

Work Session
April 11, 2018 at 5:30pm
Minutes

Present were: Peggy Clayton, Jim Kelley, Ken Haubrich, Dennis Kortekaas, Mike Schack, Clerk Alleman was late.

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. Forms of town government: Appointment of Clerk/Treasurer, combine the two positions, or a town administrator.
 - Administrator: **Pro's**- work with the clerk; could be good could not be good.
Con's- More money to township; Time is not right; Not needed expense; Scary Ground; Not large enough township.
 - Clerk/Treasurer Separate Elected: **Pro's**- need checks and balances, File both separate.
Con's- Have no control of who is elected, you take what you get, can have no experience or knowledge.
 - Combined Clerk/Treasurer: **Pro's**- too much work for one person, 1 person possible savings for the township, things could go wrong, could work we do an outside annual audit to keep the balance.
Con's- Supervisors would have to take on additional responsibility's to help with the checks and balances, one side audit.
 - Separate Appointed positions: **Pro's**- Large pool to draw from, they don't have to reside in the township, can designate qualifications, have more control for the appointed position, set criteria for hiring.
Con's- none.

How do we determine pay? Depends on Qualifications for both, maybe a salary. The board with the help of the clerk and treasurer would need to determine duties and what they would be.

- Keep as is: **Pro's**- Public decides who they elect.
Con's- Public gives up right to vote in the position and trusts board to hire the correct person.

An inexperienced person could be elected and what if nobody runs for the position? They are elected for 4 years, and what happens if they are not performing the job duties to the way the board would like; then you are stuck with them for 4 years.

Ballot Questions:

Do we want to have:

- Both Elected and septate
- Both Appointed and Separate
- Combined Appointed Clerk and Treasurer
- Combined Elected Clerk and Treasurer

Questions for the ballot must have certain criteria according to the MN State Statues 204B.36 subd.3.

The question Appointed and Separate would read:

“Providing for the appointment of the clerk and treasurer by the town board, be adopted for the government of the town?”

Followed by a “Yes” or “No” oval.

The question Appointed and combined would read:

“Providing for the combining of the offices of clerk and treasurer as an appointed position, be adopted for the government of the town?”

Followed by a “Yes” or “No” oval.

The question Elected and combined would read:

“Providing for the combining of the offices of clerk and treasurer as an elected position, be adopted for the government of the town?”

Followed by a “Yes” or “No” oval.

Administrative examples: White Bear Township: three person board elected, runs like a township, they have a full Time Administrator, Treasurer is elected, have a population of 10,000 people, has only 1 employee and two part time employees, their budget is 1.5 million (+/-).

There is another township by Bemidji that is similar to ours, one also by St Cloud the board would like to talk too.

3. Motion to adjourn made by Kelley seconded by Schack at 6:35 pm passed by all.

