

**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

- Supervisor Dennis Kortekaas 326-1882
  - Supervisor Mike Schack 340-8852
  - Supervisor Ken Haubrich 327-1351
  - Supervisor Jim Kelley 327-0317
  - Treasurer Becky Adams 259-1192
  - Clerk Cari Ann Alleman 244-5070
  - Deputy Clerk Kati Pierce 256-7411
- [harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## REGULAR MEETING May 9, 2018 at 7:30pm AGENDA

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes** of the Regular Meeting April 11, April 11 work session, May 3 Appeal and Equalization.
3. **Additions and Corrections-**
4. **Business from the floor-** Please come up to the podium and state your name and address for the record
5. **Consent Agenda**
6. **Roads**
  - Road Inspections set for May 16<sup>th</sup> and 17<sup>th</sup> at 6:30 pm.
7. **Recreation**
8. **Correspondence**
  - Letter to the bidders of mowing contract
9. **Old Business**
  - Town Hall Policy
  - Cemetery Policy
  - Accept Mow-Daddy's Bid
10. **New Business**
  - Tree Removal Policy
  - Nicholas Road Open
11. **Treasurer's Report** – dated May 9, April financials, 2018
12. **Approve payment of bills for the month**
13. **Public Input** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record

### **14. UPCOMING Events / Meetings**

Wed. May 16 Work Session Road Inspections.....	6:30 pm Harris Town Hall
Thu. May 17 Work Session Road Inspections, .....	6:30 pm Harris Town Hall
Wed. May 23 Planning and Development meeting.....	7:30 pm Harris Town Hall
Wed June 13 Regular Meeting.....	7:30pm Harris Town Hall

Mon. May 14 Itasca County Township Association.....7:00 pm Blandin Foundation  
Mon. June 11 Itasca County Township Association.....7:00 pm Blandin Foundation

**15. Adjourn**

**REGULAR MEETING**  
**April 11, 2018 at 7:30pm**  
**Minutes**

**DRAFT**

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes** of the Regular Meeting March 14. Motion to approve the minutes made by Haubrich seconded by (new ski app avenza) Kelley, passed by all.
3. **Additions and Corrections-** Old Business: Peterson Update, New business: Little League, Printing, work session 4/11 update. Motion to add to the agenda made by Kelley seconded by Haubrich, passed by all.
4. **Business from the floor-** Please come up to the podium and state your name and address for the record.
5. **Consent Agenda**
6. **Roads**
7. **Recreation**
8. **Correspondence**
  - Thank you letter form Historical Society
  - Zoning Letter Itasca County
  - Annual Letter Lake Country Power
  - Letter to residents from Media Com
9. **Old Business**
  - Garrie Walbridge Variance- passed to put in a holding tank. Conditions were put on the variance.
  - Well Testing/Water cooler at service center- had three well tested; Service Center, Town Hall, and Cemetery, all three are safe to drink. We will purchase bottled water, it would cost more to replace the water cooler. The water at the service center has a weird taste.
  - Town Law Review (motion) - Motion to send Clayton to the Town Law Review made by Kelley seconded by Haubrich, part of the training is enforcement of ordnances, passed by all.
  - Peterson Rezone- did pass the committee for recommendation to be approved by the county board.
10. **New Business**
  - Minutes from Annual Meeting 3/13/18 (Informational Only)
  - Land Sale Itasca County- One lot is on the end of Hale Lake and the other is on Jane Lane. The county was looking for input from the township; as a township there is no reason to hang onto the property. Motion to approve the sale of the two parcels (19-024-4203; 19-024-4204) made by Haubrich seconded by Kelley passed by all.
  - Caretaker's phone- keep trying to call her if she doesn't answer.
  - Adopt a highway- The Township adopted a highway two miles on River Road in front of the cemetery; motion to clean up the highway on May 10, meet at the cemetery at 4:30 pm made by Kelley seconded by Schack, passed by all.
  - Memorial Day- Kelley, Schack, Kortekaas, Clayton, Haubrich will be there for the service. Meet at the service center at 7:45 am, Motion to Kelley, Clerk will order the cookies for the service, seconded by Schack passed by all.
  - Hiring Temporary Employee- talked to express employment to hire a part time person, mowing contracts are coming up, set up a work session to discuss hiring of the person, motion to have a work session for hiring a part time vs fulltime help for the summer on

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Monday April 16<sup>th</sup>, add to the already scheduled meetings made by Kelley seconded by Schack, at the service center passed by all.

- Weed Killer on Cemetery- we have not put any weed killer on in years, would like to give it some to keep the weeds at bay, maintenance has the equipment, just need to purchase the weed killer. Motion to approve to purchase the herbicide made by Kortekaas seconded by Schack, passed by all.
- Contracts: Plackner/Casper- we have a lot have verbal agreements/contracts, we need to have contracts in place with any other business entities. We need to see if we have contracts with our current vendors. Motion to table to the P & D Meeting made by Kelley seconded by Haubrich passed by all.
- Use of Township Property- Informational only- rent the town hall- reminder that all township property is alcohol free.
- Work Session 4/11/18- informational only. Will bring it forward to future meetings.
- Printing of packets- printing all the packets in the town hall office, we did discuss getting bids to do the printing services, regular meeting, P & D meeting, and bill packet. Motion get quotes and to table until the P & D Meeting made by Kelley seconded by Kortekaas passed by all.
- Little League- Motion to approve the reservation of Crystal and Wendigo Parks for the Little League made by Kortekaas seconded by Schack passed by all. Asked for an official letter.

**11. Treasurer's Report** – dated April 11, March financials, 2018- Motion to approve the treasurer's report made by Kortekaas seconded by Haubrich passed by all.

**12. Approve payment of bills for the month-** Motion to approve the bill listing we had a finance fee and suggested doing online payment and asking for the approval to do that. We paid the Range water fee and are we canceling the water rental, motion to cancel the Range Water cooler rental made by Haubrich seconded by Kelley passed by all. Motion to pay the Northwest Gas bill on line made by Kelley seconded by Schack. Motion to pay the bills in the amount of \$13,943.49 made by Haubrich seconded by Kortekaas, passed by all. Motion to sign the checks numbered 17843-17864 made by Kelley seconded by Kortekaas passed by all.

**13. Public Input** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record. Perry Langering Gary Drive- discuss culvert on wood tick, he would be interested in helping keeping it clear. He would need a permit from the Township to be able to trap the beavers, asking who to get the permit through. Another resident on Sunny Beach also helps keep it clean.

**14. UPCOMING Events / Meetings**

Mon. Apr. 16 Work Session Closed Meeting.....	12:00 pm Service Center
Mon. Apr. 16 Work Session Policies and Comp.....	6:00 pm Harris Town Hall
Wed. Apr. 25 Work Session Opening of the sealed bids.....	6:00 pm Harris Town Hall
Wed. Apr. 25. Planning and Development meeting.....	7:30 pm Harris Town Hall
Thurs. May 3 Appeal and Equalization Meeting.....	9:00 am Harris Town Hall
Wed May 9 Regular Meeting.....	7:30pm Harris Town Hall
Mon. May14 Itasca County Township Association.....	7:00 pm Blandin Foundation

**15. Adjourn-** Motion to adjourn made by Kelley seconded by Haubrich passed by all. (8:25 pm)

Submitted by: Caris Ann Alteman, Clerk



**Work Session**  
**April 11, 2018 at 5:30pm**  
**Minutes**

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Present were: Peggy Clayton, Jim Kelley, Ken Haubrich, Dennis Kortekaas, Mike Schack, Clerk Alleman was late.

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. Forms of town government: Appointment of Clerk/Treasurer, combine the two positions, or a town administrator.
  - Administrator: **Pro's**- work with the clerk; could be good could not be good.  
**Con's**- More money to township; Time is not right; Not needed expense; Scary Ground; Not large enough township.
  - Clerk/Treasurer Separate Elected: **Pro's**- need checks and balances, File both separate.  
**Con's**- Have no control of who is elected, you take what you get, can have no experience or knowledge.
  - Combined Clerk/Treasurer: **Pro's**- too much work for one person, 1 person possible savings for the township, things could go wrong, could work we do an outside annual audit to keep the balance.  
**Con's**- Supervisors would have to take on additional responsibility's to help with the checks and balances, one side audit.
  - Separate Appointed positions: **Pro's**- Large pool to draw from, they don't have to reside in the township, can designate qualifications, have more control for the appointed position, set criteria for hiring.  
**Con's**- none.

