

Eggy Clayton
180 Park Road
Ridings, MN 55744
218-259-1551

Jannis Kortekaas 326-1882

Mike Schack 340-8852

Superior Ken Haubrich 327-1351

Supervisor Jim Kelley 327-0317

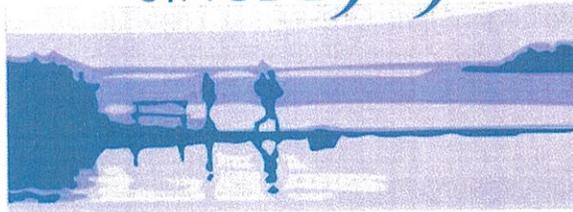
Treasurer Nancy Kopacek 398-3497

Clerk 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR MEETING FEBRUARY 12, 2020 at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement
2. **Approve the Minutes**
 - A. Work Session re: Reorganizational Meeting January 6, 2020
 - B. Meeting re: Stony Point January 23, 2020
 - C. Work Session re: Budget Meeting January 29, 2020
 - D. Work Session re: Board of Audit February 5, 2020
 - E. Work Session re: Cemetery Policy, and MATIT Insurance February 7, 2020
3. **Additions and Corrections**
4. **Business from the Floor**- Please come up to the podium and state your name and address for the record
 - A. CEDA Update/Sarah Carling
5. **Consent Agenda** –
 - A. Final Variance/Planning Commission Approval
 - B. Zoning/Land Use Permits
 - C. 2019 Township Annual Noxious Weed Control Report/D
6. **Roads**
 - A. Road Inspection Report/J
7. **Recreation**
 - A. Rink Report/J
8. **Correspondence**
 - A. Network Opportunities Team Minutes of January 22, 2020
 - B. Grand Rapids Area Cable Commission Minutes of December 9, 2020
9. **Old Business**
 - A. New Water Tank for Town Hall/K
 - B. Harbor Heights/Wagon Wheel Lights/K
 - C. Amended Resolution #2020-003A re: Cemetery/P
 - D. Cemetery Policy/P
 - E. Resolution for Stony Point/K
 - F. Fire Extinguishers/K
10. **New Business**
 - A. Town Hall Election Setup/P
 - B. Newsletter/Postage Check/P
 - C. Schedule Work Session re: Roads, Service Center, Annual Meeting Report, Drug Testing/Employee Handbook/Purchases/K
 - D. Town Hall Floor/K
 - E. Annual Township Meeting Posting/Publishing/P

- F. Scheduling of Work Sessions/P
- G. 3-Day Leadership Training Program/P
- H. Couri & Ruppe Township Legal Seminar/K
- I. Presidential Nomination Primary Posting/Publishing/P
- J. Schedule Board of Audit Meeting-Part 2/K
- K. Clerk Cell Phone/P

11. Treasurer's Report – dated February 2020

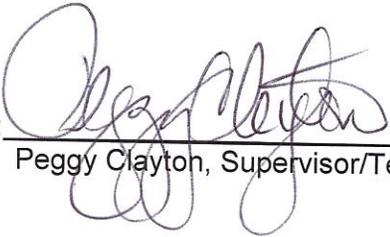
- A. Approve Treasurers Reports
- B. Approve the payment of Bills

12. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record

13. UPCOMING Events / Meetings

February 26, 2020	P and D Meeting	7:30 pm Town Hall
March 9, 2020	Township Association Meeting	7:00 pm Blandin Foundation
March 10, 2020	Annual Township Meeting	7:00 pm Town Hall
March 11, 2020	Regular Meeting	7:30 pm Town Hall
March 25, 2020	P and D Meeting	7:30 pm Town Hall

14. Adjourn

Prepared by: 
 Peggy Clayton, Supervisor/Temp Clerk

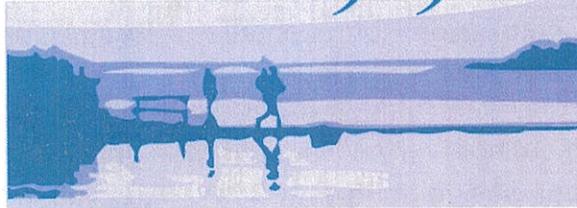
Signed by:  2/8/2020
 Ken Haubrich Chair

Chair Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Shack 340-8852
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 259-0317
Treasurer Nancy Kopacek 398-3497
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Reorganizational Work Session January 6, 2020 5:00 pm

Present: Madam Chair Clayton, Vice Chair Haubrich, Supervisors Kelley and Schack

Absent: Supervisor Kortekaas

Madam Chair Clayton called the meeting to order at 5:00 pm.

Pledge to the flag was conducted followed by the reading of the township mission statement

Re-organizational items for 2020-2021:

- ◆ Elect Chairman – Ken Haubrich was elected Chair
- ◆ Elect Vice Chairman – Peggy Clayton was elected Vice Chair
- ◆ Appoint Deputy Clerk – As the Township is currently without a Clerk, a Deputy Clerk was not appointed at this time.
- ◆ Appoint Deputy Treasurer – Becky Adams was appointed Deputy Treasurer
- ◆ Designate official newspaper – Grand Rapids Herald Review was designated as the official newspaper.
- ◆ Designate a township attorney – Andy Shaw was designated as the Township Attorney.
- ◆ Designate a township road engineer – SEH was designated as the Township Road Engineer.
- ◆ Designate a bank as the town depository – Wells Fargo Bank was designated as the Township Depository.
- ◆ Designate official posting sites – Harris Town Hall was designated as the official posting site.
- ◆ Affirm / appoint members to committees/boards:
 - A. Weed Inspector – Dennis Kortekaas was appointed as the Weed Inspector; Mike Schack as Alt.
 - B. Network Opportunities (aka Local Collaborative) – Peggy Clayton was Appointed as Rep; Ken Haubrich Alt,.
 - C. Trails Task Force – Mike Schack was appointed as Township Representative.
 - D. Maintenance Crew Leader –Ken Haubrich and Mike Schack were appointed Maintenance Crew Leaders
 - E. Safety Representative – Ken Haubrich and Mike Schack were appointed as Safety Representatives.

AS

- F. Human Resource / Personnel Representatives (2) – Peggy Clayton and Ken Haubrich were appointed as HR/Personnel Reps.
- G. Cable Commission Representative – Peggy Clayton was appointed as Cable Commission Rep; Ken Haubrich Alt.
- H. County Planning Commission/Environmental Services Representative (to attend meetings) – Ken Haubrich was appointed as Rep; Peggy Clayton Alt.
- I. Northwest Gas Joint Powers Board (Resolution 2013-007-2 Reps) - Ken Haubrich and Peggy Clayton were appointed as Reps.
- J. FireWise – Mike Schack was appointed as Rep.
- K. Rinks (Wendigo an Crystal-winter) – Jim Kelley
- L. Road Inspections – Jim Kelly and Mike Schack were appointed
- M. Park/Cemetery Inspections – Peggy Clayton was appointed
- N. Boat Landings – Mike Schack was appointed.

A motion was made by Jim Kelley and seconded by Ken Haubrich to approve the appointments to the committees and Harris Town Board. Motion carried. Absent: Supervisor Kortekaas.

There being no further business to come before the Work Session, a motion was made by Supervisor Schack and seconded by Supervisor Haubrich to adjourn the meeting at 6:00 pm.

Submitted by: _____ Signed by: _____
Peggy Clayton, Supervisor/Temp Clerk Ken Haubrich, Chair

**Stony Point Public Meeting
Thursday, January 23, 2020
7:00 pm Harris Town Hall**

Present: Chair Ken Haubrich, Supervisors Peggy Clayton, Dennis Kortekaas, Jim Kelley, and Mike Schack

Others Present: Marge Kelley, Frances Haubrich, Mike Hendricks, Ryan Novak, and Richard Gatheridge

The Meeting was called to order by Chair Haubrich at 7:00 pm.

Pledge to the flag was conducted.

Chair Haubrich stated that the purpose of the meeting with constituents was to discuss plowing within the unorganized portion of Stony Point, and the potential annexation of same.

Chair Haubrich stated that the primary reason for sending out letters to those constituents was to inform them that plowing has changed, and that the township does not have the necessary equipment (like the County did when they plowed, and sanded.)

Plowing:

Harris Township has always contracted with Itasca County Road and Bridge, for the plowing of specific roads in the township, with the unorganized portion of Stony Point being one of those roads. In late summer, discussions arose on the unorganized portion of Stony Point, and the ownership of said portion. It was the townships understanding that the unorganized portion was not the jurisdiction of the township, but was the jurisdiction of the county. Discussions with the county ensued, with the township attorney's opinion supporting no jurisdiction of the township, while the assistant county attorney stated the county had no jurisdiction.

Plowing within that unorganized option was discussed, and the township was informed that the county could no longer plow said portion, due to not having access to a turn-around, due in part, to the size of their plow trucks. (County plows are 48' from one end to another), therefore, contracting with the township for that portion, was removed from the contract between the township and the county.

Residents were not able to come to an agreement for a turn-around or easement, therefore, the responsibility was placed on the township (to plow). Residents were informed that the township only has a pickup with a plow, but no salt/sand equipment. (Note: The Board has also been working on turn-arounds in other areas of the township.)

Residents who were present at the meeting, did speak on the issues of not having the road plowed in its entirety. Pros and cons were also raised with the residents. The plowing changed over the last 4 years, according to one constituent, and stated it has gotten worse. While one constituent was not opposed to a turn-around, another constituent was against it for fear of the turn-around becoming a dumping ground.

Chair Haubrich stated that there are instances where they (Board) can contact the District 4 Foreman and have them come out and grade/wing the road to make it passable.

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Stony Point Public Meeting
January 23, 2020

Chair Haubrich also reviewed the two letters/questions from constituents who were unable to be present at the meeting. Those in attendance had the same questions.

After much discussion, the Board, together with the residents in attendance, decided to meet in the spring, with a member(s) of the County Road and Bridge Department, and Township Supervisors, to come up with a plan on plowing and a possible turn-around. There is hope that this issue can be resolved with a working group.

Annexation:

Discussion shifted to annexation and the reasoning behind it. As it sits now, the residents of that unorganized portion are paying taxes to the County general road and bridge fund, which is not coming to the township. Annexation into Harris Township would allow resident's tax dollars to go directly to the township, which would allow the township further options/possibilities on that road, ie. salt/sand equipment, jurisdiction, etc.

A minimum of 20 residents is required to petition for annexation. The unorganized portion has 22 families living in that area, but only 6 are residents, therefore petition is not an option.

With this annexation into Harris Township, there would be an increase in taxes, and the increase would be dependent on the residents property assessment.

Chair Haubrich also stated that contact has been made with Senator Eichorn, and letters were sent in support of annexation from both the Township and the County Board. It was Senator Eichorn's belief that said letters/Resolution would be included in the omnibus bill, and said annexation would potentially be approved.

There being no further discussion, a motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas too adjourn the meeting at 7:40 pm. Motion carried.

Submitted by _____
Peggy Clayton, Supervisor/Int. Clerk

Signed by: _____
Ken Haubrich, Chair

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Budget Work Session
Wednesday, January 29, 2020
5:00 pm Town Hall

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Dennis Kortekaas, Jim Kelley, and Mike Schack, Treasurer Nancy Kopacek, and Interim Treasurer Becky Adams

The work session was called to order by Chair Haubrich at 5:00 pm.

Pledge to the Flag was conducted.

Building and Grounds:

Line item #698 is designated as Maintenance Contract Labor (Express Employment), with line item #699 as Maintenance Labor.

At the budget session on January 14, 2020, the board had increased the Levy from \$36,000 to \$48,000.

After further budget line item discussions took place the Levy was again increased to \$60,000.00 from the originally proposed Levy increase of \$48,000.00.

Road and Bridge:

Several accounts were deleted, due to not being used (accounts #205 Ditching, 207 Surveys, 220 Road and Bridge Meetings, 227 Record Deeds, 228 Road inspections and "zero" out this account), 233 Advertising, and 232 Road Shouldering).

After further line item budget discussions, there was no increase to the Levy, keeping it at \$560,000.00.

Equipment Fund:

Line item #313 Safety was removed.

Recreation Fund:

The fund was once again discussed. Maintenance contract labor, and maintenance labor were coded (#598, and #599 respectively.)

After further budget line item discussions took place, the board increased the Levy from \$20,000 to \$60,000.00.

Cemetery Fund:

The fund was once again discussed.

After further budget line items were discussed, the board kept the Levy at \$6000.00.

Capital Improvement Fund:

After further budget line items were discussed, the board kept the Levy at \$130,000.

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January 29, 2020
Budget Work Session

The overall 2021 picture was as follows:

Recreation	\$20,000 to \$60,000
Buildings and Grounds	\$36,000 to \$60,000
Fire Fund	\$84,000 to \$125,000
Capital Improvement	remained at \$130,000
General Fund	\$136,000 to \$105,000
Road and Bridge	remained at \$560,000
Equipment Fund	\$25,000 to \$31,000
Cemetery Fund	remained at \$6,000

Adjournment:

There being no further budget discussions to take place, a motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas as 7:30 pm. Motion passed.

Submitted by: _____
Peggy Clayton, Supervisor/Clerk

Signed by: _____
Ken Haubrich, Chair

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**Board of Audit
February 5, 2020
5:00 pm Harris Town Hall**

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Jim Kelley and Mike Schack, Treasurer Nancy Kopacek, and Interim Treasurer Becky Adams

Absent: Dennis Kortekaas

Chair Haubrich called the meeting to order at 5:00 pm.

Pledge to the Flag was conducted.

Interim Treasurer Becky Adams provided the Treasurer Summary Report ending December 31, 2019. Becky stated that the report reflects both CTAS, and Excel account fund balances. Discussion held on the transition from Excel spreadsheets to the CTAS program. Accounts and fund balances in the Excel spreadsheets are not going to be identical in CTAS.

Moving forward with CTAS, the Board will receive several reports at future Board meetings vs. the financial statement provided from Excel. Further discussion held on the changes.

The Board then proceeded with their "random" audit of specific fund accounts and specific monthly invoices, which then required both Becky and Nancy to produce said invoices (relative to the monthly invoice). All checked out!

As further work on transitioning funds and accounts from Excel spreadsheets to CTAS is needed, Becky and Nancy requested the Board to schedule an additional Board of Audit Meeting.

The scheduling of the additional Board of Audit Meeting will be placed on the Feb 12, 2020 Board Agenda.

Adjournment:

There being no further business to come before the Board, a motion was made by Supervisor Clayton and seconded by Supervisor Kelley at 6:45 pm. Motion passed. Absent: Supervisor Kortekaas.

Submitted by: _____
Peggy Clayton, Supervisor

Signed by: _____
Ken Haubrich, Chair

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2E

Cemetery Policy, and MATIT Insurance Work Session
Friday, February 7, 2020
12:30 pm Town Hall

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Dennis Kortekaas, Jim Kelley and Mike Schack

Others Present: Jon Morcol, MATIT

The work session was called to order by Chair Haubrich at 12:30 pm.

The Pledge to the Flag was conducted.

Cemetery:

Cemetery policy winter burial rates were discussed. Currently the township is not staffed to perform winter burials. In January the Board passed a resolution temporarily suspending winter burials, but the board did not address adjusting winter burial rates at that time.

After further discussion, the Board unanimously approved an additional \$2,500 charge to all traditional casket burial rates, and an additional charge of \$2,500.00 to all cremation rates, with an effective date of: January 9, 2020 through May 1, 2020.

Resolution 2020-003 will be amended and brought back before the Board, along with the updated cemetery policy, for final approval.

MATIT Insurance:

Copies of the township equipment list were handed out, along with the MATIT Insurance Renewal Policy, and the Overland Survey Valuations.

Jon stated that the purpose of getting together was at the request of the township, and to clean up properties, personal properties, and equipment on the renewal policy, moving forward.

Together with the Board, Jon went line item by line item through the Renewal Policy. Property values were updated, along with personnel properties, and equipment. Equipment was either added or removed, as well as personal property, within buildings.

Each township building location was categorized to include all personal properties associated with each location etc. Addresses of all properties (town hall/garage; service center/3-stall garage; Wendigo Warming shack/all amenities; Crystal Warming shack/all amenities; and cemetery/garage, were also updated.

Jon stated that all small equipment would be included under "blanket coverage", with all larger equipment to be listed as value, and not replacement cost, and included under the "inland marine coverage".

Supervisor Kelley will do checking on costs associated with some equipment, and get back to Jon on costs, via the Clerk.

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Cemetery, and MATIT Insurance Work Session
February 7, 2020

Once Jon has had the opportunity to pull everything together, he will send the updated MATIT Renewal Policy to the township for any changes, and/or final approval.

Adjournment:

There being no further business to come before the work session, a motion was made by Supervisor Clayton and seconded by Supervisor Schack to adjourn the meeting at 4:00 pm. Motion passed.

Submitted by: _____
Peggy Clayton, Supervisor/Clerk

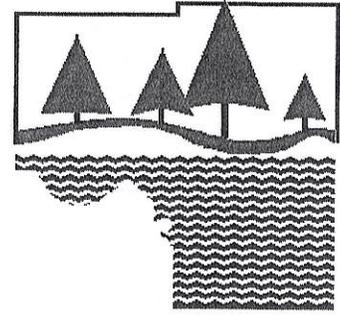
Signed by: _____
Ken Haubrich, Chair

5A

ITASCA COUNTY

Planning Commission/Board of Adjustment

COURTHOUSE
123 NE Fourth Street
Grand Rapids, MN 55744
Office (218) 327-2857
Fax (218) 327-7331



January 16, 2020

Mark & Lisa Vicory
32139 Sunny Beach Rd.
Grand Rapids, MN 55744

John Grooms
19712 Sugar Lk. Trl.
Cohasset, MN 55721

RE: After-the-Fact Variance from Section 3.8.1C.3 of the Zoning Ordinance for construction of a 28'x40' garage located 63' from the centerline of Sunny Beach Rd.
Part of SW SW of Section 9 and part of Lot 5, Section 16, Harris Township 54-25, Parcel #19-009-3306

Dear Mr. & Mrs. Vicory & Mr. Grooms:

At the regular Planning Commission/Board of Adjustment meeting on 1/8/2020 the Board approved (by majority vote) the above variance for a 28'x40' garage located 63' from the centerline of Sunny Beach Rd. as set forth in the findings of fact, conclusions of law, order and resolution with the following conditions:

- Condition/s:**
- 1) Install gutters to direct runoff (away from lake);
 - 2) Follow Best Management Practices;

The proposed garage shall be used for storage/garage use only; there will be no living/sleeping quarters.

In accordance with Article Eighteen of the Itasca County Zoning Ordinance, the Board's decision may be appealed to District Court by any aggrieved party within 30 days after receipt of notice of the decision to District Court, in the County in which the land is located, on questions of law and fact.

Please be informed that it shall be the responsibility of the applicant to notify the Environmental Services Department upon completion of your project, including any conditions. The property may be inspected any time to assure and affirm all conditions and terms of the permit are in compliance.

Enclosed please find the minutes, findings and validated variance application. **Please note that the septic will need to be inspected and compliance inspection submitted by 6/1/2020 or permit obtained to upgrade the system.** If you have any questions, please call our office.

Sincerely,

A handwritten signature in cursive script that reads "Diane Nelson".

Diane Nelson
Corresponding and Recording Secretary
Environmental Services Department

Enclosures

C: Rian Reed (DNR)
Harris Township

Harris
AZ

PERMIT NO. 200005

ITASCA COUNTY APPLICATION FOR ZONING/SSTS PERMIT & CERTIFICATE OF COMPLIANCE

Current

Property Owner, Address & Phone # Mark & Lisa Victor, 32139 Sunny Beach Rd., Miami Beach, FL 33157
Agent, Address & Phone # John Brown, 19712 Sugar Lake Trail, Coon Rapids, MN 55721
Contractor, Address & License # John Brown, 19712 Sugar Lake Trail, Coon Rapids, MN 55721

*If other than self, they are to be licensed with the MN Dept. of Commerce. Property owner may forfeit any mechanic's lien rights entitled under MS 514.01. The hiring of unlicensed contractor/s is a misdemeanor under Minnesota Law.

