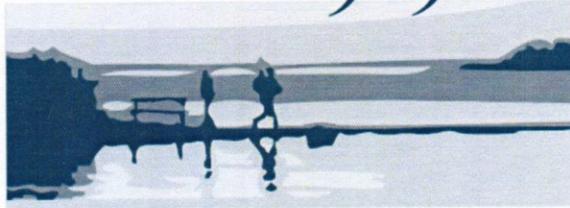


Chairman Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-326-1551

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# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

### Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## REGULAR MEETING July 11, 2018 at 7:30pm AGENDA

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes** of the Regular Meeting June 13.
3. **Additions and Corrections-**
4. **Business from the floor-** Please come up to the podium and state your name and address for the record
5. **Consent Agenda**
6. **Roads**
  - S.E.H.- road projects
7. **Recreation**
  - Casper Landing survey estimate
8. **Correspondence**
9. **Old Business**
  - Newsletter
  - Resolution for ballot question
  - Coffee with Commissioners
10. **New Business**
  - Confirm election judges
  - Tag holders for election judges
  - Page protectors for election
  - Schedule public hearing for land sales
11. **Treasurer's Report** – dated July 11, June financials, 2018
12. **Approve payment of bills for the month**
13. **Public Input** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record

### 14. UPCOMING Events / Meetings

Wed. July 18 Coffee with Commissioners..... 7:00 pm Harris Town Hall  
Wed. July 25 Planning and Development meeting..... 7:30 pm Harris Town Hall

Wed. Aug. 8 Regular Meeting.....7:30pm Harris Town Hall  
Mon. Aug. 13 Itasca County Township Association.....7:00 pm Blandin Foundation

**15. Adjourn**

# REGULAR MEETING

## June 13, 2018 at 7:30pm

### Minutes

Present: Peggy Clayton, Mike Schack, Ken Haubrich, Dennis Kortekaas, Jim Kelley, Clerk Cari Alleman

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes** of the Regular Meeting May 9, motion to accept the minutes made by Haubrich seconded by Schack passed by all.
3. **Additions and Corrections-** Road projects, culvert wood tick, John Deere skid steer shoe replacement. Motion to add the items to the agenda made by Kelley seconded by Haubrich passed by all.
4. **Business from the floor-** Please come up to the podium and state your name and address for the record
  - Tom Ryan- 21775 Isle View Drive; they need to put in a septic on a piece of property, had to purchase a septate piece of property to put the septic on. Tom is requesting the permission to bore the septic under the Isle View Road; As long as the road is restored to pre boring condition and the depth is recorded with the township the board is ok with this.
  - Paul Bunyan/Steve Howard- Information technology, no plans to go forward in 2018 in Harris Township, with the veto of the bill to fund the boarder to boarder grant, it is up in the air at where we are going to be.
  - Pat Medure- candidate for the State House Seat, what is important to the township; broadband service, funding for roads, trying to move around, annexation, please call with anything else.
5. **Consent Agenda**
5. **Roads**
  - Bargaen quote- \$65,000 for crack filling in the budget, \$13,764, we could do wide crack repair on the old part of Sunny Beach road. There are about 177 wide cracks to fill. The total is \$64,386 for all the cracks to be filled. Recommend doing all the cracks in the bid, only wide cracks on the old part of the sunny beach road. Motion to approve the bid made by Kelley for a total of \$64,386 seconded by Schack, passed by all.
  - Road Projects 2018- drove township roads, Crystal, Woodbine, Aspen are busted up at the end, Field Crest, Gary drive- all in need of milling and overlay, after meeting with him we need to bring S.E.H. to decide on the best avenue to move forward, Motion to approve bringing in S.E.H on board, for the 2018 road projects made by Kelley we would like to have a not to exceed amount, seconded by Schack passed by all.
  - Wendigo Road Sunny Beach road culvert, wash out, it's the counties culvert, they worked on it and fixed it, it should be good to go.
7. **Recreation**
8. **Correspondence**
  - Election Judge training- Monday June 25<sup>th</sup> 10am-noon, Boardroom at the courthouse.
9. **Old Business**
  - Tennis Courts/backboard updates- backboard material- Crystal and Wendigo tennis courts, if we can lower the fence we would not need to get a backer board. Let's ask if the maintenance crew to see if we can move the fencing or if we need to have someone else come in. Motion to table until the P & D meeting made by Kelley seconded by Haubrich passed by all.

