

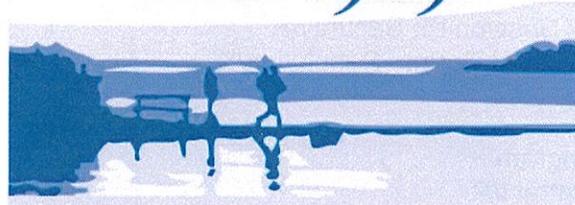
Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Supervisor Dennis Kortekaas 326-1882
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

****VIRTUAL MEETING****
PLANNING AND DEVELOPMENT MEETING
APRIL 22, 2020 at 7:30pm
AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement
2. **Approve the Minutes**
 - A. P and D Meeting March 25, 2020
 - B. CTAS Work Session Minutes of March 24, 2020
3. **Additions and Corrections**
4. **Business from the Floor**
5. **Consent Agenda**
6. **Roads**
 - A. 2020 Road Projects/J
 - B. Roads Inspections/J
 - C. Grading Contracts/J
 - D. Dirt Pricing for 2020/J
 - E. Mishawaka Culvert/J
 - F. Schedule Spring Road Tour/K
 - G. Schedule Spring Road Clean-up/K
 - H. Enbridge Road Use Agreement/K
7. **Recreation**
 - A. Park and Cemetery Inspection Report for March/P
 - B. Trails Task Force/M
8. **Correspondence (Informational)**
 - A. Letter from Chair Haubrich March 26, 2020
 - B. MAT COVID-19 Teleconference March 27, 2020
 - C. Cable Communication Teleconference Conference March 31, 2020
 - D. MAT COVID-19 Teleconference April 2, 2020
 - E. Letter from Chair Haubrich April 9, 2020
 - F. MAT COVID-19 Teleconference April 14, 2020
9. **Town Hall:**
 - A. Town Hall Report for February 2020/P
 - B. Town Hall Flooring/P
10. **Maintenance**
 - A. Reschedule Work Session re: Maintenance/K
 - B. Maintenance Report for March 2020/K

11. Old Business

- A. Reschedule Work Session re: Policies/K
- B. Reschedule Closed Work Session re: Security/K
- C. Second Amendment Dedicated County Resolution/K

12. New Business

- A. Fire Safety Education Program/K
- B. Express Employment Contract/P

13. Bills

- A. Approve the payment of bills (include check numbers and amount)

14. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record

15. UPCOMING Events / Meetings

April 30, 2020	Board of Appeal & Equalization	9:00 am Virtual Meeting
May 13, 2020	Regular Board Meeting	7:30 pm (Tentative) Town Hall
May 20, 2020	Continued Board of Appeal & Equalization	9:00 am (Tentative) Town Hall
May 27, 2020	P and D Board Meeting	7:30 pm (Tentative) Town Hall

16. Adjourn

Prepared by: 
 Peggy Clayton, Supervisor

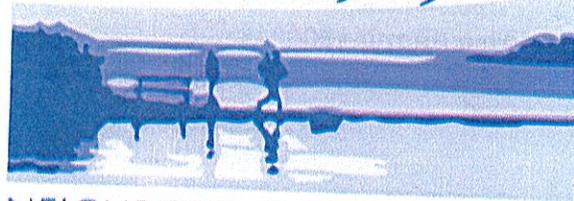
Signed by: 
 Ken Haubrich, Chair

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2A.

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PLANNING AND DEVELOPMENT MEETING March 25, 2020 at 7:30pm Minutes

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Dennis Kortekaas, Jim Kelley, and Mike Schack; Treasurer Nancy Kopacek, and Interim Treasurer Becky Adams

1. **Pledge of Allegiance** – The Pledge of Allegiance to the Flag was conducted, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. P and D Meeting February 26, 2020
A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to approve the minutes of the February 26, 2020 P and D Meeting. Motion passed.
3. **Additions and Corrections**

A motion was made by Supervisor Kelley and seconded by Supervisor Clayton to add: Tankless Water Heater as agenda item 9E (Old Business), Resolution 2020-014 as agenda item 12G (New Business), Second Amendment Resolution as agenda item 4 (Public Input), and Notary for Treasurer as agenda item 13B (Treasurer Report). Motion passed.
4. **Business from the Floor**
 - A. **Americana Lodges/Mike Stephan**

Mike Stephan, 20371 Wendigo Park Rd, Grand Rapids, was not present, but did send an email sharing the Americana Lodges adventure at the Old Wendigo Pines site. They are in the process of remodeling the 10 unit buildings, and hope to have approval from the Board of Health in the next 30 days. Their target date is June 1, 2020. They are in the process of hiring 8-10 FTE's and 1 full time manager (already hired). Remer is home to a 10 unit facility owned by Americana Lodges. Mike stated they are excited to be part of Harris Township.
 - B. **Enbridge Energy**

Bob Koehler, 119 No. 25th Street East, Superior, WI, representing Enbridge, came before the Board with a Road Use Agreement, as Enbridge Energy wishes to use Mishawaka Road for pipeline construction purposes, as it will be necessary to haul materials and equipment to construct a pipeline and associated facilities.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to table the Road Use Agreement to the April 8, 2020 Regular Meeting. Motion passed.
 - C. **Second Amendment Resolution**

Shawn Graupman, 36653 Co. Rd.39, Deer River, MN presented a Second Amendment Dedicated County Resolution, and stated his group will be meeting with townships to garner approval of the Resolution, before they proceed to get final approval by the Itasca County Board. Their reasoning behind the Resolution is to uphold the Second Amendment rights of the citizens of Itasca County.

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to table the Second Amendment Dedicated County Resolution to the April 8, 2020 Regular Meeting. Motion passed.

5. Consent Agendaawaka

A. Itasca County Zoning Land Use Permit #200011

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to approve the Consent Agenda. Motion passed.

6. Roads

A. SEH

SEH has provided the township with three proposals: 2020 Miscellaneous Services, Design and Bidding Services for the 2020 road improvements projects, and Braun Intertec, for 4 soil borings. These projects may get pushed out a bit due to the virus situation.

A motion was made by Supervisor Clayton and seconded by Supervisor Schack to approve the 2020 Miscellaneous Services Agreement, to include an hourly place holder fee of \$2,500. Motion passed.

A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to approve the 2020 Agreement for Professional Services for Design and Bidding Services for an amount not to exceed \$16,100.00. Motion passed.