How do we determine pay? Depends on Qualifications for both, maybe a salary. The board with the help of the clerk and treasurer would need to determine duties and what they would be.

- Keep as is: **Pro's**- Public decides who they elect.  
**Con's**- Public gives up right to vote in the position and trusts board to hire the correct person.

An inexperienced person could be elected and what if nobody runs for the position? They are elected for 4 years, and what happens if they are not performing the job duties to the way the board would like; then you are stuck with them for 4 years.

Ballot Questions:

Do we want to have:

- Both Elected and septate
- Both Appointed and Separate
- Combined Appointed Clerk and Treasurer
- Combined Elected Clerk and Treasurer

Questions for the ballot must have certain criteria according to the MN State Statues 204B.36 subd.3.

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The question Appointed and Separate would read:

*“Providing for the appointment of the clerk and treasurer by the town board, be adopted for the government of the town?”*

Followed by a “Yes” or “No” oval.

The question Appointed and combined would read:

*“Providing for the combining of the offices of clerk and treasurer as an appointed position, be adopted for the government of the town?”*

Followed by a “Yes” or “No” oval.

The question Elected and combined would read:

*“Providing for the combining of the offices of clerk and treasurer as an elected position, be adopted for the government of the town?”*

Followed by a “Yes” or “No” oval.

Administrative examples: White Bear Township: three person board elected, runs like a township, they have a full Time Administrator, Treasurer is elected, have a population of 10,000 people, has only 1 employee and two part time employees, their budget is 1.5 million (+/-).

There is another township by Bemidji that is similar to ours, one also by St Cloud the board would like to talk to.

3. Motion to adjourn made by Kelley seconded by Schack at 6:35 pm passed by all.



**Minutes of the  
Board of Appeal and Equalization  
Harris Township  
Thursday May 3, 2018  
9:00am**

**DRAFT**

Pursuant to due notice and call thereof, a Local Board of Appeal and Equalization was conducted on Thursday, May 3, 2018 at 9:00am at the Harris Town Hall, with following officers of the board present: Supervisors Ken Haubrich, Peggy Clayton, Mike Schack and Dennis Kortekaas, and Clerk Cari Ann Alleman. *Absent: Supervisors Jim Kelley and Treasurer Becky Adams.*

Also in attendance were Cory Leinwander, Assistant Itasca County Assessor, Lena Schafer -Assessor/Appraiser for Harris Township, Nick Daigle, County-Assessor/Appraiser, Carissa Nelson County-Assessor/Appraiser, Miranda Myers, County-Assessor/Appraiser.

There were 3 Harris Township residents in attendance.

**Opening Comments**

Chairman Clayton introduced the 2018 Local Board of Appeal and Equalization for Harris Township: Supervisors Kortekaas, Haubrich, Schack, and Clayton. He then turned the meeting over to County Assessor Leinwander.

**Opening Comments and introduction of County staff:**

Leinwander introduced the staff, who were there to help with taxpayer concerns and give onsite property reviews if necessary. The assessor staff was there to represent the County Assessor's Office. **He noted that Supervisor Clayton and Supervisor Haubrich, had the current local Board of Appeal and Equalization training and certification, prior to today's meeting.** Leinwander reminded the board that motions are required for any valuation or classification changes. The total property value of Harris Township for the year of 2017 is \$380,318,400.

**Explanation of purpose and process for Local Board of Appeal and Equalization**

Leinwander explained that this meeting was to review the 2018 classifications and assessments/valuations of Harris Township properties that are used to calculate taxes payable in 2019. Any person feeling aggrieved could discuss their complaint with the Board and Assessor. The meeting is to be kept orderly and anyone becoming loud or out of order would be asked to leave. The complaints would be reviewed in the order they appeared on the sign-in list.

It was further noted that in order to appear before the *County* Board of Appeal and Equalization, a resident needed to appear before the *Local* Board of Appeal, either in person or via letter. Even if no change is made at the local level, the board will need to make a motion, second, and approve that a resident has the right to appear before the County Board of Appeal.

This is a meeting of the residents; the local board should be addressed with all grievances – not the county Assessor. A reminder was given that this meeting is about property valuations - not about taxes.

Interior inspection, is walking through your home, they measure the rooms and look at the inside of the home.

Leinwander explained that at the end of today, the board would have two choices – to adjourn, or to recess if more information is needed. If recessed, the date for a second meeting date must be set within 20 days. At that time, they would then finalize any issues and adjourn.

For clarification, Leinwander explained that only 2 things could be changed at today's meeting:

- The classification for 2018 (such as homestead vs. non homestead, business vs. residential, etc.) that will affect taxable payable in 2019.
- The valuation amount that is shown on the yellow form from the county. (This was *not* a meeting to discuss taxes – but rather the property valuations and classifications.)

**County wide changes:**

Leinwander commented that there were made, does not affect Harris Township. Increase in zoning in 35 acres or more.

The county has to have a minimum of 6 sales in order to reassess the township. Harris could have more sales in the next year.

Leinwander read: *The assessor staff is here to advice and assist the Local Board with any questions or information regarding the valuation and classification of properties. Any changes to the valuation of classification of a property will require a Local Board action via a motion being made, seconded, and passed.*

*The Local Board may not take action after adjourning today. All issues must be resolved before the meeting is adjourned. Once adjourned, they cannot reconvened. If necessary to reconvened, the initial meeting must be recessed and the reconvened meeting must be held and all business of the local board must be concluded within 20 calendar days (including the day of the initial meeting) unless the board requests a time extension in writing from the Department of Revenue and the time extension is granted by the department. The date and time of the reconvened meeting must be determined before the initial meeting is recessed.*

Per MN statutes, section 274.14 subdivision 1:

*"A board member shall not participate in any actions of the board which shall result in the market value adjustment or classification changes to property owned by the board member, the spouse, parent, stepparent, child, stepchild, grandparent, or grandchild, brother, sister, uncle, aunt, nephew, or niece of a board member, or property in which a board member has financial interest. The relationship may be blood or marriage."*

Township wide changes:

Leinwander commented that Harris Township was last reassessed in 2016-2017. It will be another 2-3 years before the assessor will reassess the properties.

The sales study included October 1 2016- September 31 2017.

In Harris Township, Cory Leinwander gave out the packet of the improved sales book (attached).

**Consider property owners complaints and answer questions about their assessments.**

With no other comments or questions, the residents were called in order of sign-in (*a copy of the sign in sheet will be attached to these minutes*), to discuss their grievances with the Local Board of Appeal and Equalization. *Any handouts from the county will also be attached to these minutes, for the record*):

**1.**

<b>Taxpayer name(s):</b> Elizabeth Lyons	<b>Parcel number (s):</b> 19-018-3303
<b>Address:</b> Shady wood road	<b>Classification:</b>
<b>Nature of grievance:</b> Homestead credit was taken off the value went from \$82,000 to \$109,000. Prior to owning the home she received a disability credit. Harris Town Board can't take action on taxes, but Mr. Leinwander explained why the taxes went up and almost doubled.	
<b>Action taken:</b> <b><i>Mr. Leinwander gave Ms.Lyons contact information to be able to come and talk about the taxes and classification. Motion by Haubrich to affirm the value of \$114,500 seconded by Kortekaas passed by all.</i></b>	