- Cemetery Policy- Mow Daddy is the mowing contractor, weeds are growing like crazy, and they have been cutting every 5-6 days to help with the weeds. In regards to cemetery policy, second section of the cemetery policy, there might have to be some plot owners who need to clean as the mowers and can't get around some of the decorations.
- Update on Mowing parks and cemetery- addressed above
- Township land- discussion was held on what to do on all our property, the board suggested we have a hearing for the public, the board would like public input. We will put it in the newsletter, motion to table until we have a "proof" of the newsletter and have timeline made by Kelley seconded by Kortekaas passed by all.
- Fireworks on Pokegama/City of Grand Rapids- May P & D meeting we had a request from Mr. Davies, asking for a donation to help with the fireworks for the 4<sup>th</sup> of July, we can give the funds. 471.85 SS public use, Motion was done at the May P & D meeting. \$3,750 is the amount approved to donate.
- Cleaning office- The clerk didn't use all the hours from last fall, so she has the permission to clean the office with the hours approved from last fall. Can we put the addenda at the maintenance center? Yes we can.

#### 10. New Business

- Newsletter- talked to Cyndy, but she can't do it alone. Clayton will contact Cyndy and move on this.
- Resolution for appointed clerk and treasurer- we need the resolution to send to the county to put the question on the ballot. Resolution will be coming at the P & D Meeting. Motion to have a resolution the ballot question for the general election appointed clerk and appointed treasurer made by Haubrich seconded by Schack passed by all. Add to the newsletter on why it's a good idea, by clerk and treasurer.
- Schedule work session Casper landing property- motion to schedule a work session to address the options for the township to take Wednesday June 20<sup>th</sup> at 7 pm at the town hall Kelley seconded by Haubrich passed by all.
- Schedule "Coffee with Commissioners" –motion to have meet the commissioners on Wednesday July 18<sup>th</sup> at 7 pm at the town hall made by Haubrich seconded by Kortekaas passed by all. Motion to put an ad in the paper made by Kelley seconded by Schack passed by all. Ask paper what section to put it in. to put in it.
- Century Link line extension- motion to allow line extension made by Kortekaas seconded by Kelley passed by all.
- Fire wise- Keeping your home safe from fire, update on the program. We will put it up on the website. August 13-16 is the pick-up date for Harris Township. The Township won an award for the verification of the fire wise program. Thank you to everyone who participation.
- John Deere Ditch mower – skid shoes need to be replaces; the total cost is \$176.14 for all parts, motion to approve made by Kelley seconded by Kortekaas passed by all.

**11. Treasurer's Report** – dated June 13, May financials, 2018- motion to approve the treasurer's report made by Kelley seconded by Kortekaas passed by all.

**12. Approve payment of bills for the month-** change ASV oil filter gasket; motion to pay the bills; check number 17915-City of Grand Rapids- \$3,750; Check number 17916 Mow daddy-\$3,510 for the dates of May 18-June 5, we added these to the bill list tonight for a total of \$35,482.38, check numbers 17888-17914 made by Kelley seconded by Kortekaas passed by all.

**13. Public Input** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record; Pat Medure- the cemetery looks great.

#### **14. UPCOMING Events / Meetings**

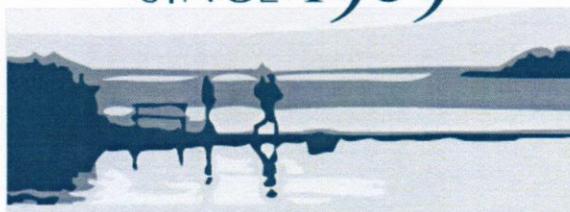
|                                                      |                            |
|------------------------------------------------------|----------------------------|
| Wed. June 27 Planning and Development meeting.....   | 7:30 pm Harris Town Hall   |
| Wed. July 11 Regular Meeting.....                    | 7:30pm Harris Town Hall    |
| Mon. June 11 Itasca County Township Association..... | 7:00 pm Blandin Foundation |

**15. Adjourn-** motion to adjourn made by Kortekaas seconded by Haubrich passed by all.

Chairman Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-326-1551

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

**Mission Statement:**

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- Supervisor Dennis Kortekaas 326-1882
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  - Deputy Clerk Kati Pierce 256-7411
- [harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## A Memo from the Chair...