A motion was made by Supervisor Kelley and seconded by Supervisor Clayton to approve the 2020 Braun Intertec Geographical Evaluation (4 soil borings) in the amount of \$4,573.00. Motion passed.

B. Roads

Supervisor Kelley will have road inspection report for the next scheduled Board Meeting.

C. Wagon Wheel Court Road

Dave Smith, resident on Wagon Wheel Court, sent an email regarding standing water issues he feels have been created by the township. Hi property is located to the North on Wagon Wheel Court.

Request by Chair Haubrich was to table this item to the April 22, 2020 P and D Meeting to allow the board to look at the road/property.

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to table this item to the April 22, 2020 P and D Meeting. Motion passed.

D. ROW Permits

The Board received two emails requesting ROW utility permits. Supervisor Clayton will send out utility permit applications to Becky Richter, representing Century Link, and Jane Brown, representing Telcom Construction, and advise them to return their completed permits to the Board for review and discussion.

7. Recreation

A. Park and Cemetery Inspection Report for February 2020

A motion was made by Supervisor Kelley and seconded by Supervisor Shack to approve the Park and Cemetery Inspection Reports for February 2020. Motion passed.

B. Trails Task Force

Supervisor Schack provided a report on the last Trails Task Force Meeting. Discussion held on the Force's Iron Range Off Highway Vehicle State Recreation Area Expansion. The park will be expanded for ATV and vehicles.

C. Portable Johns

Discussion held on removing portable johns from the landings. Supervisor Kortekaas will contact Portable John business for direction.

8. Correspondence

A. Network Collaborative Minutes of February 26, 2020

Informational.

B. Township Association Minutes of February 10, 2020

Informational.

9. Town Hall:

A. Resignation of Caretaker

Chair Haubrich stated that Bryanna Vetsch, Caretaker/Sexton, resigned from her position as Caretaker and Sexton of the township. Due to the circumstances surrounding COVID-19 and the loss of work (for her), she will be leaving the area. (The caretaker had also been employed in two other positions, besides the township). The Board is appreciative of her work with the township. Her effective date is March 24, 2020. A letter accepting her resignation will be sent out.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to accept the resignation of Bryanna Vetsch, effective March 24, 2020.

B. Town Hall Report for February 2020

A motion was made by Chair Haubrich and seconded by Supervisor Kelley to approve the Town Hall Report for February 2020. Motion passed.

C. Renting of the Town Hall

March hall rentals have been cancelled. Supervisor Clayton will also contact renters for April, to cancel, (due to the COVID19, social distancing, and the order/directive of no more than 10 meeting at a time).

Supervisor Clayton will take over the duties until the positions are filled. Supervisor Clayton requested board approval to move forward with recruitment.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to allow Supervisor Clayton to move forward with the recruitment process. Motion passed.

D. Town Hall Painting

Supervisor Kelley provided paint samples, for the town hall. After discussion, it was decided that Supervisor Clayton and Treasurer Kopacek will review the colors, pick one out for the hall, and bring this back to the Board.

Motion made by Supervisor Kelley and seconded by Supervisor Kortekaas to table this item to the April 8, 2020 Meeting. Motion passed.

E. Tankless Water Heater:

Chair Haubrich provided an update on the water heater install for the town hall. Chair Haubrich will contact the vendor and may offer assistance from our maintenance staff person.

10. Maintenance

A. Schedule Work Session re: Maintenance

Discussion held on scheduling a work session to discuss maintenance, and the appraisal of the maintenance employee.

A motion was made by Supervisor Clayton and seconded by Supervisor Haubrich to schedule March 30, 2020 at 10:00 am at the town hall re: Maintenance. Motion passed.

11. Old Business

A. Advantage Security System and Fire Alarm

Motion was made by Supervisor Kelley and seconded by Supervisor Schack to table Advantage Security System and Fire Alarm to the May 27, 2020 P and D Meeting. Motion passed.

B. Update on Stony Point

Chair Haubrich provided an update on meeting with Legislative Committees regarding annexation of unorganized portion of Stony Point. This item made it through both committees, so there should be no issues going forward.

C. Stewart Sound System

Chair Haubrich provided an update on the sound system. Stewart Sound Systems is backlogged due to setting up recording, etc with the churches, therefore their work for the township will be pushed out.

12. New Business

A. 2020 Town Government Manual

Supervisor Clayton stated that due to the cancellation of the spring short course for 2020, MAT is allowing townships to purchase the 2020 Town Manual online. The Manual was usually purchased at the short courses.

A motion was made by Supervisor Haubrich and seconded by Supervisor Clayton to approve the purchase of seven (7), 2020 Town Manuals. Motion passed. Supervisor Clayton will order the manuals.

B. Schedule Work Session Re: Policies

Discussion held on the need to hold a work session for the purpose of discussing, and updating the Drug Testing Policy, and also reviewing the Open Meeting Law.

A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to schedule Policies work session to the March 30, 2020 10:00 am Work Session re: Maintenance. Motion passed. Supervisor Clayton will post the Work Session.

C. Records Retention/Digitize

Supervisor Clayton discussed, once again, records retention. MAT has a system in place which allows for archiving records in electronic format. The township approved Resolution 98-5 in 1998 adopting general records retention schedule for townships.

Supervisor Clayton requested authorization to research different systems, with MAT and other vendors, obtain pricing, and bring this information back to the Board.

A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to allow Supervisor Clayton to research different systems, with MAT and other vendors, obtain pricing, and bring this information back to the Board. Motion passed.

D. Schedule Closed Work Session re; Security

Chair Haubrich stated that the Board will need to schedule a Closed Work Session re: Security.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to schedule a Closed Work Session for March 30, 2020 at 1:00 pm at the town hall. Motion passed.

E. Covid-19 Resolution #2020-013 Conducting Open Meetings

MAT has a news detail on COVID-19 and Operating the Township, on their website. The information Library also has the Resolution Establishing the Ability To Conduct Open Meetings by Telephone. If the township finds it not practical or prudent to hold township board meetings in person, because of pandemic and public health emergency, this resolution will allow Harris Township to continue to operate, via teleconferencing,

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to approve Resolution 2020-013 Resolution Establishing the Ability to Conduct Open Meetings by Telephone. Motion passed.

F. Donation Requests from March 10, 2020 Annual Meeting

1. City of Grand Rapids/Fireworks

At the March 10, 2020 Annual Meeting, the constituents passed a motion to recommend the Township Board approve the amount of \$4,125.00 to the City of Grand Rapids, for the July 4, 2020 fireworks display.