**2.**

<b>Taxpayer name(s):</b> Herold Thompson	<b>Parcel number (s):</b> 19-615-0120
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<b>Address:</b> Wendigo Heights road	<b>Classification:</b>
<b>Nature of grievance:</b> This is Mr. Thompson's third trip before the board. He is appealing the value of his overall value of the property, and valuation of lakeshore. A couple of years ago there was 109 feet of meandering lakeshore added to his assessment. Mr. Thompson has a registered Plat it shows the same feet and acreage that was there before the added 109 feet. It didn't add anything in regards to acreage, it now says he has 309 feet of lakeshore. If we tried to sell the property we can't prove we have the 309 feet of lakeshore. Supervisor Haubrich went and walked the lakeshore in the past week. The assed value increased \$92,300 and the board last year dropped the value down 10%, the county increased the assessed value 21% this year. This is just the property value and not the structures. Very steep driveway to the house and down to the lake, and not useable multiple times a year. Lake shore assessment value went from average/fair to average/good.	
The quality of the lake shore was changed in error in 2014. It was based on the flooding of that year rather than on the long term history of the property. The value of the house is currently valued at \$535,700. Herald disagrees with the values and overall classification of the property. It shows 309 feet of lake frontage on Mr. Thompson's tax statement. In 2016 the value was \$473,100 and \$535,700 in 2017 and the assessment for 2018 is still at \$535,700. In 2020 Harris Township will have the assessment done again. As the board we have the authority to change the classification, the county assessors would have to take it to the county board and say the board changed the value in error based on the current county standards they use. The Township board can make a dollar amount change.	
<b>Action taken:</b> Motion to table the valuation at 10:02 Herold value made by Supervisor Kortekaas seconded by Supervisor Schack passed by all. <b>Motion to affirm the value made by Supervisor Kortekaas seconded by Schack; how many days a year is it under water? Herold has a printout from the corps of engineers, is it at least 50 % of the time and depends on the rain and snow. Motion passed by all.</b>	

3.:

<b>Taxpayer name(s):</b> Philip Benson	<b>Parcel number (s):</b> 19-435-0206
<b>Address:</b> Jane lane	<b>Classification:</b>
<b>Nature of grievance:</b> No residence on the property, had a storage building, no lake shore, and power is there. No water, no well, no septic, valuation of property was \$36,100 and went up to \$37,100. There was a 6.3% increase across Harris Township.	
<b>Action taken:</b> <b>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Schack passed by all.</b>	

4.:

<b>Taxpayer name(s):</b> Gale Johnson	<b>Parcel number (s):</b> 19-505-0071
<b>Address:</b> Sunny beach Road	<b>Classification:</b>
<b>Nature of grievance:</b> Questioning the value of a pie shape ¼ acre, and high water marks and not buildable, no beach according to the high water marks. \$25,100 per person, \$75,000 for the property. Gale would have to contact Environmental Services, to see if they can actually build on it. Assess are going to come out and look at it to see if this works. There is 114 feet of lakeshore on this parcel.	
<b>Action taken:</b> <b>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Kortekaas passed by all.</b>	

5.

<b>Taxpayer name(s):</b> Gale Johnson	<b>Parcel number (s):</b> 19-505-0020
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<b>Address:</b> Sunny Beach Road	<b>Classification:</b>
<b>Nature of grievance:</b> Valuation of the property, no improvements with high water marks deed say 60 feet of lakeshore. The county surveyor will update the lines when an outside surveyor draws the lines. \$334,400 is the value.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Clayton seconded by Supervisor Haubrich passed by all.</i>	

*Mike Schack had a question of his parcel... he switched to the other side of table.*

6.

<b>Taxpayer name(s):</b> Mike Schack	<b>Parcel number (s):</b> 19-025-2204
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> 400 feet of lakeshore, valued at \$50,100 for vacant land. Nothing you can do with it. It is .01 acres, given the frontage at an 85 % discount. The discount needs to be higher. Supervisor Schack did not vote on this parcel.	
<b>Action taken:</b> <i>Motion to affirm value made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.</i>	

*Board members went to go look at Herold Thompson's Property at 10:56 am.*

7.

<b>Taxpayer name(s):</b> Aleta Frisby	<b>Parcel number (s):</b> 19-024-1303
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Estimated value was \$227,100- dropped to \$223,500. It had a reduced of \$23,600.	
<b>Action taken:</b> <i>Motion to affirm value made by Supervisor Kortekaas seconded by Supervisor Schack passed by all.</i>	

8.

<b>Taxpayer name(s):</b> Daniel Lundquist	<b>Parcel number (s):</b> 19-540-0220
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> \$56,900 changed the value dropped to \$39,000. His neighbor's value was in acres, his was square feet. When put in the acres it dropped his value.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.</i>	

9.

<b>Taxpayer name(s):</b> Teresa Kissamore	<b>Parcel number (s):</b> 19-018-2106
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Construction demolished \$259,000 reduced to \$252,200.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Kortekaas, passed by all.</i>	

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10.

<b>Taxpayer name(s):</b> Ryan Davies	<b>Parcel number (s):</b> 19-505-0090
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> High building value after interior inspection \$476,400 after \$450,300. reduced by \$26,100.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Kortekaas, passed by all.</i>	

11.

<b>Taxpayer name(s):</b> Patricia Danielson	<b>Parcel number (s):</b> 19-535-0208
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Red cabins on Crystal Springs Road. The following 4 parcels were all reduced based on new inspections from the county assessor. Was \$21,400 dropped to \$15,400; reduced by \$6,000.	
<b>Action taken:</b> <i>Motion to affirm value made by Supervisor Schack seconded by Supervisor Kortekaas passed by all.</i>	

12.

<b>Taxpayer name(s):</b> Patricia Danielson	<b>Parcel number (s):</b> 19-535-0206
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Was \$23,000 after \$10,900 reduction in value by \$12,100.	
<b>Action taken:</b> <i>Motion to affirm the value of the property made by Supervisor Clayton seconded by Kortekaas passed by all.</i>	

13.

<b>Taxpayer name(s):</b> Patricia Danielson	<b>Parcel number (s):</b> 19-535-0202
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Was \$44,100 after \$13,800 total reduction in value \$30,300 based on full site inspection, was a cabin value and took that way.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Kortekaas passed by all.</i>	

14.

<b>Taxpayer name(s):</b> Patricia Danielson	<b>Parcel number (s):</b> 19-535-0204
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Was \$20,700 after \$11,800 reduced value \$8900.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Schack passed by all.</i>	

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15.

<b>Taxpayer name(s):</b> Johnathon Adams	<b>Parcel number (s):</b> 19-610-0260
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Was \$128,100 after removing a garage \$126,000 reduced by \$2,100.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.</i>	

16.

<b>Taxpayer name(s):</b> Johnathon Adams	<b>Parcel number (s):</b> 19-610-0275
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Contiguous to homestead was \$70,700 corrected to \$67,100 reduced by \$3,000.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Kortekaas passed by all.</i>	

17.

<b>Taxpayer name(s):</b> Johnathon Adams	<b>Parcel number (s):</b> 19-023-1203
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Original \$321,200 after contiguous land assessed new value is \$317,900 reduced by \$3,300	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Clayton seconded by Supervisor Kortekaas passed by all.</i>	

18.

<b>Taxpayer name(s):</b> Leanna Sutherland	<b>Parcel number (s):</b> 19-017-3210
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Value was \$93,600 after \$84,600 after site inspection reduction in value by \$9,000.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Clayton passed by all.</i>	

19.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-015-1400
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> After site inspection the value was \$26,900 reduced it by \$200 to value at \$26,700.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Clayton seconded by Supervisor Haubrich passed by all.</i>	

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<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-015-1400
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> No change to value \$221,800.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Kortekaas passed by all.</i>	

21.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-011-3304
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Reduced the value by \$1,429,800. Building was valued to high. Original \$1,957,600 recommended value after site inspection \$527,800.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Kortekaas passed by all.</i>	

22.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-011-3304
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Value went from \$36,400 to \$36,200 reduced by \$200 based on site inspection.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Haubrich passed by all.</i>	

23.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0154
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$136,600 reduced by \$123,000 new value is \$13,600 due to fire damage.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Schack passed by all.</i>	

24.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0156
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$135,400 dropped by \$121,800 new value is \$13,600 due to fire damage.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Clayton seconded by Supervisor Haubrich passed by all.</i>	

25.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0158
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<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property was valued at \$135,400 dropped by \$121,800 new value is \$13,600 due to fire damage.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Schack passed by all.</i>	

