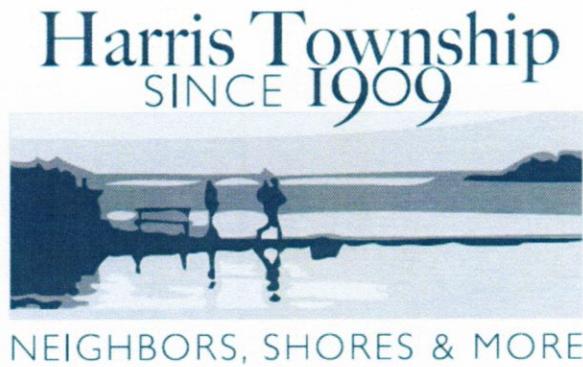


Madam Chair; Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Jim Kelley 327-0317
Treasurer Becky Adams 259-1192
Clerk Cari Ann Alleman 244-5070
Deputy Clerk Kati Pierce 256-7411
harristownshipclerk@gmail.com



Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR MEETING
October 10, 2018 at 7:30pm
AGENDA

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes** of the Regular Meeting September 12; Work Session October 4 (re: Cemetery, Public Access, Appointed vs Elected clerk and treasurer).
3. **Additions and Corrections-**
4. **Business from the floor-** Please come up to the podium and state your name and address for the record
5. **Consent Agenda**
6. **Roads**
 - A. Little Crystal Lane
7. **Recreation**
8. **Correspondence**
 - A. Email RE: City of Grand Rapids Fireworks 2019
 - B. Email RE: Census Complete Count Committee
 - C. Email RE: Government Workplace Symposium (Wilmar)
 - D. Greater Pokegama Lake Associations Newsletter
9. **Old Business**
 - A. Work Session update on the Cemetery, Public access, and Appointed vs elected clerk and treasurer.
 - B. Updated RBA for election judges and Head Election Judge
 - C. Stoney Point brushing update
10. **New Business**
 - A. Lease for Lawful Gambling Activity
 - B. Township Legal Seminar (Cotton)
 - C. Old Point Comfort Platted access
 - D. Schedule Work Session: Appointed vs elected clerk and treasurer
 - E. FEMA
11. **Treasurer's Report** – dated October 10, September financials, 2018
 - A. Approve treasurers report
 - B. Approve the payment of bills (include check numbers and amount)

13. Public Input (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record

14. UPCOMING Events / Meetings

Mon. Oct. 15 Itasca County Township Association.....7:00 pm Blandin Foundation
Wed. Oct. 24 Planning and Development meeting..... 7:30 pm Harris Town Hall
Wed. Nov. 14 Regular Meeting.....7:30pm Harris Town Hall
Wed. Nov. 28 Planning and Development meeting..... 7:30 pm Harris Town Hall

15. Adjourn

DRAFT

REGULAR MEETING September 12, 2018 at 7:30pm AGENDA

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes** of the Regular Meeting August 8. Motion to approve the August 8 minutes made by Kortekaas seconded by Haubrich passed by all; Work Session September 4 motion to approve the September 4 minutes made by Kelley seconded by Schack passed by all.
3. **Additions and Corrections-** Internet access-New Business; Roads projects –Roads, Motion to approve the additions and corrections made by Kelley seconded by Haubrich passed by all.
4. **Business from the floor-** Please come up to the podium and state your name and address for the record
 - Media Com- Jason from Media Com brought a map to the meeting and updating the project's completion date. The crew will come and do the final restoration when the project is complete.
5. **Consent Agenda**
6. **Roads**
 - Joint agreement with City of Grand Rapids (Isleview Rd)- board members meet with the city of Grand Rapids, they came to the agreement and came to the meeting with the Joint agreement. Motion to approve and sign the Joint Agreement made by Kelley seconded by Schack passed by all.
 - Road Project update- roads will have the dirt work to be done by the 18-19 of October and to be paved by the 20th; Bergen did the wide gap filling on Sunny Beach Road and is now finished. It has made a big difference.
7. **Recreation**
8. **Correspondence**
 - Cable Commission meeting minutes (May 7) included was a Media Com rate adjustment sheet.
9. **Old Business**
 - District 11 meeting update- Clayton and Schack attended the Regional 11 meeting.
 - Work Session update- we have approved the minutes from this work session.
10. **New Business**
 - Board Audio System- Clerk to do up a diagram to set-up the audio system.
 - Election Judges- election judges to keep at \$10 an hour.
 - Mow Daddy Contract- contract states to mow between May 1- August 31, beyond that to be negotiated. Board would like Mow Daddy to mow one more time week of September 17, and will schedule an exit interview. Motion to approve the mowing one more time the week of the September 17 made by Kelley seconded by Kortekaas passed by all. Schedule a work session to go over what needs to change in the contract good or bad, as a board. We can schedule it after the exit interview.
 - ICTV Design Build Project- September 4 cable meeting agenda item.
 - Sexton Duties- motion to accept the additions made by Kelley seconded by Haubrich passed by all.

