

**PLANNING & DEVELOPMENT MEETING**  
**FEBRUARY 27, 2019 7:30pm**  
**Minutes**

1. **Pledge to the flag-** reading of our mission statement
2. **Additions and Corrections-** no additions or corrections
3. **Approve the minutes-**
  - A. P&D Meeting 1/23/19- motion to approve the minutes made by Haubrich, seconded by Kortekaas; passed by all.
  - B. Work Session re: 2019 Road Projects 2/18/2019- motion to approve the minutes made by Kelley, seconded by Schack; passed by all.
4. **Business from the Floor-** Please come up to the podium and state your name and address for the record
5. **Consent Agenda-**
6. **Roads-**
  - A. Road Inspections- update on roads was discussed.
  - B. 5- Year Road Plan- discussion on the 5 year plan was held, which goes through 2023.
  - C. SEH Engineer Update- Discussion on Allie from SHE leaving the area, and moving to the St. Cloud area, and if she would still be willing to work with the township on the township roads. SEH is willing to let her stay on in the engineer capacity. Bob Beaver from the SEH offices would be able to come to township meetings if need be. The Supervisors we in agreement with this set up.
7. **Recreation-**
  - A. Park and Cemetery Inspection Reports as prepared for January 2019- Motion to approve the report made by Kelley, seconded by Haubrich passed by all.
  - B. Rinks- rinks are still frozen. Rinks will continue to stay open until the thaw.
  - C. Trails Task Force- Mike reported that trails are being groomed just about every day. A host of volunteers work on the ski trails, and snowmobile trails.
8. **Correspondence-**
9. **Town Hall-**
  - A. Review town hall report as prepared by town hall caretaker for January 2019- motion to approve the town hall report made by Kelley seconded by Kortekaas passed by all.
10. **Maintenance-**
  - A. Review maintenance report as prepared for maintenance for January 2019- motion to approve the maintenance report made by Kortekaas seconded by Schack passed by all.
11. **Old Business-**
  - A. Annual Township Meeting/Postings- As per MAT, townships need to have two alternate dates in place if the township were not be able to hold the annual township meeting on the specific date. After discussion, the first alternate date of March 19<sup>th</sup> was set, and the second alt date of March 26<sup>th</sup> was set. A motion was made by Haubrich, and seconded by Kelley passed by all.
  - B. Audio System Update- Installed on Friday.
  - C. Culvert Installation, Maintenance, and Inspection Workshop March 7, 2019- Schack would like to attend the workshop. A motion was made by Haubrich, and seconded by Kortekaas to allow

Schack to attend, with a cost of \$60 for the workshop. Three supervisors do not need to attend, therefore, Shack, and Kelley will attend, and Haubrich will not attend,.

- D. Outstanding Check- It was discovered that there is a three year time frame, to cash a check. Chair Clayton will have the Treasurer research and report back to the board.

**12. New Business-**

- A. Cover for TV- Board suggested we purchase a cover for the TV; something with padding. Chair Clayton will look for one. Motion made to purchase a TV cover, up to \$100.00, seconded by Kortekaas; passed by all.
- B. CTAS Program- Motion to approve the purchase of the CTAS program and spend the 300 made by Haubrich, and seconded by Kelley; passed by all. Further request- hourly project- Motion to approve the clerk to use no more than 8 hours for her portion of her report, made by Haubrich, seconded by Kortekaas; passed by all.
- C. Andy Shaw Appointment- motion to approve the Chairman to meet with the attorney regarding compensation and roads, made by Kelley, seconded Schack passed by all.
- D. Veteran History Project- ICHS asking for the township to help with getting the word out to Harris Township veterans, on documenting their stories. Information will be placed on FB.
- E. 2019 Spring Short Course, April 4, 2019- Sugar Lake Lodge- cost of \$50 per person for registration, at the door, Motion to approve made by Kelley, Kortekaas passed by all. Treasurer and Clerk to also attend CTAS training, along deputy clerk to attend training. Motion was made by Kelley seconded by Kortekaas; passed by all.

**13. Bills-**

- A. Approve Payments- one addition: express employment sent the 2/26 bill after the bill list was completed, so the total for express employment will be \$1948.59; total of bills is \$3651.38. Motion to pay the bills in the amount of \$3651.38, check #18157-18560, made by Kortekaas and seconded by Schack; passed by all.

**14. Public Input-** Please come up to the podium and state your name and address for the record

**15. Upcoming Meetings and Events:**

- |                   |   |                            |
|-------------------|---|----------------------------|
| A) March 6, 2019  | Closed Board Employee Appraisal             | 6:00 pm Harris Town Hall   |
| B) March 11, 2019 | Township Association Meeting                | 7:00 pm Blandin Foundation |
| C) March 12, 2019 | Annual Township Meeting                     | 7:00 pm Harris Town Hall   |
| D) March 13, 2019 | Regular Township Meeting                    | 7:30 pm Harris Town Hall   |
| E) March 14, 2019 | Work Session re: 2019 Employee Compensation | 6:00 pm Harris Town Hall   |
|                   |   | 7:30 pm Harris Town Hall   |
| F) March 28, 2019 | P and D Meeting                             | 7:30 pm Harris Town Hall   |

**16. Adjourn-** motion to adjourn made by Kelley seconded by Haubrich passed by all at 8:10 pm.

Prepared by: Cari Ann Alleman  
Signature \_\_\_\_\_

Madam Chair: Peggy Clayton  
Signature 