Em. # _____ Latitude/Longitude of driveway location to residence _____
The side of the main road/highway that the driveway is located on: South North South East West
Property Address (if different than current) Same

Complete Legal Description Part of SW 1/4 of S. 9 & Part of Lot 5, S. 16, 54-25

Parcel # and Lot Dimensions and/or Area 19-009-3306, 1.06A

Lake and/or River Name & Classification NA

Highway/Road Name and/or No. Sunny Beach Rd Zoning District PR Existing Use Res.

PROPOSED USE:

- Single Family Dwelling
- Multi-family Dwelling
- Two, Three or Four Plex
- Seasonal Cabin
- Manufactured Home
- Garage
- Accessory Structure
- New Construction
- Alt. Of Structure
- Change in Use
- Other _____
- Special Conditions Necessary (explain) _____
- Steep Slopes _____ Screening _____ Erosion Control _____
- OTHER: _____
- Recreational; Commercial; Industrial _____
- SSTS (Septic System) New Upgrade
- SSTS Certificate of Compliance
- Yes: No: Nonconforming SSTS
- If yes, SSTS shall be upgraded by the year _____

STRUCTURE - MINIMUM DISTANCE FROM:

- A.* Road centerline and/or* intersecting road to bldg line 30'
*or 35' from r/w whichever is greater
- B. Side Yard (each) 10'
- C. Rear Yard (each) 10'
- D. Water Table to lowest floor 03'
- E. Flood Plain - First Floor Elevation _____
- F. High water mark to building line 75'
- G. Top of Bluff 30'
- H. Maximum percent of lot coverage 20%
- I. Max. Building Height 3' Maximum Stories 1
- J. Dimensions: 28' x 40' Garage

MINIMUM REQUIREMENTS FOR SSTS:

- A. Septic Tank (S.T.) to: Well 50'
 - B. S.T to: Occupied Bldg and Property Line/s 10'
 - C. S.T to: Buried Water Pipe under Pressure 10'
 - D. Minimum Septic Tank Size (Gallons) _____
 - E. SSTS to Ordinary High Water Mark _____
 - F. Type of Sewage Treatment: _____
 - G. Sewage Treatment to Deep Well 50'
 - H. Sewage Treatment to Shallow Well 100'
 - I. Sewage Treatment to Occupied Building 20'
 - J. Sewage Treatment to Property Lines (each) 10'
 - K. Sewage Treatment to Water Table 03'
 - L. Certified Installer or **Self _____
- INSPECTION: 218/327-2857

I have read the above minimum requirements and hereby acknowledge that I understand them and will comply with them. **I hereby waive any and all claims against Itasca County, on installing my own SSTS due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080. Permit is valid for 12-months to start construction.

SIGNATURE AND DATE SEE VARIANCE

Fees: Permit/Emergency # \$ 475.00 (ATP) Paid In Full on 12/10/2019 Received by RE

Zoning/Sanitation Permit: APPROVED REJECTED
indicate reason below Date _____ Zoning Officer _____

Comments: SEE VARIANCE (28'x40' GARAGE) AS GARAGE WAS CONSTRUCTED 83' FROM CENTERLINE & DID NOT MEET THE REQUIRED 60' SETBACK FROM CENTERLINE. SEWER SYSTEM WAS IMPACTED BY 2/1/2019 AND BROUGHT INTO COMPLIANCE IF NEEDED.

DATE 12/10/19

PHONE # 218-259-0656

PERMIT # 200005

ITASCA COUNTY AFTER THE FACT VARIANCE APPLICATION

APPLICANT NAME/ADDRESS: Mark & Lisa Vicory, 32139 Sunny Beach Rd., Grand Rapids, MN
John Grooms 19712 Sugar Lake Trail Cohasset (AGENT) 557

AGENT NAME/ADDRESS: John Grooms, 19712 Sugar Lake Trail, Cohasset, MN 55721

PROPERTY ADDRESS 32139 Sunny Beach Rd Grand Rapids 55744
Parcel #19-009-3306

PROPERTY DESCRIPTION/PARCEL # Part of SW SW of S.9 and Part of Lot 5, S.16, 54-25

ZONING DISTRICT FR LAKE NAME/CLASS NA

THIS VARIANCE APPLIES TO S.3.8.1C.3 SECTIONS OF THE ZONING ORDINANCE
No variance shall have the effect of allowing in any district uses prohibited in that district.

THIS VARIANCE WOULD ALLOW: construction of a 28'x40' garage to be located 63' from the centerline of Sunny Beach Rd.

Attach a detailed sketch of the property showing proposed development with setbacks and existing conditions on said property and the adjoining properties. Describe in detail the nature and extent of practical difficulty involved to the property from strict application of the Zoning Ordinance, explaining the following facts—attach additional pages if necessary.

1. The applicant acted in good faith because:

We were unaware that we didnt meet the set back Requiements.

2. The applicant attempted to comply with the law by obtaining a building permit because:

I attempted to get a permit but didn't have a sight drawing and did not return in a timely manner.

3. If applicable, the applicant obtained a permit from another entity that violated the law.

NA

4. The applicant made a substantial investment in the property because:

Yes was contracted to build this building and have payed for materials and Labor money I wont recieve until completed

5. The applicant completed the repairs/construction before the applicant was informed of the impropriety because:

we were not aware that the set back was in violation.

6. The nature of property is residential/recreational and not commercial because:

This is a residential Home.

7. There are other similar structures on the lake because:

There are multiple structures that are as close or closer.

8. The minimum benefits to the County appear to be far outweighed by the detriment appelland would suffer if forced to remove the structure because:

If allowed to keep building where its at would have

No negative affect on any one and county would collect Taxes on the structure If made to tear down building It would cause me to lay off my employees and shut

- 9) Mandatory Lakeshore Mitigation: *(To be included with the variance application)* Last compl. dt. - 6/27/2013
- A. Septic System: Certified _____; Shall be Upgraded X with Permit/Design obtained by: 6/1/2020 (if needed) Certification of New Septic System by: 6/1/2020 (existing system to be inspected by this date)
- B. Erosion control, storm water management, and mitigation plan. This plan shall describe erosion control during/after construction, storm water management/runoff control and mitigation/buffer screening. The mitigation plan shall require a shoreline buffer which shall be in the shore impact zone and consist of trees, shrubs and ground cover of native plants and understory to effectively screen structure(s) as viewed from the waters. This may be accomplished by working with Itasca SWCD or other sources but said plan must be reviewed by Itasca SWCD. The required buffer shall be as follows:

Lake Class	Buffer (Distance from OHWL landward)
GD	10'
RD	15'
NE & PSL	50'

Plant materials for native vegetation buffers shall be as prescribed according to the landscape position, water table, soil type and exposure of the project site. For every 5,000 square feet of buffer are, there shall be a variety of types of native trees, shrubs, forbs, and grasses planted to achieve full coverage. The survival of planting materials must be maintained for a minimum of five years, so that the approved coverage plan is adhered to.

Site Inspection: The applicant acknowledges that no one can be prohibited from coming onto the property when the site is inspected by the Board of Adjustment.

Upon approval of this variance, it shall be the responsibility of the applicant to notify the Environmental Services Department, upon completion of their project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance.

SIGNATURE/DATE *John [Signature]* 12/10/19

On 12/10/2019, the Environmental Services Department received the completed application, accompanying information and the fee is paid in full. Also the Applicant or Agent has been given a copy of the information handout that addresses their responsibility for the variance processing.

PERMIT APPROVAL: In accordance with MS#15.99, Itasca County must approve or deny the variance application within 60 days of submission of the completed application/fee. If said application is denied, the reason/s must be stated in writing at the time of denial. This time line may be extended by Itasca County for another 60 days provided the applicant/s receive written notice with reasons for the extension. The extension may not exceed 60 days unless approved by the applicant. The 60 days will end on: 2/9/2020.

On _____ Planning Commission/BoA authorized an extension for the following reasons with an expiration date of: _____

Authorizing Signature and Date: _____

On _____, the applicants hereby waive the time frame requirements set forth in MS#15.99: _____

Witness: _____ Signatures

RECOMMENDATIONS

TOWN BOARD OF _____ APPROVAL CHAIR _____
 OR AMEND DATE _____
 UNORGANIZED TOWNSHIP REJECTION COMMISSIONER _____

REASONS: _____

DECISION: *The Board may impose conditions in the granting of a variance to insure compliance and to protect adjacent properties and the public interest.*

On _____ the Board of Adjustment, unanimously/ majority vote APPROVED AMENDED DENIED a variance for:

[description of variance and conditions or reasons for denial]

Chairperson – Itasca County Planning Commission/Board of Adjustment

Approval includes the findings of fact and compliance with all County, State and Federal Rules, Regulations and Statutes as required by law. In accordance with Section 18.4 of the Zoning Ordinance, an appeal to District Court may be filed within 30 days after the receipt of notice of the decision.

200005

- 9) Mandatory Lakeshore Mitigation: *(To be included with the variance application)* Last compl. dt. - 6/27/2013
- A. Septic System: Certified _____; Shall be Upgraded X with Permit/Design obtained by: 6/1/2020 (if needed)
 Certification of New Septic System by: 6/1/2020 (existing system to be inspected by this date)
- B. Erosion control, storm water management, and mitigation plan. This plan shall describe erosion control during/after construction, storm water management/runoff control and mitigation/buffer screening. The mitigation plan shall require a shoreline buffer which shall be in the shore impact zone and consist of trees, shrubs and ground cover of native plants and understory to effectively screen structure(s) as viewed from the waters. This may be accomplished by working with Itasca SWCD or other sources but said plan must be reviewed by Itasca SWCD. The required buffer shall be as follows:

Lake Class	Buffer (Distance from OHWL landward)
GD	10'
RD	15'
NE & PSL	50'

Plant materials for native vegetation buffers shall be as prescribed according to the landscape position, water table, soil type and exposure of the project site. For every 5,000 square feet of buffer area, there shall be a variety of types of native trees, shrubs, forbs, and grasses planted to achieve full coverage. The survival of planting materials must be maintained for a minimum of five years, so that the approved coverage plan is adhered to.

Site Inspection: The applicant acknowledges that no one can be prohibited from coming onto the property when the site is inspected by the Board of Adjustment.

Upon approval of this variance, it shall be the responsibility of the applicant to notify the Environmental Services Department, upon completion of their project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance.

SIGNATURE/DATE *John Brown* 12/10/19

On 12/10/2019, the Environmental Services Department received the completed application, accompanying information and the fee is paid in full. Also the Applicant or Agent has been given a copy of the information handout that addresses their responsibility for the variance processing.

PERMIT APPROVAL: In accordance with MS#15.99, Itasca County must approve or deny the variance application within 60 days of submission of the completed application/fee. If said application is denied, the reason/s must be stated in writing at the time of denial. This time line may be extended by Itasca County for another 60 days provided the applicant/s receive written notice with reasons for the extension. The extension may not exceed 60 days unless approved by the applicant. The 60 days will end on: 2/8/2020
 On _____ Planning Commission/BoA authorized an extension for the following reasons with an expiration date of: _____

Authorizing Signature and Date: _____

On _____, the applicants hereby waive the time frame requirements set forth in MS#15.99: _____

Witness: _____ Signatures

RECOMMENDATIONS

TOWN BOARD OF Harris APPROVAL CHAIR *Gregory Clayton*
 OR AMEND DATE 12/11/19
 UNORGANIZED TOWNSHIP REJECTION COMMISSIONER _____

REASONS: _____

DECISION: *The Board may impose conditions in the granting of a variance to insure compliance and to protect adjacent properties and the public interest.*

On 1/8/2020 the Board of Adjustment, unanimously majority vote APPROVED AMENDED DENIED a variance for: construction of a 28'x40' garage to be located 63' from the centerline of

Sunny Beach Rd. as per findings of fact, conclusions of law, resolution & order
 [description of variance and conditions or reasons for denial]

Mike Bellomy 1-8-20
 Chairperson - Itasca County Planning Commission/Board of Adjustment

Approval includes the findings of fact and compliance with all County, State and Federal Rules, Regulations and Statutes as required by law. In accordance with Section 18.4 of the Zoning Ordinance, an appeal to District Court may be filed within 30 days after the receipt of notice of the decision.

200005

HARRIS TOWNSHIP'S "FACTS OF FINDING"
Criteria Necessary for Granting a Recommendation for a
VARIANCE REQUEST

To make an affirmative recommendation of a Variance Request to the Itasca County Planning Commission and Board of Adjustment, the Harris Town Board must identify all positive findings as specified:

REQUEST FROM: Mark & Lisa Vicory DATE 12/11/2019
REQUEST FOR: 32139 Sunny Beach Rd, Grand Rapids

1. Are terms of the variance consistent with the Harris Township Comprehensive Plan? Yes or No or N/A
Comments:

2. Without a variance, is the owner deprived of a reasonable use of the property? Yes or No or N/A
(i.e., is the request reasonable?)
Comments:

3. Are the circumstances which justify the ^(A) variance unique to the property and Yes or No or N/A
_(B) not created by the applicant?
Comments:

4. If granted, will the variance maintain the essential character of the neighborhood? Yes or No or N/A
Comments:

5. Have environmental concerns or precautions been addressed? Yes or No or N/A
Comments:

6. Have boundary/property lines been found, correctly identified, and agreed upon by all property owners involved? Yes or No or N/A
Comments:

Other Comments : _____

Based on the criteria above, the Harris Town Board will make the following recommendation to the Itasca County Planning Commission / Board of Adjustment regarding the Variance Request:

RECOMMEND AS PRESENTED/REQUESTED _____ DO NOT RECOMMEND
_____ RECOMEND IF AMENDED AS FOLLOWS:

Signed, the Harris Township Board of Supervisors:

Jim Kelley Jim Kelley
Dennis Kortekaas Dennis Kortekaas
Peggy Clayton Peggy Clayton
Mike Schack Mike Schack
Ken Haubrich Ken Haubrich

Note:
The Harris Town Board reserves the right to change or amend their recommendation, based on new information, up until the scheduled public hearing by the Itasca County Planning Commission / Board of Adjustment

DATE: 12/11/2019

In Re: FINDINGS OF FACT/CONCLUSIONS OF LAW
RESOLUTION AND ORDER

The Variance of: Mark & Lisa Vicory, 32139 Sunny Beach Rd., Grand Rapids, MN 55744

AGENT: John Grooms, 19712 Sugar Lake Trail, Cohasset, MN 55721

Property Address: 32139 Sunny Beach Rd., Grand Rapids, MN 55744

Location of Property / PIN Number: Part of SW SW of Section 9 and part of Lot 5, Section 16, Harris Township 54-25, Parcel #19-009-3306

This matter came before the Planning Commission/Board of Adjustment (PC/BoA) for public hearing on 1/8/2020. John Grooms (contractor) and Mark Vicory (property owner) were present and, in addition to Board Members Bellomy, Oja, Butterfield and Kortekaas, also present were Environmental Services Director Dan Swenson, Commissioner Ives and Patti Dzuik. Upon the records, files and proceedings herein, the Board makes the following:

FINDINGS OF FACT

1. The parcel is:
 - a. 1.1 acres in area;
 - b. Zoned Farm Residential;
 - c. Accessed by Sunny Beach Rd.; a township road/Class C Highway;
 - d. Located in Harris Township T54 R25, Commissioner District #4 and
 - e. Developed with dwelling, garage, septic & well.
2. On 12/10/2019, John Grooms, contractor/agent, submitted an application for an after-the-fact variance from Section 3.8.1C.3 of the Zoning Ordinance for a garage which was constructed 63' from the centerline of Sunny Beach Rd. The garage will be used for garage/storage use only, there will be no living/sleeping quarters. The property owners also own adjacent Parcel #19-016-2207 (.8 acres). All other setbacks shall be maintained.
3. An after-the-fact variance is needed since the garage was constructed 63' from the centerline of Sunny Beach Rd. The site was the most suitable location since it required the least alteration of the property and allowed the mature trees to remain.
4. Backing out onto Sunny Beach Rd. is not advised.
5. A variance is necessary based on Section 3.8.1C.3, below, since the garage did not meet the required setback from the centerline.
3.8.1C.3. Setback. The setback for Class C Highways shall be 68 feet from the centerline of the highway or 35 feet from the right-of-way line, whichever distance is greater.
6. Per 19.2.4, the criteria necessary for the granting of a variance from the terms of this Ordinance which will not be contrary to public interest, where owing to special conditions a practical difficulty would be created by carrying out the strict letter of the Ordinance, and when the terms of the variance are

consistent with the spirit and intent of this Ordinance and with the Itasca County Comprehensive Land Use Plan. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the official control. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by an official control; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems. No variance may be granted that would allow any use that is not allowed in the zoning district in which the subject property is located. The Board of Adjustment may impose conditions in the granting of variances to insure compliance, to protect the environment, and to protect adjacent properties and the public interest, but any and all conditions must be directly related to and must bear a rough proportionality to the impact created by the variance.

7. *Septic.* Last septic compliance date was 6/27/2013. The existing septic system shall be inspected by 6/1/2020 and, if noncompliant, a permit obtained for upgrade.
8. *Mitigation Plan.* As per S.5.9.1B.1, the required buffer depth for a General Development Class lake is 10' in depth. The existing buffer shall be maintained.
9. The MPCA requirement to obtain a General Storm Water Permit prior to construction activity (clearing, grading and excavation activities) that results in the disturbance of one acre or more is not applicable.
10. Upon direction of the BOA, the findings of fact, conclusions of law/order shall be completed by staff based upon the application, staff report, discussions and proceedings of the BOA on 1/8/2020.
11. Notice of the 1/8/2020 public hearing was sent to applicants, agent, property owners within 500', SWCD (Andy Arens), DNR (Rian Reed), DNR Forestry, Greater Pokegama Lake Association and Harris Township Clerk for their information and comment on 12/11/2019.
12. As required in Section 18 of the Zoning Ordinance, notice of the 1/8/2020 site inspection and public hearing appeared in the 12/18/2019 issue of the *Grand Rapids Herald Review*.
13. The site was viewed by the PC/BOA (less Member Maasch) on 1/8/2020 in the morning before the hearing.
14. On 12/11/2019, Harris Township recommended approval of the variance application.
15. If said variance is approved, it shall be the responsibility of the applicant to notify the Environmental Services Department upon completion of their project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the variance and permit are in compliance.
16. The Board of Adjustment members received a staff report dated 1/3/2020 and prepared by the Environmental Services Department in reference to this application. The staff report sets forth, among other things, the criteria that govern after the fact variance determinations. Also, individual Board members utilized worksheets containing applicable provisions of the Ordinance in their review and determination of this application.

17. The record consists of:

- PCBA 01- Variance application submitted 12/10/2019, Harris Township Findings (6 pgs.);
- PCBA 02- Site and mitigation plans (3 pgs.);
- PCBA 03- Zoning permit application;
- PCBA 04- Photos from 12/6/2019 site inspection & aerial photo (3 pgs.)
- PCBA 05- Notice dated 12/11/2019 to property owners, etc.;
- PCBA 06- Notice dated 12/11/2019 to Harris Township;
- PCBA 07- Notice dated 12/11/2019 to affected property owners, etc.; list of affected property owners; parcel map; plat book map (4 pgs.);
- PCBA 08- Variance order & legal description (2 pgs.);
- PCBA 09- Staff report dated 1/2020 (2 pgs.);
- PCBA 10- Criteria forms completed by the PC/BoA (4 pgs.);

FROM THE FOREGOING FINDINGS OF FACT, the Board makes the following:

CONCLUSIONS OF LAW

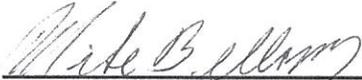
- A.1. The applicant/s have established a practical difficulty in complying with the land use controls that is unique to the property—the practical difficulty is due to the steep slope which limits garage placement; the existing site allows the mature trees to remain which help to stabilize the slope;
 - 2. The variance is the only feasible method to alleviate the practical difficulty that was not caused by the applicant or previous owners of the property as it is due to topography;
 - 3. The variance will maintain the essential character of the locality and not create a substantial detriment to neighboring properties as the area is developed residentially; there are other garages with similar setbacks along Sunny Beach Rd.; there is a buffer of trees to screen the garage from view;
 - 4. The variance will result in a use of the property in a reasonable manner not permitted by an official control since it will allow construction of a garage needed for storage;
 - 5. The variance is consistent with the spirit and intent of the Itasca County Zoning Ordinance, the Itasca County Comprehensive Land Use Plan (CLUP), and in the public interest of protecting public health, safety, convenience, welfare, property value, and environment since property improvements are allowed and encouraged; the new garage will increase property values; garages are needed for storage; gutters will be installed to control runoff and no negative impact is anticipated.
- B.1. The applicant acted in good faith and did not act willfully or with the intent to violate the Ordinance—he started construction without a permit but did try to remedy the situation;
 - 2. The applicant attempted to comply with the Ordinance by obtaining a building permit—he had attempted to obtain a permit at one point but did not have the information he needed at that time and failed to return to do so until contacted by Environmental Services;
 - 3. The applicant made a substantial investment in the property before being informed of the impropriety—the garage was almost completed, and in-floor heat installed;
 - 4. Allowing the variance after-the-fact provides due process and is not inconsistent with the treatment of others—there is no penalty for after-the-fact variances; others have been granted.
 - 5. The variance is a minimal variation from the requirement that does not create an undue burden on the County or the Public—it is only a 5' variance from the required setback and garage will be screened from view.