- Clerk Duties- monthly stipend current one states to do election and the work session to be hourly. Motion to approve the amended clerk duties made by Kelley seconded by Haubrich passed by all.
- Passwords for Email Accounts- bring the phone to the P & D meeting to set new passwords.
- Resolutions on website- Resolutions to be on the website, just add 2018.
- Website updates/changes- change the areas that were brought forward.
- Lp tank for town hall- LP tank for the garage at the Town Hall, would like to get it emptied and moved out. There will be a charge to move the tank and empty tank, we are using the garage for cold storage. Motion to remove the LP tank made by Kelley seconded by Schack passed by all.
- Minutes -to be initialed once approved- to be signed by both clerk and chairperson.
- Internet access- we are looking at the bringing the internet to the service center, cemetery, and both parks. Motion to approve the running of the lines made by Haubrich seconded by Kortekaas passed by all.
- Maintenance needs a new phone we looked at Version for pricing; iPhone 6S free, iPhone SE free, iPhone 7 \$99 or, iPhone 8 for \$249 dollars. Motion to get iPhone 7 made by Kelley seconded by Kortekaas passed by all.

11. Treasurer’s Report – dated September 12, August financials, 2018; motion to approve the treasurers report made by Haubrich seconded by Kelley,

12. Approve payment of bills for the month- motion to approve the signing of the checks from numbers of 17973-18004 in the amount of \$20,064.48 made by Kelley seconded by Haubrich passed by all.

13. Public Input (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record

14. UPCOMING Events / Meetings

Wed. Sept. 26 Planning and Development meeting.....	7:30 pm Harris Town Hall
Mon. Oct. 15 Itasca County Township Association.....	7:00 pm Blandin Foundation
Wed. Oct. 10 Regular Meeting.....	7:30pm Harris Town Hall
Wed. Oct. 24 Planning and Development meeting.....	7:30 pm Harris Town Hall

15. Adjourn- motion to adjourn Kelley seconded by Haubrich passed by all.

Prepared by: Cari Ann Alleman
Signature _____

Madam Chair: Peggy Clayton
Signature _____

To Be Approved at the Regular Meeting 10/10/18

**Work Session:
Cemetery; Public Landing Access; Appointed v. Elected
October 4, 2018 at 7:00pm
MINUTES**

Present: Supervisors; Peggy Clayton, Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack
Treasurer: Becky Adams Deputy Clerk: Kati Pierce

- 1. Pledge to the flag**, followed by the reading of the township mission statement
- 2. Cemetery-**

The Board discussed the research compiled after our work session on 9/4/18 in regard to the Township costs for burials including: cost of machines; ASV, dump truck; compensation for maintenance; total time to prepare, summer v. winter; overtime costs; black dirt or other fill needed; gas or other costs and repairs that occur in regard to burials in our cemetery. The Board would like to see the cemetery burial rates reflect and cover these costs so they are not trickling down to our tax payers. The Sexton will complete the fee schedule as directed with the Boards adjustments.

The Board had discussions on changes they would like to see in the policies regarding: planters, headstone sizes, approval prior to any activity of interments, liability of stones and property owned by the families on site and recommendations to please use sturdy pots and holders for ornamentation. The Sexton will complete the policies based on the Boards direction and adjustments.

Supervisor Kelley will research our responsibility to have liability coverage on headstones or if we are the responsible party should incident occur.

Treasurer Adams will look into our current policy and what, if any coverage we have on headstones.

Supervisor Haubrich will find out the maximum size headstones that should be allowed on sites.

These will be brought forward to another work session for final review prior to a P & D Meeting.

- 3. Public Landing Access-**

Madam Chair researched the jurisdictional questions remaining after the Board received a letter from a constituent regarding a public access on LaPlant Road; which was also discussed at the July 2018 P& D Meeting.

Madam Chair was provided documentation from Roger Clark that supports Board jurisdiction over the dedicated public accesses throughout Harris Township. Although we do not own the land, we still hold the jurisdiction of how they are utilized. MAT Attorney, Ruth Simpson informed Madam Chair that with that jurisdiction the Board is able to restrict the accesses from being occupied with private campers and private parties using them as they would private land.

The Board will discuss further at the Regular Meeting on 10/10/18 how to move forward. An idea that was discussed was to send the owners on both sides notice that jurisdiction of the access is the Townships and to please remove private property before they consider pursuing legal action.