26.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0160
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$135,400 dropped by \$121,800 new value is \$13,600 due to fire damage.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Schack passed by all.</i>	

27.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0138
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was valued at \$68,700 increased value by \$7,700 new value is \$76,400. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Kortekaas passed by all.</i>	

28.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0140
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property was valued at \$68,700 increased value by \$7,700 new value is \$76,400. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.</i>	

29.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0142
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property was valued at \$68,100 increased value by \$7,800 new value is \$75900. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Schack passed by all.</i>	

30.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0144
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<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property was valued at \$68,100 increased value by \$7,800 new value is \$75,900. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Haubrich passed by all.</i>	

31.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0146
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property was valued at \$68,100 increased value by \$3,800 new value is \$71,900. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Schack passed by all.</i>	

32.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0148
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$68,100 increased value by \$3,800 new value is \$71,900. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Clayton seconded by Supervisor Haubrich passed by all.</i>	

33.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0120
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$49,900 increased value by \$6,600 new value is \$43,300. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Schack passed by all.</i>	

34.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0102
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$68,000 increased value by \$16,100 new value is \$51,900. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.</i>	

35.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0104
<b>Address:</b>	<b>Classification:</b>

**Nature of grievance:**  
 Property value was \$68,400 decreased value by \$16,100 new value is \$52,300. Percentage of completed changed.

**Action taken:**  
*Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Kortekaas passed by all.*

36.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0106
<b>Address:</b>	<b>Classification:</b>

**Nature of grievance:**  
 Property value was \$68,400 increased value by \$16,100 new value is \$52,300. Percentage of completed changed.

**Action taken:**  
*Motion to affirm the value made by Supervisor Schack seconded by Supervisor Haubrich passed by all.*

37.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0108
<b>Address:</b>	<b>Classification:</b>

**Nature of grievance:**  
 Property value was \$68,400 decreased value by \$16,100 new value is \$52,300. Percentage of completed changed.

**Action taken:**  
*Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Schack passed by all.*

38.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0150
<b>Address:</b>	<b>Classification:</b>

**Nature of grievance:**  
 Property value was \$68,100 increased value by \$3,800 new value is \$71,900. Percentage of completed changed.

**Action taken:**  
*Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.*

39.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0152
<b>Address:</b>	<b>Classification:</b>

**Nature of grievance:**  
 Property value was \$68,100 increased value by \$3,800 new value is \$71,900. Percentage of completed changed.

**Action taken:**  
*Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Schack passed by all.*

40.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0162
<b>Address:</b>	<b>Classification:</b>

**Nature of grievance:**  
 Property value was \$134,900 decreased value by \$20,900 new value is \$114,000. Percentage of completed changed.

**Action taken:**

***Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Schack passed by all.***

**41.**

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0164
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$136,600 decreased value by \$21,100 new value is \$115,500. Percentage of completed changed.	
<b>Action taken:</b> <b><i>Motion to affirm the value made by Supervisor Clayton seconded by Supervisor Haubrich passed by all.</i></b>	

**42.**

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0166
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$135,300 decreased value by \$20,900 new value is \$114,400. Percentage of completed changed.	
<b>Action taken:</b> <b><i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.</i></b>	

**43.**

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0130
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> No change to value \$45,500.	
<b>Action taken:</b> <b><i>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Haubrich passed by all.</i></b>	

**44.**

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0132
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> No change to value. \$44,200.	
<b>Action taken:</b> <b><i>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Kortekaas passed by all.</i></b>	

**45.**

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0134
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$44,200 decreased value by \$100 new value is \$44,100. rounding issue in the office.	
<b>Action taken:</b>	

**Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Clayton passed by all.**

46.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0136
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$44,400 decreased value by \$100 new value is \$44,300. Rounding issue in the office.	
<b>Action taken:</b> <b>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Kortekaas passed by all.</b>	

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47.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0118
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$50,200 decreased value by \$6,900 new value is \$43,300. Percentage of completed changed.	
<b>Action taken:</b> <b>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Clayton passed by all.</b>	

48.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0168
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$137,000 decreased value by \$21,100 new value is \$115,900. Percentage of completed changed.	
<b>Action taken:</b> <b>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Haubrich passed by all.</b>	

49.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0124
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$93,200 decreased value by \$9,100 new value is \$84,100. Percentage of completed changed.	
<b>Action taken:</b> <b>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all.</b>	

50.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0122
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$93,800 decreased value by \$9,000 new value is \$84,800. Percentage of completed changed.	
<b>Action taken:</b> <b>Motion to affirm the value made by Supervisor Haubrich seconded by Supervisor Schack passed by all.</b>	

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51.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0128
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was \$53,300 decreased value by \$7,000 new value is \$46,300. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Kortekaas seconded by Supervisor Clayton passed by all.</i>	

52.

<b>Taxpayer name(s):</b> Nature View LLC	<b>Parcel number (s):</b> 19-429-0126
<b>Address:</b>	<b>Classification:</b>
<b>Nature of grievance:</b> Property value was at \$53,200 decreased value by \$7,000 new value is \$46,200. Percentage of completed changed.	
<b>Action taken:</b> <i>Motion to affirm the value made by Supervisor Schack seconded by Supervisor Haubrich passed by all.</i>	

*Motion to adjourn made by Supervisor Kortekaas seconded by Supervisor Haubrich passed by all, at 1:03 pm.*



Harris Residential Waterfront Sales

PID#	Sale Date	CRV #	Buyer	Seller	Acres	Lake Name	Sale Price	EMV @ Sale	Ratio @ Sale	2018 EMV	2018 Ratio
19-023-1402	May-17	655713	Hane	Zabel	0.69	Hale	\$126,100	\$104,400	82.79%	\$106,200	84.22%
19-520-0410	Jun-17	670191	Albrecht	Anderson	0.88	Pokegama	\$129,900	\$205,900	158.51%	\$205,800	158.43%
19-610-0260	Oct-17	735653	Adams	Casper	0.79	Pokegama	\$146,800	\$128,200	87.33%	\$128,000	87.19%
19-520-0510	Apr-17	641439	Anderson	Tobin	0.68	Pokegama	\$185,000	\$226,900	122.65%	\$226,900	122.65%
19-500-0110	Sep-17	719818	Paulson	Brandt	1.17	Pokegama	\$195,200	\$199,800	102.36%	\$198,800	101.84%
19-024-2301	Dec-17	598447	Szczech	Hatch	0.57	Hale	\$239,900	\$222,000	92.54%	\$230,300	96.00%
19-024-2314	Jan-17	612876	Roberts	Eichorn	0.56	Hale	\$269,900	\$197,200	73.06%	\$206,000	76.32%
19-600-0150	Jan-17	616272	Hammerlund	Salo	0.7	Pokegama	\$280,000	\$356,100	127.18%	\$356,100	127.18%
19-525-0240	Apr-17	646670	Wassmund	Thompson	1.06	Pokegama	\$282,500	\$360,400	127.58%	\$345,000	122.12%
19-001-2101	Aug-17	710583	Mattson	Janecek	13.74	Mississippi	\$294,000	\$262,900	89.42%	\$273,100	92.89%
19-511-0145	Jul-17	682703	Troumbley	Reichenbach	0.1	Pokegama	\$325,000	\$256,900	79.05%	\$256,800	79.02%
19-016-2203	Jun-17	678499	Johnson	Troumbley	2.22	Pokegama	\$330,000	\$346,000	104.85%	\$346,000	104.85%
19-525-0501	Jul-17	690299	Brink	Busch	0.61	Pokegama	\$330,000	\$302,200	91.58%	\$302,300	91.61%
19-006-1142	Aug-17	713611	Makinen	Curtiss	4.31	Pokegama	\$345,000	\$286,700	83.10%	\$286,700	83.10%
19-008-4305	Jul-17	697329	Casper	Peterson	0.93	Pokegama	\$355,000	\$344,600	97.07%	\$344,600	97.07%
19-022-1204	Jun-17	670842	Sergot	Ogle	1.63	Pokegama	\$410,000	\$358,100	87.34%	\$358,100	87.34%
19-565-0161	Nov-16	593616	Dick	Abbott	0.7	Pokegama	\$470,000	\$478,900	101.89%	\$478,900	101.89%
19-495-0245	Aug-17	699696	Brody	Nord	1.13	Pokegama	\$525,000	\$405,700	77.28%	\$405,500	77.24%