RESOLUTION

WHEREAS, a motion was then made by Butterfield/Kortekaas, to approve the after-the-fact variance application submitted by John Grooms/Mark & Lisa Vicory for construction of a 28'x40' garage located 63' from the centerline of Sunny Beach Rd. as set forth in the 1/3/2020 staff report that will include the below conditions. Motion carried with majority vote 2:1 (Kortekaas, Butterfield - Aye; Oja - Abstain; Bellomy - Nay, since he has concerns with after-the-fact variances especially with contractors).

- Condition/s: 1) Install gutters to direct runoff (away from lake);
2) Follow Best Management Practices;

ITASCA COUNTY BOARD OF ADJUSTMENT



Mike Bellomy, Chairperson

1-14-20

Date

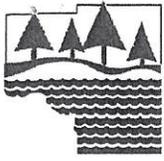
ATTEST:



Dan Swenson, Environmental Services Director

1-14-20

Date



ITASCA COUNTY
PLANNING COMMISSION/BOARD OF ADJUSTMENT
123 NE 4th St Grand Rapids, MN 55744
(218) 327-2857

Wednesday, 1/08/2020

1:00 P.M.

Itasca County Boardroom

The regular meeting of the Itasca County Planning Commission/Board of Adjustment (PC/BoA) was held on Wednesday, 1/8/2020, at 1:00 p.m. * in the County Board Room of the Courthouse with the following in attendance:

MEMBERS PRESENT: Mike Bellomy, Richard Kortekaas, Dan Butterfield, Mike Oja;
ABSENT: Lisa Maasch;
EXOFFICIO: Environmental Services Director Dan Swenson;
GUESTS: Terry Hornstra, John Grooms, Patti Dzuik, Commissioner Ives, Mark Vicory;

*Members met at the Courthouse at 8:30 a.m. to view the property and then returned to the Courthouse to hold the meeting.

Chair Bellomy called the Planning Commission/Board of Adjustment meeting to order, opening with the Pledge of Allegiance. Copies of the agenda and opening statement were available for the audience.

Minutes. Upon the motion of Butterfield/Kortekaas, which carried unanimously, the minutes of the 11/13/2019 hearing were approved as distributed.

Agenda. Bellomy requested that elections for 2020 officers be added to the agenda and upon the motion of Butterfield/Oja, which carried unanimously, the agenda was approved as amended.

Terry & Brenda Hornstra/Variance— RD #23-25, Govt. Lot 8, Less Parcel 49 on MNDOT ROW Plat No. 31-170, Section 2, Unorganized Township 57-26, Parcel #65-002-4328, submitted an application for variance from Section 3.8.1A.2 of the Zoning Ordinance for construction of a 28'x42' garage to be located 107' from the centerline of State Hwy. 38. Terry Hornstra was present and discussed his variance application for proposed single-story garage needed for storage and noted that he plans to install gutters to control runoff. Butterfield/Kortekaas motioned to close the public portion of the meeting which carried unanimously.

Motion: Oja/Butterfield to approve the variance application submitted by Terry & Brenda Hornstra for construction of a 28'x42' garage to be located 107' from the centerline of State Hwy. 38 as set forth in the 1/03/2020 staff report. Motion carried unanimously.

John Grooms/Mark & Lisa Vicory/After-the-Fact Variance—Part of SW SW of Section 9 and part of Lot 5, Section 16, Harris Township 54-25, Parcel #65-002-4328, submitted an after-the-fact variance application for variance from Section 3.8.1C.3 of the Zoning Ordinance for construction of a 28'x40' garage located 63' from the centerline of Sunny Beach Rd. Mr. Swenson noted that Harris Township has recommended approval of the variance application. John Grooms, contractor/agent, was present and explained he intended to obtain a permit and stopped to do so at one point but did not have what he needed at that time; he thought the garage did meet the required setback (which he thought was 65' from the centerline—which it was as measured from the structure but not the eaves) and this site would allow the mature trees to remain. Commissioner Ives was present (the variance was in his district) but neither for/nor against. Patti Dzuik was present, and comments included that she had checked on several properties with Environmental Services in early Dec., including the Vicory parcel, which initiated the staff site inspection and concerned that licensed contractors/property owners should know permits are required. Mark Vicory, property owner, was also present and discussion included that he thought a permit had been obtained and despite this issue supports John Grooms. Mr. Swenson noted that Itasca County has more stringent road setbacks than other counties and has been considering amending the

ordinance to allow townships to grant variances for road setbacks; Member Butterfield noted there are other structures on Sunny Beach Rd. with closer setbacks. Butterfield/Oja motioned to close the public portion of the meeting which carried unanimously. There was discussion of various details which included "minimal variation" and it was the consensus that the two large Norway trees were important to the stabilization of the steep slope. At 2:16 p.m. the meeting recessed for 5 min.

Motion: Butterfield/Kortekaas to approve the after-the-fact variance application submitted by John Grooms/Mark & Lisa Vicory for a 28'x40' garage located 63' from the centerline of Sunny Beach Rd. as set forth in the 1/3/2020 staff report. Kortekaas, Butterfield - Aye; Oja - Abstain; Bellomy - Nay (has concerns with after-the-fact variances especially with contractors). Motion carried 2:1.

Condition/s: 1) Install gutters to direct runoff (away from lake);
2) Follow Best Management Practices;

At 2:33 p.m. the meeting was recessed again and called back to order at 3:15 p.m.

Nominating Committee. The nominating committee (Maasch/Bellomy) met previously and the following were nominated and elected for 2020:

Chair -	Richard Kortekaas
Vice Chair-	Lisa Maasch
Secretary -	Diane Nelson
Hwy. 38 Sign Committee -	Mike Bellomy
WPIC -	Dan Butterfield

At 3:20 p.m., Chair Bellomy adjourned the meeting.

By: Diane Nelson
Diane Nelson, Recording Secretary

Harris

SB

Zoning / Land Use Itasca County Land Use Permit # 190817, UID # 127896

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-008-3103	MARTINETTO, WILLIAM P	32639 WOODLAND PARK RD GRAND RAPIDS MN 55744	HARRIS TWP			S:8 T:54 R:25	RURAL RESIDENTIAL	32639 WOODLAND PARK RD GRAND RAPIDS MN 55744	1.24	N 250 FT OF NE SW S OF WOODLAND AVE LESS REV DESC NO 1

River Class:

Applicant / Agent Information

Contractor Name and License:	Contact Name	Business	License	Name:	<u>William Martinetto</u>
	Pete Martinetto	Martinetto Contracting Inc	20631203		

Property Information

Ownership Description:	<u>Private</u>	Access Road Name:	<u>Woodland park road</u>
Is septic compliant?	<u>Unknown</u>	Road Class:	<u>County / Township Rd</u>

Structure Information

Existing Use:	<u>Residential</u>	Proposed Use:	<u>Garage</u>
Accessory Structure:		Maximum building height:	<u>35'</u>
Number of bedrooms:	<u>0</u>	Well type:	<u>Unknown</u>
Pressurized Water:	<u>Unknown</u>	Building Dimensions:	<u>30' X 40'</u>
Current septic status:	<u>Unknown</u>		

Permit Fee

Permit application fee:	<u>Garage - Garage \$60</u>
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Permit Comments

After The Fact:	<u>No</u>	Resort:	<u>No</u>
Comments:	Garage intended for storage purposes only. No living or sleeping quarters. Garage will exceed the setback from 169 and woodland park road.	Application Received Date:	<u>12/19/2019</u>
Issued Date:	<u>12/19/2019</u>	Issued By:	<u>Walker Maasch</u>

RECEIVED
1/31/2020

82
Terms
Road Setback

Centerline 68'
Right-of-Way 35'

Side Yard Setback

Accessory 10'
Dwelling 15'

Rear Yard Setback

Accessory 10'
Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

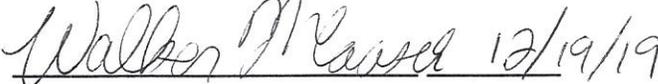
Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		12/19/2019
#2 Approved By		12/19/19

Harris

Zoning / Land Use Itasca County Land Use Permit # 200001, UID # 127899

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-505-0090	DAVIES, RYAN S & MICHELLE M	19941 SUNNY BEACH CIRCLE GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S:16 T:54 R:25	RURAL RESIDENTIAL	19941 SUNNY BEACH CIR GRAND RAPIDS MN 55744	0.84	LOTS 9-10 MAPLE SPRINGS

River Class:

Phone Number: (218) 259 - 7383

Applicant / Agent Information

Contractor Name and License:

Contact Name	Business	License
Pete Martinetto	Martinetto Contracting Inc	20631203

 Name: Pete Martinetto

Property Information

Ownership Description: Private Access Road Name: Sunny Beach Circle
 Is septic compliant? Unknown Road Class: Private/Easement Road

Structure Information

Existing Use: Residential Proposed Use: Dwelling & Deck
 Accessory Structure: Maximum building height: 35'
 Number of bedrooms: 3 Well type: Unknown
 Pressurized Water: Unknown Building Dimensions: 34' X 58'
 Current septic status: Unknown

Permit Fee

Permit application fee: Seasonal Cabin - Cabin/Deck \$127

Permit Comments

After The Fact: No Resort: No
 Shoreline Mitigation Required: No Comments: Contractor is remodeling the majority of the interior of the house. The work being done will exceed 50% of the market value of the home so a permit is required.
 No additions being made, all work is being done inside the home.
 Application Received Date: 01/03/2020 Issued Date: 01/03/2020
 Issued By: Walker
 Maasch

RECEIVED
1/31/2020

Terms

Side Yard Setback

Dwelling 15'

Rear Yard Setback

Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

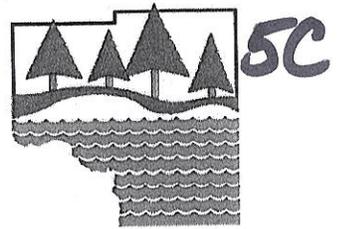
Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		1/3/20
#2 Approved By		1/3/20





2019 Annual Township Report

Noxious Weed Control

Required by Minnesota Statutes Section 18.81

INSTRUCTIONS: Using black ink, please write or print legibly. Upon completion and appropriate signatures, copies should be submitted to the County Agriculture Inspector by February 7th, 2020.

Township: <i>Harris</i>	County: <i>Itasca</i>	Date: <i>2-7-20</i>
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County Agriculture Inspector (CAI): Kory Cease – Land Commissioner Mike Gibbons – Assistant Land Commissioner Sara Thompson – Forest Recreation Specialist	Address: Itasca County Land Department 1177 LaPrairie Avenue Grand Rapids, MN 55744	Phone: 218-327-2855
--	---	-------------------------------

Local Weed Inspector (LWI): Please indicate who the City has designated as their Local Weed Inspector with the Person's name, address, phone number, and email address in the space provided below. If the CAI has any questions, this will be the person in the City that is contacted.

1. Name: <i>Dennis KorteKaas</i>	2. Name:
Address: <i>28680 Norberg Dr.</i>	Address:
Phone #: <i>326-1882</i>	Phone #:
Email: <i>dutchddk8@aol.com</i>	Email:

Noxious Weed Control	Number
1. Number of noxious weed inspection tours made in the Township this year?	1
2. Number of landowner contacts made in the Township for voluntary compliance this year?	1
3. Number of contacts made to federal, state or county owned land managers? (DNR, USFWS, MNDOT and County)	1
4. Circle the Minnesota Prohibited Noxious Weeds listed below that are a concern in your Township: Leafy Spurge, <u>Common Tansy</u> , <u>Spotted Knapweed</u> , <u>Wild Parsnip</u> , Canada Thistle, Plumeless Thistle, Purple Loosestrife, Narrowleaf Bittercress. Write in: _____	

Amount Controlled & Cost	Spraying (miles or acres)	Mowing (miles or acres)
Amount sprayed and/or mowed on Township property (Please do not include brush control and snow removal)		
Cost of spraying or mowing Township property and roadside for noxious weed control this year. (Please do not include brush control and snow removal)	\$ _____	\$ _____

Signatures	
<i>Ken Haubrich</i> _____ Chairperson, Township Board	<i>Dennis KorteKaas</i> _____ Local Weed Inspector

32

SKATING RINK RECAP

		WENDIGO				CRYSTAL			
DATE	SHIFT	ATTENDANT	HOURS	SKATERS	COMMENTS	ATTENDANT	HOURS	SKATERS	COMMENTS
12/21	12-4	NICHOLAS	4	8		COLE	4	3	
12/21	4-8	RICHARD	4	4		MICHAEL	4	6	
12/22	12-4	NICHOLAS	4	8		MICHAEL	4	20	
12/22	4-8	RICHARD	4	7		COLE	4	2	
12/23	12-4	NICHOLAS	4	2		MICHAEL	4	6	
12/23	4-8	RICHARD	4	1		COLE	4	6	
12/24	12-5	NICHOLAS	5	5		COLE	5	11	
12/25		XXXX			CHRISTMAS	XXXX			CHRISTMAS
12/26	12-4	NICHOLAS	4	5		MICHAEL	4	5	
12/26	4-8	RICHARD	4	7		COLE	4	8	
12/27	12-4	CLOSED			FLOODED	MICHAEL	4	6	
12/27	4-8	CLOSED			NOT FROZE	COLE	4	6	
12/28	12-4	NICHOLAS	4	8		MICHAEL	4	2	
12/28	4-8	RICHARD	4	15		COLE	4	3	
12/29	12-4	CLOSED			WEATHER	CLOSED			WEATHER
12/29	4-8	CLOSED			WEATHER	CLOSED			WEATHER
12/30	12-4	CLOSED			WEATHER	CLOSED			WEATHER
12/30	4-8	CLOSED			WEATHER	CLOSED			WEATHER
12/31	12-5	NICHOLAS	5	6		MICHAEL	5	14	
1/1		CLOSED			NEW YEARS				NEW YEARS
1/1		CLOSED			NEW YEARS				NEW YEARS
1/2	12-4	NICHOLAS	4	3		MICHAEL	4	0	
1/2	4-8	RICHARD	4	5		COLE	4	0	
1/3	12-4	RICHARD	4	7		MICHAEL	4	9	
1/3	4-8	NICHOLAS	4.5	2	FLOODED	COLE	4	3	
1/4	12-4	NICHOLAS	4	4		MICHAEL	4	8	
1/4	4-8	RICHARD	4	11	FLOODED	COLE	4	1	
1/5	12-4	NICHOLAS	4	6		MICHAEL	4	2	
1/5	4-8	RICHARD	4	12		COLE	4	1	
1/6	4-8	NICHOLAS	4	14		MICHAEL	1	0	FLOODED
1/7	4-8	CLOSED			-14	CLOSED			-14
1/8	4-7:30	RICHARD	3.5	1	early -10	MICHAEL	3.5	0	early -10
1/9	4-8	NICHOLAS	4	3		COLE	4	0	
1/10	4-8	CLOSED			-10	CLOSED			-10
1/11	12-4	CLOSED			-10	CLOSED			-10
1/11	4-8	RICHARD	4	1		COLE	4	0	
1/12	12-4	NICHOLAS	4	0		MICHAEL	4	4	
1/12	4-8	RICHARD	4	19	FLOODED	COLE	4	0	
1/13	4-8	NICHOLAS	4	7		COLE	4	2	
1/14	4-8	NICHOLAS	4	4		MICHAEL	4	0	
1/15	4-8	CLOSED			-10	CLOSED			-10
1/16	4-8	CLOSED			SNOW-10	C			SNOW-10
1/17	4-8	CLOSED				C			



SKATING RINK RECAP

DATE	SHIFT	WENDIGO				CRYSTAL			
		ATTENDANT	HOURS	SKATERS	COMMENTS	ATTENDANT	HOURS	SKATERS	COMMENTS
1/18	12-4	CLOSED			SNOW	CLOSED			SNOW
1/18	4-8	CLOSED			SNOW	CLOSED			SNOW
1/19	12-4	NICHOLAS	4	1		CLOSED			SNOW
1/19	4-8	RICHARD	4	1		COLE	4	0	
1/20	12-4	NICHOLAS	4	3		MICHAEL	4	2	
1/20	4-8	RICHARD	4	0		COLE	4	3	
1/21	4-8	NICHOLAS	4	0		COLE	4	2	
1/22	4-8	NICHOLAS	4	2		MICHAEL	4	3	
1/23	4-8	NICHOLAS	4	3	FLOODED	COLE	4	1	
1/24	4-8	NICHOLAS	4	0		MICHAEL	4	2	
1/25	12-4	NICHOLAS	4	2		MICHAEL	4	9	
1/25	4-8	RICHARD	4	5	FLOODED	COLE	4	4	
1/26	12-4	NICHOLAS	1	0	NOT FROZE	MICHAEL	4	8	
1/26	4-8	CLOSED			NOT FROZE	COLE	4	12	
1/27	12-4	NICHOLAS	4	6		MICHAEL	4	3	
1/28	4-8	RICHARD	4	3		COLE	4	0	
1/28	4-8	NICHOLAS	4	0		COLE	4	0	
1/29	4-8	RICHARD	4	8		MICHAEL	4	3	
1/30	4-8	NICHOLAS	4	2		COLE	4	3	
1/31	4-8	NICHOLAS	4	3		MICHAEL	4	3	
2/1	12-4	NICHOLAS	4	7		MICHAEL	4	10	
2/1	4-8	RICHARD	4	8		COLE	4	0	
2/2	12-4	NICHOLAS	4	3		MICHAEL	4	8	
2/2	4-8	RICHARD	4	5		COLE	4	13	
2/3	4-8	NICHOLAS	4	5		MICHAEL	4	5	
2/4	4-8	NICHOLAS	5	1		MICHAEL	4	5	FLOODED
2/5	4-8	RICHARD	4	5		COLE	4	0	
2/6	4-8	NICHOLAS	4.75	5		COLE	4.75	10	FLOODED

8A.

Networking Opportunities Team Meeting
Networking to improve efficiency, maintain service levels and
save money
while preserving our individual community identities

January 22, 2019

The next meeting will be February 26, 2020 at Timberlake Lodge from 11-1, lunch included.

Present: Peggy Clayton (Harris), Terry Snyder and Brett Skyles (Itasca County), Lilah Crowe (Arbo), Mike Baltus (Spang), Greg Tuttle (Cohasset), Pat Medure and Sean Martinson (ISD 318) and Mary Jo Wimmer, Coordinator.