**INSIDE THIS ISSUE:**

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| Coffee & Commissioners | 1 |
| FIREWISE               | 2 |
| General Election       | 2 |
| Meeting Schedule       | 2 |
| Appointed vs Elected   | 3 |
| Right of Ways          | 3 |
| Recipe!                | 4 |

Greetings Harris Township! It has been awhile since our last newsletter, and there is much that is new in the township.

Due to having only one maintenance staff person, the Board decided to contract out our mowing of the cemetery, and the two parks (Wendigo and Crystal). This has allowed our staff person to concentrate on ditch mowing/ROW, and those tasks that have been pushed to the wayside. We also have temporary summer maintenance help who spend their time keeping up with cutting grass at our boat landings, the Town Hall, and the Service Center.

The Board has once again conducted their 2018 road inspections, and the list of gravel, and paved road report can be found in its entirety, on our website. Harris Town roads are a #1 priority for the Board, and we strive to keep our roads safe and in shape. Of course, I would love to say that money is plentiful, but we know otherwise!

We have scheduled "Coffee with Commissioners" on Wednesday, July 18th at 7:00 pm at the Harris Town Hall. Please mark your calendar! Bring your questions, concerns, and enjoy a fresh cup of coffee and some cookies!

Harris township does own 16+ acres of land. The township has held this property for quite a while. We believe that it is good practice to give public notice that we desire to sell the land. At our Wednesday, July 11th 7:30 pm Regular Meeting, (depending on when the newsletter gets out. We may need to change the date to our July 25 p and d meeting) we will be scheduling a date and time to hold a public hearing to allow public input regarding the Board's intention to sell and determine such sale is in the public interest. Please attend this meeting to learn more on any potential land sale.

For those of you who may be new to Harris Township, we have two beautiful, well maintained parks – Wendigo Park, located on \_\_\_\_\_ Wendigo Park Road, of which people can play tennis, basketball, baseball, skating (winter months), and children can enjoy the swings, and slides in the playground area. Wendigo also has a "Picnic Park" located right around the corner at 28543 Sunnybeach Road. Picnic Park has two full picnic tables, 3 grills, a view of Pokegama Lake, and ample room to enjoy a family picnic! Crystal Park, located at \_\_\_\_\_ Sunnybeach Road, boasts a tennis court, baseball field, basketball court, horseshoes, playground area, skating (winter months), and a covered picnic area with picnic tables and two grills! Fun for all!!

Did I mention what an awesome Board we have? Our line up (no particular order...and no it's not age before beauty!). Our supervisors serve on a variety of committees/boards, as well as take care of specific duties within the township as follows: Dennis Kortekaas-our weed inspector guru; Jim Kelley-Vice Chair of the Board, and CEO of roads/ROW; Ken Haubrich-CEO of roads/ROW, and Maintenance Crew Supervisor; Mike Schack-Firewise Pro, Maintenance Crew Supervisor, and boat landings inspections; and yours truly – Peggy Clayton-Chair of the Board, parks/cemetery inspections, and FaceBook author; Becky Adams-Treasurer of all Treasurers; Cari Alleman-Clerk of all Clerks; and Kati Pierce- Deputy Clerk and Cemetery Sexton extraordinaire!

\*\* If you are interested in knowing/learning what cemetery your family members, friends are buried, you can search at: [www.findagrave.com](http://www.findagrave.com)

Our meetings are held on the second Wednesday (Regular), and fourth Wednesday (Planning and Development) of every month. We encourage you to attend and participate in these meetings. If you are unable to attend, our meetings are "live" on ICTV!

Until next time.....Peggy Clayton

### COFFEE WITH THE COMMISSIONERS!

WEDNESDAY JULY 18  
7:00 PM  
HARRIS TOWN HALL

Coffee with the County events are scheduled in each Commissioner district for holding open discussion with constituents regarding current issues.



