Clayton passed by all at 9:35pm.

ITASCA COUNTY LAND DEPARTMENT

1177 LaPrairie Avenue
Grand Rapids, MN 55744-3322
218-327-2855 • Fax: 218-327-4160



CERTIFIED MAIL/RETURN RECEIPT

March 22, 2018

Carri Ann Alleman
Harris Township Clerk
21583 Keyview Dr.
Grand Rapids, MN 55744

Dear Ms. Alleman:

Enclosed is a classification listing containing the results from the 2018 Land Classification Committee meeting with the parcel(s) associated with your township or municipality **AND** classified as non-conservation highlighted. The parcel(s) described in the listing forfeited to the State of Minnesota for non-payment of property taxes.

As required under M.S. 282.01, we request that you approve the parcel(s) be put forth toward auction or request a conveyance to your township for public use.

We require a certified copy of the council resolution authorizing any action taken. If you request that a parcel be conveyed to your township, you must also complete a State Deed Application Form and mail it to this office. The State Deed Application Form can be located using the following link:

http://www.revenue.state.mn.us/local_gov/prop_tax_admin/taxcalc/statedeed_app.pdf

Please be aware, special assessments that were levied before the forfeiture were cancelled at forfeiture and will be paid from the sale price. If assessments are greater than that of the sale price your municipality may make a reassessment against the property in order to recover the amount of any special assessment canceled at the time of forfeiture that were not reimbursed through the net revenue from the sale. Special assessments that are levied after the forfeiture should be certified to this office. They will be added to the appraised value and paid from the sale price.

Please be advised that, if the council fails to respond within sixty (60) days of the date of this letter, the classification and sale will be deemed to be approved.

If you have any questions, please feel free to contact me at (218) 327-7302 or by email at andrew.glusica@co.itasca.mn.us.

Sincerely,

Andrew Glusica
Real Estate Specialist

Equal Opportunity Employer

HARRIS TOWNSHIP
2018 Classification: **Non-Conservation**

LEGAL DESCRIPTION:

REV DESC. 1 OF LOT 3

SEC. TWP RGE
24 54 25

- APPROVED
 NOT APPROVED

PARCEL ID # 19-024-4203

STATE OF MINNESOTA)
COUNTY OF ITASCA)ss
HARRIS TOWNSHIP

The classification or reclassification and sale of lands described above lying within the boundaries of the **HARRIS TOWNSHIP** in said County and State is hereby approved or disapproved as indicated above.

Dated this _____ day of _____, 2018

Attest: _____
Clerk, **HARRIS TOWNSHIP**

Chairperson, **HARRIS TOWNSHIP**

HARRIS TOWNSHIP

2018 Classification: **Non-Conservation**

LEGAL DESCRIPTION:

**E. 264' OF N. 290' OF S. 842'
OF GOV'T LOT 3**

SEC. TWP RGE
24 **54** **25**

APPROVED

NOT APPROVED

PARCEL ID # **19-024-4204**

STATE OF MINNESOTA)
COUNTY OF ITASCA)ss
HARRIS TOWNSHIP

The classification or reclassification and sale of lands described above lying within the boundaries of the **HARRIS TOWNSHIP** in said County and State is hereby approved or disapproved as indicated above.