Harris Residential Non-Waterfront Sales

PID#	Sale Date	CRV #	Buyer	Seller	Acres	Sale Price	EMV @ Sale	Ratio @ Sale	2018 EMV	2018 Ratio
19-011-3406	Apr-17	642036	Witkofsky	Cross	3.64	\$32,500	\$46,900	144.31%	\$48,416	148.97%
19-017-3216	Aug-17	700069	Surface	Serich	1.67	\$56,600	\$64,600	114.13%	\$66,768	117.96%
19-013-4101	Oct-16	161099	Mcgowan	Matthews	30.87	\$95,000	\$118,600	124.84%	\$119,800	126.11%
19-530-0105	Jul-17	691554	Rabbit	Galatz	2.98	\$107,000	\$76,600	71.59%	\$87,700	81.96%
19-002-4102	Mar-17	625830	Rasley	Randall	2.3	\$116,000	\$105,300	90.78%	\$110,000	94.83%
19-008-1202	May-17	662058	Olson	Peterson	3.11	\$166,900	\$130,800	78.37%	\$144,600	86.64%
19-017-3228	Jun-17	683536	Kociemba	Lorentz	2.53	\$169,000	\$167,800	99.29%	\$175,900	104.08%
19-005-4403	Mar-17	631765	Valentyn	Mandell	0.77	\$178,000	\$137,400	77.19%	\$144,600	81.24%
19-008-1202	Sep-17	723294	Eiden	Mortenson	3.94	\$182,800	\$139,400	76.26%	\$145,800	79.76%
19-519-0160	Dec-16	604157	Otway	Jewett	4.15	\$187,000	\$179,600	96.04%	\$187,900	100.48%
19-020-1104	Jul-17	688335	Schitt	Lorentzson	10.06	\$189,000	\$155,900	82.49%	\$162,000	85.71%
19-020-2102	Apr-17	640133	Moody	Scharrnghau	5.49	\$195,000	\$183,400	94.05%	\$192,000	98.46%
19-465-0110	Jan-17	616253	Gilbert	Moos	2.83	\$207,000	\$145,900	70.48%	\$152,800	73.82%
19-012-3104	May-17	656355	Weis	Reimer	2.02	\$220,000	\$176,800	80.36%	\$185,500	84.32%
19-530-0130	Sep-17	717051	Lipscy	Ruesink	1.29	\$227,900	\$132,400	58.10%	\$139,407	61.17%
19-650-0210	May-17	658821	Youngren	Martin	1.02	\$228,500	\$160,500	70.24%	\$168,500	73.74%
19-023-1106	Nov-16	590526	Villebro	Nikkel	4.99	\$235,000	\$211,100	89.83%	\$220,700	93.91%
19-485-1361	Feb-17	618330	Jahn	Broking	2.11	\$284,200	\$335,500	118.05%	\$354,400	124.70%
19-019-1404	Jun-17	664241	Lahti	Wagner	8.68	\$366,000	\$335,700	91.72%	\$352,700	96.37%

Harris Vacant Land Sales

PID#	Sale Date	CRV #	Buyer	Seller	Acres	Lake Name	Sale Price	EMV @ Sale	Ratio @ Sale	2018 EMV	2018 Ratio
19-625-0150	Nov-16	589662	Duffney	Alajer	1.04		\$10,000	\$9,000	90.00%	\$9,000	90.00%
19-031-2310	Mar-16	630868	Krumrei	Cromell	4.51		\$16,000	\$19,600	122.50%	\$19,600	122.50%
19-010-2103	Jul-17	683046	Feyereisn	Eaton	4.96		\$20,000	\$33,400	167.00%	\$33,400	167.00%
19-435-0126	Jul-17	686139	Roup	Neumayer	1.01		\$29,500	\$26,400	89.49%	\$26,400	89.49%
19-012-4206	May-17	656439	Dopp	Bundy	5		\$30,000	\$29,600	98.67%	\$29,600	98.67%
19-521-0120	Mar-17	638624	Gunderson	Dahlne	2.5		\$31,000	\$25,000	80.65%	\$40,300	130.00%
19-550-0250	Dec-17	745002	Wright	Haarklau Trust	1.57	Pokegama	\$40,300	\$23,800	59.06%	\$23,800	59.06%
19-015-3103	May-17	653991	Lloyd	Scheff	8.5		\$36,500	\$35,500	97.26%	\$27,949	76.57%
19-032-4403	Nov-16	589943	Warner	Bookey	9.63		\$37,500	\$50,800	135.47%	\$50,800	135.47%
19-008-1203	Jun-17	672134	Major	Thompson	4.99		\$40,000	\$50,000	125.00%	\$50,000	125.00%
19-610-0275	May-17	658448	Adams	Ramsdell	2.07	Pokegama	\$66,000	\$70,700	107.12%	\$67,000	101.52%
19-022-4301	Jan-17	608521	Marinucci	Edwards	12.09		\$68,700	\$62,200	90.54%	\$59,900	87.19%
19-015-3101	Mar-17	628117	Miltich	Florine	77.68		\$107,000	\$103,100	96.36%	\$103,100	96.36%
19-420-0109	Jul-17	694427	Lewis	Bauer	3.61	Pokegama	\$195,000	\$209,100	122.50%	\$195,600	100.31%

LOCAL BOARD OF APPEAL AND EQUALIZATION

THURSDAY, MAY 3, 2018

HARRIS TOWNSHIP HALL

Good Morning!

My name is Harold Thompson

Address: 30634 Wendigo Heights Road

Parcel ID: 19-615-0120

I am here this morning to appeal two primary issues about the Classification and Valuation of my Property.

1. About 5 years ago I received my Proposed Tax Statement. It showed a dramatic increase in my Land Value and a Large Tax increase. After making an inquiry as to what happened I was informed that I have had 109 feet of Meandering Lakeshore added. I am on the Wendigo Heights Platted property Lot 12 (80') and Lot 13 (130') for a total of 210'. So now they tell me I have 319' of Lakeshore with no documentation to show it. My tax statement continues to show the same acreage of land. I invited the Assesor at that time and my County Commissioner to look at the property. I appealed it at that

319' or 210'?

Chairman Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882  
Supervisor Mike Schack 340-8852  
Supervisor Ken Haubrich 327-1351  
Supervisor Jim Kelley 327-0317  
Treasurer Becky Adams 259-1192  
Clerk Cari Ann Alleman 244-5070  
Deputy Clerk Kati Pierce 256-7411  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

**Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

May 6, 2018

Lake Country Lawn and Snow LLC  
Kyle Brekke  
26303 Trout Lake Road  
Bovey, MN 55709

Lake Country Lawn and Snow LLC,

Thank you for submitting your bid proposal for the mowing contract with Harris Township. Mow-Daddy has been chosen this year to receive the contract. We appreciate your time to submit a bid.

We look forward to receiving another bid from you next year.

Thank you,

Cari Ann Alleman, Clerk Harris Township

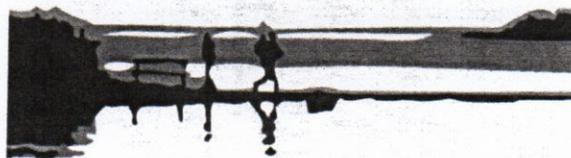
Peggy Clayton, Chairman Harris Township  
Jim Kelley, Vice Chair Harris Township  
Ken Haubrich, Board Member Harris Township  
Mike Schack, Board Member Harris Township  
Dennis Kortekaas, Board Member Harris Township

Chairman Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882  
Supervisor Mike Schack 340-8852  
Supervisor Ken Haubrich 327-1351  
Supervisor Jim Kelley 327-0317  
Treasurer Becky Adams 259-1192  
Clerk Cari Ann Alleman 244-5070  
Deputy Clerk Kati Pierce 256-7411  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

May 6, 2018

Minnesota Lawn and Snow  
Dan Martin  
32340 Sunny Beach Road  
Grand Rapids, MN 55744

Minnesota Lawn and Snow,

Thank you for submitting your bid proposal for the mowing contract with Harris Township. Mow-Daddy has been chosen this year to receive the contract. We appreciate your time to submit a bid.