Open Market

Itasca County

- 2 proposed jail sites, west of the current courthouse will cost approximately \$48M, green site \$80M.
- Proposed funding for the jail would come from a 1% County sales tax. The option is property tax which would affect about 40% of county residents.
- Building on the jail will start in May 2021
- Informational sessions on the jail are being held around the county
- The county will possibly sell the nursing home
- Itasca County will continue to fund the facilitator for these meetings for 2020

Harris Township

- The township held their annual reorganizational meeting regarding committee appointments.
- The treasurer and clerk both resigned in December. They already have a new treasurer and are hiring a new clerk. Currently Peggy is serving as clerk.
- Are hosting a jail informational meeting

Arbo Township

- Have purchased ice rink property
- Hosting a jail informational meeting on Feb. 3
- Townships are welcome to use Historical Society computers for census 2020 training

Spang Township

- Volunteers have been cleaning the town hall

Township Association

- Annual meeting is the second Monday in April at Blackberry Town Hall
- The association is revising its dues structure

Cohasset

- Proceeding with the comprehensive plan
- Have a tentative agreement with the DNR for bike trailhead and parking

- The city has fat tire bikes for use at no cost

ISD 318

- Construction is on time and budget
- There were 21 applications for the superintendent position, they are interviewing 6. The public can be involved in the interviews on Feb. 27, 28 and 29 at the Reif Center
- Enrollment is stable at around 4000
- Forest Lake elementary will be demolished once the new schools are finished. The property is part of a land swap with Grand Rapids
- Southwest school will house other district offices currently in leased property
- Murphy elementary has an unknown future at this time
- Riverview property was part of a land swap with Grand Rapids and will be used for housing

Mary Jo Wimmer, Trillium Leadership Development, mjwimmer80@gmail.com

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Grand Rapids Area Cable Commission

Monday, December 09, 2019

ICTV Offices, 819 NE 4th St., Grand Rapids MN

Members Present: Peggy Clayton, Greg Tuttle, Joe Abeyta (LaPrairie), Dale Adams (after 12:02)

ICTV Staff Present: Beth George, Jennifer Vail-Storrs, Stephani Crecelius

Clayton called the meeting to order at 12:00 p.m.

Agenda

Tuttle motioned to accept the agenda as it stands. Abeyta 2nd.

Motion carried unanimously.

Review/Consider Minutes

Clayton motioned to accept the minutes of the previous meeting (Sept. 9, 2019). Tuttle 2nd.

Motion carried unanimously.

Correspondence/Approval of Bills/Approval of Secretarial Fees

Tuttle motioned to approve paying the secretarial fees (\$75). Abeyta 2nd.

Motion carried unanimously.

Old Business

- The Franchise Agreement in its new iteration from Media Attorney Bob Vose is before the Commission. Changes proposed and discussed between George and Commissioners added in memo. Tuttle motioned to accept suggestions to Franchise agreements as proposed. Abeyta 2nd. Motion carried unanimously.

New Business

Approve League of Minnesota Cities Liability Coverage Waiver Form

Adams made a motion to approve signing League of Minnesota Cities Liability Coverage waiver form. Clayton 2nd. Motion carried unanimously.

Approve payment of League of Minnesota City's Insurance Bill

Adams made a motion to approve paying League of Minnesota City's Insurance bill at actual up to \$1,700. Abeyta 2nd. Motion carried unanimously.

Mediacom Rate Increase

Letter noted, no motion required.

Proposed 2020 Meeting Schedule

Tuttle made a motion to accept the proposed 2020 meeting dates. Clayton 2nd. Motion carried unanimously.

Update

- There have been more than 200 responses to ICTV's online survey as part of the Strategic Planning process. There is one more email boost to go out before the survey closes on Dec. 15.
- ICTV has been hired by the county to record and air all meetings of the new Jail Committee, which will meet twice a month for the foreseeable future. ICTV is looking into how to best record these meetings as they happen throughout the community.
- A new IT service has been hired after the departure of out IT staff earlier this year. Cascade Computers, out of Grand Rapids/Brainerd, had been hired and the transition has been fantastic.
- Staff will be taking some personal time as the holidays near. The office will still be open for regular hours.

Tuttle motioned to adjourn the meeting. Abeyta 2nd.

Adams closed the meeting at 12:42 p.m.

9A.

Comfort Heating LLC
Doug Brewster
18498 S. Crystal Springs Road
Grand Rapids, MN 55744
218-398-3192
maxgmc02@yahoo.com

**PROPOSAL
AND
ACCEPTANCE**

PROPOSAL SUBMITTED TO Harris Township Hall	PHONE 218-327-1351	DATE 02/02/2020
STREET Airport Road	JOB NAME	
CITY, STATE AND ZIP CODE Grand Rapids, MN 55744	JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

To Install On demand Water Heater supplied by Harris Township. Hook up existing copper to new water heater. Install PVC venting from new water heater to outside, running gas piping to new water heater, install maxitrol regulators on furnace and new water heater, all PVC venting and gas piping materials will be supplied by Comfort Heating. Also removing bad gas valves, and install new gas valves per code.
Job to be done as time and material not to exceed \$2,900.00.

*Wiring not included in price.

We Propose hereby to furnish material and labor —

complete in accordance with above specifications, for the sum of: \$2,900.00

Payment to be made as follows: **Payment due upon completion.**

All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above Authorized specifications involving extra costs will be. •executed only upon written orders, and Signature will become an extra charge over and above the estimate. All agreements Contingent upon strikes. accidents or delays beyond Our control. Owner to carry fire, tornado Note: This proposal may be and other necessary insurance. Our workers are fully covered by Workmen's Com- us if not accepted within days. compensation Insurance. withdrawn by _____ All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____ Signature _____

AP

Grand Rapids Public Utilities Commission Security Light Service Agreement

9B.

A-11

The customer agrees to rent Security Light(s) and any pole(s) indicated below for twelve months and authorizes GRPUC to charge for them according to the applicable rate schedule and electric service regulations. Monthly charges will be as shown below, plus any applicable taxes.

GRPUC will install the light(s) indicated on an existing pole or poles that it owns unless the customer requests that it be placed where no pole exists. In this case, GRPUC will construct a normal installation as set forth below.

GRPUC will be responsible for the cost of installation (i.e. normal installation), including one light, one pole with one single span (up to a maximum of 175 ft) of overhead wire. Additional costs associated with multiple overhead spans and poles or underground installation in excess of the normal installation will be at the customer's expense. All trenching and back filling required for underground installations shall be supplied by the Customer and shall be in accordance with GRPUC specifications. The Customer shall be provided with an estimate for any additional costs.

Maintenance, lamp replacement and electricity for operation of the light will be provided by GRPUC as specified in its Security Light Rate Schedule.

All lamps are high-pressure sodium. The terms stated are offered to GRPUC customers only.

HIGH PRESSURE SODIUM VAPOR LAMPS			
Description	Monthly Charge	Qty	Total
8,500-lumens 100 watt existing pole <i>8.65</i>	-\$7.15		
8,500-lumens 100 watt separate pole <i>11.20</i>	-\$9.20		
+ 23,000-lumens 250 watt existing pole <i>12.40</i>	-\$9.75		
23,000-lumens 250 watt separate pole <i>14.95</i>	\$12.20		
	Total		

Sandra South
 GRPUC Representative
Harris Township *50436 10/0916*
 Customer Name (Print) Account Number
Harbor Heights Rd
 Customer Address
Grand Rapids MN
 City State Zip
327-1351 or 244-6382
 Daytime Phone
 Customer Signature

WO # _____

 Office Use Only

Indicate North ↑

08.

9c

**RESOLUTION NO. 2020-003A
A Resolution Regarding Winter Burials (Amended)**

WHEREAS, the Harris Town Board has always had winter burials at the Harris Cemetery;
and

WHEREAS, the Harris Board voted and approved a suspension of winter burials at Harris Cemetery at their January 8, 2020 Regular Board Meeting; and

WHEREAS, M.S. 306.99 (Winter Burials) states that each municipal, town, or other cemetery governed by this chapter or other law shall, so far as possible, provide for burials at all times of year including winter. A cemetery may make an additional charge for the actual cost of a burial during difficult weather; and

WHEREAS, the Harris Board is amending Resolution 2020-003 (Resolution temporarily suspending winter burials) to include M.S 306.99 Winter Burials language; and

THEREFORE NOW BE IT RESOLVED, the Harris Board has amended the Harris Cemetery Policy to include an additional charge for the actual cost of a burial during difficult weather; and

THEREFORE NOW BE IT RESOLVED, the Harris Town Cemetery winter burials rates will be effective January 9, 2020 until May 1, 2020.

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

Adopted this ____ day of February 2020.

By the Town Board

Ken Haubrich, Chair

Attest: _____
Peggy Clayton, Supervisor/temp Clerk

20

Harris Township Cemetery Policy

To obtain uniformity and efficiency in maintenance of our Township Cemetery, the following policies and regulations have been approved by the Harris Township Board; to be in effect for the Harris Township Cemetery as of September 26, 2018.

Cemetery Sexton: Bryanna Vetsch, 218-398-5033, harristownsexton@gmail.com

Harris Township Cemetery Maintenance: Derrick, 218-244-5247 ; 218-326-6190

1. The Cemetery grounds are open to the public from Dawn to Dusk year round.
2. The Cemetery Sexton is available by phone, text and e-mail, with respectable hours and will respond as promptly as able.
3. All burials and purchases of sites must be arranged with and by the Sexton. No interment may take place without the notification and approval of the Sexton.
4. All purchased sites must be paid by check, payable to the Harris Township.
5. All purchased sites require a Deed that will be drawn up by the Sexton and signed at the monthly Planning and Development Meetings by the Board. Deeds must be recorded with the Itasca County Recorder's Office. The recording fee, currently \$46, is required in addition to the fee for the site purchased at the time of sale; payable to Harris Township.
6. All payments must be made to the Sexton or funeral home. The original Deed will be mailed to the purchaser after being recorded with Itasca County and a copy filed with the Township.
7. Available lots may be viewed on the Harris Township web page by clicking the Cemetery tab on the left sidebar. These will be updated to the website annually, effective January 1, 2019. <https://www.harristownshipmn.org/>
8. A maximum of four (4) sites may be purchased per person, per deed.
9. Deeds CAN NOT be transferred, assigned or pledged to another interest without the consent of the Town Board. (Does not include family placed in family owned sites.)
10. Private sale of burial sites is prohibited.
11. The Sexton maintains the authority to discontinue sale of a particular section, block or lot area to ensure the space for those who have pre-purchased sites is adequate.
12. Section 1 sites are prohibited from full casket burials if the site purchase date was after October 1, 2013.
13. Vaults are required for all traditional full casket burials.
14. All excavating of sites will be performed by the Harris Township Cemetery Maintenance Department, and/or a designated contractor, and adequate notice to prepare is required. A minimum of 4 week days is essential during winter months to prepare the site, and 2-3 week days during summer months. (Not to include the day of the request.) Times may need to be adjusted depending on the frost depth and shall be communicated with the funeral home.

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15. Each site purchased/ owned may hold 1 full adult traditional burial complete with a vault and 4 cremation urns above. Full traditional burials should be placed prior to a cremation in the site owned or you will be referred to the disinterment process and fees. Two Infant traditional burials may be placed on the same level to allow 4 cremations above. This is the only adjustment made to the allowance of burials to be placed in each site purchased or owned.
16. If a disinterment is requested of cremation or traditional burials- please refer to a funeral home to facilitate the process. All fees will be the responsibility of the requester and must be paid in advance.
17. One upright Headstone shall be placed per site purchased. These will be marked by the Harris Township Cemetery Maintenance Department, and laid by the company the stone was purchased through. Footstones or additional flat markers may be placed on sites as space allows. No placement of stones is permitted without the Harris Township Cemetery Maintenance Department marking and approving the space for the stones. Loss or damage to stones and markers is not the responsibility of the Township.
18. Foot markers received from the Itasca County Veterans Office will be placed by the Harris Township Cemetery Maintenance Department. Foot markers received by family members requesting to be placed by Maintenance, will be charged the hourly rate for labor performed (by maintenance).
19. There shall be no planting of shrubs or trees on cemetery grounds. Any shrub or tree that is currently on grounds is subject to removal without guarantee of replacement in the event of needing to be removed for burial excavation, maintenance, or death of the shrub or tree; or subject to being planted in violation of the policies placed forward.
20. Flowers and decorations are allowed to be placed on individual sites owned from April 1st – October 1st annually. No flowers, decorations, stands or holders are the responsibility of Harris Township and may be removed at any time by the Sexton, Board Supervisors or Harris Township Cemetery Maintenance Department if interference with maintenance or encroaching on other sites is violated. All flowers and decorations must be maintained by the placer of the flower and decorations must be tasteful and of pleasant viewing to other occupants of the cemetery. Weeds over taking flowers will result in the removal of the planter. Removal of remaining flowers and decorations after October 1st will be made by the Harris Township Cemetery Maintenance Department and these will not be returned to the placer.
Special ornamentation may take place for a full 7 days after a burial anytime of the year. Special ornamentation from December 1st – January 30th is also permitted for the Christmas Season.
Harris Township Cemetery Maintenance Department will remove any ornamentation remaining after this period. Ornamentation will not be returned to the placer.
21. No burials above ground will be permitted and no spreading of ashes will be permitted.

Disclosure:

The Harris Township Board reserved the right to make exceptions, suspensions, or modifications of any of the policies and regulations set forth that may cause undue hardship of a pre-owned site or error of its doing and such shall not affect the policies and regulations of the general application set forth.

Harris Township Cemetery Rates

Rates reflect resident and non-residency

Cemetery Site Purchase Rate: \$175.00 Itasca County Recording Fee: \$46.00

Burials rates are for burial times beginning Monday-Friday between the hours of 9am -3pm.

*Winter Burial Rates are in addition to the **regular burial rate** listed in this policy. Winter burial rates are effective January 9, 2020 through May 1, 2020.

Regular Burial Rates:		*Winter Burial Rates:	
Traditional Casket Adult: \$500.00	PLUS	\$2,500 =	\$3,000.00
Traditional Casket Infant: \$150.00	PLUS	\$2,500 =	\$2,650.00
Cremation: \$125.00	PLUS	\$2,500 =	\$2,625.00
Disinterment: \$1,250.00			

An additional fee of \$200.00 will be charged for any burial that begins Monday- Friday after 3pm. No burials will be permitted to begin after 5pm.

An additional fee of \$275.00 will be charged for weekend burials and shall only take place only between the hours of 9am and 3pm.

*An additional fee of \$2,500.00 will be charged for all Winter Traditional burials, and an additional fee of \$2,500.00 will be charged for all Winter Cremations, effective from January 9-May 1, 2020. Winter is defined as anytime the ground is frozen and need to be thawed with the grave heater to open the grave.

No burials will be permitted on New Year's Day, Good Friday, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

If burial is requested and excavation is preformed, and the burial is canceled by no fault of the Township, half of the original fee for that burial will be charged.

Other Information

Sections 1 and 2 of the Cemetery sites are 8 ft. long x 4 ft. wide.

Section 3 of the Cemetery sites are 10 ft. x 4 ft. wide.

Duplicate Deeds may be purchased from the Itasca County Recorder's Office for a small fee.

Harris Township may purchase a cemetery site back from its owner. The request needs to be made in writing to the Sexton and a copy of the Deed must be included with the request. The Townships recording fee will be subtracted from your purchase price returned and no burials may be in the site location.

Harris Township Cemetery will allow loved ones who choose cremation to be buried together in one urn together. This should be done prior to either being placed in the site or you will be referred to the disinterment process. There is only 1 fee per burial excavation. Both persons in the urn will need to have the correct paperwork filed with the funeral home that will be processed to the Sexton.

We do not allow the burial of pets at Harris Township Cemetery.

9E

RESOLUTION NO. 2020-011
A Resolution Annexing Unorganized Portion of Stony Point Road
Harris Township, Itasca County, Grand Rapids, MN

WHEREAS, the Harris Town Board, with the support of the County of Itasca, is requesting legislative action to incorporate unorganized territory on the western boundary of the Township into Harris Township; and

WHEREAS, the area to be incorporated into the town is legally described as:

Government Lot 1, Section 12, Township 54 North, Range 26 West of the Fourth Principal Meridian; and

WHEREAS, the reason for this alteration of political boundaries is due to the fact this small portion of land is landlocked but for Harris Township, receives all of its road services from Harris Township; and

WHEREAS, both Harris Township and the County of Itasca desires this be part of Harris Township for future administrative purposes; and

Whereas, M. S. 379.02 requires 20 registered voters to sign a petition with the county proposing the annexation into the Township, and there are not 20 registered voters residing within this area; and

WHEREAS, the Harris Town Boards only option is to obtain legislative action modifying the boundary of the town to include this area; and

THEREFORE NOW BE IT RESOLVED, the Harris Town Board and the County of Itasca feel the annexation of the Stony Point area described above is in the best interest of not only the Township, but the public as well.

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

Adopted this 12th day of February 2020.

By the Town Board

Ken Haubrich, Chair

Attest: _____
Peggy Clayton, Supervisor/interim Clerk

30

Cari Ann

9E

From: Harris Township <supervisorahtp@gmail.com>
Sent: Friday, January 31, 2020 2:44 PM
To: Harris Township CLERK
Subject: Re: Fire Extinguishers

Dave,

Please mail your invoice for the fire extinguisher maintenance to this address.

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Thanks,

Ken Haubrich
Supervisor A
Harris Township Board of Supervisors

On Tue, Jan 28, 2020 at 7:56 AM Harris Township <supervisorahtp@gmail.com> wrote:

V



david roerick Mon, Jan 27, 8:45 PM (11 hours ago)

to me



Thanks Dave. I will get the document to you.

Ken Haubrich
Supervisor A
Harris Township Board of Supervisors

On Mon, Jan 27, 2020 at 8:45 PM david roerick <droerick@gmail.com> wrote:

Ken,

Five pounders are \$39 and ten pounders are \$59. Price includes brackets and tagged, ready to be put into service.

I assume the township is tax-exempt. Appreciate having a W-9 on file.

Dave

Betz Extinguisher
(218) 326-3774

Sent from my iPhone

> On Jan 27, 2020, at 6:42 PM, Harris Township <supervisorahp@gmail.com> wrote:

>

>

> Dave,

>

> I would like to replace 8 extinguishers. Four 5/7 pounders and four 10 pounders.

> Include brackets in the quote please.

>

> Thanks,

>

> Ken Haubrich

> Supervisor A

> Harris Township Board of Supervisors

10A.

NOTICE:
Harris Town Board
NOTICE OF A POSSIBLE QUORUM
of the Harris Township Supervisors

Board members of Harris Township may participate in setting up the Town Hall on Tuesday, March 2, 2020, in preparation of the Presidential Nomination Primary to take place on March 3, 2020
At 21998 Airport Road, Grand Rapids, MN

Monday, March 2, 2020
10:00 a.m. – 7:00 pm

Posted on February 12, 2020

Peggy Clayton, Supervisor/Temp Clerk

104.

Chair Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8862
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811
harristownshipclerk@gmail.com

Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

INSIDE THIS ISSUE:

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Budget Concerns

Chair Ken Haubrich

As I am writing this newsletter article to Harris Township Constituents, your Township Board is finalizing the budget for 2021. Most people know that paving, crack filling, graveling and grading, maintaining right of ways is a large majority of our budget. I would guess it's in the vicinity of 70% of the budget. The remaining budget is spent on maintaining the Parks, Boat Landings/ Lake Accesses, Cemetery, Township Hall, Service Center, and the cost of employees. The Township doesn't budget money for social causes, zoning, or enforcement of ordinances. The budget is mostly spent on maintaining the Township infrastructure and providing services such as snowplowing and gravel road grading.

However, there are other issues that are not being addressed because of budget constraints. Constituents who do not attend meetings or watch on ICTV as well as those who attend may not know about these issues because they are usually not discussed at regular business meetings.

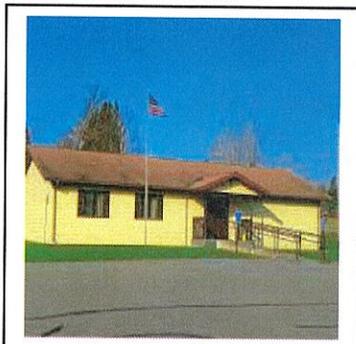
Following is a list of the budgeting challenges, not necessarily in order of priority.

- Cemetery – The cemetery roads are in terrible condition and need to be reclaimed and paved.
- Wendigo Park – The park tennis courts and basketball court surfaces need to be reconditioned.
- Crystal Park – The park basketball court surface needs to be reconditioned.
- Service Center – The garage at the Service Center doesn't adequately meet what is needed.
- Township Hall – The windows need to be replaced, the siding needs to be replaced, and the parking lot surface is getting nearer to the end of its life as well.

Why are this issues challenges? Because these projects will need to be done sometime in the not too distant future, and they will be in addition to what is normally budgeted work and projects covered by the current Levey. This year our fire protection contract with the Grand Rapids Fire Department increased 21%. Increases like this really have a negative impact on the Township budget because it comes months after the budget is set.

So, where do we go from here? The Board has been averse to increasing levies for additional projects because of the tax burden already put on us by the School District and County. We are waiting to see the effects of the inevitable increased School District and County tax levies before moving forward.