Mishawaka Access- Supervisor Kelley received a quote to remove the center of the landing and add additional parking spaces. He and Supervisor Kortekaas will work on getting some more quotes.

Supervisor Kelley will work on getting some quotes on Robinson Landing also.

4. Appointed v. Elected-

The question of Appointed v. Elected is on the ballot! The Board needs to start compiling all the qualifications that are needed to effectively fulfil the Treasurer position. Treasurer Adams recommends the Board consider looking at mixing degrees with experience as a start for minimal qualifications. She is working on finishing up her complete outline of the position for the Board. This will aid the Board to compile duties for the job description, as well as the questions and background that will need to be part of the interview process. The qualifications that are needed to successfully manage the Township accounts and budget are extensive. The Board feels strongly about taking all extra measures to ensure accounts and responsibilities are in capable, qualified hands.

A work session will be scheduled at an upcoming meeting to further review.

5. Adjourn –

Motion to adjourn made by Supervisor Kelley, Seconded by Supervisor Kortekaas and passed by all at 9:45PM.

Prepared by: Kati Pierce
Signature _____

Madam Chair: Peggy Clayton
Signature _____

9A.

From: Jeff Davies jdavies@ci.grand-rapids.mn.us
Subject: FW: Fireworks Entertainment for July 4, 2019
Date: Sep 24, 2018 at 3:39:06 PM
To: supervisorchtp@gmail.com, Jessica Piche jessicap@cohasset-mn.com, grants@blandinfoundation.org, Tom Pagel tpagel@ci.grand-rapids.mn.us, Dale Anderson danderson@ci.grand-rapids.mn.us, Barb Baird bbaird@ci.grand-rapids.mn.us, rtierney@glorvigan.com, patbill@paulbunyan.net
Cc: Cynthia Lyman clyman@ci.grand-rapids.mn.us

To All,

Once again thank you all for your support of last year's Independence Day Celebration. Last year we made the commitment to reestablish our history of having the fireworks on the 4th of July. Moving forward with this contract will secure that. Once again The City of Grand Rapids will host the event with the help of your cost participation. If you read the cover letter from Pyrotechnic Display Inc., a 10 percent increase will change last year's budget of \$15,000. to \$16,500. I would like to recommend to share the increase equally from what you paid last year.

Please forward this information to your councils, boards or commissions. If you would like to call me or communicate through emails or set up meeting I'm open to any suggestions. Last year's show was a tremendous success. We have all received positive public feedback and am looking forward to everyone's participation.

Thank You,

Jeff Davies

Director of Public Works
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7480
Mobile: 218-259-8688
Fax: 218-326-7688

From: Becky Hanson <bhanson@pyrodisplay.com>
Sent: Thursday, September 20, 2018 12:29 PM
To: Jeff Davies <jdavies@ci.grand-rapids.mn.us>
Subject: RE: Fireworks Entertainment for July 4, 2019
Importance: High

Good afternoon Mr. Jeff Davies,

We are happy to send you the attached letter and fireworks agreement for your July 4, 2019 event.

9B

From: Virden, Andrew (ADM) andrew.virden@state.mn.us
Subject: RE: 9/20 "Third Thursday" - Complete Count Committee
conference call
Date: Sep 18, 2018 at 11:00:54 AM
To: Harris Township supervisorchtp@gmail.com

Hi Peggy,

Thank you for your email. It is up to each area to decide what geography would be represented by a Complete Count Committee. Sometimes it is at a city-level, others on a county-level, and sometimes it is a collaboration of a city and county. Blandin Foundation is taking a leading role statewide and are great partners.

Thanks,

Andrew

Andrew J. Virden
Director of Census Operations and Engagement
Minnesota Department of Administration
658 Cedar Street, #300
St. Paul, Minnesota 55155
651-201-2507 (w)
612-655-8896 (c)
andrew.virden@state.mn.us



From: Harris Township <supervisorchtp@gmail.com>
Sent: Monday, September 17, 2018 1:03 PM
To: Virden, Andrew (ADM) <andrew.virden@state.mn.us>
Subject: Re: 9/20 "Third Thursday" - Complete Count Committee conference call

Question... And I asked this also when I attended the last workshop earlier this year. We are a small Township in Itasca County and so I am wondering if Itasca County auditor treasure department, and the city of Grand Rapids are participating or will be participating because we would assist them when and where necessary as a township along with other townships and Itasca County. I would assume that would be our role and we would get direction from them first? Please advise!