A motion was made by Supervisor Kelley and seconded by Supervisor Clayton to accept the recommendation made by the constituents at the March 10, 2020 Annual Meeting, and approve the amount of \$4,125.00 to the City of Grand Rapids, for the July 4, 2020 fireworks display. Motion passed. Supervisor Clayton will send out a letter,

2. Itasca County Agricultural Association/Fair Board

At the March 10, 2020 Annual Meeting, the constituents passed a motion to recommend the Township Board approve the amount of \$1,000.00 to the Itasca County Agricultural Association, for 2020 projects around the fairgrounds.

A motion was made by Chair Haubrich and seconded by Supervisor Kortekaas to accept the recommendation made by the constituents at the March 10, 2020 Annual Meeting and approve the amount of \$1,000.00 to the Itasca County Agricultural Association for 2020 projects around the fairgrounds. Motion passed. Supervisor Clayton will send out a letter,

3. Itasca County Historical Society

At the March 10, 2020 Annual Meeting, the constituents passed a motion to recommend the Township Board approve the amount of \$3,253.00 to the Itasca County Historical Society, for the preservation of records.

A motion was made by Chair Haubrich and seconded by Supervisor Kortekaas to accept the recommendation made by the constituents at the March 10, 2020 Annual Meeting, and approve the amount of \$3,253.00 to the Itasca County Historical Society for the preservation of records. Motion passed. Supervisor Clayton will send out a letter.

4. First Call for Help

At the March 10, 2020 Annual Meeting, after calling three times for a motion; there being none, there was no support/recommendation for a donation made to First Call for Help. There was no representation from FCFH.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Kelly to accept the recommendation made by the constituents at the March 10, 2020 Annual Meeting to not support any donation to First Call for Help, and approve said recommendation. Motion passed. Supervisor Clayton will send out a letter.

5. Support Within Reach

At the March 10, 2020 Annual Meeting, the constituents passed a motion to recommend the Township Board approve the amount of \$1,000.00 to Support Within Reach, contingent upon it being legal to donate to them, and that Itasca County has not donated any funds (to them), for sexual assault support services and prevention education programming. Supervisor Clayton was to follow through to check with the County on any donation made.

Supervisor Clayton advised the Board that Itasca County Health and Human Services did donate \$13,365.00 to Support Within Reach for 2020.

A motion was made by Chair Haubrich and seconded by Supervisor Kortekaas to deny the donation of \$1,000.00 to Support Within Reach, based on the recent findings that Itasca County Health and Human Service donated \$13,365.00 to Support Within Reach. Motion passed. Supervisor Clayton will send out a letter.

G. Resolution 2020-014

Resolution 2020-014 Declaration of a State of Emergency follows the Governors State of Emergency to allow Harris Town Chair the authority to exercise emergency powers outlined in M.S.12.37, for the duration of this local emergency.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to approve Resolution 2020-014 Declaration of a State of Emergency. Motion passed. Supervisor Clayton will send out a letter.

13. Bills

A. Approve the Payment of Bills

Motion was made by Supervisor Kelley and seconded by Supervisor Clayton to approve the notary application in the amount of \$125.00, claims #19358 through #19371, and EFTs 0325201 through 0325207 in the amount of \$8,154.45. Motion passed.

14. Public Input

Interim Treasurer Becky Adams reminded the Board that the donation to the City of Grand Rapids in the amount of \$4,125.00 will come out of the 2020 budget, and not out of the levy, which is where the other approved donations will come from.

Supervisor Clayton reminded the viewing audience that the Board is still looking for a Clerk. For anyone wanting more information, please contact Supervisor Clayton for further information.

15. UPCOMING Events / Meetings

March 30, 2020	Work Session re: Policies, and Maintenance	10:00 am Town Hall
March 30, 2020	Closed Work Session re: Security	1:00 pm Town Hall
April 8, 2020	Regular Meeting	7:30 pm Town Hall
April 2, 2020	P and D Meeting	7:30 pm Town Hall
April 30, 2020	Board of Appeal & Equalization	9:00 am Town Hall

16. Adjourn:

There being no further business to come before the Board, a motion was made by Supervisor Kortekaas and seconded by Supervisor Schack at 9:15 pm. Motion passed.

Prepared by: _____
Peggy Clayton, Supervisor

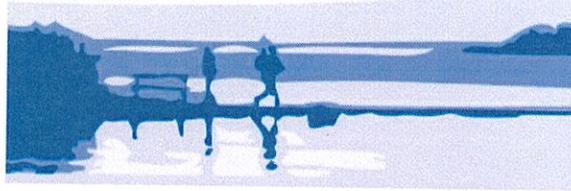
Signed by: _____
Ken Haubrich, Chair

Chair Ken Haubrich
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**CTAS Work Session
March 24, 2020
5:00 pm Harris Town Hall**

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Dennis Kortekaas, Jim Kelley, and Mike Schack, Treasurer Nancy Kopacek and Interim Treasurer Becky Adams

The purpose of the work session was for the treasurer to review with the board, and familiarize the board, with how CTAS has been transitioned from Excel, with regard to budget and reports.

Treasurer Kopacek handed out the chart of accounts showing account numbers, the chart of accounts showing object codes, along with the breakdown of the township funds (general, road and bridge, equipment, recreation, cemetery, building and grounds, fire, and capital improvement funds).

The treasurer reviewed the different funds with the board, and compared old account numbers to new account numbers, with added object, CTAS account description, and object descriptions.

Considerable time was spent reviewing each fund, in detail, to make sure account descriptions and object descriptions matched with accounts. Some changes were made with account numbers, while some accounts, and account descriptions were combined.

All in all, it was a very informative work session, as CTAS will now replace our Excel process.

CTAS reports will continue to be brought forward to the Regular Board Meeting (Financial, Disbursements, Receipts, and Payroll), and P and D Board Meetings (Budget to Actual).

ADJOURNMENT:

There being no further business to come before the Board, a motion was made by Supervisor Kelley and seconded by Supervisor Clayton to adjourn the meeting at 8:05 pm.

Submitted by: _____
Peggy Clayton, Supervisor

Signed by: _____
Ken Haubrich, Chair



MEMORANDUM

6A.