Dated this _____ day of _____, 2018

Attest: _____
Clerk, **HARRIS TOWNSHIP**

Chairperson, **HARRIS TOWNSHIP**

2018 Land Classification Meeting

Unplatted Properties

TRACT	Acres	PID	DISTRICT NAME	SEC	TWP	RGE	LEGAL DESCRIPTION	WATERBODY	CLASSIFICATION	REASON(S)
28	40.7	01-030-2400	ALVWOOD TWP	30	149	28	SE NW	OTHER TRIBUTARIES - 1500'	CONSERVATION RETAIN	F, W, S
29	42.2	01-030-3100	ALVWOOD TWP	30	149	28	NE SW		CONSERVATION RETAIN	F, W, S
30	9.9	02-017-3308	ARBO TWP	17	56	25	W 325' OF SW SW LYG NWLY OF CENTERLINE OF COUNTY RD 49		NON-CONSERVATION DISPOSE	S, N, U
31	0.03	05-036-2218	COHASSET CITY	36	55	26	THAT PT OF LOT 4, DESCRIBED AS FOLLOWS: COMMENCING AT THE SW CORNER OF SAID LOT; TH S 89 DEG 46' 45" E, ASSUMED BEARING ALG THE S LINE OF SAID LOT 4 A DISTANCE OF 394.81' TO THE POB OF THE TRACT TO BE HEREIN DESCRIBED; THENCE N 81 DEG 35' 39" E 71.46'; TH S 86 DEG 25' 58" E 82.45'; TH S 80 DEG 35' 28" E 36.99 FT, MORE OR LESS, TO SAID S LINE OF LOT 4; TH N 89 DEG 46' 45" W ALG SAID S LINE 189.48' TO THE POB.		NON-CONSERVATION DISPOSE	S, N, U
32	20.93	06-013-2101	BEARVILLE TWP	13	61	22	N 1/2 OF NE NW		NON-CONSERVATION P.R.	M
33	39.5	08-032-4200	BLACKBERRY TWP	32	54	24	NW SE		NON-CONSERVATION DISPOSE	S, N, U
34	40.3	10-033-1200	CARPENTER TWP	33	62	22	NW NE		NON-CONSERVATION P.R.	M
35	10	11-013-3210	DEER RIVER TWP	13	56	27	N 324.5 FT OF NW SW		NON-CONSERVATION DISPOSE	S, N, U
36	1	19-024-4203	HARRIS TWP	24	54	25	REV DESC 1 OF LOT 3 (ATTACHMENT A)	HALE - 188'	NON-CONSERVATION P.R.	S, N, U

2018 Land Classification Meeting

TRACT	Acres	PID	DISTRICT NAME	SEC	TWP	RGE	LEGAL DESCRIPTION	WATERBODY	CLASSIFICATION	REASON(S)
37	1.7	19-024-4204	HARRIS TWP	24	54	25	E 264 FT OF N 290 FT OF S 842 FT GOVT LOT 3		NON-CONSERVATION DISPOSE	S, N, U
38	39.1	22-024-1200	LAKE JESSIE TWP	24	148	25	NW NE	LITTLE TOO MUCH - 500'	REPURCHASED	
39	0.1	22-035-3421	LAKE JESSIE TWP	35	148	25	N 50' OF S 250' OF LOT 4 LESS THAT PT OF LOT 4 LESS THAT PT OF LOT 4, DESC AS FOLL: COMM AT S 1/4 CORNER OF SAID SEC 35; ALSO BEING THE SE CORNER OF SAID LOT 4; TH N 01 DEG 41' 55" W, BEARING ASSUMED, ALG THE E LINE OF SAID LOT 4 A DIST OF 250.08' TO POB OF THE LAND TO BE DESC; TH CONT N 01 DEG 41' 55" W ALG SAID E LINE 100.03'; TH S 69 DEG 12' 54" W 388', MORE OR LESS, TO INTERSECT THE SHORE OF JESSE LAKE; TH SELY ALG SAID SHORE LINE TO INTERSECT A LINE DRAWN S 70 DEG 13' 06" W FROM THE POB; TH N 70 DEG 13' 06" E 308', MORE OR LESS, TO THE POB. SUBJECT TO THAT PT TAKEN FOR CTY RD 134.		NON-CONSERVATION DISPOSE	S, N, U
40	0.66	23-009-4403	LAWRENCE TWP	9	57	24	REV DESC 5 OF LOT 1 (ATTACHMENT B)	LAWRENCE - 80'		
41	0.67	23-009-4404	LAWRENCE TWP	9	57	24	REV DESC 6 OF LOT 1 (ATTACHMENT C)	LAWRENCE - 80'	NON-CONSERVATION DISPOSE	S, N, U
42	0.67	23-009-4405	LAWRENCE TWP	9	57	24	REV DESC 7 OF LOT 1 (ATTACHMENT D)	LAWRENCE - 90'		
43	4.31	23-015-1302	LAWRENCE TWP	15	57	24	S 300 FT OF W 626 FT OF SW NE			
44	1.4	23-015-1303	LAWRENCE TWP	15	57	24	N 100' OF S 400' OF W 626' OF SW NE		NON-CONSERVATION DISPOSE	S, N, U