Thank you....Peggy

Sent from my iPad

On Sep 17, 2018, at 11:30 AM, Virden, Andrew (ADM) <andrew.virden@state.mn.us> wrote:

Hello,

You are receiving this message because you attending one of our Round 1 Census workshops earlier this year and expressed an interest in forming a Complete Count Committee in your area. Please join us for the first in a series of monthly conference calls dedicated to answering your questions about forming and managing a Complete Count Committee (CCC). This is your chance to ask questions, learn from each other, and let us know what you need to succeed.

Every third Thursday of the month, Andrew Virden, director of census operations and engagement for the Minnesota State Demographic Center, will be on hand from noon to 1 p.m. to provide guidance, share what other local CCCs are doing, and update you with the latest 2020 Census news from the Census Bureau and the State of Minnesota.

Date: Third Thursdays of every month, starting Sept. 20

Time: noon to 1 p.m.

Dial-in number: [\(888\) 742-5095](tel:(888)742-5095)

Conference Code: 5972753363

Please RSVP. To let us know you'll be joining the call on Sept. 20, please email [Andrew Virden](mailto:Andrew.Virden) or call me at [651-201-2507](tel:651-201-2507).

Sincerely,

Andrew J. Virden
Director of Census Operations and Engagement
Minnesota Department of Administration
658 Cedar Street, #300
St. Paul, Minnesota 55155
651-201-2507 (w)
612-655-8896 (c)
andrew.virden@state.mn.us

<image002.jpg>

9 C

From: Bandeen, Heather hbandeen@mncounties.org
Subject: Please join us! Local Government Workplace Symposium in Willmar
on October 18-19
Date: Sep 18, 2018 at 12:08:22 AM
To: supervisorchtp@gmail.com



Dear Peggy:

Happy fall! You are cordially invited to a **statewide conversation about attracting, retaining, engaging, and leading the next generation of local government employees in Minnesota.**

Next month, the [Association of Minnesota Counties](#), in partnership with the Minnesota Counties Foundation and the Bush Foundation, will hold a [Local Government Workplace Symposium in Willmar on October 18-19](#). We'd love it, if you'd join us!

We will be guests of the [MinnWest Technology Campus](#) on Willmar's former mental hospital grounds – now transformed with innovative companies and regional partnerships.

Symposium highlights will include:

- **Tours of companies that recruit and retain employees in new ways;**
- **Child Care panel discussions about "right-sized" solutions to address pressing statewide shortages;**
- **TED-talk style presentations from local influencers;**
- **High school program strategies that encourage rural entrepreneurship; and,**
- **Nationally recognized "Employee Engagement" tools that you can use right away!**

Seats are limited due to the guided campus tours, but we wanted to reach out to our city, township, and school partners for this important conversation.

The audience will be a mix of elected officials and local government leaders who will share workforce concerns and brainstorm solutions.

To register, please visit: http://www.mncounties.org/meetings_and_education/workforce_symposium.php

If you have questions, contact me anytime: Heather Bandeen, AMC Education Director, hbandeen@mncounties.org; Ph: [651-302-6959](tel:651-302-6959).

Hope to see you there!