TO: Harris Township Board Members

FROM: Bob Beaver, PE (MN)

DATE: April 17, 2020

RE: Harris Township
2020 Road Improvements
Project Update and Recommendation to Advertise for Bids
SEH No. HARRT 155100 14

The roads include in the 2020 project include; Tolerick Drive, Sunny Lane and Norberg Drive. The improvements for each road are summarized as follows:

Tolerick Drive

Two soil borings were completed on the north end of the road. The borings identified the lack of class five aggregate and a solid base. The borings did not encounter buried trees and stumps. The design includes reconstructing the north 360 feet of the road with a sub-cut that allows 18 inches of granular borrow, geotextile fabric and six inches of class five aggregate. The cul-de-sac will be increased to a forty foot radius and a driveway culvert replaced at 19440 Tolerick Drive. The cul-de-sac and the north end of the road will remain an aggregate surface for two years to allow any settlements to occur.

Sunny Lane

Two soil borings were completed on road. From the borings it was determined that a sub-cut was required to reconstruct the road properly so it lasts for many years. The road section is the same as the Tolerick road and includes a sub-cut that allows 18 inches of granular borrow, geotextile fabric and six inches of class five aggregate. There is a culvert replacement planned and the end connection culverts are being reviewed.

Norberg Drive

This road has been designed for a reclamation of the existing road section to create a solid base and place two new lifts of bituminous pavement. Some additional class five aggregate is included for shaping the road. There is also a culvert that will be replaced at the intersection of Norberg and Key.

Budget and Recommendation for Base Bid and Add Alt:

The recommended and designed project is over the Township budget for 2020. The budget originally included a reclamation on Sunny Lane instead of the sub-cut. With what we learned from the soil borings, the sub-cut is the best long term answer for the township. It is recommended to split the project into a base bid and an add alternative. Included in the base bid would be Norberg Drive and Sunny Lane. The add alternative would be Tolerick Road. The township would have the ability to award just the base bid or the base bid and the add alternative depending on the amount of the lowest responsible bidder. There is a chance the bids will come in lower than the current estimate and the Township could complete all three roads this year. Oil prices are down from last year.

The current cost estimate is attached and displays the cost with the updated design. Summarizing just the construction cost (not including the contingencies), we are at the following:

Base Bid (Norberg and Sunny Lane)	\$393,600
Add Alt 1 (Tolerick)	<u>\$ 99,500</u>
Total	\$493,100

Township Meeting Recommendation:

At the meeting on April 22nd, it is recommended the Township authorize SEH to advertise for bids the 2020 Road Improvements Project. SEH will advertise the project in the local paper and on the statewide electronic publication. We can open bids on May 12th and have the results for your regular meeting on the 13th.

Jim Kelley has a copy of the 90% complete plans and will be able to answer questions at the meeting. I will be available by phone if there are any questions for me at the meeting. My cell number is 218.259.5018.

HARRIS TOWNSHIP
 2020 ROAD IMPROVEMENTS
 DATE: 4/8/2020
 STATEMENT OF ESTIMATED COST

STATEMENT OF ESTIMATED COST											
LINE NO.	ITEM NO.	ITEM DESCRIPTION	UNIT	BASE BID			PROJECT COSTS				
				NORBERG DR	SUNNY LANE	ESTIMATED PROJECT TOTAL QNTY	ESTIMATED PROJECT TOTAL QNTY	UNIT PRICE	ESTIMATED PROJECT TOTAL COST		
1	2021.501	MOBILIZATION	LUMP SUM	0.5					1	\$ 16,000	\$ 16,000
2	2104.502012	SALVAGE SIGN TYPE C	EACH	2					8	\$ 250	\$ 2,000
3	2104.502012	SALVAGE MAILBOX	EACH	0					6	\$ 250	\$ 1,500
4	2104.503002	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	110					210	\$ 2.5	\$ 525
5	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ.YD	0					2680	\$ 3	\$ 8,040
6	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ.FT	0					250	\$ 6	\$ 1,500
7	2105.504	GEOTEXTILE FABRIC TYPE 5	SQ.YD	0					3030	\$ 2	\$ 6,060
8	2105.507003	SELECT GRANULAR EMBANKMENT (CV)	CU YD	0					1515	\$ 20	\$ 30,300
9	2106.507	EXCAVATION - SUBGRADE	CU YD	0					2020	\$ 15	\$ 30,300
10	2112.519	SUBGRADE PREPARATION	RDST	32.5					43.85	\$ 300	\$ 13,155
11	2118.509	AGGREGATE SURFACING CLASS 5	TONS	110					170	\$ 25	\$ 4,250
12	2118.509	AGGREGATE SURFACING CLASS 1	TONS	240					330	\$ 21	\$ 6,930
13	2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	440					945	\$ 35	\$ 33,075
14	2215.504	FULL DEPTH RECLAMATION	SQ.YD	8518					8518	\$ 3	\$ 25,555
15	2360.509133	TYPE SP 9.5 WEARING COURSE MIX (2, B) 1.5"	TON	725					950	\$ 85	\$ 80,750
16	2360.509133	TYPE SP 12.5 NON WEARING COURSE MIX (2, B) 2.0"	TON	965					1265	\$ 85	\$ 107,525
17	2501.502	15" RC APRON	EACH	0					2	\$ 1,100	\$ 2,200
18	2501.502	18" RC APRON	EACH	2					2	\$ 1,400	\$ 2,800
19	2501.503	15" RC PIPE CULVERT	LIN FT	0					28	\$ 70	\$ 1,960
20	2501.503	18" RC PIPE CULVERT	LIN FT	48					48	\$ 75	\$ 3,600
21	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ.YD	0					45	\$ 40	\$ 1,800
22	2563.601	TRAFFIC CONTROL	LUMP SUM	0.5					1	\$ 4,000	\$ 4,000
23	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	0.5					1	\$ 2,500	\$ 2,500
24	2573.502001	STORM DRAIN INLET PROTECTION	EACH	1					2	\$ 250	\$ 500
25	2573.503	SILT FENCE, TYPE HI	LIN FT	150					550	\$ 4	\$ 2,200
26	2574.507	COMMON TOPSOIL BORROW (LV)	CU YD	10					20	\$ 50	\$ 1,000
27	2574.508	FERTILIZER TYPE 3	LBS	50					100	\$ 20	\$ 2,000
28	2575.504001	EROSION CONTROL BLANKETS CATEGORY 4N	SQ.YD	50					95	\$ 3	\$ 285
29	2575.505	SEEDING	AC	0.04					0.07	\$ 400	\$ 28
30	2575.508252	SEED MIXTURE 25-141	LBS	3					5	\$ 50	\$ 250
31	2575.5084	HYDRAULIC REINFORCED FIBER MATRIX (RFM)	LBS	140					245	\$ 4	\$ 980