# FIREWISE By Michael Schack



Greetings everyone!

FIREWISE is a program that informs homeowners how to keep their homes safe from wild fires as well accidental fires. The main focus is keeping combustible materials away from your home and keeping your driveway accessible for emergency equipment.

There are a few changes this year due to budget cuts. There will no longer be a work crew to help with clearing around homes or driveways, and no chipping of debris. They will pick up brush that YOU clear though! There are forms to be filled out, for in kind expenses.

I have packets that explain what you can do to make your home less susceptible for fires.

Also, thank you to everyone who participated in last years FIREWISE program! We are now a township that is nationally recognized by the NFPA.

Please contact me at 218-310-8852 or [supervisorehpt@gmail.com](mailto:supervisorehpt@gmail.com)

## Harris Township 2018 Meeting Schedule

The Harris Town Board will meet on the following dates in 2018, with the meetings starting at 7:30 p.m., and held at the Harris Town Hall, 21998 Airport Road.

- Regular Meeting July 11
- P & D Meeting July 25
- Regular Meeting August 8
- P & D Meeting August 22
- Regular Meeting September 12
- P & D Meeting September 26
- Regular Meeting October 10
- P & D Meeting October 24
- Regular Meeting November 14
- P & D Meeting November 28
- Regular Meeting December 12

**The General Election is Tuesday, November 6th**  
**Polls are open from 7:00am to 8:00pm, at the Harris Town Hall (21998 Airport Road).**

**The next township election will be held Tuesday, November 6, 2018 for:**

**One Supervisor- Seat A: Ken Haubrich (incumbent)**

**One Supervisor- Seat D: Jim Kelley (incumbent)**

**One Supervisor- Seat E: Mike Schack (incumbent)**

**Treasurer: Becky Adams (incumbent)**

**To ABSENTEE VOTE, please contact:**

**Vicki Martin**

**Elections/Licensing Administrator**

**Itasca County Auditor's Office**

**(218) 327-2849 or email: [vicki.martin@co.itasca.mn.us](mailto:vicki.martin@co.itasca.mn.us)**

**Questions? Call Clerk Cari Ann Alleman at 218-244-5070**

Great news!!!

ICTV is now Live Streaming Harris Township Meetings. Watch from the comfort of your home, live on your TV or PC on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays at 7:30 PM.

<http://watchictv.org/content/ictv-live-stream>

Past meetings can be viewed at:

<http://watchictv.org/content/harris-township>



## Appointed vs Elected. What is best for our township- you get to decide on Election Day!

The Treasurer and Clerk positions have historically been elected positions. This fall a question will be on the ballot asking if the township would want to change to appointing.

The ballot question will be: **“Shall option “b”, providing for the appointment of the clerk treasurer but the town board, be adopted for the government of the town?”**

If you vote **NO** it means you want to keep the positions Elected:

Voted on by the public

The elected must reside in the township to be on the ballot

Governed by the public

If you vote **YES** it means you want to have and Appointed treasurer and clerk:

Would be employees of the township

Not have to reside in the township

Governed by supervisors

The treasurer position will be on the ballot this November, and the clerk will be on the ballot November of 2020.

By Becky Adams, Harris Township Treasurer and Cari Ann Alleman, Harris Township Clerk



## RIGHT OF WAYS

After three years on the Harris Township Board, I will never look at roads the same as before. I have learned more than I care and I find myself critiquing roads as I drive. So, I would like to share some information about Right of Ways.

Road authorities have a common law and statutory duty to keep roads reasonably maintained. As the local road authority, Townships are tasked with maintaining Right of Ways as well as maintaining road surfaces. Maintenance of Right of Ways includes mowing, weed control, ditching, brushing and tree trimming, and removing trees from Right of Ways.