Best wishes,

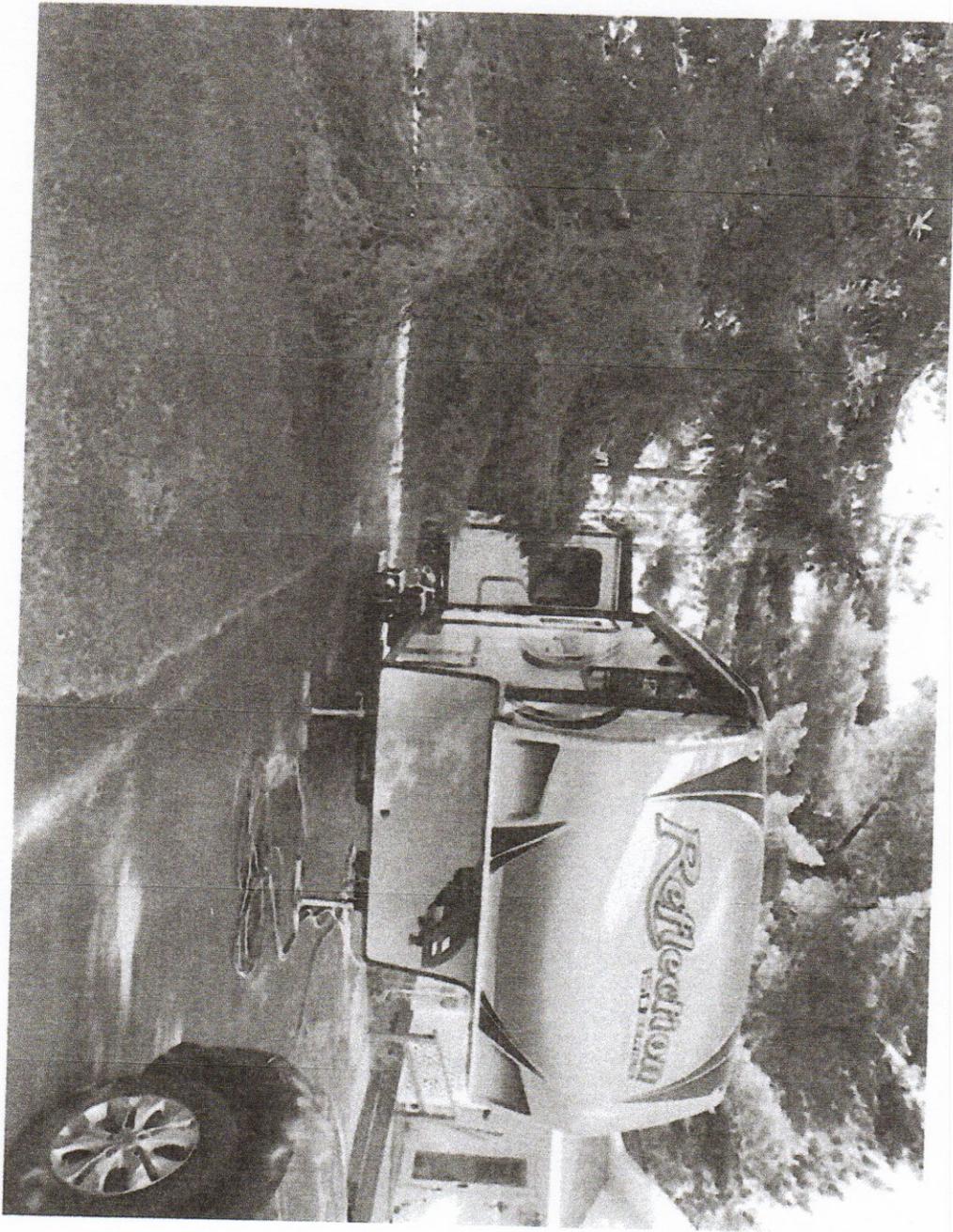
Heather M. Bandeen

Heather Bandeen, AMC Education Director

11C



11C





Greater Pokegama Lake Association

in preserving and protecting Pokegama Lake
its environs, together with the wetlands &
aquifers, and enhancing the water quality
recreational, and aesthetic features of the lake
for both present and future generations

VOLUME XLVIII NUMBER 2 Sep

NEWSLETTER

<https://www.pokegama.org>

Board of Directors 2018-2019

Term ends July 2019

Patty Gould-St. Aubin (2012)... 259-1603
Ron Kelner (2010)..... 326-5817
Rich Libbey (2010)..... 326-1874
Jan Rourke.....

Term ends July 2020

Bob Conzemius (2010)..... 327-8146
Randy McCarty (2018)..... 326-4268
Johnnie Fulton (2014)..... 999-5795
Sam Johnson, Jr.(2016)..... 326-5031

Term ends July 2021

Tom Newman 259-9661
Linda Skallman (2017).... 651-238-8041
Denny Perreault (2017).... 218-259-3210
Ryan Tierney (2015)..... 326-6641

President – Linda Skallman
Vice-President – Johnnie Fulton
Secretary – Bob Conzemius
Treasurer – Ryan Tierney

Membership – Pat Davis
patbill@paulbunyan.net
Newsletter – Pat Davis, Linda Skallman
patbill@paulbunyan.net
lskallman@comcast.net

Membership

Current membership year ends September 30. Memberships after that date are credited for 2019. Currently membership is at 333 out of 1250 possibilities. Thanks to all for their interest and support. The November newsletter (print and enews) will have a financial update for the various funds. Heads up...the website is now live online and can be accessed at www.pokegama.org.

Aquanesia

A water-based mystery game

September 28 and 29, 10am-3 pm

Itasca Waters is sponsoring this outdoor mystery game which can be played by bicycle or on foot (about a 3 mile venture). Teams of 2-5 players will visit 6 activity stations with water-based activities providing clues to solve a mystery. Teams sign up in advance to reserve a specific time slot (\$10/team). The route starts at the GR Library, follows the bike path on the river and ends at the KAXE tent.

Sign up at www.aquanesia.lights.mn.

GREATER POKEGAMA LAKE ASSOCIATION BOARD MEETING 5:30 PM, AUGUST 28, 2018 GRAND RAPIDS PUBLIC LIBRARY

President Linda Skallman called the meeting to order at 5:30 PM.