CONSTRUCTION TOTAL - BASE BID	\$ 393,568
CONTINGENCY (10%)	\$ 39,357
TOTAL	\$ 432,925

HARRIS TOWNSHIP
 2020 ROAD IMPROVEMENTS
 DATE: 4/8/2020
 STATEMENT OF ESTIMATED COST

BID ALT 1 - STATEMENT OF ESTIMATED COST				BID ALTERNATE - 1			
LINE NO.	ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	ESTIMATED PROJECT TOTAL QNTY	UNIT PRICE	ESTIMATED PROJECT TOTAL COST
AD-1	2021.501	MOBILIZATION	LUMP SUM	1	1	\$ 5,000	\$ 5,000
AD-2	2101.501	CLEARING & GRUBBING	LUMP SUM	1	1	\$ 2,000	\$ 2,000
AD-3	2104.502012	SALVAGE SIGN TYPE C	EACH	3	3	\$ 250	\$ 750
AD-4	2104.502012	SALVAGE MAILBOX	EACH	3	3	\$ 250	\$ 750
AD-5	2104.503002	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	50	50	\$ 2.5	\$ 125
AD-6	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	866	866	\$ 3	\$ 2,598
AD-7	2105.504	GEOTEXTILE FABRIC TYPE 5	SQ YD	1500	1500	\$ 2	\$ 3,000
AD-8	2105.507003	SELECT GRANULAR EMBANKMENT (CV)	CU YD	1500	1500	\$ 20	\$ 30,000
AD-9	2106.507	EXCAVATION - SUBGRADE	CU YD	970	970	\$ 15	\$ 14,550
AD-10	2106.507	EXCAVATION - COMMON	CU YD	250	250	\$ 30	\$ 7,500
AD-11	2112.519	SUBGRADE PREPARATION	RDST	3.35	3.35	\$ 300	\$ 1,005
AD-12	2118.509	AGGREGATE SURFACING CLASS 5	TONS	80	80	\$ 25	\$ 2,000
AD-13	2118.509	AGGREGATE SURFACING CLASS 1	TONS	30	30	\$ 21	\$ 630
AD-14	2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	283	283	\$ 35	\$ 9,905
AD-15	2231.604	BITUMINOUS PATCH SPECIAL	SQ YD	45	45	\$ 90	\$ 4,050
AD-16	2501.502	12" GS APRON	EACH	8	8	\$ 500	\$ 4,000
AD-17	2501.503	12" PE PIPE CULVERT	LIN FT	80	80	\$ 25	\$ 2,000
AD-18	2563.601	TRAFFIC CONTROL	LUMP SUM	1	1	\$ 1,000	\$ 1,000
AD-19	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	1	\$ 1,500	\$ 1,500
AD-20	2573.502001	STORM DRAIN INLET PROTECTION	EACH	4	4	\$ 250	\$ 1,000
AD-21	2573.503	SILT FENCE, TYPE MS	LIN FT	400	400	\$ 4	\$ 1,600
AD-22	2574.507	COMMON TOPSOIL BORROW (LV)	CU YD	20	20	\$ 50	\$ 1,000
AD-23	2574.508	FERTILIZER TYPE 3	LBS	57.6	57.6	\$ 2	\$ 115
AD-24	2575.504001	EROSION CONTROL BLANKETS CATEGORY 4N	SQ YD	175	175	\$ 3	\$ 525
AD-25	2575.505	SEEDING	AC	0.32	0.32	\$ 400	\$ 128
AD-26	2575.508252	SEED MIXTURE 25-141	LBS	20	20	\$ 25	\$ 500
AD-27	2575.5084	HYDRAULIC REINFORCED FIBER MATRIX (RFM)	LBS	1120	1120	\$ 2	\$ 2,240
CONSTRUCTION TOTAL - BASE BID							\$ 99,471
CONTINGENCY (10%)							\$ 9,947
TOTAL							\$ 109,418

**HARRIS TOWNSHIP
ROAD INSPECTION**

DATE: 3/23/2020

INSPECTED BY: JIM

IF ROAD IS GOOD MARK GOOD , IF NEEDED ATTENTION CHECK PROPER COLUMN

STREET NAME	LENGTH	TYPE	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Bayview Place	0.30	Gravel	X								SNOW COVERED
Bear Creek Rd.	1.70	Gravel	X	X							SNOW COVERED A FEW POTHOLES
Breezy Lane	0.10	Gravel	X								SNOW COVERED
Carol Street	0.20	Gravel	X								SNOW COVERED
Davis Rd.	0.10	Gravel	X								SNOW COVERED
Forest View Trail	0.10	Gravel	X								SNOW COVERED
Hauser Rd.	0.25	Gravel	X								SNOW COVERED
Hughes Rd.	0.25	Gravel	X								SNOW COVERED
Jane Lane	0.50	Gravel	X								SNOW COVERED
Lakeview Trail	0.30	Gravel	X								SNOW COVERED
Metzenhuber Rd.	0.10	Gravel	X								SNOW COVERED
Pennala Rd.	0.10	Gravel	X								SNOW COVERED
Pine Crest Rd.	0.20	Gravel	X								SNOW COVERED
River Ridge Rd.	0.20	Gravel	X								SNOW COVERED
River View Drive	0.60	Gravel	X								SNOW COVERED
Robinson Landing		Gravel	X								SNOW COVERED
Root Rd.	0.30	Gravel	X								SNOW COVERED
Schmidt Rd.	0.45	Gravel	X								SNOW COVERED
Wendigo Park Circle	0.40	Gravel	X								SNOW COVERED
Nancy Drive	0.25	Gravel	X								SNOW COVERED
Norway Rd.	0.10	Gravel	X								SNOW COVERED
Sunset Drive	0.20	Gravel									SNOW COVERED
Sunset Lane	0.30	Gravel									CLOSED
Vroman Rd.	0.25	Gravel	X								CLOSED
Wagon Wheel Ct Rd.	0.25	Gravel	X	X							SNOW COVERED
Wendigo Heights Rd	0.10	Gravel									SNOW COVERED A FEW POTHOLES
Wendigo Park Rd.	2.90	Paved	X								PACKED SNOW COVERED



PO Box 480
212 SE 10th Street
Grand Rapids, MN 55744
Phone: (218) 326-9637
Fax: (218) 326-9638
Email: estimates@caspercon.com