We look forward to receiving another bid from you next year.

Thank you,

Cari Ann Alleman, Clerk Harris Township

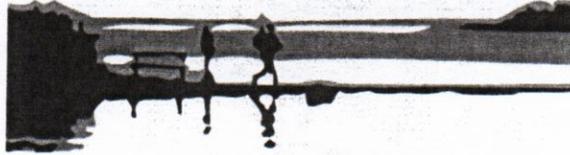
Peggy Clayton, Chairman Harris Township  
Jim Kelley, Vice Chair Harris Township  
Ken Haubrich, Board Member Harris Township  
Mike Schack, Board Member Harris Township  
Dennis Kortekaas, Board Member Harris Township

Chairman Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882  
Supervisor Mike Schack 340-8852  
Supervisor Ken Haubrich 327-1351  
Supervisor Jim Kelley 327-0317  
Treasurer Becky Adams 259-1192  
Clerk Cari Ann Alleman 244-5070  
Deputy Clerk Kati Pierce 256-7411  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

May 6, 2018

C.S. Handyman  
James Allen  
P. O. Box 6028  
Grand Rapids, MN 55744

C.S. Handyman,

Thank you for submitting your bid proposal for the mowing contract with Harris Township. Mow-Daddy has been chosen this year to receive the contract. We appreciate your time to submit a bid.

We look forward to receiving another bid from you next year.

Thank you,

Cari Ann Alleman, Clerk Harris Township

Peggy Clayton, Chairman Harris Township  
Jim Kelley, Vice Chair Harris Township  
Ken Haubrich, Board Member Harris Township  
Mike Schack, Board Member Harris Township  
Dennis Kortekaas, Board Member Harris Township

## HARRIS TOWNSHIP CEMETERY POLICY

Harris Township maintains a cemetery for its residents and others. The location is attractive to many people and therefore new additions to the cemetery have been created and additional land has been purchased. The town Board has control of this cemetery without many restrictions or mandates, but the few requirements needing to be met is outlined below.

The importance of uniformity and efficiency in maintaining a cemetery requires certain rules and regulations to be documented. All parties must adhere to these guidelines to ensure property notification, placement, and documentation of any interment.

### HOURS:

The cemetery is accessible to anyone every day from Dawn to Dusk.

### PURCHASING, SALE OR TRANSFER:

All burial sites will be purchased through the Town Clerk or designated appointee. Persons desiring to purchase lots are invited to visit the cemetery, where the Clerk will aid in making a selection. After the selection is made, and purchase price is paid, a deed will be issued and copies of the deed will be recorded at Itasca County Courthouse. The record of signing the deed will be noted in the board meeting minutes at the next Regular Monthly Board meeting.

A maximum of four (4) graves can be purchased by one person per deed. Purchased burial sites can not be transferred, assigned, or pledged to another interest without the consent of the Town Board.

The private sale of burial plots is prohibited. All sales must be transacted through the Town Board. The Township may re-purchase a site or sites with the fee remaining the same as the original purchase price, minus the recording fee which is the responsibility of the party returning the site(s).

### FEES PER GRAVE:

\$125.00/site for residents and non-residents (4/22/15).  
A \$46 recording fee per deed will also be charged.

### GRAVE/BURIAL REGULATIONS:

It is the responsibility of the Funeral Home/Director to notify the Town Clerk of any activity planned or taken to any grave site at anytime.

1. Vaults are required, except for Cremations.
2. Bodies per grave: Either 1 adult/casket or 2 infant caskets, one level, not stacked;  
Cremations: 4 urns with/without a vault, or up to 4 urns without vaults may be placed over an existing buried vault.
3. *Only cremation burials are allowed in sites of Section 1 (original cemetery) if purchased after October 1, 2013*
4. The Township Clerk must be notified before any interment is held.
5. Personal excavating of the grave is strictly prohibited.
6. No grave or burial will be allowed above ground.
7. No burial of pets will be allowed.
8. Cremations remains are not allowed to be placed or spread above ground, unless they are in a sealed container attached to the headstone.

### GRAVE OPENING AND CLOSING:

Fees for excavating a burial site will be set by the Harris Town Board and collected through the

Funeral Director. For burial of urns, when not going through a Funeral Director, the Town Clerk must be contacted prior to the date of this burial and fee paid. If a cremation excavation is performed, but the burial is not carried out, a cancellation fee of \$25 will be due.

### DISINTERMENTS:

All requests for disinterment (including cremated remains) will be directed to a funeral home to facilitate the process.

### WINTER RESTRICTIONS:

Due to the harsh winters and frost thickness, grave openings could delay funeral activities. The Funeral Director will need to communicate with the Township regarding this time frame so adjustments can be made for the services. Four (4) full working days are needed to prepare a site, not including the day of notice or the day of the burial. Thus, adequate notice is required by the township.

### HEADSTONES, FOOT STONES, AND OTHER MARKERS:

Head and foot stones will be placed in such a manner to align themselves with existing markers and/or walk ways and lot lines designed into the cemetery. Headstones will be placed at the head of the grave and footstones will be placed at the foot of the grave. Maintenance works will not be installing any headstones. All headstones will need to be installed by those who were purchased it through.

Only one upright marker per grave is allowed. In case of multiple burials in one site, additional markers must be flat, and level with the ground.

The Township maintenance workers will install foot markers as they are received from the County Veterans Office.

The Township will not be held responsible for vandalism and normal wear and tear caused by weather or any other act of God.

#### **TREES OR SHRUBS:**

In order to obtain uniformity and efficiency in maintenance, the following rules will be in effect: There shall be no planting of shrubs and trees on graves or lots, effective August 13, 2003. Any existing trees or shrubs that are already on lots, should they die, shall not be replaced. Maintenance of trees and shrubs currently planted at the cemetery will be done only if they become a menace to other sites, pedestrians, or create an unpleasant atmosphere. An existing tree or shrub may have to be removed to allow for excavation of an adjoining grave, and the Township will not guarantee that it will be replanted or of its survival if it is replanted.

#### **FLOWERS AND OTHER DECORATIONS:**

Flowers and decorations are allowed from **April 1st until the day after Labor Day**. All must be removed by this date or will be removed and disposed of by the Township. If flowers or decorations become unmanageable or unpleasantly deteriorated, they can be removed at any time by the Township. Two flower boxes or containers are allowed per grave site. Real or artificial flowers must be in removable containers or on shepherd hooks or flower stands, but can not contain more than two flower arrangements on one stand. The loss of any flowers or decorations will not be the responsibility of the Township. The Township Cemetery workers will make every effort to protect and move decorations during maintenance procedures. Flower beds are permitted next to the headstones on the grave site. This bed must be maintained within the grave site and be kept clean and free of weeds.

#### **SPECIAL ORNAMENTATION:**

Special ornamentation is allowed during funerals, but must be removed within one week. Also, during the Christmas holidays, special ornamentation is allowed from December 1 to January 30. If these are not removed by the date specified, Township Cemetery workers may remove these ornamentations and the Township is not liable to return these to the owners.

#### **SUPERVISION OF CEMETERY:**

The Harris Town Board supervises all transactions and maintenance of the cemetery. The Board has the right to correct any error that may be made by it, either in making interments or dis-interments, by substituting interment rights of equal value and similar locations as far as possible refund purchase price by the sole discretion and selection of the board.

In the case where a regulation may cause undue hardship, the Board has the right, without notice, to make exceptions, suspensions or modifications of any of the rules and regulations. Upon doing so such temporary exceptions, suspension, or modification shall in no way be construed as affecting the general application of this policy.

#### **DISCLOSURE:**

The Harris Township Board of Supervisors reserves the right to change, amend, make exceptions to, revise or discontinue any policy, practice, rule or regulations set forth in this policy at any time in its sole and absolute discretion.