Tom Newman, Johnnie Fulton, Linda Skallman, Bob Conzemius, Rich Libbey, Denny Perrault, Ron Kelner, and Randy McCarty (via phone) were present. Absent were Sam Johnson Jr., Ryan Tierney, and Jan Rourke, and Patty Gould-St. Aubin. Also present was Pat Davis.

BUSINESS

- 1) **Introductions.** The board members present introduced themselves to each other.
- 2) **Goals setting.** Use the results from the member survey to guide priorities. The board discussed the following rough outline.
 - a. **AIS.**
 - i. We have a fund that can be used to pay for training of volunteers—support Bill Grantjes (county) with inspections.
 - ii. Complete the CAP grant (Tom and Denny). Need to talk to John O’Leary to find out the status of the grant application (did we submit it?). This was approved earlier in 2018. Need to check the status.
 - b. **Shoreline**
 - i. Permits—we play an advisory role only. The board needs to be careful about being perceived as too much of a police force but needs also to be seen as helping shoreline stewardship. Education—we can educate property owners.
 - ii. **Water quality**
 - i. Army Corps of Engineers Study. John O’Leary played a big role interacting with the Corps to investigate alleviating high water levels during flood events. The water level and flood control issue has been present for 60 years.
 - ii. Water clarity has not been as good this summer. Secchi disk readings in Sherry’s Arm are down (logging around Smith Lake). We had had a list of four sites for water testing that were continuation of Deer/Pokegama Lakes study. Rich will contact Soil and Water about the testing. Septic systems were a subject of discussion about two years ago—now is probably less than impact than lawn fertilizer and rip-rap.
 - iii. Houseboats (Denny, Johnnie). Wastewater disposal probably varies a bit by boater, but most seemed to be concerned about the health of the lake. Several methods are available, such as meeting with a licensed septic pumper at a public landing. Another issue: how many house boats are allowed to park in one location?
 - d. **Fishing tournament/lake safety/lake etiquette committees.**
 - e. **Communication**
 - i. increase the visibility of the GPLA and the board.
 - ii. Human interest stories (members on the lake)—use Voices of Pokegama as template.
 - iii. Website
 - iv. Communication about site visits
 - v. Signage at the boat landings—GPLA contact info (Adopt a landing?)
- 3) Ask for volunteers to help with the goals. The board members do not have enough time to do all of it. The meeting was adjourned at 6:45 pm.

7/11/2018 New Business: Clerk's Request for Board Action (RBA)

STATEMENT OF ISSUE:

Approve Clerk's list of election judges for the year 2018 Election Judge Training, Primary Election, General Election, election pay and mileage rate.

BACKGROUND AND SUPPLEMENTAL INFORMATION

The following people are being recommended for appointment as elections judges for the Primary Election on August 14th, 2018 and the General Election on November 6th, 2018 and to be trained as the law prescribes:

1. Cari Alleman (Head judge)	Independent	21853 Keyview Road	244-5070
2. Charlotte Lorensen	Republican	21328 S. US Hwy 169	326-6524
3. Shirley Wicklund	Republican	20575 Melody Road	326-1417
4. Etta Jane Flohaug	Democrat	32200 Southwood Road	326-5631
5. Jane Dreke	Democrat	31135 Sunny Beach Road	326-0653
6. Byron Snowden	independent	21839 River Ridge Road	327-2503
7. Joleen Castle	Republican	2 Irene Road	326-8220
8. Lola Seekman (1/2day)	Democrat	29366 Pennala Road	244-8484
9. Irene (Vicki) Andrews (1/2day)	Democrat	31135 Sunny Beach Road	259-4254

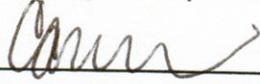
Training for all election judges is required by law and is scheduled TBD. All judges will receive 2 hours of training, and head judges will receive an *additional* 1 hour of training.

Election Judges wages, as outlined in the Harris Township's Employee Compensation Policy, will **\$10.00/hour** for training time and hours worked on Election Day. For Clerk, **Cari Alleman** serving as **Head Election Judge**, **the wage will be \$18.70/hour** in consideration for all the extra duties and responsibilities of a head judge. Mileage for all judges will be paid at a rate equal to the IRS rate, or **\$0.540 per mile**, for election related travel, including training.

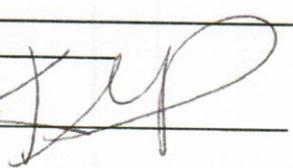
The selected judges are a mix of Republicans, Democrats and independents that satisfy the party balance requirement, where no more than one half of the election judges can be from one major political party. An "Election Judge List" was received from the County, and those noted living in Harris Township were contacted and considered. The others submitted an Election Judge application, indicating interest in serving as an election judge.