Proposal

CC
Date: 2/6/2020

Proposal No.: 20008

Harris Township
To: 20876 Wendigo Park Road
Grand Rapids, MN 55744

Project Name: 2020 Road Grading Proposal

Below are the details of included items:

Grading:

- Grader - **\$150.00/hr**
- Mobilization (if required) - **\$130.00/hr**

Notes:

- Casper Construction is not responsible for damage or repair to unmarked private underground utilities.
- A 2 week notice prior to needing graded is requested

Dan Watkins

Estimator/Project Manager

Proposal

Terms & Conditions

*** Payment Terms:** Full payment due within 20 days upon completion of work.

*Note: This proposal may be withdrawn by us if not accepted within 10 days.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Indemnity: To the fullest extent permitted by law Casper Construction, Inc., its subcontractors, whether employed directly or indirectly, shall defend, indemnify and hold harmless (CLIENT), its owners, their agents, consultants, and employees, from all claims arising out of Casper Construction, Inc.'s negligent acts or omissions for bodily injury and property damage which occur while Casper Construction, Inc. is physically on (CLIENT) premises during work performance.

Indemnity: To the fullest extent permitted by law, (CLIENT) shall defend, indemnify, and hold harmless Casper Construction, Inc., its owners, agents, consultants, employees, and subcontractors, from all claims for bodily injury and property damage that may arise from (CLIENT) premises including any acts or omissions by (CLIENT) or (CLIENT)'s subcontractors whether employed directly or indirectly, which occur while Casper Construction, Inc. is not physically on premises.

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. In accepting this proposal, I am agreeing to any mechanics liens resulting from non-payment. **Please sign, date, & return to Casper Construction at the above address.**

Date of Acceptance: _____ Signature: _____



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Grand Rapids, MN 55744
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6D.
PRICES VALID 2020
SEASON

Lundquist Pit Material Pricing

Pit Location: 29882 Harristown Rd, Grand Rapids

Material	\$/CY (Casper Loads)	\$/ Ton (Casper Loads)
Class 5	\$8.50	\$6.10
Screened Sand/Pit Run	\$5.00	\$3.70
Septic Sand (limited qty)	\$12.00	\$8.60
Recycled Bituminous	\$18.00	\$12.85
Screened Topsoil	\$18.00	---
Crushed Rock (1 1/2")	\$20.00	\$16.65
Clean Concrete	Call For Price	---
Bituminous	Call For Price	---

Notes:

- No Stumps, Garbage or Household Demo
- All prices subject to sales tax
- Prices Subject to change without notice
- All products subject to availability
- For large quantities – call for special pricing

**MUST GET PERMISSION FROM CASPER OFFICE (LANCE SCHULTZ OR BILL CASPER)
BEFORE ENTERING PIT**

ROAD USE AGREEMENT

THIS ROAD USE AGREEMENT (this "Agreement") is made this ___ day of _____, 2020 ("Effective Date"), by and between **Harris Township** (Township), County of **Itasca**, State of Minnesota, by the Township and Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 119 N 25th Street East, Superior, Wisconsin 54880, and its affiliates and any of its or its affiliates' respective agents, employees, contractors, subcontractors, material suppliers, vendors, transport providers, designees and representatives ("Enbridge"). (collectively the "Parties" and each a "Party").

WHEREAS, Enbridge intends to lay, construct, operate, maintain, inspect, remove, alter, abandon in place, replace, relocate and/or reconstruct a pipeline through, around or in the vicinity of various portions of Township; and

WHEREAS, Enbridge wishes to use Mishawaka Rd for pipeline construction purposes over which it will be necessary to haul materials and equipment to construct a pipeline and associated facilities (the "Project"); and

WHEREAS, it is the mutual desire and intent of the Parties to permit Enbridge's use of roads in a manner so that any road used by Enbridge will be undamaged or minimally damaged and that any damage resulting from Enbridge's use of roads that may occur will be borne by Enbridge as is reasonable and necessary to leave the roads in a condition as good as they existed prior to Enbridge's use to the extent practicable.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants contained herein, the Parties agree as follows:

1. **Routing and Access Approval.** Execution of this Agreement shall represent a grant to Enbridge by Township of access to roads as further detailed in the Principal Road Use Schedule attached hereto as Exhibit A ("Road Schedule").

- A. The Road Schedule may be revised from time to time by mutual agreement of the Parties, or their designates. As the Road Schedule is revised and roads are added or removed, pre-construction and post-construction improvement details shall be prepared and added to the Road Schedule using the same methodology as was used to establish the improvement descriptions included in the Road Schedule.
- B. During construction, Township and Enbridge may meet as needed to disclose and discuss Project activities, including anticipated material and equipment deliveries,

equipment crossings, and traffic movement which may be reflected as changes in the Road Schedule.

2. **Term.** This Agreement shall control Enbridge's use of the roads as outlined in the Road Schedule ("Roads") commencing from the above-stated Effective Date. Enbridge's use of the Roads shall continue until such time that Enbridge provides written notice to the Township of completion of Enbridge's Project, or such earlier time as may be agreed upon by and between the Parties. Upon providing said written notice, Enbridge's access rights to the Roads will be deemed terminated.
3. **Inspection of the Roads.** Either Party may perform an inspection of the Roads prior to the commencement of the Project. The Parties may inspect the Roads using any method, including the use of video, to document the condition of the Roads prior to Enbridge's commencement of the Project. In the event an inspection is performed, the non-inspecting Party may provide a representative to accompany the inspecting Party on its inspection. Upon written request by either Party, the inspecting Party shall provide the requesting party with a copy of documentation from any inspection, including video evidence.
4. **Overweight/Oversize Permits.** Township shall issue master overweight and oversize permits for Roads in a timely manner to Enbridge upon the filing of such applications on behalf of Enbridge and concurrent with any applicable Minnesota Department of Transportation OS/OW Permit(s).
5. **Emergency Repairs.** Notwithstanding the foregoing, in the event Enbridge is reasonably believed by Township to have caused damage to Roads of a magnitude sufficiently great to create a hazard to the motoring public, which in Township's reasonable opinion warrants an immediate repair or road closing, Township may unilaterally make or authorize repair, with the reasonable, documented costs thereof paid by Enbridge within thirty (30) days of the date an invoice is submitted for reimbursement. Township will make a good faith attempt to contact Enbridge at the time the damage is discovered to allow Enbridge an opportunity to view the damage before a repair is started. Township shall photograph, videotape and otherwise document the conditions and make all such documentation available to Enbridge. Any such emergency repair shall be subject to post-repair negotiations by the Parties, involvement of the intermediary, as provided in Section 8, and, if necessary, adjudication. If such post-repair proceedings favor Enbridge, Township will reimburse Enbridge for amounts paid to fund the repair, if any.
6. **Post Project.** Enbridge and Township shall have mutual obligations to each other upon completion of pipeline construction and project area restoration. These mutual obligations are as follows:

- A. Remedy of compensable haul road damages, if any, shall be accomplished as follows:
- i. Enbridge shall supply monetary compensation equal to restoration costs in order for Township to restore Roads as it sees fit; or
 - ii. Road restoration services shall be performed or contracted by Enbridge on behalf and with the approval of Harris Township in order to restore road, such approval shall not be unreasonably withheld.
- B. Upon Enbridge's request, Township shall assist with determining the most cost effective process for compensation or restoration of Roads.
- C. In conjunction with and at the time of Township's receipt of compensation under 6(A)(i) or 6(A)(ii) above, Township shall provide Enbridge with a release of claims in connection with Enbridge's obligations pursuant to this Agreement.
7. **Indemnity.** During the term of this Agreement, Enbridge shall indemnify Township for all reasonable damages incurred by the Township caused by Enbridge's use of the Roads.
8. **Dispute Resolution.** If Enbridge and Township do not mutually agree upon road damages, the matter shall be determined by the use of arbitration before three disinterested persons, one to be appointed by Township, one by Enbridge, and the third by the two persons aforesaid; and the award of such three arbitrators, or any two of them, in writing, shall be final. The cost of such arbitration shall be borne equally by Enbridge and Township. Enbridge and Township agree to waive their respective right, whatsoever they may have, to court review of the arbitrators' final decision.
9. **Severability.** If any provision of this Agreement is held wholly or partially invalid under any applicable law, such invalidity shall not affect the validity of the balance of this Agreement.
10. **Entire Agreement.** This Agreement contains the entire understanding of the Parties as to the matters set forth herein, and this Agreement supersedes any prior agreements or understandings by and between the Parties, whether written or oral.
11. **Amendment.** Any amendment or modification to this Agreement must be made in writing and signed by both Parties. This provision may not be orally waived.
12. **Jurisdiction.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
13. **Enforcement.** Failure of a Party to this Agreement to insist upon the strict and prompt performance of the terms, covenants, agreements and conditions herein contained or any of them

upon any other Party imposed, shall not constitute or be construed as a waiver or relinquishment of any Party's right thereafter to enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.

14. **Assignment.** This Agreement shall ensure to the benefit of and shall be binding upon the Parties, their respective successors, permitted assignees, legal representatives and their respective agents, contractors, subcontractors, material suppliers, vendors, employees, respective transport providers and designees.

15. **Counterparts.** The Parties may execute different copies of this Agreement in lieu of executing the same copy, and each Party shall be bound by the terms of this Agreement upon delivery of a copy bearing the Party's signature by e-mail or facsimile to the other Party or its attorney.

Harris Township

By: _____
Print: _____
Title: _____

**Enbridge Energy, Limited Partnership
By: Enbridge Pipelines (Lakehead) L.L.C.
Its General Partner**

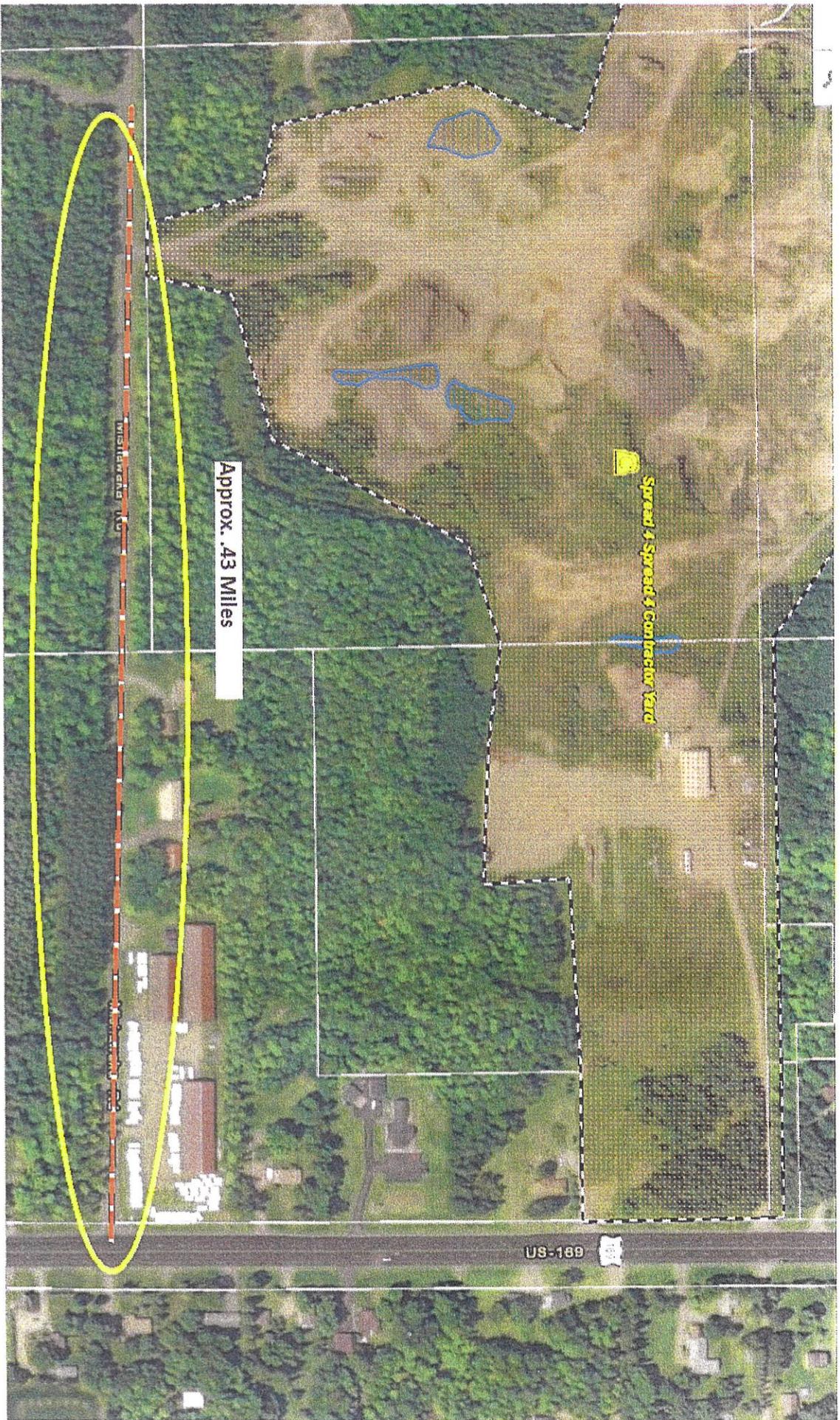
By: _____

Rich Kern, Authorized Agent

Exhibit A

Harris Township Haul Roads

Road	Surface Type	Jurisdiction	Miles	Tract Number
Mishawaka Rd.	Asphalt	Harris Twp	0.43	HR-MN-IT-004.1