# **HARRIS TOWNSHIP CEMETERY POLICY**

#### **CONTACT PERSONS:**

The following persons can be contacted regarding the Cemetery

**Kati Pierce, Dep. Clerk** 218-256-7411  
**Maintenance Crew** 218-326-6190



Amended on August 13, 2003  
Amended on July 27, 2005  
Amended on June 20, 2006  
Amended on July 11, 2007  
Amended on December 12, 2012  
Amended on September 25, 2013  
Amended on December 10, 2014  
Amended on April 22 and May 13, 2015  
Amended on November 8, 2017  
Amended May 9, 2018

## HARRIS TOWN HALL POLICY

### PURPOSE

The Harris Town Hall is equipped and maintained to provide a meeting or gathering place to conduct the business of the Township, store records, and serve the community by providing residents access to the facilities for their use. Other persons or groups may also use the facility as the schedule allows. The Town Board has the right to authorize and/or limit the uses and types of activities to take place in the facility, and set rental rates as desired. **Please note the Township Office is located in the Town Hall. Township Officials periodically may need to get into the office.**

### DISCLOSURE

The Board of Supervisors reserves the right to change, amend, make exceptions to, revise or discontinue any policy, practice, rule or regulation set forth herein at any time at its sole and absolute discretion.

### PRIORITY

In the event of an emergency, crises, or other unexpected business, the Town Board reserves the right to cancel or change the scheduling of any activities as necessary.

### RESPONSIBILITIES OF THE USER

All users must contact the Town Hall Caretaker and be provided with the proper information and lease documents pertaining to using the hall.

### CARETAKER

The Town Hall Caretaker is hired by the Town Board to superintend the maintenance, scheduling, and rental of the Town Hall. This position has full authority to make decisions concerning the activities listed in this policy and will serve as a liaison to the Town Board in the event of a conflict, discrepancy, or special request of the facility.

### LEASE AGREEMENT

The person that will be held responsible for the use of the facility is required to sign a lease agreement. Upon signing the lease agreement, he/she acknowledges and accepts responsibility of the rules and rental fees explained in the lease agreement form. The Lease Agreement is an extension of this policy. **A renter may not put nails, tacks, tape on the ceiling or on the walls of the town hall. A renter will put the times they rent the hall. (ex: 5-8 pm for a birthday party)**

### TYPES OF APPROVED ACTIVITIES

Town Board meetings  
Reunions  
Funeral Receptions\*  
Wedding Showers  
Graduations  
Political Groups  
Wedding Receptions  
Non-profit groups  
For-profit activities\*\*

Elections\*  
Senior Groups  
Anniversaries  
Baby Showers  
Birthdays  
Church activities  
4-H Groups  
Campfire/Scouts  
Dances

\*There is no rental charge for funeral activities of a Harris Township resident or for Elections (Federal, State, County, Township or School Board)

\*\*All 'for-profit activities' will be charged the non-resident rental fee.

### SPECIFIC NON-APPROVED ACTIVITIES

- Rummage/garage sales (Dec 2015)

As of May 8, 2013:

TOWN HALL RENTAL FEES (per use/day)

Resident: \$50.00 + \$25.00 deposit

Non-Resident: \$100.00 + \$25.00 deposit

### GENERAL GUIDELINES

1. The use or sale of alcoholic beverages is NOT permitted on township property. (Ordinance # 1, July 11, 1979)
2. Smoking is not allowed in the Town Hall building. [Feb. 2008]
3. The Town Board must approve any requested use of the facility or property for something other than what is specified in this policy (see above, *Types of Approved Activities*).
4. Any person signing a lease agreement must be at least 21 years of age and assume the responsibility and liability for damages to the Harris Town Hall (ordinary wear and tear accepted).
5. The renter assumes the responsibility for cleaning the building and equipment used for their event. Renter must take their garbage with them.
6. The renter must be present during the use of the facility and will be in charge of activities during the lease period.
7. Any equipment located in the Town Hall or part of the hall cannot be removed or let to any other person or group.
8. All youth activities must be under adult supervision.
9. In the event of a "hardship", the board reserves the right to make allowances to offer the facility at a reduced fee.

FOR INFORMATION OR  
QUESTIONS REGARDING  
RENTING HARRIS TOWN HALL,  
PLEASE CONTACT:

**TOWNHALL CARETAKER**

**Amber Hartl**  
**(218) 398-5033**  
(call or text)

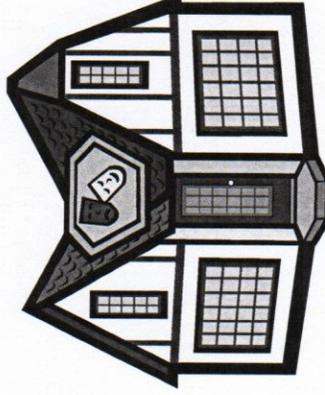
Adopted December 1996  
Updated August 2005  
Rate Changes effective June 1, 2006  
Updated October 2007  
Updated February 2008  
Updated May 2011  
Updated May 2013  
Updated December 2015

Harris Township  
SINCE 1909



NEIGHBORS, SHORES & MORE

**HARRIS  
TOWN HALL  
POLICY**



To reserve the town hall,  
call or text the Town Hall Caretaker:  
**Amber Hartl at (218) 398-5033**

Harris Township  
SINCE 1909



NEIGHBORS, SHORES & MORE

# Harris Town Hall LEASE AGREEMENT

As updated 5/9/2018

Amber Hartl  
Town Hall Caretaker  
Cell phone: 218-398-5033

## USER RESPONSIBILITIES:

Users must sweep floors after each use

Users must wash & put away any dishes used

**Users must take ALL garbage home with them**

**Users may not put tape on the ceiling or the walls**

Users must leave the hall in meeting format (see diagram)

Smoking is not allowed in the Town Hall Building

Use of alcoholic beverages is **not** allowed

Users may *not* put nail holes in the walls/**ceiling**

Users may *not* put tacks in the walls/**ceiling**

Users may *not* remove any items that belong in the hall

## LEASE RENTAL AGREEMENT

WHEREAS, the undersigned is desirous of utilizing space owned by the Town of Harris and

WHEREAS, the undersigned acknowledges the use of said property, with the permission and consent of the Town of Harris, is subject to the following provisions;

THEREFORE, it is agreed by the undersigned that the condition of their use of the Harris Town Hall shall comply with the following conditions:

1. That they shall make arrangements with the Caretaker of the Harris Town Hall and agent of Harris Township. The rental of the building is for (list purpose):  

---

2. Rental date: \_\_\_\_\_ (day and date).

Rental shall be for the hours from \_\_\_\_\_ until midnight, unless stated differently:  

---

3. That the undersigned assumes the responsibility and liability for damages to the Harris Town Hall, ordinary wear and tear excepted, as such might occur during their use of said property.
4. Please note the Township Office is located in the Town Hall. Township Officials periodically may need to get into the office.
5. That the undersigned assumes responsibility for clean up of said building. This means:
  - Place tables and chairs in meeting format; all others must be stacked in accordance with the meeting format diagram
  - Kitchen and meeting room areas must be swept
  - Dishes and utensils, if used, must be washed, dried, and put away properly
  - The renter must take ALL garbage with them, in bags provided by the township; this includes bathroom, kitchen, and main room garbage. **If any garbage is left in the Harris Town Hall after said rental, the deposit will be RETAINED for disposal of the garbage. NO EXCEPTIONS.**

*Any task not performed in this section could result in the loss of rental deposit*

6. It is understood by the users of the premises that **NO alcoholic beverages (Ordinance #1 7/11/1979)** shall be permitted on Township property, and there is to be **NO smoking in the Town Hall Building.**
7. It is further understood that during the use of the premises, the lessor herein shall be present. Such presence is a condition of the continued use of the building on that date or in the future.