BOARD ACTION IF RECOMMENDATION IS ACCEPTED:

Motion to approve the list of elections judges as recommended by the Town Clerk, to serve during the Primary on August 9th and the General Elections November 6th, 2018, at a rate of \$10.00/hour for election judges & alternates, and Appoint Clerk, Cari Alleman at a rate of \$18.70/hour for the head judge position. Training hours to be paid at the same rates, and mileage to be paid at a rate of \$0.540 per mile, for training and Election Day related travel.

Clerk, Alleman 
Date 10/11/18

Madam Chair, Clayton _____
Date _____

Motion to amend @ 9.26.2018 P&D Meeting- Changes made by Deputy Clerk, Pierce 

4A

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION

Organization: License/Site Number: Daytime Phone:

Grand Rapids Amateur Hockey Association 02682 218-259-4668

Address: City: State: Zip:

PO Box 467 Grand Rapids MN 55744

Name of Leased Premises: Street Address:

LARSON SALOON INC (PICKLED LOAN) GRAND RAPIDS

City: State: Zip: Daytime Phone:

20184 US Hwy 169 MN 55744 218 301-0485

Name of Legal Owner: Business/Street Address:

LARSON HAYNES 27844 COUNTY RD 36

City: State: Zip: Daytime Phone:

AITKEN MN 56431 218-821-9770

Name of Lessor (if same as legal owner, write "SAME"): Address:

MISHA WAKA PROPERTIES LLC 4706 GOLF TERRACE

City: State: Zip: Daytime Phone:

MINNEAPOLIS MN 55424 952-920-1650

Check applicable item: [X] New or amended lease. Effective date: 11-1-18. Submit changes at least ten days before the effective date of the change.

[] New owner. Effective date: . Submit new lease within ten days after new lessor assumes ownership.

CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)

[X] Pull-Tabs (paper) [] Electronic Pull-Tabs

[] Pull-Tabs (paper) with dispensing device [] Electronic Linked Bingo

[] Bar Bingo [] Bingo Electronic games may only be conducted:

[X] Tipboards 1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or

[] Paddlewheel [] Paddlewheel with table 2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)

BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games: Monthly rent to be paid: % , not to exceed 10% of gross profits for that month.

• Total rent paid from all organizations for only booth operations at the leased premises may not exceed \$1,750.

• The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES: Monthly rent to be paid: % , not to exceed 15% of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES: Monthly rent to be paid: 20 % , not to exceed 20% of gross profits from all other forms of lawful gambling.

• If any booth sales conducted by a licensed organization at the premises, rent may not exceed 10% of gross profits for that month and is subject to booth operation \$1,750 cap.

BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)

Bingo rent is limited to one of the following:

• Rent to be paid: % , not to exceed 10% of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.

- OR -

• Rate to be paid: \$ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.

⇒ Rent may not be paid for bar bingo.

⇒ Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE (must be completed)

The lease may be terminated by either party with a written 30 day notice. Other terms:

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

**CITY APPROVAL
for a gambling premises
located within city limits**

City Name: _____

Date Approved by City Council: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of City Personnel: _____

Title: _____ Date Signed: _____

**Local unit of government
must sign.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

County Name: _____

Date Approved by County Board: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of County Personnel: _____

Title: _____ Date Signed: _____

TOWNSHIP NAME: _____

Complete below only if required by the county.
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization. | <ol style="list-style-type: none"> 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial. |
|--|---|



10-1-18

Signature of Chief Executive Officer (designee may not sign)

Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

- 1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
- 2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:
 Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Grand Rapids Amateur Hockey Association License Number: 02682
 Chief Executive Officer (CEO) Sean Colter Daytime Phone: 218-910-6908
 Gambling Manager: Dale Christy Daytime Phone: 218-259-4668

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: THE PICKLED LOON SALOON
 List any previous names for this location: _____
 Street address where premises is located: 20184 US HWY 169 55744
(Do not use a P.O. box number or mailing address.)