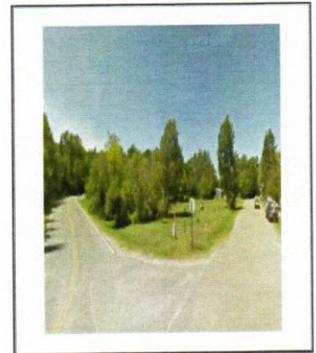
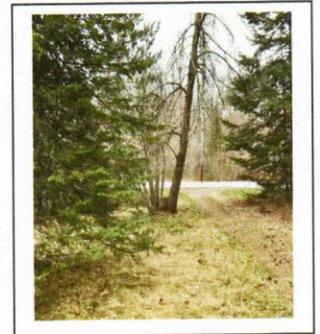
Mowing right of ways usually starts in June depending on the length of the grass. Harris Township is mowing up to eight feet of right of way beginning June through July. Beginning in August the entire right of way can be mowed. If there are noxious weeds growing in the ditch then the entire ditch may be mowed as often as needed to destroy the weeds. Minn. Stat. §160.23.

Ditches are important because they drain water away from the road way keeping the driving surface drivable and maintaining the integrity of the road base. Roads are crowned to allow water to flow to the ditch and not run down the center of the road. Brush, trees and other debris can render ditches ineffective, hence the need for right of way maintenance.

Also, cutting brush and tree branches hanging into the right of way help keep roads open and safe for the traveling public. Tree branches will hang in front of signs blocking the motorist line of sight to the sign. If you notice this condition, please call one of the Board members or Township maintenance.

And, the Right of Way has a number of other uses. Telephone lines, either underground or on poles, natural gas lines, power lines, all are placed in Right of ways. In addition, during winter months, Right of ways, ditches, are needed for snow plowing.

By Ken Haubrich



---

### EASY RHUBARB CRISP

"Growing up in Minnesota, we had rhubarb growing out of our ears. This recipe is a great way to use it, and people will devour it."

#### Ingredients

|                            |                            |
|----------------------------|----------------------------|
| 1 cup all-purpose flour    | 1 cup brown sugar          |
| 3/4 cup oats               | 1/2 cup melted butter      |
| 1 teaspoon ground cinnamon | 4 cups diced rhubarb       |
| 1 cup white sugar          | 1 cup water                |
| 2 tablespoons cornstarch   | 1 teaspoon vanilla extract |

#### Directions:

Preheat oven to 350 degrees F (175 degrees C). Grease a 9x13-inch baking dish.

Mix flour, brown sugar, oats, butter, and cinnamon together in a bowl until crumbly. Press 1/2 of the oat mixture into the bottom of prepared baking dish. Sprinkle rhubarb over oat mixture.

Combine white sugar, water, cornstarch, and vanilla extract in a saucepan over medium heat; cook and stir until thick and clear, about 5 minutes. Pour sugar mixture over rhubarb. Sprinkle remaining oat mixture over rhubarb.

Bake in the preheated oven until crisp is lightly brown and bubbling, about 1 hour.



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**Harris Township**  
**RESOLUTION No. 2018-017**

**A RESOLUTION FOR BALLOT QUESTION FOR  
NOVEMBER 2018 GENERAL ELECTION**

**WHEREAS**, the Town Board of Harris Township, Itasca County, Minnesota will submit a ballot question for the 2018 general election;

**WHEREAS**, the town board requires that the following ballot question be presented to the public; *“Shall option “b”, providing for the appointment of the clerk treasurer but the town board, be adopted for the government of the town?”*;

**WHEREAS**, the town board has determined that it meets the specifications and otherwise satisfies the requirements established by the town board; and

**WHEREAS**, the town board determined that the nature and character of the ballot question is permissible for Harris Township;

**NOW THEREFORE BE IT RESOLVED** by the Harris Town Board, Itasca County, Minnesota, that the town board hereby requests the ballot question be submitted to the county election official to be put on the ballot in November 2018.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By the Board,

\_\_\_\_\_  
Town Chairman, Peggy Clayton

Attest: \_\_\_\_\_  
Town Clerk, Cari Ann Alleman

State of Minnesota    )  
                                  ) ss  
County of Itasca        )

I, Cari Ann Alleman, the Town Clerk of Harris Township, Itasca County, Minnesota, hereby certify that I have compared the foregoing copy of the Resolution of the Town Board of said Township with the original record thereof on file with the town clerk, as stated in the minutes of the proceedings of said Board at their meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said Board at said meeting.