8. It is further understood that the Harris Town Board shall clear any entertainment, and that no music shall, at anytime, be in operation outside the Town Hall. No speakers, amplifiers, or sound apparatus shall be allowed outside or placed in the open doors or windows to produce sound outside of the Town Hall at any time.
9. It is further understood that users of said premises shall hold harmless the Town of Harris, the Town Board, and all agents of the Town of Harris for any injuries sustained to persons or property as a result of the use of the Town Hall premises under this agreement. Further, the user shall indemnify the Town of Harris, the Town Board of Harris, or the agents of the Town of Harris for any damages or amounts paid the Town on behalf of the user for damages which the Town of Harris as a result become liable due to use of said premises by the undersigned.
10. User shall indemnify the Town of Harris, the Town Board, and all agents of the Town of Harris against all liability arising during the lease term, from injury to person or property, occasioned wholly or in part by any act of omission of the user, or of his agents, employees, assigns or subleasees.
11. The Town of Harris, the Town Board, and all agents of the Town of Harris shall not be held responsible for any property of users, or of his agents, employees, guests, assigns, or subleasees if left overnight or forgotten on premises, becomes lost or damaged.
12. If the undersigned decides to **cancel** at any time before the date of use, it is agreed and understood that **at least seven (7) days notice** will be given to the caretaker.
13. By execution of this agreement, the undersigned hereby covenants to comply with the terms and conditions hereof.

Dated: \_\_\_\_\_ 20\_\_\_\_

Harris Township:

Name of  
Leassee: \_\_\_\_\_ (print)

\_\_\_\_\_  
Caretaker

\_\_\_\_\_  
Leassee signature

*Any comments:*

\_\_\_\_\_  
Address

\_\_\_\_\_  
City / State / Zip code

\_\_\_\_\_  
Phone number

Cash Receipt: \_\_\_\_\_

\_\_\_\_ \$50 Resident rate + \$25 deposit

\_\_\_\_ \$100 Non-residential rate + \$25 deposit

\_\_\_\_ \$100 For-Profit activity rate + \$25 deposit

\_\_\_\_ No charge - Funeral activities of resident

Return Deposit? YES \_\_\_\_\_ NO \_\_\_\_\_

If "YES", date mailed: \_\_\_\_\_

If "NO", reason: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Chairman Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-326-1551

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

**Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

Supervisor Dennis Kortekaas 326-1882  
Supervisor Mike Schack 340-8852  
Supervisor Ken Haubrich 327-1351  
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Treasurer Becky Adams 259-1192  
Clerk Cari Ann Alleman 244-5070  
Deputy Clerk Kati Pierce 256-7411  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

May 6, 2018

Mow-Daddy  
James Talonen  
25485 US Hwy 2  
Grand Rapids, MN 55744

Mow-Daddy,

You have won the contract for Mowing Harris Township. Your contract amount is \$12,150 for the contract months of May, June, July, and August for the Wendigo and Crystal Parks. Your contract amount for the Harris Township Cemetery is \$5,760 for contract months of May, June, July and August.

Thank you for bidding and enclosed you will find a copy of your signed contract.

Thank you,

Cari Ann Alleman, Clerk Harris Township

Peggy Clayton, Chairman Harris Township  
Jim Kelley, Vice Chair Harris Township  
Ken Haubrich, Board Member Harris Township  
Mike Schack, Board Member Harris Township  
Dennis Kortekaas, Board Member Harris Township

ATTACHMENT B  
PROPOSAL

PROPOSAL FROM : Mow-Daddy.com  
DATED: 04/13/2018

FOR LAWN SERVICES AT WENDIGO PARK, AND CRYSTAL SPRINGS PARK

Total \$\$ Proposal: \$12,150.00 for the months of:

May, June, July, and August 2018 (option for additional weeks beyond August to be negotiated)

(Total proposal to include breakdown for each month, and any other pertinent information)

( May=5weeks, June = 4weeks, July = 4 weeks, Aug = 5 weeks. )

- IF AWARDED THE BID, CONTRACTOR WILL WORK OUT AGREED UPON WEEKLY MOWING AND TRIMMING SCHEDULE WITH HARRIS TOWN BOARD CHAIR

Wendigo PK @ \$235.00 each. Crystal SPR @ \$440.00 each

THE NAME, TITLE, ADDRESS, AND TELEPHONE NUMBER OF THE PERSON REPRESENTING THE PROPOSAL IN MATTERS REGARDING THE PROPOSAL CONTENTS ARE AS FOLLOWS:

NAME/TITLE: James V. Talonen (Owner @ Mow-Daddy ) 

ADDRESS: 25485 US HWY 2  
Grand Rapids MN 55744

TELEPHONE NUMBER: Cell Talk/Text (218) 301-9971

CONTACT PERSON, IF DIFFERENT THAN ABOVE \_\_\_\_\_

ATTACHMENT B1  
PROPOSAL

PROPOSAL FROM : Mow-Daddy.com  
DATED: 04/13/2018

FOR LAWN SERVICES AT HARRIS TOWN CEMETERY

Total \$\$ Proposal: \$5,760.00 for the months of:

May, June, July, and August 2018 (option for additional weeks beyond  
August to be negotiated)

(Note added) Per each time \$320.00

(Total proposal to include breakdown for each month, and any other pertinent  
information)

(May = 5 weeks, June = 4 weeks, July = 4 weeks, Aug = 5 weeks)

- IF AWARDED THE BID, CONTRACTOR WILL WORK OUT AGREED UPON WEEKLY MOWING AND TRIMMING SCHEDULE WITH HARRIS TOWN BOARD CHAIR

THE NAME, TITLE, ADDRESS, AND TELEPHONE NUMBER OF THE PERSON REPRESENTING  
THE PROPOSAL IN MATTERS REGARDING THE PROPOSAL CONTENTS ARE AS FOLLOWS:

NAME/TITLE: James V Talonen (Owner @ Mow-Daddy) 

ADDRESS: 25485 US HWY 2  
Grand Rapids MN 55744

TELEPHONE NUMBER: Cell Talk/Text (218) 301-9971

CONTACT PERSON, IF DIFFERENT THAN ABOVE \_\_\_\_\_

**FINAL AGREEMENT**

This contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings, or agreements.

There are no representations, warranties, or stipulations, either oral or written, not hererin contained.

**EXECUTION**

IN WITNESS WHEREOF, Harris Township has caused this Contract to be signed by its duty authorized Chair, and Clerk, and the Vendor has hereunto set its hand.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**Mow-Daddy**

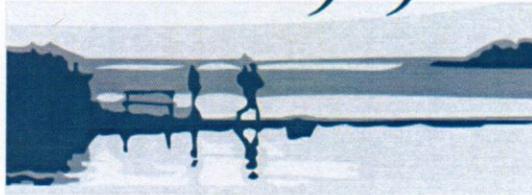
By: James Talonen 5/3/18  
James Talonen/Owner

**Harris Township**

By: \_\_\_\_\_  
Peggy Clayton  
Township Chair

By: \_\_\_\_\_  
Cari Alleman  
Township Clerk

# Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

## Harris Township Emergency Tree Removal Policy

### Objective / Purpose

This policy will communicate the desire of the Harris Township Board to Harris Township Maintenance for the timely removal of trees in township road right of ways that present a danger to the public.

### Policy

#### Disclosure

The Board of Supervisors reserves the right to change, amend, make exceptions to, revise or discontinue any policy, practice, rule, or regulation set forth herein at any time at its sole and absolute discretion.

#### Responsibilities of Maintenance

Maintenance will make an evaluation of trees identified by the public or by inspection and determine if the tree presents a hazard to the public. Trees deemed a hazard will be removed as soon as possible. Trees may be removed by Maintenance if the required equipment and sufficient manpower is available to control traffic, fell the tree, and remove the felled tree from the right of way. If these conditions are not present, Maintenance will contact the tree removal service that is under contract with the Township.

#### Guidance

- Trees in the right of way of a Township road will be considered a hazard if they are determined to be dead, causing drainage problems, leaning toward the road because of weak, soft, or wet soil; broken limbs, or cracks in the tree trunk.
- A good faith attempt will be made to notify the land owner that the tree needs to be removed and the owners desire for disposal of the wood.
- Maintenance will notify the Maintenance Supervisor before work proceeds.