City: _____ OR Township: HARRIS County: ITASCA Zip Code: 55744

Does your organization own the building where the gambling will be conducted?
 Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? Yes No Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Grand Rapids State Bank Bank Account Number: 2529772
 Bank Street Address: 523 NW 1st Street City: Grand Rapids State: MN Zip Code: 55744

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number): 1100 SW 23rd AVE City: Grand Rapids State: MN Zip Code: 55744
 _____ City: _____ State: MN _____
 _____ City: _____ State: MN _____

LG215 Lease for Lawful Gambling Activity

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

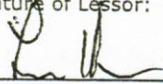
ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor:

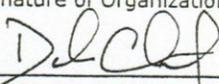
Date:



9-27-18

Signature of Organization Official (Lessee):

Date:



9-27-18

Print Name and Title of Lessor:

LARSON KAYMET OWNER

Print Name and Title of Lessee:

DALE CHRISTY GAMBLING MANAGER

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:

Minnesota Gambling Control Board
1711 W. County Road B, Suite 300 South
Roseville, MN 55113

Fax: 651-639-4032

Cari Ann

From: Kraemer, Rachel (DPS) <rachel.kraemer@state.mn.us>
Sent: Tuesday, September 25, 2018 1:29 PM
To: harristownshipclerk@gmail.com
Subject: FEMA DR4069 Harris Township PW47
Attachments: 20170626100307389.pdf

Hi Cari,

We spoke a few months ago. I hope you enjoyed your summer. I would like to close your project from DR4069. To close Harris Township's project, we need a completed P.4, which is attached.

P.4

A 2-page P.4 that certifies project completion. To complete this attached document, you need to:

1. Fill in the blanks indicating vendor (Anderson Brothers), completion date (07/02/2012), and amount claimed (\$3,638.93) on page 1.
2. Sign and date page 2

When I receive this completed document, I will close your file and forward you the remaining funding. You can provide the completed, signed P.4 to HSEM in one of three ways:

1. Email rachel.kraemer@state.mn.us,
2. Fax to 651-296-0459, or
3. Mail to this address:
Department of Public Safety
Homeland Security and Emergency Management
Attn: Applicant Services
445 Minnesota St., Suite 223
St. Paul, MN 55101-6223

Let me know if you have any questions!

Thanks,

Rachel Kraemer
HSEM-Homeland Security and Emergency Management
Public Assistance
rachel.kraemer@state.mn.us
651-201-7433



Generated Date: 06/26/2017 14:43

Federal Emergency Management Agency
Project Completion and Certification Report (P.4)
Disaster: FEMA-4069-DR-MN

Applicant FIPS ID: 061-27296-00 Applicant/Subdivision Name: HARRIS (TOWNSHIP OF)

FW#	Amendment #	Approved Proj. Amt.	Cost Share	Cat	Bundle	Work Done By	Projected Compl. Date	% Compl. at Insp.	Elig. Amount	Actual Date Completed	Amt. Claimed by Applicant	Comments
PA-05-MN-4069-PW-00047	0	\$3,638.93	N	C	PA-05-MN-4069- State-0004(3)		01-06-2014	100	\$3,638.93		\$	

Facility Number: 1
Location: Mishawaka Road - 0.75 miles west of intersection at Highway 169
Scope of Work: WORK COMPLETED:
Facility Name: Road and shoulder

The Applicant utilized contract labor and equipment to replace 45 cy aggregate shouldering and patch 135 sy in bituminous surface.

Project Notes:

1. Applicant utilized their competitive bidding process per their local and state policies by utilizing the same company from bidding advertised and selected in May, 2011. See attachment.
 2. Applicant DUNS number is 051874691
- ***The sub-grantee is requesting Direct Administrative Costs that are directly chargeable to the specific project. Associated eligible work is related to administration of this PA Project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.
- *** In the case of a change in the scope of work, the applicant should immediately notify Bill Hirtz (651) 201-7431 State PAO, Minnesota Department of Public Safety/Homeland Security and Emergency Management.
- *** As described in 44 CFR 13.42 (2) (b), 3(c), sub-grantee must maintain all work-related records for a period of three (3) years from Sub-grantee closure and final payment. All records relative to this project worksheet are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster specific costs.
- ***Federal funding is contingent upon acquiring all necessary federal, state and local permits. Noncompliance with this requirement may jeopardize the receipt of federal funds. It is the responsibility of the applicant to obtain all required permits prior to the commencement of work.

Total for 1 PWs: \$3,638.93
Subgrantee Admin: \$0.00
Grand Total: \$3,638.93

Generated Date: 06/26/2017 14:43

Federal Emergency Management Agency
Project Completion and Certification Report (P-4)
Disaster: FEMA-4069-DR-MN

Applicant FIPS ID: 061-27296-00 Applicant/Subdivision Name: HARRIS (TOWNSHIP OF)

Certification

I hereby certify that to the best of my knowledge and belief all work and costs claimed are eligible in accordance with the grant conditions, I certify that all funds were expended in accordance with the provisions of the signed FEMA-State Agreement all work claimed has been completed, and all costs claimed have been paid in full.

Signed: _____ Date: _____

Applicant's Authorized Representative

Signed: _____ Date: _____

Governor's Authorized Representative