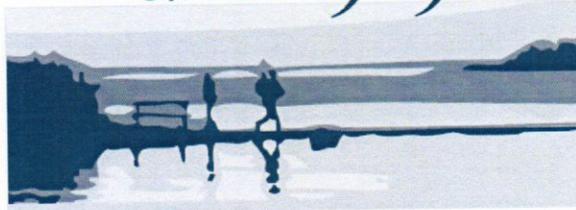
Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
CARI ANN ALLEMAN, HARRIS TOWN CLERK

Jim Kelley  
20387 Field Crest Road  
Grand Rapids, MN 55744  
Phone #: 218-327-0319

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

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[www.harristownshipmn.org](http://www.harristownshipmn.org)

**To:** Herald Review Newspaper (*via email 7/11/18*)  
**From:** Cari Ann Alleman, Harris Township Clerk  
**Re:** Publication of a block ad, in the UPCOMING Events section of the newspaper

## **NOTICE to Harris, Wildwood, Spang, Blackberry, Township Residents:**

Notice is hereby given, that **Coffee with Commissioners** shall meet on **Wednesday, July 18, 2018, 7 p.m.** at **Harris Town Hall, 21998 Airport Road Grand Rapids.** The purpose of this meeting is to communicate with our local county commissioner.

Cari Ann Alleman,  
Clerk of Harris Township

Posted 7/11/18  
Published 7/15 & 7/18/18

## 7/11/2018 New Business: Clerk's Request for Board Action (RBA)

### STATEMENT OF ISSUE:

Approve Clerk's list of election judges for the year 2018 Election Judge Training, Primary Election, General Election, election pay and mileage rate.

### BACKGROUND AND SUPPLEMENTAL INFORMATION

The following people are being recommended for appointment as elections judges for the Primary Election on August 14<sup>th</sup>, 2018 and the General Election on November 6<sup>th</sup>, 2018 and to be trained as the law prescribes:

|                                   |             |                        |          |
|-----------------------------------|-------------|------------------------|----------|
| 1. Cari Alleman (Head judge)      | Independent | 21853 Keyview Road     | 244-5070 |
| 2. Charlotte Lorenson             | Republican  | 21328 S. US Hwy 169    | 326-6524 |
| 3. Shirley Wicklund               | Republican  | 20575 Melody Road      | 326-1417 |
| 4. Etta Jane Flohaug              | Democrat    | 32200 Southwood Road   | 326-5631 |
| 5. Jane Dreke                     | Democrat    | 31135 Sunny Beach Road | 326-0653 |
| 6. Byron Snowden                  | independent | 21839 River Ridge Road | 327-2503 |
| 7. Joleen Castle                  | Republican  | 2 Irene Road           | 326-8220 |
| 8. Lola Seekman (1/2day)          | Democrat    | 29366 Pennala Road     | 244-8484 |
| 9. Irene (Vicki) Andrews (1/2day) | Democrat    | 31135 Sunny Beach Road | 259-4254 |

Training for all election judges is required by law and is scheduled TBD. All judges will receive 2 hours of training, and head judges will receive an *additional* 1 hour of training.

**Election Judges wages**, as outlined in the Harris Township's Employee Compensation Policy, will **\$10.00/hour** for training time and hours worked on Election Day. For serving as **Head Election Judge, the wage will be \$18.70/hour** in consideration for all the extra duties and responsibilities of a head judge. Mileage for all judges will be paid at a rate equal to the IRS rate, or **\$0.540 per mile**, for election related travel, including training.

The selected judges are a mix of Republicans, Democrats and independents that satisfy the party balance requirement, where no more than one half of the election judges can be from one major political party. An "Election Judge List" was received from the County, and those noted living in Harris Township were contacted and considered. The others submitted an Election Judge application, indicating interest in serving as an election judge.

### BOARD ACTION IF RECOMMENDATION IS ACCEPTED:

**Motion to approve the list of elections judges as recommended by the Town Clerk, to serve during the Primary on August 9<sup>th</sup> and the General Elections November 8<sup>th</sup>, 2016, at a rate of \$10.00/hour for election judges & alternates, and \$18.70/hour for the head judge. Training hours to be paid at the same rates, and mileage to be paid at a rate of \$0.540 per mile, for training and Election Day related travel.**