**Hall Rental:
Call Bryanna at
218-398-5033
We have you
covered in Harris
Township!**



Harris Township Board Meeting Schedule

Harris Town Board is scheduled to meet twice a month, at 7:30pm at the Harris Town Hall:
 The Regular Meeting is held the 2nd Wednesday of every month.
 The Planning and Development Meeting (aka P&D Mtg) is held the 4th Wednesday of every month.
 Both meetings are broadcast live on ICTV public access cable television, and can also be viewed online via their website: www.watchictv.org.

Keep in touch!

Hello Harris Township!

Have you wondered how you can keep updated on Harris Township meetings, news, etc? Check out our FB page! Send a friend request today to get the most up-to-date information on Harris Township happenings. It's our gateway to all of you!

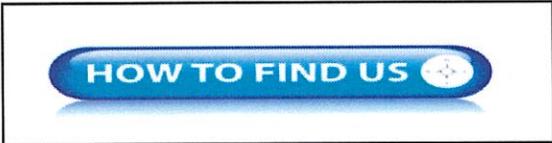
Did you know our website has a calendar of meetings, etc for 2020? Did you know the website also has a "Special Events and Celebrations" sidebar? Check out our website: www.harristownshipmn.org

Our annual township meeting is scheduled for March 10, 2020 at 7:00 pm. Copies of the Harris Township's 2019 Annual Report will be available. We hope you can make it as this is "your meeting"! This meeting will also be live on "ICTV".

Nancy Kopacek is our newly appointed Treasurer (since January 13, 2020). Our Clerk position is still vacant. If you are interested in applying and/or obtaining the job description, please send your resume to: supervisorchtp@gmail.com.

Please know that we, as supervisors, are here to serve you to the best of our ability! Don't hesitate to call on me at any time at 218-259-1551!

Peggy Clayton
Vice Chair/Supervisor C



Snow, Signs and Supervisors

Greetings!

It's hard to believe it's 2020 already! I hope everyone had a Merry Christmas and Happy New Year. Snow, snow and more snow. We have had our fair share. Spring cannot come soon enough. It is great for outdoor winter sports, skiing, snowmobiling, skating, etc. But it is NOT good for the shoveling!

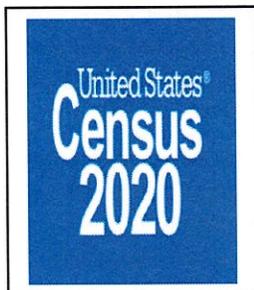
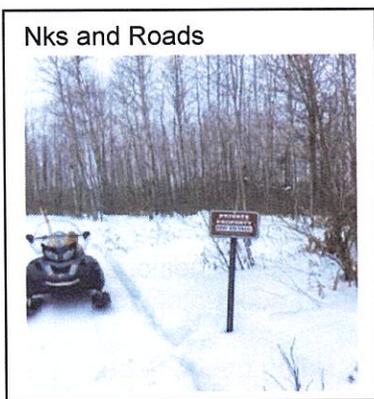
The Driftskippers Snowmobile Club has new signage on their trails, partially funded by the Trails Task Force, otherwise known as TTF.

I would like to thank Supervisor Peg Clayton on the great job she did while Chairing Harris Township for the last 2 years. Also, Ken Haubrich who was the Associate Chair, and now is our Chair. It is a pleasure to be elected to this Board, everyone works very hard.

Thank you!

Mike Schack

Always available at 218-340-8852 or supervisorEHTP@gmail.com



Are you looking for a temporary job that pays \$19/hour and \$.575 cents per mile? Apply for one of thousands of temporary 2020 Census jobs! Census results determine the number of seats each state has in the U.S. House of Representatives as well as how funds are spent on roads, schools and hospitals. Apply online today at: www.2020census.gov/jobs

Meet your Neighbor! “Dorothy Erholtz”

Dorothy (Cronk) Erholtz was born in March of 1935 to Kenneth & Gertrude Cronk. Bergitte Erickson acted as Midwife, as doctors weren't always available. The Cronk family moved here in 1920, 100 years ago this April, and were very involved with Harris Township.

The Cronk farm was 40 acres of potatoes, rutabagas, and some hay just north of the East Harris Rd. As with most homes of that era, there was no electricity or indoor plumbing. Water was hauled from a mile away by any means possible. They had no car at that time, and a tractor or doodlebug was used for farming, along with a horse that she rode through the woods to her friend's house when she was older.

Living north of the Blackberry road meant attending school in Grand Rapids, south of the Blackberry road meant attending Wendigo school. Dorothy attended Riverview, Central, and the old Bell Tower Jr. High and graduated in 1953 at 18 from Grand Rapids HS.

Dorothy remembers the first tarring of the River Rd. and how exciting it was for the young kids to watch and taste the new tar.

Her uncle Earl took her and some others to the 1940 Golden Jubilee in Grand Rapids, and she got her first airplane ride that day. She bought her first bicycle at 12 and later conned her brother out of his “Whizzer” motor bike before she could legally drive. Dorothy admitted she had been driving tractor and an old car, both with floor shifts, before she started driver's training at 15.

At 17 she worked at the Grand Rapids hospital as a Nurses Aid, but wanted to try something different. She applied for a “MALE ONLY” job at the GR airport, and worked there for 2 years. Graduating in 1953, Dorothy married John Erholtz, and they moved to Blackberry to take care of John's mother's farm for 3 years.

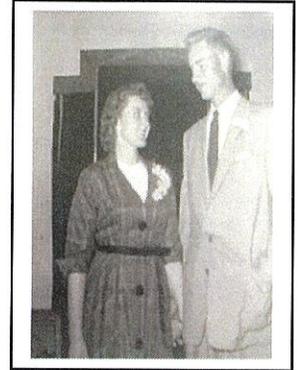
They built a new home on the corner of Harris Rd. and Wendigo Park Rd. in 1956. Her first home with electricity and indoor plumbing with running water!

She was a stay at home mom to their 4 children until 1970, when she went back to the hospital as a Nurses Aid again.

They bought the Clifford Smith Farm in 1968, sold part of it in 1983 to live on Mishawaka Rd., and moved back to the farm back in 1987. It's still the Erholtz home today.

There is so much more to Dorothy's Harris Township history, but I can't fit it into this column. I want to wish Dorothy and the Cronks a Happy 100th Anniversary for their time in Harris Township. You've been wonderful neighbors!

By Dan Butterfield



Annual Township Day

Annual Township Day is held on Tuesday, March 10, 2020

Mark your calendar for democracy in action!

The annual meeting on Township Day is what really sets townships apart from other forms of local government. At this meeting, residents have a direct voice in how the township will be run and will vote on a variety of matters, including the amount they will pay in taxes the following year.

Township Day's annual meeting is a great place to talk about the future of your community and work with other residents in deciding how to meet those needs. Please plan on participating in grassroots government on Tuesday, March 10!

The Minnesota Association of Townships urges every township resident to attend their annual meeting.

Harris Township
c/o Peg Clayton
20876 Wendigo Park Road
Grand Rapids, MN 55744

Rinks and Roads

Supervisor Jim Kelley

With winter half way gone the ice rinks have been getting more use this year than in the past. I think part of that is due to the great rink attendants we have this year. Also, for the first time we have volunteers flooding the rink at Wendigo so the ice conditions have been great. I would like to thank the hockey Dads and residents for their help. The rinks will remain open as long as the ice permits. Their hours are 4-8 Monday through Friday, 12-8 on weekends and days with no school.

Township roads are always on the minds of all of us. Once again as winter progresses, the snow is piling up. I have had calls from the County regarding residents pushing snow across the Township Roads. This could become a real issue if the snow continues, as the plows will not be able to get it off the roads far enough. So please, keep this in mind when plowing your driveways.

With March just around the corner, remember that Township Road Bans will be posted at the same time the State posts their bans. The posting and removal date are all weather dependent. All of the Town Roads are posted at 5 ton per axle, this is done to prevent the damage of our roads as the ground thaws.

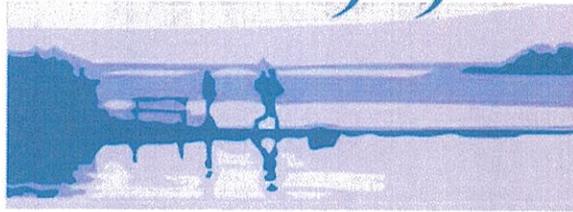
We will also be looking at the upcoming construction season, as the roads that will be graveled or paved this year. We have a limited budget and this is a slower process than we like. In redoing the Town roads, we are trying to fix any issues with sub base corrections and culvert replace as we go, the hope is to prolong the life of our roads.

If you have questions, feel free to call Jim Kelley 259-0317

Chair Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
218-327-1351

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

10E.

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Supervisor Dennis Kortekaas 326-1882
Supervisor Peggy Clayton 259-1551
Supervisor Mike Schack 340-8852
Supervisor Jim Kelley 259-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811
harristownshipclerk@gmail.com

To: Herald Review Newspaper (via email 2/12/2020)
From: Peggy Clayton, Supervisor
Re: Publication of a block ad, in the LEGAL section of the newspaper

NOTICE to Harris Township Residents:

Notice is hereby given that the **Annual Town Meeting for Harris Township** will be held on **Tuesday, March 10, 2020.**

In case of inclement weather, the meeting may be postponed until the third Tuesday in March 17, 2020

The Annual Meeting will commence at **7:00 pm** to conduct all necessary business as prescribed by law.

The Annual Meeting will be held at the following location:

**Harris Town Hall
21998 Airport Road
Grand Rapids, MN. 55744**

Peggy Clayton
Supervisor

Posted: 2/12/2020

Published: 2/15/2020, 2/22/2020, 2/29/2020, 3/7/2020

. 301



- 10 G.

Our next 3-day Leadership Training Program – May 11-13, 2020 (22.5 & 24 Related Contact Hours)

1 message

Chuck Christensen - Institute Director <chuckets@gmail.com>
Bcc: harristownshipclerk@gmail.com

Thu, Jan 16, 2020 at 11:07 AM

Good morning, my name is Chuck Christensen, Director of the Public Utilities & Waterworks Management Institute. As many of you may have seen from past messages, Eden Prairie Utilities hosts a series of 3-day management & supervisory leadership training programs each year (since April 2015) and the next class is scheduled for May 11-13 at the Cambria Room in the Eden Prairie Community Center (see attached flyer). The 3-day course has trained over 300 public works, parks, and administration people from throughout Minnesota, and the student responses to the value of the training and the usefulness of the techniques in daily work have been overwhelmingly positive.

Don't let the name of the program dissuade you from sending employees who do not work in utilities. The leadership techniques and skills learned in this course are applicable throughout all workplaces, regardless of mission. Veteran professional instructor, Van Potter, makes the entertaining and humorous situational training exercises and scenarios directly applicable to city government roles, but it is by no means limited to public works employees. Past students have come from parks, city administration, utility billing, engineering, and fire.

How we typically handle the booking of these classes is to let interested organizations **“hold”** seats in our program for a while to give them time to check employee and workload schedules until participation can be confirmed. So, we encourage you to join us, or share this message with anyone you think could benefit from this important leadership skills training (and the 22.5 and 24 Related Contact Hours awarded upon completion) and invite them to contact us should they have any questions about the scope of our classes or would like to **“hold”** some seats. Thank you and have a great day!

--
Chuck Christensen
Institute Director
Office: (208) 957-5350 or (801) 281-0107
Email: chuckets@gmail.com
Website: puwwmi.org

 **Eden Prairie, MN Advanced (Phase II) 3-day Leadership Training Program May 20'.pdf**
140K

108

REGISTRATION FORM

**Advanced Management & Supervisory Leadership Training Program
May 11 - 13, 2020 (Eden Prairie, MN)**

Name _____

Business Name _____

Business Address _____

City/State/Zip _____

Business Phone _____ **Email Add.** _____

Payment fee: \$499.00 per attendee

To pay by credit card call us at: 208-957-5350 or 801-281-0107

To pay by check, make check payable to: EDUCATION & TRAINING SERVICES

Mail check to:

**EDUCATION & TRAINING SERVICES
PUBLIC UTILITIES & WATERWORKS MANAGEMENT INSTITUTE
P.O. BOX 495
SALT LAKE CITY, UTAH 84110
ATTN: ACCOUNTS RECEIVABLE**



ADVANCED MANAGEMENT & SUPERVISORY LEADERSHIP TRAINING PROGRAM

Eden Prairie, Minnesota

May 11 - 13, 2020

Hosted by Eden Prairie Water & Wastewater Utilities

*24 Related Contact Hours approved for water license renewal
22.5 Related Contact Hours approved for wastewater license renewal*

The Advanced Course is a series of skill-building days designed to help understand management's changing role in today's business climate. Leadership principles and challenges will be discussed; individual and team exercises will support specific skill training; discussions of the future of management and organizations will be central to the learning experience.

The three-day course includes: (classes meet each day from 8:00 a.m. to 5:00 p.m.)

SECTION 1: LEADERSHIP REVIEW. A review of leadership principles and what it takes to be an effective leader in the Utility Industry.

SECTION 2: THE NATURE OF CHANGE MANAGEMENT. Designed to help managers and supervisors fully understand the nature and necessity of change, its impact on people, and how to meet the challenge it presents. Participants learn strategies that help speed up the process and minimize the productivity decline. Emphasis is placed on coaching and leading a team through a complex change situation.

SECTION 3: CRITICAL THINKING SKILLS FOR PROBLEM RESOLUTION AND INNOVATION. Few of us have had any formal education in "Thinking." We tend to be unaware of the ways our current thinking processes determine the kind of results we are getting. This Course will explore the roots of current methods of thinking and how they serve us and how they limit our options.

We will explore new methods of thinking called Parallel Thinking and Lateral Thinking as alternatives with greater benefits. These methods will give immediate results. They are simple to use and very empowering.

SECTION 4: DECISION MAKING. As managers we spend our days making decisions. How do you determine the quality of your decision making process/the quality of your outcomes? Do you have a way of determining whether something should even be a decision? We will explore methods and perspectives that will support your individual and group decision making ability.

Fees, Location & Registration Form

Fee: The fee for the three-day course is **\$499.00**, which includes all instruction, workbook, and handout materials.

Certification: A formal certificate will be prepared for parties who successfully complete the required course objectives. This certificate is prepared and presented by Public Utilities & Waterworks Management Institute. Optional higher education certification (with academic CEU's) is also available for those who need this to meet job or organizational requirements. Any individual desiring to receive the higher education certificate may do so by paying a **\$50** fee upon request.

Location: **Eden Prairie Community Center**
Cambria Room
16700 Valley View Road
Eden Prairie, MN 55344 (Driving directions will be provided)

-Hotel recommendations available upon request-

Please complete the registration form below then contact Chuck Christensen at 208-957-5350, or chuckets@gmail.com to make sure the class is not full

COURI & RUPPE, P.L.L.P

10 H.

Michael C. Couri*
Robert T. Ruppe**

Attorneys at law
705 Central Avenue East
PO Box 369
St. Michael, MN 55376-0369
(763) 497-1930
(763) 497-2599 (FAX)
www.couriruppe.com

**Also Licensed in Illinois*
***Also Licensed in California*

January 10, 2020

Harris Township
Amanda Schultz, Clerk
311 LaPrairie Ave
Grand Rapids, MN 55744

Re: Township Legal Seminar

RECEIVED
1/24/2020

Dear Town Clerk:

Enclosed please find a flyer for our upcoming Township Legal Seminar on Saturday, February 15th at the Glen-Kimberly Town Hall located at 32631 Dam Lake Street, Aitkin, Minnesota 56431 in Aitkin County (about 9 miles east of the City of Aitkin).

Please note that the topics for this seminar are the same as the ones that were previously held at Albertville and Rutledge in 2019, which some of your Board members may have already attended. If anyone missed the opportunity to attend, we have added this new location in Aitkin County that may be more convenient for you. We have also added a new topic, "What Townships Need to Know to Comply with the State's New Wage Theft Law" which is applicable to all Townships in Minnesota and imposes new requirements when hiring new employees such as election judges and requires changes in terms of what information must be provided to existing employees.

The Legal Seminar is free to all Town Board members and a boxed lunch will be provided. The Seminar starts at 9 a.m. (registration starts at 8:30 a.m.) and usually lasts until about 4 p.m. If you or any of your Board members would like to register to attend, please email me at kathy@couriruppe.com or give me a call at 763-497-1930. Thank you.

Sincerely,

Kathleen Budish

Kathleen Budish
Couri & Ruppe, P.L.L.P.

Township Legal Seminar

Presented by:

Couri & Ruppe Law Office

Inquiring Minds Want to Know:



- **THE JOY OF BEING THE ROAD AUTHORITY-** Town road basics.
- **WHAT TOWNSHIPS NEED TO KNOW TO COMPLY WITH THE STATE'S NEW WAGE THEFT LAW**
- **WON'T YOU BE MY NEIGHBOR?-** How to work with the County, your neighboring townships and cities, and your residents.
- **IT'S BaaaaaaaCK!-** Understanding annexation statutes.
- **TOWNSHIP JEOPARDY**
- **EVERYTHING YOU ALWAYS WANTED TO KNOW BUT WERE AFRAID TO ASK-** Answers to your questions from our 2018 legal seminar evaluation form.
- **CONFLICTS OF INTEREST-** Contracting with Town officers, voting, etc.
- **WHOSE MONEY IS IT?-** Restrictions on use of Township funds.
- **STUMP THE CHUMPS-** Answers to any and all legal questions you may have.

**Registration and All Materials are FREE!
Complimentary Lunch Provided!**

SATURDAY, FEBRUARY 15, 2020
Glen-Kimberly Town Hall (Aitkin County)
32631 Dam Lake Street
Aitkin, MN 56431

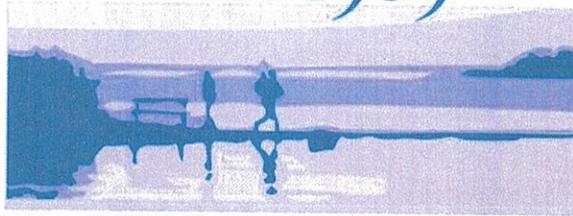
Register directly from our website:
www.couriruppe.com (click on the "Township Legal Seminar" tab)
or call Kathy at (763) 497-1930

Chairman Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
218-326-1351

Supervisor Dennis Kortekaas 326-1882
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811
harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

10 I.

TO: Grand Rapids Herald Review
Emailed to Shafer Holum: sholum@grandrapids herald.net

DATE: February 6, 2020

RE: **Presidential Nomination Primary**

HARRIS TOWNSHIP VOTING

Notice is hereby given to qualified residents of Harris Township, Itasca County, State of Minnesota, with proof of residency of Harris Township. The Presidential Nomination Primary will be held on March 3, 2020. Polls will open at the Harris Town Hall at 7:00 am until 8:00 pm.

Peggy Clayton
Harris Township Supervisor

Published 2/15/2020, 2/22/2020, 2/29/2020
Posted 2/12/2020

Any questions, please don't hesitate to contact me.

Kind regards,

Peggy Clayton
20876 Wendigo Park Rod
Grand Rapids, MN 55744
Email: harristownshipclerk@gmail.com
218-244-1811

101

11B

ADVANTAGE SYSTEMS GROUP
1216 OGDEN AVENUE
SUPERIOR, WI 54880
715-394-5509

INVOICE

Date 2/01/20
 Please Remit Payment By: 2/11/20
 Amount Remitted \$ _____
 Credit Card No. _____
 Expiration Date _____ Zip _____
 Check  

Tear Off This Top Stub And Return With Payment Inv: R 32653 Page 1

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP - MAINT GARAGE
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Account No	Invoice No	P.O Number	Sales Person	Please Pay This Amount
2506	R 32653			240.00

Description	Tax	Amount
ALARM SYSTEM MONITORING For Period FEB 1, 2020 To JAN 31, 2021		240.00

RECEIVED
2/1/20

INVOICE DUE UPON RECEIPT 1 1/2% Finance Charge on All Past Due Accounts ADVANTAGE SYSTEMS GROUP	Total Charges	240.00
	Sales Tax	0.00
	Total Due	240.00

Computer Enterprises

Computer Enterprises
 212 North Pokegama Ave
 Grand Rapids, MN 55744
 United States
 2183261897
 Fax:

Date
01/30/2020

Bill To
Harris Township 30037 Harristown Road Grand Rapids, MN 55744 United States

Invoice Number: 77173

Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Billable Hours	Quantity	Rate/Cost	Billable Amount
01/29/2020	Task/Ticket: Remote cleanup needed T20200124.0011 Summary Notes: SFC was clean, performed a chkdsk, no malware, very little registry entries needed to be cleaned and pulled 1GB of junk of the computer. Computer seemed very healthy.	Ticket Labor	Shaw, Rob	1.00	1.00	75.00/hour	75.00
01/29/2020	Task/Ticket: System Software not installed error pop-up T20200124.0007 Summary Notes: Lexmark printer software was causing the popup. They no longer use that printer so I removed it.	Ticket Labor	Shaw, Rob	0.50	0.50	75.00/hour	37.50

Auto Draft is now available. Please contact Krissy for information.

