

REGULAR MEETING
November 14, 2018 at 7:30pm
Minutes

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the Minutes**
 - A. Regular Meeting October 10 – motion to approve the minutes made by Kelley seconded by Schack passed by all.
 - B. Work Session November 8 (re: Appointed vs Elected clerk and treasurer Budget to Actual). Motion to approve minutes made by Schack seconded by Kortekaas passed by all.
 - C. Board of Canvass November 8 minutes.- Motion to approve the minutes made by Kelley seconded by Haubrich passed by all.
3. **Additions and Corrections-** Add under old business,-well treatment add under roads (9D)- 2019 road projects (6G). motion to approve the additions made by Haubrich seconded by Kelley passed by all.
4. **Business from the floor-** Please come up to the podium and state your name and address for the record
5. **Consent Agenda**
6. **Roads**
 - A. Wendigo Park Circle Update- Derrick was going to pick up wood and do brush cutting, basically complete.
 - B. Billboard Permit- email from the township attorney included in agenda. Board supports comprehensive plan.
 - C. Validation of Township Roads-included in agenda; motion to approve made by Haubrich Kortekaas, passed by all.
 - D. Little Crystal Lane Turn- get the area surveyed and get a legal easement; Attorney Shaw's recommendation. Motion to move forward to get the survey made by Schack seconded by Haubrich passed by all.
 - E. 2018 Road Project update- everything was done that could be done. It is prepped for next year. Will need to add culverts to the Field Crest Road project. That project is estimated to be done by July 4th of 2019. The contractor will honor this year's price.
 - F. Township Attorney Discussion
 - G. 2019 road projects- meet with S.E.H.- Bid out on roads out as soon as can, hopefully everything done by the 4th of July, borings to be done this fall, and bid packets could be out mid-February to early march \$5,500 to do 10 borings (Braun); Tolereck Road, Alicia Place, Mishawaka Shores, Gary Drive, and Sunny Beach Addition. Motion to proceed with the pre work made by Haubrich seconded by Kortekaas passed by all.
Survey work to be done on Mishawaka Shores, culvert grade, maybe move it and lower it. Tolereck Road to make sure there is nothing buried there. Motion to approve the surveying of the Tolereck, Little Crystal, and Mishawaka Shores, made by Haubrich seconded by Kelley passed by all.
7. **Recreation**
 - A. Rink Attendant Update- working with Express Employment to Wendigo Park Rink, and Crystal Park. Working on setting up interviews. Kelley will continue to monitor who is working and rink hours.

8. Correspondence

A.

9. Old Business

- A. November 8 work session update appointed vs elected clerk and treasurer and Budget to Actual- minutes are in the packet.
- B. Media Com update- Things are moving forward, they have to get a box moved, and put in more cable, letters going out after the Monday after Thanksgiving. Then you can call to get on the list to get internet.
- C. Quotes for town hall flooring- quotes included in packet, motion to approve Filthy clean estimate made by Haubrich seconded by Schack passed by all. Scrubbing main floor with extra wax for a total of \$530.00, no need to do kitchen and bathrooms. Look at November 29-30 to wax the floor.
- D. Well treatment- tomorrow to do a well treatment, Benes Well Drilling, will do both town hall and service center.

10. New Business

- A. Resignation of Caretaker; schedule work session- motion to approve a work session December 17, 2018 6 pm; roads projects for 2019, caretaker, review the year of mowing temp help, made by Kelley seconded by Schack passed by all.
- B. Approve Resolution Board of Canvass November 8 (Resolution 2018-004)- Motion to approve the Board Of Canvass made by Kortekaas seconded by Kelley passed by all.
- C. Certificate of Election & appointment of treasurer.
- D. Schedule budget sessions motion to approve the budget sessions of January 16, January 30th, February 6, Board of Audit and budget on January 29th all at 6 pm. Possibly at the Blandin Foundation made by Kelley seconded by Schack passed by all.
- E. Century Link Permit- line work upgrading Wagon Wheel Court Road, utility across Wendigo Park Road, motion to approve made by Kelley seconded by Kortekaas, passed by all.
- F. Resolution for Cemetery Policy- included the rate changes in the policy. Motion to approve the Resolution made by Haubrich seconded by Kelley passed by all.
- G. Cemetery Burial back-up plan- supervisors can step in and help out. Contractor can use township equipment. Do we want them to use our equipment or labor rates, just for the operator? Kelley will do research and bring it back to the P & D meeting.
- H. Resolution for Appointed of Temporary Treasurer- correction motion to approve the resolution made by Haubrich with the effective date of January 1, seconded by Schack passed by all. Roll Call: Schack- Yes, Haubrich-Yes, Kortekaas-Yes, Kelley-Yes, Clayton-Yes.
- I. Use of Township Equipment- no we are a government entity.
- J. Town Hall TLC- look at sanding and staining the wainscoting and cabinets to update the town hall. Good Project to do over the course of the winter.

11. Treasurer's Report – dated November 11, October financials, 2018

- A. Approve treasurer's report- motion to approve the treasurer's report made by Kelley seconded by Kortekaas passed by all.
- B. Approve the payment of bills (include check numbers and amount) Add 6.5 hours to Haubrich pay request for extra work that he did in the month of October; motion made by Kelley seconded by Kortekaas passed by all. To be paid in December for that work. Motion to approve the payment of the bills in the amount of \$80,775.98, and check numbers 18041-18075 made by Kortekaas seconded by Kelley passed by all.

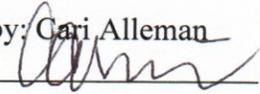
13. Public Input (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record

MAT (Minnesota Association of Townships) awarded 6 winners for scholarships to high school seniors, recognized at the annual meeting in November. We had a resident win the scholarship, Gus Boedenheimer.

14. UPCOMING Events / Meetings

Mon. Nov. 19 Itasca County Township Association.....7:00 pm Blandin Foundation
Wed. Nov. 28 Planning and Development meeting..... 7:30 pm Harris Town Hall
Wed. Dec. 12 Regular Meeting.....7:30pm Harris Town Hall

15. Adjourn- motion to adjourn made by Haubrich seconded by Schack at 8:55 pm passed by all.

Prepared by: Cari Alleman
Signature 

Madam Chair: Peggy Clayton
Signature 