Total Billable Hours	1.5000
Total Billable Amount	\$112.50
Total Taxes	\$0.00
Grand Total	\$112.50

WE HAVE MOVED!!

THE NEW LOCATION IS:

212 NORTH POKEGAMA AVE, GRAND RAPIDS

WE ARE 2 DOORS DOWN FROM WAYNE'S AUTO



Computer Enterprises
 212 North Pokegama Ave
 Grand Rapids, MN 55744
 United States 2183261897 Fax:

Date
02/03/2020

Bill To
Harris Township 30037 Harristown Road Grand Rapids, MN 55744 United States

Invoice Number: 77226

Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Billable Hours	Quantity	Rate/Cost	Billable Amount
02/01/2020	Service: Cornerstone Managed Workstation [02/01/2020 02/29/2020] Contract Name: Harris Township Managed Workstation 2019 10/01/2019 - 09/30/2020 Cornerstone Managed Workstation: Managed Anitvirus/AntiMalware, Patches, OS Updates, Monitoring: <ul style="list-style-type: none"> • Proactive Windows Patch and Update Management • Proactive Antivirus/Malware/Spyware Management • Proactive System Monitoring and Management w/Alert Notifications • Regular Disk Optimization • Priority Service Scheduling • Live Inventory and Asset & Life Cycle Management • Dedicated Network Administrator & Account Manager • Advanced Service Ticketing System w/Client Portal • Monthly Executive Reporting • Annual Technology Reviews • Discounted labor rates 	Service			1.00	18.99	18.99

Auto Draft is now available. Please contact Krissy for information.

Total Billable Amount	\$18.99
Total Taxes	\$0.00

Grand Total **\$18.99**

WE HAVE MOVED!!

THE NEW LOCATION IS:

212 NORTH POKEGAMA AVE, GRAND RAPIDS

WE ARE 2 DOORS DOWN FROM WAYNE'S AUTO



Harris Township

EMF

Payroll related services, please pay from this invoice.
2281-142695 Account # 22810565

Invoice Date 1/29/2020
Invoice Number 23540488

Page: 1 of 1

	item	summary
Harris Township		
G167 - Rink Attendant		
Clayton, Richard James		
1/26/2020 Regular Time 8.00 hours @ \$15.00 per hour	\$120.00	
Dumke, Nicholas Gerhard		
1/26/2020 Regular Time 25.00 hours @ \$15.00 per hour	\$375.00	
Reiser, Cole A		
1/26/2020 Regular Time 20.00 hours @ \$15.00 per hour	\$300.00	
Ritter, Michael Daniel		
1/26/2020 Regular Time 20.00 hours @ \$15.00 per hour	\$300.00	
Job Subtotal: G167 - Rink Attendant		\$1,095.00
G391 - Grounds Laborer		
Schuler, Benjamin R		
1/26/2020 Regular Time 14.00 hours @ \$20.72 per hour	\$290.08	
Job Subtotal: G391 - Grounds Laborer		\$290.08
Invoice Total		\$1,385.08

For questions regarding your account, contact Duluth/Superior MN at (218) 624-4416

Express offers total client care, professional search, HR services and employment solutions at all levels.



Account Number	22810565
Invoice Number	23540488
Invoice Date	1/29/2020
Amount Due	\$1,385.08
Due Date	2/08/2020

Please make check payable to Express Services, Inc.

FIN: 840909680



2281

Harris Township
ATTN: Treasurer
20876 Wendigo Park Road
Grand Rapids, MN 55744

Express Services, Inc.
P.O. BOX 203901
Dallas, TX 75320-3901



Please return this portion with your payment

000000023540488

000000000142695

00138508



Harris Township

EMF

Payroll related services, please pay from this invoice.
2281-142695 Account # 22810565

Invoice Date 2/04/2020
Invoice Number 23565241

Page: 1 of 1

	item	summary
Harris Township		
G167 - Rink Attendant		
Clayton, Richard James		
2/02/2020 Regular Time 16.00 hours @ \$14.80 per hour	\$236.80	
Dumke, Nicholas Gerhard		
2/02/2020 Regular Time 24.00 hours @ \$14.80 per hour	\$355.20	
Reiser, Cole A		
2/02/2020 Regular Time 20.00 hours @ \$14.80 per hour	\$296.00	
Ritter, Michael Daniel		
2/02/2020 Regular Time 20.00 hours @ \$14.80 per hour	\$296.00	
Job Subtotal: G167 - Rink Attendant		\$1,184.00
G391 - Grounds Laborer		
Schuler, Benjamin R		
2/02/2020 Regular Time 11.50 hours @ \$20.72 per hour	\$238.28	
Job Subtotal: G391 - Grounds Laborer		\$238.28
Invoice Total		\$1,422.28

For questions regarding your account, contact Duluth/Superior MN at (218) 624-4416

Express offers total client care, professional search, HR services and employment solutions at all levels.

1



Account Number	22810565
Invoice Number	23565241
Invoice Date	2/04/2020
Amount Due	\$1,422.28
Due Date	2/14/2020

PDF

Please make check payable to Express Services, Inc.

FIN: 840909680

||||| 2281

Harris Township
ATTN: Treasurer
20876 Wendigo Park Road
Grand Rapids, MN 55744

Express Services, Inc.
P.O. BOX 203901
Dallas, TX 75320-3901

Please return this portion with your payment

|||||

000000023565241

00000000142695

00142228



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

984905

ACCOUNT NUMBER 506635-104896 ZONE 4-022 STATEMENT DATE 02/03/2020
 CUSTOMER NAME Harris Township Hall ROUTE 022
 SERVICE ADDRESS S Hwy 169 & Lakeview Dr Grand Rapids DUE DATE 02/18/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance 15.98
 Check Payment 01/28/2020 (15.98)CR

PLEASE NOTE ADDRESS CHANGE TO:
 500 SE 4TH ST
 Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Balance Forward \$0.00

Current Charges
 Electric 15.98

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Total Current Charges: \$15.98

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Current Account Balance: \$15.98

Amount Due \$15.98

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

GRAND RAPIDS
 ITS IN MINNESOTA'S NATURE

UTILITY STATEMENT

Statement Date: 02/03/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	984905
Due Date	02/18/2020
Amount Due	\$ 15.98
Amount Paid	

Return this portion with Payment

ITASCA COUNTY

Auditor/Treasurer
Itasca County
123 NE Fourth Street
Grand Rapids MN 55744
218-327-2860

Fax: 218-327-7426

Invoice for Proposed Tax Notices

Total amount due: \$530.01

Description of charges:

2020

0019 HARRIS TWP
Number of notices: 2,538

Please make check payable to: ITASCA COUNTY Itasca County

Mail to: Auditor/Treasurer
ITASCA COUNTY Itasca County
123 NE Fourth Street
Grand Rapids MN 55744

Sincerely,

Itasca County

RECEIVED
2/7/2020

Customer Statement

For 12/20/2019 to 12/20/2019

Wednesday, January 15, 2020 3:00 PM

County:

Itasca County Recorder
123 NE 4th St
Grand Rapids, MN 55744

Customer:

HARRIS TOWNSHIP
20876 WENDIGO PK RD
GRAND RAPIDS, MN 55744

Receipt #:	Doc #:	Date:	Type:	Paid:	Debited:	Charged:	Outstanding:
182322	A000736839	12/20/2019	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
Grantor: HARRIS TOWNSHIP				Grantee: NEWTON, DORAN			
				\$0.00	\$0.00	\$46.00	\$46.00

Previous Balance:	\$0.00
Net Posted to Account:	\$0.00
Charged / Debited Items:	\$46.00
Ending Balance:	\$46.00

Thank you for your business!
PLEASE RETURN THIS INVOICE WITH PAYMENT
All Bills Must Be Paid Promptly Upon Receipt of Invoice

RECEIVED
1/15/2020

ITASCA COUNTY SHERIFF'S OFFICE
VICTOR J. WILLIAMS, SHERIFF

440 1st Avenue NE • Grand Rapids, MN 55744 • 218-326-3477 • FAX: 218-326-4663



Invoice

Printed on January 13, 2020

Billed To HARRIS TOWNSHIP MAINTENANCE BUILDING
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

RECEIVED
1/27/2020

Reference

Invoice # 202000382
Invoice Date 1/13/20
Due Date 3/1/20

Item	Disburse To	Hold From Disb.	Amount Owed	Amount Paid
Alarm Fees 01-200-5447	ITASCA COUNTY AUDITOR / TREASURER OFFICE	No	\$10.00	\$0.00

Total Owed \$10.00
Total Paid \$0.00
Uncollectible \$0.00
Remaining \$10.00

Comments

ALARM BILL 2020.

Please see attached form for updating key holder information.
If updating, please fill out the form and return with payment.

Thank you!

Itasca County Sheriff's Office
440 NE 1st Avenue
Grand Rapids, MN 55744
Phone: (218) 326-3477

ITASCA COUNTY SHERIFF'S OFFICE
VICTOR J. WILLIAMS, SHERIFF

440 1st Avenue NE • Grand Rapids, MN 55744 • 218-326-3477 • FAX: 218-326-4663



Invoice

Printed on February 3, 2020

Billed To HARRIS TOWNSHIP CEMETARY
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

*Billy - I think
this is
a duplicate*

Reference
Invoice # 202000381
Invoice Date 1/13/20
Due Date 3/1/20

Item	Disburse To	Hold From Disb.	Amount Owed	Amount Paid
Alarm Fees 01-200-5447	ITASCA COUNTY AUDITOR / TREASURER OFFICE	No	\$10.00	\$0.00

Total Owed	\$10.00
Total Paid	\$0.00
Uncollectible	\$0.00
Remaining	\$10.00

Comments
ALARM BILL 2020.

Please see attached form for updating key holder information.
If updating, please fill out the form and return with payment.

Thank you!

Itasca County Sheriff's Office
440 NE 1st Avenue
Grand Rapids, MN 55744
Phone: (218) 326-3477

RECEIVED

Cancel Payment

Payment Summary		Payment: \$416.50
There are no scheduled payments.		
		Payment
LCP Electric Service Account 10200853 SERVICE CENTER, GRAND RAPIDS, MN		\$287.00
LCP Electric Service Account 500598750 STREET LIGHT ACCOUNT, GRAND RAPIDS, MN		\$129.50
Edit Amount »		
Total Payment:		\$416.50
		Continue

Select Payment Date & Method

Payment Confirmation



PO Box 267
 St. Michael, MN 55376
 (800) 228-0296

Invoice 108782
Date 1/9/2020
Page 1

Bill To:
 Harris - Itasca County
 311 LaPrairie Ave
 Grand Rapids MN 55744

Ship To:
 Amanda Schultz
 311 LaPrairie Ave
 Grand Rapids MN 55744

Customer ID					Payment Terms	
HARRIO1					Net 30	
Ordered	Item Number	Description	Discount	Rate	Amount	
1	CLERKTRAINING3 Session: 2020	Clerk/Treasurer Training_MAT_Jan 30 2020	0.00	40.00	40.00	1
		Registrant TREASURER Nancy Kopacek				

Subtotal 40.00
Misc 0.00
Tax 0.00
Shipping 0.00
Payment Received 0.00
Total 40.00

Please return this portion with your check



Make checks payables to: MAT
 PO Box 267
 St. Michael MN 55376

Bill To:
 Harris - Itasca County
 311 LaPrairie Ave
 Grand Rapids MN 55744

Invoice: 108782
Total: 40.00

RECEIVED
 1/21/2020



MATIT

Minnesota Association of Townships Insurance Trust
805 Central Ave East, PO Box 415 • St. Michael, MN 55376
Phone: 763-497-2330 or 1-800-262-2864 • Fax: 763-497-3233

Premium Notice

Invoice #: 26475102

Date: 2/4/2020

Due: 3/20/2020

Bill To:

Attn: Peggy Clayton
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Trust:

Minnesota Association of Townships Insurance Trust
805 Central Ave East
PO Box 415
St. Michael, MN 55376

Type of Coverage: COMMERCIAL PACKAGE

Policy Number: N0886CLC19

Due Date: 3/20/2020

Commercial Package From 11/01/2019 to 11/01/2020

Premium Due	61.00
Total Due	<u>\$61.00</u>

*****Notice: In accordance with the bylaws, interest on late payments accrues at the rate of one and one-half percent (1 ½%) per month on unpaid balances.**

PLEASE KEEP THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION WITH YOUR CHECK



MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE TRUST
P.O. BOX 415
ST. MICHAEL, MN 55376

Type of Coverage: COMMERCIAL PACKAGE

Policy Number: N0886CLC19

Invoice #: 26475102

Due Date: 3/20/20

Premium Due: \$61.00

Make Check Payable to MATIT

FOR OFFICE USE ONLY

CHECK #: _____
AMOUNT: _____
INITIALS: _____

Attn: Peggy Clayton
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744



Treasurer Harris <harristownshiptreasurer@gmail.com>

Northwest Natural Gas - You have new Invoices waiting for you

1 message

Northwest Natural Gas <no-reply@invoicecloud.net>
Reply-To: Northwest Natural Gas <customerservice@nwnogas.com>
To: harristownshiptreasurer@gmail.com
Cc: harristownshiptreasurer@gmail.com

Sat, Feb 8, 2020 at 12:30 AM



You have a new Invoice waiting for you! [Log In To View or Pay All](#)

Northwest Natural Gas has implemented a convenient online billing and payment system for you to access and pay your bills. The invoices listed below are now available online. Simply click on the **Pay Now** button to view and/or pay your bill. You can review and print your invoice, pay electronically now, or schedule the date your invoice will be paid.

You may also access your invoice via our Customer Portal at <https://www.invoicecloud.com/mapletonmn>.

If you have any questions regarding your account, please email us at customerservice@nwnogas.com. Be sure to include your first name, last name, and account number.

Thank you for choosing to view and pay online,
Northwest Natural Gas

HARRIS TOWNSHIP HALL - Account #440600.01MCS | [unsubscribe](#)

Invoice #	Invoice Type	Balance Due	Invoice Due Date	Pay This Now	Remind Me
440600.01MCS20-2-6GR	Natural Gas	\$189.79	2/25/2020	PAY NOW	Add A Reminder!

HARRIS TOWNSHIP MAINT BLDG - Account #440601.01MCS | [unsubscribe](#)

Invoice #	Invoice Type	Balance Due	Invoice Due Date	Pay This Now	Remind Me
440601.01MCS20-2-6GR	Natural Gas	\$169.08	2/25/2020	PAY NOW	Add A Reminder!

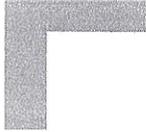


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Skoglund Electric
17 Horseshoe Drive
Grand Rapids, MN 55744
(218)360-9269

Date	01/23/20
Invoice No.	847
Terms	



Invoice

Bill To
Harris Township 20876 Wendigo Park Rd Grand Rapids, MN 55744

Item	Description	Quantity	Rate	Amount
Electrical	Temp fix to get by untell parts were orderd, found a loose connection in one of the phase wire to lug that had caused substantial damage. 1Hr Dec 19th	1	80.00	80.00
Electrical	Swap Out of old Fused disc. with a new Braker Disc. 1-21-2020 Parts and Labor	1	700.00	700.00

RECEIVED
1/31/2020

	Total	\$780.00
--	--------------	-----------------

Stewart Sound Systems LLC
 13 Birch Street
 Osby, MN 56441

ESTIMATE

DATE 1/14/2020
ESTIMATE# 2856
REP
PHONE 218-851-6459

stewartsoundsystems@charter.net

Harris Township
 20876 Wendigo Park Rd.
 Grand Rapids, MN. 55744
 Attn: Ken Haubrich

PROJECT		BILLING FOR COMPONENTS		
QTY	ITEM	DESCRIPTION	PRICE	TOTAL
1	NVR302A-08/...	NVR RECORDER & LOCK BOX ENS Lite Series 8-channel 4K & H.264 Network Video Recorder/ H.265 and H.264 Codec Decoding/ Max 200Mbps Incoming Bandwidth/ Up to 8MP Resolution for Preview and Playback/ HDMI and VGA Simultaneous Video Output/ 8 PoE (power over ethernet) Camera Ports/ 16TB, 2 x 8TB Hard Drives	919.10	919.10
1	ST-LB03	ENS DVR Lock Box with Fan/ Dimensions: 21" x 21" x 8"/ Camlock with 2 Keys/ Steel Construction/ Removable Lid/ 120V AC Fan/ Rubber Feet	113.10	113.10
1	PDN59U430H-1	AUTO TRACKING PTZ CAMERA ENS StarLight IR PTZ Network Camera/ Auto Tracking/ 25x Optical Zoom/ 1/3" STARVIS CMOS Video Sensor/ 328-feet IR Night Time Vision in StarLight Color/ 4K, 2592p x 1520p, 4 Megapixels/ -40F to +158F Operating Temperature/ IP66	908.74	908.74
1	PFA150	Waterproof Rating ENS Pole Mount for PTZ Camera Arm or Direct Mounting/ White/ Neat and Integrated Design	26.00	26.00
1	PFA120	ENS Aluminum Junction Box with Conduit Access Ports/ White/ Neat and Integrated Design	19.50	19.50
1	HNC3V151T-I...	BULLET CAMERA WITH MOTORIZED ZOOM ENS StarLight IR Bullet Network Camera/ 2.7-13.5mm Varifocal Lens/ 1/2.7" STARVIS CMOS Video Sensor/ 197-feet IR Night Time Vision in StarLight Color/ 2592p x 1944p, 5 Megapixels/ -22F to +140F Operating Temperature/ IP67	188.50	188.50
1	PFA135	Waterproof Rating ENS Round Aluminum Junction Box with Conduit Access Ports/ White/ Neat and Integrated Design	14.30	14.30
1	OR1500LCDR...	UNINTERUPTED POWER SUPPLY CyberPower 1500VA-900W UPS/ 18-minute Half Load, 6-minute Full Load/ Surge Protection/ Rack Mount or Tower Convertible	410.80	410.80
0.6	CAT6-DB	CABLING Cat6 Outdoor Direct Burial Cable/ 23AWG/ 600Mhz/ CMX Rating/ 1000-foot Spool	244.25	146.55
0.6	CAT6-DB	Cat6 Outdoor Direct Burial Cable/ 23AWG/ 600Mhz/ CMX Rating/ 1000-foot Spool	244.25	146.55
1	RENTAL	BOOM LIFT RENTAL Rental of Towable Articulated Boom Lift/ Daily Rate	285.12	285.12
1	RENTAL	Rental of Trencher/ Daily Rate	231.98	231.98

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE
 THANK YOU!

Subtotal
Tax (6.875%)
TOTAL



PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
www.vzw.com/mybusinessaccount	986510508-00001	02/04/20
Change your address at http://sso.verizonenterprise.com	Invoice Number	9846251669



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

00055993
S301

Quick Bill Summary

Dec 13 - Jan 12

Previous Balance <i>(see back for details)</i>	\$154.59
Payment - Thank You	-\$154.59
Balance Forward	\$.00
Monthly Charges	\$144.21
Usage and Purchase Charges	
Voice	\$.00
Messaging	\$.00
Data	\$.00
Surcharges and Other Charges & Credits	\$6.39
Taxes, Governmental Surcharges & Fees	\$3.06
Total Current Charges	\$153.66

Total Charges Due by February 04, 2020 \$153.66

RECEIVED
1/27/2020

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At vzw.com/mybusinessaccount	1.800.922.0204 or *611 from your phone



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date January 12, 2020
Account Number 986510508-00001
Invoice Number 9846251669

Total Amount Due by February 04, 2020

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$153.66

\$.

P.O. BOX 25505
LEHIGH VALLEY, PA 18002-5505



98462516690109865105080000100000015366000000153669



Invoice Number 9846251669 Account Number 986510508-00001 Date Due Page 02/04/20 3 of 8

Overview of Shared Usage

Participating Lines as of 01/12/20	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk - Nationwide for Business Share	3	0	1,200	126	0

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Credits	Taxes, Governmental and Fees	Third-Party Charges (Includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$48.07	---	---	\$2.13	\$1.02	---	\$51.22	7	53	107,460KB	---	---	---
218-244-5247 Maintenance Harris	5	\$48.07	---	---	\$2.13	\$1.02	---	\$51.22	66	42	474,489KB	---	---	---
218-398-5033 Caretaker Harris	7	\$48.07	---	---	\$2.13	\$1.02	---	\$51.22	53	203	12,283,018KB	---	---	---
Total Current Charges		\$144.21	\$0.00	\$0.00	\$6.39	\$3.06	\$0.00	\$153.66						

Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400

\$64.09 monthly charge
400 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited

Unlimited Mobile to Mobile

UNL Night & Weekend Min

Unlimited OFFPEAK

Email & Data Unlimited

Unlimited monthly kilobyte

Beginning on 09/19/12:

25% Access Discount

UNL Picture/Video MSG

Unlimited monthly Picture & Video

UNL Text Messaging

Unlimited monthly M2M Text
Unlimited monthly Text Message

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 400	01/13 - 02/12	64.09
25% Access Discount	01/13 - 02/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	66	---	---
Mobile to Mobile <i>minutes</i>	unlimited	28	---	---
Night/Weekend <i>minutes</i>	unlimited	11	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Unlimited M2M Text <i>messages</i>	unlimited	21	---	---
Picture & Video - Sent <i>messages</i>	unlimited	7	---	---
Picture & Video - Rcv'd <i>messages</i>	unlimited	14	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	474,489	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	1.98
Regulatory Charge	.15
\$2.13	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.02
\$1.02	

Total Current Charges for 218-244-5247 \$51.22

Detail for Maintenance Harris: 218-244-5247

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
12/13	8:55A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	2	---	---	---
12/13	10:17A	218-947-1246	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/13	11:39A	218-398-5033	Peak	M2MAllow	Grand Rapi MN	Incoming CL	3	---	---	---



Detail for Maintenance Harris: 218-244-5247

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
12/18	1:21P	218-340-8852	Peak	M2MAllow	Grand Rapi MN	Duluth MN	2			
12/17	8:55A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	1			
12/17	10:08A	218-256-4967	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	1			
12/17	12:29P	218-256-4967	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	1			
12/17	12:56P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	4			
12/18	7:40A	218-259-0317	Peak	PlanAllow	Bovey MN	Coleraine MN	2			
12/18	10:41A	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2			
12/18	10:53A	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2			
12/18	11:00A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	3			
12/18	11:16A	218-244-7080	Peak	PlanAllow	Grand Rapi MN	Incoming CL	9			
12/18	1:08P	218-244-7080	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2			
12/18	2:24P	218-780-5842	Peak	PlanAllow	Grand Rapi MN	Incoming CL	5			
12/18	3:14P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	5			
12/19	12:06P	218-244-7080	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2			
12/19	1:39P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1			
12/20	8:57A	218-780-5842	Peak	PlanAllow	Grand Rapi MN	Incoming CL	4			
12/20	9:04A	218-256-4967	Peak	M2MAllow	Grand Rapi MN	Incoming CL	1			
12/20	12:42P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	1			
12/20	1:12P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	3			
12/20	1:16P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	3			
12/20	2:22P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	6			
12/20	2:29P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	1			
12/20	9:37P	218-256-1141	Off-Peak	N&W	Saginaw MN	VM Deposit CL	1			
12/20	9:38P	218-256-1141	Off-Peak	N&W	Saginaw MN	Incoming CL	1			
12/21	12:58P	218-328-4966	Off-Peak	N&W	Hermantown MN	Grand Rpds MN	3			
12/26	11:53A	218-340-8852	Peak	M2MAllow	Grand Rapi MN	Duluth MN	2			
12/26	9:00P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1			
12/27	12:45P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2			
12/27	3:57P	218-328-4596	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	3			
12/27	4:10P	218-256-1141	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1			
12/28	11:16A	218-244-6382	Off-Peak	N&W	Bovey MN	VM Deposit CL	2			
12/29	6:26A	218-244-6382	Off-Peak	N&W	Bovey MN	Incoming CL	2			
12/29	9:15A	218-259-0317	Off-Peak	N&W	Grand Rapi MN	Incoming CL	1			
12/29	10:21A	218-259-0317	Off-Peak	N&W	Bovey MN	Coleraine MN	1			
12/30	9:39A	218-202-0438	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1			
12/30	9:45A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	1			
12/30	10:30A	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	3			
12/30	4:39P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2			
12/31	8:39A	218-259-1551	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2			
12/31	9:43A	612-819-6984	Peak	PlanAllow	Grand Rapi MN	Minneapolis MN	1			
12/31	10:26A	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1			
12/31	11:31A	612-819-6984	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1			
1/01	8:53A	218-398-5033	Peak	M2MAllow	Grand Rapi MN	Incoming CL	2			
1/02	2:08P	218-740-9707	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1			
1/03	10:08A	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2			
1/09	11:44A	218-259-1551	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1			

CULK400A 1154 5011 125 W/ 20200115 PG 4 OF 6
 80055993 3530795.3 0-1





Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400

\$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging

Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

Beginning on 01/08/16:

25% Access Discount

M2M National Unlimited

Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min

Unlimited monthly OFFPEAK

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 400	01/13 - 02/12	64.09
25% Access Discount	01/13 - 02/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	53	---	---
Mobile to Mobile <i>minutes</i>	unlimited	32	---	---
Night/Weekend <i>minutes</i>	unlimited	22	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	121	---	---
Unlimited M2M Text <i>messages</i>	unlimited	59	---	---
Picture & Video - Sent <i>messages</i>	unlimited	13	---	---
Picture & Video - Rcv'd <i>messages</i>	unlimited	10	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	12,283,018	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	1.98
Regulatory Charge	.15
\$2.13	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.02
\$1.02	

Total Current Charges for 218-398-5033 \$51.22

Prepared For	TOWNSHIP OF HARRIS DERRICK MARTILLA
Account Number	
Statement Closing Date	01/20/20
Days in Billing Cycle	
Next Statement Date	02/14/20
Credit Line	\$2,500
Available Credit	\$2,487

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Payment Information

New Balance	\$12.34
Current Payment Due (Minimum Payment)	\$12.34
Current Payment Due Date	02/14/20

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$0.00
Credits	-	\$0.00
Payments	-	\$941.80
Purchases & Other Charges	+	\$954.14
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$12.34

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	17.740%	.04860%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.490%	.06983%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

\$0 - \$12.34 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 02/14/20. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

RECEIVED
02/14/20

See reverse side for important information.

Mail Payments to:
Xerox Financial Services
P.O. Box 202882
Dallas, TX 75320-2882

INVOICE

Questions? Contact Us:
Invoicing: 844-733-9280
xfscustomer@jdrs.com
Equipment Protection: 866-223-6383

Harris Township
20876 WENGIGO PARK ROAD
GRAND RAPIDS, MN 55744

Invoice Number: 1963909 **Due Date:** 02/24/2020
Invoice Date: 02/04/2020 **Past Due Amount:** \$0.00
Total Due Amount: \$229.77

Contract Number: 020-0068340-001				Months Remaining: 38	
Billing Period	Due Date	Description	Charge	Sales Tax	Amount including tax
01/24/2020 - 02/23/2020	02/24/2020	Minimum Lease Payment	\$37.99	\$2.61	\$40.60
12/24/2019 - 01/23/2020	02/24/2020	Color Impressions	\$125.40	\$8.62	\$134.02
12/24/2019 - 01/23/2020	02/24/2020	Black Impressions	\$51.60	\$3.55	\$55.15
Sub Total:					\$229.77

Detach here and return coupon with payment

Please make check payable to: Xerox Financial Services

Amount Enclosed: \$

INVOICE NUMBER: 1963909
Invoice Date: 02/04/2020
Contract Number: 020-0068340-001
Due Date: 02/24/2020
Amount Due: \$229.77

Xerox Financial Services
P.O. Box 202882
Dallas, TX 75320-2882

Harris Township
20876 WENGIGO PARK ROAD
GRAND RAPIDS, MN 55744



01963909 0200068340001 068340 0000022977 &

Invoice Number: 1963909
 Invoice Date: 02/04/2020

Due Date: 02/24/2020
 Past Due Amount: \$0.00
 Total Due Amount: \$229.77

Pool Details BW68340.1								
Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
12/24/2019-01/23/2020	0001 BW68340.1	21998 AIRPORT ROAD GRAND RAPIDS, MN 55744	C405 4HX811949	18259	20852	2593	100.00	\$51.60

Pool Summary: BW68340.1								
Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
12/24/2019-01/23/2020	0001 BW68340.1	2593	0	0	0	2593	0.01990	\$51.60

Pool Details COL68340.1								
Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
12/24/2019-01/23/2020	0002 COL68340.1	21998 AIRPORT ROAD GRAND RAPIDS, MN 55744	C405 4HX811949	10828	12082	1254	100.00	\$125.40

Pool Summary: COL68340.1								
Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
12/24/2019-01/23/2020	0002 COL68340.1	1254	0	0	0	1254	0.10000	\$125.40

Asset Details					
Contract Number	Model	Serial Number	Address	Address 2	City, State Zip
020-0068340-001	C405	4HX811949	21998 AIRPORT ROAD		GRAND RAPIDS, MN 55744

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton
Address: 20356 Wendigo Park Road
Grand Rapids

Date	Description	# Hours	Rate	Amount
1/13/2020	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
1/8/2020	Regular Meeting	fixed rate	\$60.00	\$60.00
1/22/2020	P & D Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages/Chair	fixed rate	\$400.00	\$400.00
Additional Work:				
1/3/2020	Pick up mail at service center and open	0.5	\$18.70	\$9.35
1/6/2020	Reprganizational Meeting. 5:00-6:00 pm	1	\$18.70	\$18.70
1/10/2020	Pick up mail and open, etc 5:30-6pm	0.5	\$18.70	\$9.35
1/13/2020	Budget work session 5-7:00 pm	2	\$18.70	\$37.40
1/14/2020	Budget work session 5-8:30 pm	3.5	\$18.70	\$65.45
1/15/2020	Admin Policy Work Session 5-6:30 pm	1.5	\$18.70	\$28.05
1/16/2020	Interview with Ken at Express re: maint; meet w/Shannon 3:30-4:30	1	\$18.70	\$18.70
1/17/2020	Open mail at hall	0.5	\$18.70	\$9.35
1/20/2020	Remote access with Comp. Enterprises/laptop antivirus	0.5	\$18.70	\$9.35
1/22/2020	Network Collaborative Meeting 11am-1:15 pm	2.25	\$18.70	\$42.08
1/23/2020	Stony Point Meeting 7-7:45 pm	0.75	\$18.70	\$14.03
1/29/2020	Budget work session 5:00pm-7:30 pm	2.5	\$18.70	\$46.75
1/29/2020	Work with Comp Enterprises laptop/remote access/cleanup 9-10am	1	\$18.70	\$18.70
1/31/2020	Open mail at hall	0.25	\$18.70	\$4.68
		17.75	\$18.70	\$331.93
NO PAY		Mileage		
1/2/2020	Email from W.C. Rep .25			
1/2/2020	Calls to and from DM re: WC			
1/2/2020	Email to and fro. sarah C re: CEDA .25			
1/2/2020	Park and cemetery inspections (mileage)	21		
1/3/2020	Pick up mail at service center and bring to hall (mileage)	8		
1/3/2020	Facebook post .25			
1/3/2020	Email from MD re: WC .25			
1/3/2020	Email from Benchmark re: engineering services .25			
1/4/2020	Email and letter from Couri & Ruppe re: services .25			
1/4/2020	Email from constituent re: plowing Rd .25			
1/6/2020	Email from and to clerk interest .25			
1/7/2020	Email from and to clerk interest .25			
1/7/2020	Facebook post .25			
1/7/2020	Facebook post .25			
1/8/2020	Email from and to clerk interest .25			
1/8/2020	Email from and to clerk interest .25			
1/9/2020	Call Computer Enterprises re: anti virus .25			
1/9/2020	Emails back and forth to caretaker Re: her vacation .50			
1/9/2020	Email from and to clerk interest .25			
1/10/2020	Pick up mail at service center and bring to hall (mileage)	8		
1/10/2020	Park and cemetery inspections (mileage)	21		
1/10/2020	Text message re Census .25			
1/10/2020	Emails back and forth on rinks .25			
1/13/2020	Facebook post .25			
1/15/2020	Email from and to clerk interest .25			
1/16/2020	Email, to and from clerk interest .25			
1/16/2020	Park and cemetery inspections (mileage)	21		
1/16/2020	Interview with Ken at Express re: maintenance	11.6		
1/17/2020	Email to and from clerk interest .25			
1/17/2020	Pick up mail at service center and bring to hall (mileage)	8		
1/19/2020	Facebook post .25			
1/20/2020	Facebook post .25			
1/20/2020	Email from and to clerk interest .25			
1/21/2020	Go to admin services at courthouse and pick up mail from Amanda	11.8		

1/22/2020	Facebook post .25			
1/22/2020	Email to MATIT re: 2/7 meeting. .25			
1/23/2020	Deposits for treasurer to WF (mileage)	11.6		
1/23/2020	Pick up mail at service center and bring to hall (mileage)	8		
1/23/2020	Park and cemetery inspections (mileage)	21		
1/26/2020	Facebook post .25			
1/28/2020	Facebook post .25			
1/30/2020	Facebook post .25			
1/30/2020	Drop off name plates at Treasure Bay (mileage)	11		
1/31/2020	Park and cemetery inspections (mileage)	21		
1/31/2020	Pick up mail at service center and bring to hall (mileage)	8		
	TOTALS			
Reimbursements:				
January	Mileage @ .575./mile x 191	191.00	\$0.575000	\$109.83
	<i>Total reimbursements requested:</i>			

ADDITIONAL DEDUCTIONS 75.00(F); 25.00 (S)

(\$100.00)

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

31-Jan-20

Signature

Peggy Clayton

Payment Request

Harris Township
Itasca Count CLERK

Name: Peggy Clayton
Address: 20356 Wendigo Park Road
Grand Rapids

Date	Description	# Hours	Rate	Amount
Clerk:				
1/4/2020	Board agenda, get agenda items in order, draft to Ken etc	1.5	\$18.70	\$28.05
1/5/2020	Meet Becky at hall to get bills and agenda/items copied, scanned To laptop, but had difficulties, had to rescan in 3 separate files, Worked on admin policy for work session, etc, made brd packets, Made copies of admin policy and compensation info. 1pm-5:30 pm	4.5	\$18.70	\$84.15
1/6/2020	Update reorganizational mtg agenda 7:55am-8:40 am	0.75	\$18.70	\$14.03
1/6/2020	Downloaded free program to merge agenda sections into 1 file, So I can upload to website,,took me awhile to find workable free 1	1.25	\$18.70	\$23.38
1/7/2020	Had to contact Kim Xerox as passcode would not allow me in so I had to reset passcode so I could order supplies	0.5	\$18.70	\$9.35
1/7/2020	Uploaded agenda packet to website but kept getting errors, tried 3 times so I ended up uploading 3 separate files for agenda12:45-3p	2.25	\$18.70	\$42.08
1/7/2020	Worked on website to see if I could upload one agenda packet Instead of it being in 3 parts..it worked! 10-11pm	1	\$18.70	\$18.70
1/8/2020	Set up for Board Meeting 6:30-7 pm; finish up some clerk duties aft.	1.25	\$18.70	\$23.38
1/8/2020	Update Harris Board/employee contact list and made copies	0.5	\$18.70	\$9.35
1/8/2020	Complete postings for 1/15 and 1/28; post on board	0.25	\$18.70	\$4.68
1/8/2020	Resolution for winter burials 10:45 pm -11:15 pm	0.5	\$18.70	\$9.35
1/9/2020	Post resolution for polling place; scan resolutions and approved	0.75	\$18.70	\$14.03
	Minutes into website			
1/10/2020	Complete minutes from 1/8/2020 board meeting	1.75	\$18.70	\$32.73
1/13/2020	Minutes from January 13, 2020 budget meeting	0.25	\$18.70	\$4.68
1/14/2020	Minutes for January 14 budget meeting	0.25	\$18.70	\$4.68
1/15/2020	Go to hall and make copies for 1/15 meeting, clerking	0.5	\$18.70	\$9.35
1/15/2020	Minutes for January 15 Admn meeting	0.5	\$18.70	\$9.35
1/17/2020	Hall to print from laptop, make copies for upcoming brd mtg	0.75	\$18.70	\$14.03
1/17/2020	Work on election judge resolution for agenda, copies of contracts	3.5	\$18.70	\$65.45
	And resolutions for supervisors, work on agenda, update web			
	8pm-11:30 pm			
1/19/2020	Hall put agenda and items together, label, get bills, and make brd packets, upload all to website 3:15 pm-5:45 pm	2.5	\$18.70	\$46.75
1/22/2020	Set up for board meeting 6:30-7pm	0.5	\$18.70	\$9.35
1/22/2020	After meeting clerking, completed 2/7 work session posting and Posted	0.5	\$18.70	\$9.35
1/23/2020	Made copies for stony pt meeting, made copies of signed docs	1.5	\$18.70	\$28.05
	From 1/22 meeting, etc., scan resolutions into,laptop 3-4:30			
1/24/2020	Resolution for stony point	0.5	\$18.70	\$9.35
1/24/2020	Minutes from 1/23 meeting, updates	0.75	\$18.70	\$14.03
1/27/2020	Minutes from 1/22 board meeting	2	\$18.70	\$37.40
1/28/2020	Copies of insurance certs, print off minutes, set up for open house	1	\$18.70	\$18.70
1/30/2020	Minutes of 1/29 budget meeting	0.5	\$18.70	\$9.35
	TOTALS	32.25	\$18.70	\$603.08
Website:				
1/8/2020	Worked on website to get a better feel for uploading, making Changes, adding, etc	1	\$18.70	\$18.70
1/9/2020	Work on website and fix how 2019 minutes appear for consistency 7pm-9pm	2	\$18.70	\$37.40
1/11/2020	Worked more on website; fixed sidebars, agendas, minutes	1.5	\$18.70	\$28.05
1/21/2020	Updated and scanned in cemetery policy, updated 2014, 2018	3	\$18.70	\$56.10
	Minutes appearance, made new sidebars for agendas, and pulled			
	Out townhall into,own sidebar, removed ordinances, sent letter			

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton
Address: 20356 Wendigo Park Rd
Grand Rapids

Date	Description	# Hours	Rate	Amount
Cleaning:				
1/17/2020	Clean bathrooms, vacuum, empty garbage	0.5	\$18.70	\$9.35
1/23/2020	Clean after board meeting (garbage, bathrooms)	0.5	\$18.70	\$9.35
1/23/2020	Clean after meeting (bathrooms, garbage, wipe chairs, vacuum/mop	0.75	\$18.70	\$14.03
1/27/2020	Clean hall after 1/25 renter (bathrooms, door, chairs, sink, etc	1	\$18.70	\$18.70
1/28/2020	Clean after open house (garbage, bathrooms, kitchen, wipe chairs, Vacuum, and mop floors, doors, sink, etc	1.5	\$18.70	\$28.05
TOTALS		4.25	\$18.70	\$79.48
Texts, calls:				
1/14/2020	Call from and to potential renter; hall already taken	0.25	\$18.70	\$4.68
1/14/2020	Call from renter confirming hall rental	0.25	\$18.70	\$4.68
1/14/2020	Call to reserve Hall for 4/19	0.25	\$18.70	\$4.68
1/15/2020	Call to reserve Hall on 2/7	0.25	\$18.70	\$4.68
1/15/2020	VM and return call to someone inquiring on rental rates	0.25	\$18.70	\$4.68
1/17/2020	Call from potential renter inquiring on days available to rent	0.25	\$18.70	\$4.68
1/18/2020	New hall rental for 4/11/2020	0.25	\$18.70	\$4.68
1/20/2020	Pavilion rental for 8/1/2020	0.25	\$18.70	\$4.68
1/21/2020	Call inquiring about hall for 1/25; hall already taken	0.25	\$18.70	\$4.68
1/21/2020	New rental for 2/8 and 2/29	0.25	\$18.70	\$4.68
1/22/2020	New hall rental for 6/27/2020	0.25	\$18.70	\$4.68
1/22/2020	Call regarding renting o. 1/25; hall already taken	0.25	\$18.70	\$4.68
1/27/2020	Text regarding hall rental for 5/31/2020	0.25	\$18.70	\$4.68
1/27/2020	Call regarding potential rental for 4/4/2020	0.25	\$18.70	\$4.68
1/27/2020	Call from 1/25 renter who thought they left things at hall	0.25	\$18.70	\$4.68
1/27/2020	Text inquiring if 5/31 is available	0.25	\$18.70	\$4.68
1/28/2020	Call from renter for 4/4/2020	0.25	\$18.70	\$4.68
1/28/2020	Call inquiring if Hall is available on 4/11/2020; hall already taken		\$18.70	#VALUE!
TOTALS		4.5	\$18.70	\$84.24
Reimbursements:				
OVERALL TOTAL				\$163.72
<i>Total reimbursements requested:</i>				

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature

Peggy Clayton

31-Jan-20

	To gov.off, update newsletter section...all over the place work			
	TOTALS	7.5	\$18.70	\$140.25
ANNUAL MTG				
1/20/2020	Started to,work on annual town report docs. 9:30-11:30 am	2	\$18.70	\$37.40
1/30/2020	Update accomplishments from Ken	0.25	\$18.70	\$4.68
1/31/2020	Print off fireworks donation infomation	0.25	\$18.70	\$4.68
1/31/2020	Get agenda ready, update dates, start printing off items for	2	\$18.70	\$37.40
	For annual meeting packet, update sheets, review procedures,			
	Welcome opening by clerk, etc			
	TOTALS	4.5	\$18.70	\$84.16
MILEAGE				
1/8/2020	Drop off treasurer letters to Courthouse	11.8		
	TOTALS			
Reimbursements:				
December	Mileage @ .575/mile x 11.8	11.80	\$0.575000	\$6.79
	<i>Total reimbursements requested:</i>			

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

31-Dec-19

Signature

Peggy Clayton

Signature

Date

Reimbursements:		Miles	Rate	Amount
1/6-10/20	Travel to Service Center for the week	5	0.575	\$ 2.88
1/8/2020	County Planning Commission Meeting	12	0.575	\$ 6.90
1/17/2020	Interview potential hire	10	0.575	\$ 5.75
1/19/2020	Inspect snow plowing at town hall and Wendigo Park	12	0.575	\$ 6.90
1/24/2020	Bring Fire Extinguishers to Betz for Inspection	35	0.575	\$ 20.13
1/27/2020	Meet Betz at TWP Hall - Fire Extenguishers & Service Center	10	0.575	\$ 5.75
1/28/2020	Wendigo Park Warming Schack Telephone - Meet Repairman	8	0.575	\$ 4.60
			0.575	\$ -
	Total Mileage:		0.575	\$ 52.90
	Other Expenses			
1/17/2020	Licsense Plate for Felling Trailer	\$21.00		
1/28/2020	Label Maker Tape			
	Total Other Expenses:	\$21.00		

Payment Request

Harris Township
Itasca County

Name: Jim Kelley
Address: 20387 Field Crest Rd.
Grands Rapids, MN

Date	Description	# Hours	Rate	Amount
not held	Planning and Development Meeting	fixed rate	\$ 60.00	
12/9/2019	Itasca County Township Association Meeting	fixed rate	\$ 60.00	\$ 60.00
12/11/2019	Regular Meeting	fixed rate	\$ 60.00	\$ 60.00
Monthly	Supervisor Wages	fixed rate	\$ 400.00	\$ 400.00
Additional Work:				
12/1/2019	Plow Township Roads, Townhall part of, service center part of	3	\$ 18.70	\$ 56.10
12/3/2019	Interview rink attendance	1.5	\$ 18.70	\$ 28.05
12/4/2019	Work Session - Cleck	0.75	\$ 18.70	\$ 14.03
12/23/2019	Work Session - Treasurer Interview	1.25	\$ 18.70	\$ 23.38
12/29/2019	Plow Township Roads	3.5	\$ 18.70	\$ 65.45
			\$ 18.70	\$ -
		10	\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 60.00	
			\$ 18.70	\$ -
			Total	\$ 707.00
			pera	
			fica	
			medi	
			fed	
			state	
			Net pay	
Reimbursements:				
426	Mileage		0.58	\$ 247.08
	Other Expenses			
8-Dec	Keys & Labels Warming House (ACE)			\$ 25.47
24-Dec	Shovel, light bulb for Wendigo (Home Depot)			\$ 38.39
	<i>Total reimbursements requested:</i>			\$ 63.86

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Check amt: _____

12/31/2019

Jim Kelley

DATE

Signature

Items Covered Under Stipend

Date	Description	Hours	Mileage
12/1	Had calls from residents on roads not plowed	0.5	
12/1	Talked with Distrist 4 foreman on plowing timetable	0.25	
12/2	Meet with Misawaka Shores residents on their road needing redone	1	
12/3	<i>had call from County District Foreman</i>	0.25	
12/3	<i>Had call from resident on road specs for new additions in township</i>	0.25	
12/4	Had call from resident on lakeshores, Sunny Beach Addition Rd, Paul Bunyan	0.5	
12/4	Returned call from MN Direct on Apsen Dr Questions	0.25	
12/6	Set up meeting with County District 4 Foreman	0.25	
12/6	Inspected Town Roads	2	51
12/6	Checked rinks and talked with Maintence on flooding	0.5	12
12/6	RINKS:Talked with person who floods city rinks for correct process	0.25	
12/6	RINKS: Checked rinks after 1st flooding	1	12
12/6	<i>RINKS: Worked on making calendes for rick attendance</i>	1	
12/7	<i>Research harris Township Road Policy for abopting a new road</i>	1	
12/8	<i>RINKS: Got keys made for rink warming house</i>	1	11
12/9	<i>Meet with District 4 Foreman</i>	1	19
12/9	<i>Had call from Resident about a zoning question</i>	0.25	
12/16	Had call from Resident on Wendigo Park walking paths for winter	0.25	
12/17	RINKS: Check rinks - flooding	1	6
12/18	Went to Storm Water Seminar	1.5	
12/18	RINKS: Check Rinks - flooding	1	12
12/19	RINKS: Check rinks - flooding	1.5	12
12/19	Check pump breaker panel found that fuse breaker was bad		
12/19	Called electrial contractors to find one to fix panel	1	
12/19	RINKS: Talked to resident that may be willing to take over flooding at Wendigo	0.25	
12/20	<i>Met with electrial contractor at Wendigo to fix panel</i>	0.75	6
12/20	RINKS: Checked rinks after final flooding	1	12
12/20	Checked Sunny Beach Rd for slippy spots	0.5	
12/20	Call County to get Sunny Beach Salted and cleaned up	0.25	5
12/21	RINKS: Checked to make sure they froze and could be opened	1	12
12/21	RINKS: Met new rink attendents at rinks, gave keys and went over job	1.25	12
12/21	<i>RINKS: Met afternoon rink attendent at rink, gave key and went over job</i>	0.5	8
12/22	<i>RINKS: Checked ice condition</i>	1	12
12/23	RINKS: Checked ice condition, put garbage bags in cans	1	12
12/23	Had call from resident on road not being plowed	0.25	
12/23	<i>Called County to have road plowed</i>	0.25	
12/23	<i>Inspected Town Roads</i>	2.75	64
12/23	Had call from Pokegama Electric that rink lights were fixed at Crystal	0.25	
TOTAL Page 1 & 2		35.5	352

Payment Request

Harris Township
Itasca County

Name: Jim Kelley
Address: 20387 Field Crest Rd.
Grands Rapids, MN

Date	Description	# Hours	Rate	Amount
1/22/2020	Planning and Development Meeting	fixed rate	\$ 60.00	\$ 60.00
1/13/2020	Itasca County Township Association Meeting	fixed rate	\$ 60.00	\$ 60.00
1/8/2020	Regular Meeting	fixed rate	\$ 60.00	\$ 60.00
Monthly	Supervisor Wages	fixed rate	\$ 400.00	\$ 400.00
Additional Work:				
1/6/2020	Work Session: Reorg.	1	\$ 18.70	\$ 18.70
1/13/2020	Work Session: Budgets	3	\$ 18.70	\$ 56.10
1/15/2020	Work Session: Admin Policy	1.5	\$ 18.70	\$ 28.05
1/23/2020	Public Meeting: Stonney Ponit Road	1	\$ 18.70	\$ 18.70
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 60.00	
			\$ 18.70	\$ -
			Total	\$ 701.55
			pera	
			fica	
			medi	
			fed	
			state	
			Net pay	
Reimbursements:				
90	Mileage		0.58	\$ 52.20
	Other Expenses			
17-Jan	TJ Towing - Pull out Pick-up on Sunny Beach Addition			\$ 190.89
19-Jan	Pokegama Lake Store-Fuel for Pick up			\$ 42.00
	<i>Total reimbursements requested:</i>			\$ 232.89

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Check amt: _____

1/31/2020

Jim Kelley

DATE

Signature

Payment Request

Harris Township
Itasca County

Name: Jim Kelley
Address: 20387 Field Crest Rd.
Grands Rapids, MN

Date	Description	# Hours	Rate	Amount
Additional Work:				
1/14/2020	Plow: Alichia Spur, Forest View Trail, Winton Taylor Road, Sunny Beach Addition, Wendigo Park, Ruff Shores, Crystal Springs Park, Stonney Point Rd, Townhall, Sunset In CODE 299	3	\$ 18.70	\$ 56.10
			\$ 18.70	\$ -
			\$ 18.70	\$ -
1/15/2020	Plow: Alichia Spur, Forest View Trail, Winton Taylor Road, Sunny Beach Addition, Wendigo Park, LaPlant Landing, Casper Landing, Ruff Shores Road, Stonney Point Road, Mishawaka Landing, Town Hall, Sunset Lane CODE 299	5	\$ 18.70	\$ 93.50
			\$ 18.70	\$ -
			\$ 18.70	\$ -
		5	\$ 18.70	\$ 93.50
1/17/2020	Plow: Service Center, Go to Martin's for new cutting edge, fix snow blower 1.5HRS CODE 300 , snowblow cemetery, Push back snow at: service center, on Forest view Trail, Winston Taylor Road 6.5HRS CODE 299	8	\$ 18.70	\$ 149.60
			\$ 60.00	
			\$ 18.70	\$ -
			\$ 18.70	\$ -
1/18/2020	Snow Plow: Service Center, Sunset Lane, Stonney Pont Road, Ruff Shores Eoad, Sunny Beach Addition, Alichia Spur, Forest View Trail, Winston Taylor Road. CODE 299	3.5	\$ 18.70	\$ 65.45
			\$ 18.70	\$ -
			\$ 18.70	\$ -
1/19/2020	Snowblow main part of Cemetery CODE 499	2.5	\$ 18.70	\$ 46.75
1/19/2020	Snowblow Wendigo, and Crystal Parks CODE 599	6	\$ 18.70	\$ 112.20
1/19/2020	Get stuff ready to go CODE 699	0.50	\$ 18.70	\$ 9.35
1/20/2020	Snowblow Casper Landing to widen out CODE 599	2	\$ 18.70	\$ 37.40
1/20/2020	Snowblow Alichia Spur to widen out CODE 299	0.75	\$ 18.70	\$ 14.03
1/20/2020	Snowblow Cemetery Finish for 1/19 CODE 499	1.50	\$ 18.70	\$ 28.05
1/20/2020	Drop ASV and Ben off at town hall show him what to do		\$ 18.70	\$ -
	go fuel up pick up and fuel tank, stop and fuel ASV, pick up ASV and Ben at end of day CODE 300	1	\$ 18.70	\$ 18.70
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Check amt: _____

Jim Kelley

1/31/2020
DATE

Signature

TJ TOWING
 21506 US HIGHWAY 169 S
 GRAND RAPIDS MN 55744

PHONE: 218-326-1097
 FAX: 218-326-8954
 EMAIL: towing.tj@gmail.com

DATE 1/16/2020

BILL TO:

JAMES KELLY
 20387 FIELDCREST ROAD
 GRAND RAPIDS, MN 55744

TODD & JACKIE FIGGINS
 21506 US HWY 169
 GRAND RAPIDS, MN 55744
 2182593448

Transaction 001309

Total \$190.89
 CREDIT CARD SALE \$190.89
 VISA 1771

Retain this copy for statement validation

17-Jan-2020 10:05:54A
 \$190.89 | Method: EMV
 VISA CREDIT XXXXXXXXXXXX
 JAMES O KELLEY
 Ref #: 001700503201
 Auth #: 017680
 MID: *****2993
 AID: A0000000031010
 AthNtwkNm: VISA
 SIGNATURE VERIFIED

Online: <https://clover.com/p/F58KC19KDK7FY>
 F58KC19KDK7FY



UNIT #	P.O. No.	TERMS	Rep	YEAR & MODEL
	018898	Net 15	JWH	13 CHV SILVER
ITEM	DESCRIPTION			QTY
MED DUTY WINCHING OUT OF TOWN SURC... MILEAGE	MEDIUM DUTY WINCHING OUT OF TOWN FUEL SURCHARGE PER MILE MILEAGE TRAVELED FOR SERVICE			1 12 12
	JIM KELLY / 259-0317 WINCH TRUCK AND PLOW AT 20387 FIELDCREST ROAD			
THANK YOU FOR LETTING US SERVE YOU. YOUR PROMPT PAYMENT IS APPRECIATED.				Sales Tax (6.875%) \$11.89
I HAVE BEEN ADVISED THAT MY VEHICLE MAY BE DAMAGED IF WINCHED, TOWED, UNLOCKED OR LEFT ON UNATTENDED PREMISES. I RECOGNIZE THE DIFFICULTY INVOLVED AND I AGREE NOT TO HOLD THE TOWING SERVICE RESPONSIBLE FOR SUCH DAMAGE SHOULD IT RESULT.				Payments/Credits -\$190.89
				Balance Due \$0.00

POKEGAMA LAKE STORE
GRAND RAPIDS MINN
ARCO47210001

<CUSTOMER COPY>

Description	Qty	Amount
DIESEL CA #03 SELF @ 2.855/ G	14.69 G	42.00
Subtotal		42.00
Tax		0.00
TOTAL		42.00
CREDIT \$		42.00

Sale Receipt

VISA 42.00

Acct/Card #: ~~XXXXXXXXXXXX~~

Auth #: C 9187

Resp Code: 000

stan: 05751080999

reference: 25015

APP LABEL: VISA CREDIT

ID: A0000000031010

APP CRYPTOGRAM: TC *0913B4D87912076

ENTRY METHOD: chip

SITE ID: ARCO47210001

CUSTOMER COPY

*Harold
P.O.*

THANKS COME AGAIN!
IF ABUS TILL XXXX DR# TRANS 01E705
7 01/19/20 13:40:44

Payment Request

Harris Township
Itasca County

Name: Becky Adams
Address: 20608 Crystal Springs LP

Date	Description	# Hours	Rate	Amount
	Regular Meeting	fixed rate	\$ 60.00	
2/5/2020	Board of Audit meeting	fixed rate	\$ 60.00	\$ 60.00
1/22/2020	Planning and Development Meeting	fixed rate	\$ 60.00	\$ 60.00
Additional Work:				
SALARY	Treasurers salary - \$700 per month	0.5	\$ 700.00	\$ 350.00
1/19/2020	prep payroll and scan claims for PD meeting	1.5		
1/21/2020	process claims in CTAS	1		
1/22/2020	prep and training for PD meeting	2.5		
1/22/2020	post meeting prep bills, filing, eft payments, CTAS process for claims to disbursements	2		
1/24/2020	PERA reports, annual exclusion report, pd fed and state withholdings, update state deposit, update apportionments	2		
1/18/2020	fix dec express and mediacom invoices, fix cemetery record deeds receipts, updating budget to actual, updating financials, clean up paper files, printing forms at town hall: employee earnings, receipts ledger, disbursements ledger, update June payroll in CTAS, proof payroll totals for W2s	8	\$ 18.70	\$ 149.60
1/19/2020	update process manual with new CTAS information	1.5	\$ 18.70	\$ 28.05
1/19/2020	process and training for Nancy PD meeting	1.5	\$ 18.70	\$ 28.05
1/19/2020	prep for Lucinda meeting-review and update receipts and disbursements ledgers, and updates to budget account names	1	\$ 18.70	\$ 18.70
1/19/2020	work on W2s and fix accounts in CTAS	3	\$ 18.70	\$ 56.10
1/20/2020	Drive and training with Lucinda - confirm CTAS process and accounts for 2019 and prep for 2020	9	\$ 18.70	\$ 168.30
1/21/2020	finalize W2 and update accounts for budget to actual	1	\$ 18.70	\$ 18.70
1/24/2020	working on treasurer summary report-beginning balances	1	\$ 18.70	\$ 18.70
1/25/2020	budget to actual updates, acct codes updates, fix 2019 and prep 2020 receipts and disbursements	3	\$ 18.70	\$ 56.10
1/26/2020	comparing excel to CTAS balances of all fund accounts	2	\$ 18.70	\$ 37.40
1/27/2020	Work comp report, outstanding checks report, matching CTAS object codes to excel accounts	3	\$ 18.70	\$ 56.10
1/29/2020	budget meeting	2.5	\$ 18.70	\$ 46.75
1/31/2020	matching funds to CTAS, updating budget corrections, call with Peggy on Board of Audit info, worked on individual disbursements per fund	7	\$ 18.70	\$ 130.90
2/3/2020	Bank statements downloaded and converted to excel, call for updating security check	2	\$ 18.70	\$ 37.40

Payment Request

Caretaker

Harris Township

Itasca County

Name: Bryanna Vetsch

Address: 19153 Cardinal Dr.

January 29- February 7, 2020

55744

Showing

Date	Description	# Hours	Rate	Amount
Key meetings				
Cleaning:				
1/29/2020	call re: 03/28,29 or 04/12	0.25		\$3.25
1/29/2020	call from 02/02 re: key meeting 1/30	0.25		\$3.25
1/29/2020	Call re 2/22- reserved	0.25	\$13.00	\$3.25
1/29/2020	Text to Peggy confirming pickup and qstns re: paystub	0.25	\$13.00	\$3.25
1/29/2020	Call to 2/1 renter re KM- 2/1	0.25		\$3.25
1/30/2020	Returned missed call--no VM	0.25		\$3.25
1/30/2020	Calls/ text re 03/26- reserved	0.25		\$3.25
1/30/2020	Call from Vintage Car Club confirming details of reservations	0.25		\$3.25
1/30/2020	Call to Peggy confirming VCC details	0.25		\$3.25
1/30/2020	Call to Flyway confirming year reservations	0.25		\$3.25
1/31/2020	Call from 2/23 re KM-2/17	0.25		\$3.25
2/2/2020	Text re: 04/26- reserved	0.25		\$3.25
2/3/2020	Call re 04/12-reserved/questions	0.25		\$3.25
2/4/2020	Text re township mailing address	0.25		\$3.25
2/4/2020	Call re 06/3- reserved	0.25		\$3.25
2/4/2020	Call/Text re 05/30-reserved	0.25		\$3.25
2/4/2020	Call/text 02/8 re KM	0.25		\$3.25
2/5/2020	Text re 02/8 KM- 02/08	0.25		\$3.25
2/6/2020	Call 04/12 renter- changed to 03/28	0.25		\$3.25
2/7/2020	Call/Text re 03/15 reserved	0.25		\$3.25
2/7/2020	Call to 02/25 re KM-02/17	0.25		\$3.25
2/7/2020	call to 02/29 re km-02/10	0.25		\$3.25
2/7/2020	call to 02/23 confirming KM	0.25		\$3.25
				\$74.75
		5.75		\$74.75

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Bryanna Vetsch 2/7/2020

Signature

Date