Approx. .43 Miles

Spread 4 Spread 4 Contractor Yard

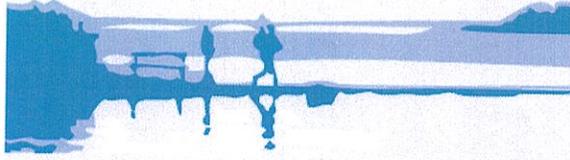
US-189

Chair Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811
harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

8A.

March 26, 2020

To: Harris Township Board of Supervisors,

Since the Governor has deemed Township Government non-essential, in person meetings will not be possible. And, after listening to the MAT conference call, all the issues and difficulties of conducting a teleconferencing meeting, and allowing for public input. I have decided it is appropriate and prudent to cancel the Work Session meeting scheduled for Monday March, 30, 2020 and the Wednesday, April 8, 2020 Regular meeting. Payroll will be processed per authority of Minn. Stat. 471.38, subd. 2. Bills will be deferred to the April, 23, 2020 P&D meeting.

The situation will be reassessed after the "Stay at Home" order has expired on April 10, 2020 or it has been extended.

Regards,

Ken Haubrich

Harris Township Board of Supervisors

Chairman

MAT Teleconference
March 27, 2020
6:00 - 7:00 pm

JB.

The purpose of the teleconference was to advise townships in Minnesota how to handle board meetings and other meetings going on in their townships with regard and respect to COVID-19.

The moderator began the teleconference by welcoming 250 callers from townships in Minnesota.

Dave Hahn, MAT Director, told those in attendance that the MAT offices would be closed to the public, but MAT staff would be available via phone or email.

Senator Draheim gave a brief legislative update on public safety, childcare centers relief, veterans, (especially the older veterans needing help), food shelves, housing, and healthcare. There was clarification on what the Governor can and cannot do. He shared that tribal nations will receive up to \$11M, and only \$40M for small businesses.

Question was asked if there will be more broadband funding. 5G is not an option, but there needs to be something done for rural areas. As per the Senator, it will depend if this will be a priority for the Governor. The bonding bill was discussed but he did not feel there would be any support in that area.

Steve Fenske spoke on COVID-19, and provided information on how townships will or should be operating during this time. With the "stay at home" effective at midnight on March 27 through April 20, townships should not hold in-person meetings. Video conferencing was mentioned as an option "if" you need to hold your meeting. Townships can also cancel or postpone their meetings.

Some townships will be dealing with BOE and so discussion was held. During the month of April and depending on when townships have their BOE, Assessor Department employees will be calling in via phone and will not be present, in person, if these sessions take place during the "stay at home" order.

Public input portion of board meetings, was discussed and it was Steve's recommendation that townships have constituents send in their information via email ahead of the time, or use video/phone conferencing, but the "bottom line" was that townships do NOT have to hold their meeting during this time, and of so, it can not be "in person."

Steve recommenced that townships download the Resolution from the MAT website regarding meetings and teleconferencing, etc. This resolution can be brought forward to your next board meeting.

Once the "stay at home" is lifted townships can hold their meetings, but will still continue to follow the CDC guidelines for social distancing. After the "stay at home" is lifted, townships can also use teleconferencing or video conferencing, (as long as the governor emergency order remains in place.)

If townships do not hold their board meetings, they can still process payroll without having board approval/town meeting and without violating the open meeting law, during this time. Also, boards would not need 3 signatures on payroll checks. If 3 officers are not present to sign checks, one can sign, but would need to present such information to banks, in order to process checks.

Steve also provided information on essential, and non essential employees lists. Transportation employees are essential, Fire and EMT are essential. Township Supervisors are not critical employees. Necessary building management employees, and election workers, including town clerks, are essential.

Shep Harris, the MAT lobbyist, spoke on the House and Senate. Legislature has adjourned until April 14, but met and approved an additional \$331M Finance package for crisis response. Shep also discussed the Mn Investment Fund. If there is any money left over, loans to small businesses can be made.

Once legislation goes back into session, there will be 3 categories addressed: 1) crisis response, 2) topics with general support, such as Broadband, but highly unlikely that any bonding would have general support, and 3) topics that are all agreed upon.

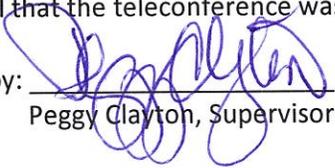
MAT issues will not be going forward (annexation, volunteer drivers, culverts/private property) and they will not be addressed. The best bets for MAT priorities are broadband and transportation, with transportation to be included in the bonding bill.

Before the teleconference was completed Steve once again reminded townships that payroll must be processed, even if you do not have your board meeting. Townships need to follow the wage theft law language. Steve also stated that townships do not have to post "remote" meetings, as the open meeting law allows it, and there are other ways to post about the open meeting. He again reiterated that townships do not have to hold meetings during this "stay at home" order.

Leslie opened up the meeting to questions from the supervisors. One of the townships has a public meeting scheduled to take place in a week. The supervisor wanted to know how the township would proceed with a public hearing. Steve did say that it might be very difficult because during the "stay at home" a public hearing will force the township to either use teleconferencing or videoconferencing. The Township officer did state that they were expecting 50 people. The township asked for assistance from MAT in order to move forward with this public hearing. Another supervisor asked for guidance, in general, with video conferencing app, etc. Leslie will pull together a list of videoconferencing apps, etc, and options for townships moving forward with their meetings, and place the list on the MAT website.

BOE was also discussed as sandstone township has their BOE scheduled for April 17th. Steve stated that the township can start the BOE and continue it to another date as Assessor Dept. employees will not be present, but would need to call in via phone. Short discussion followed.

The teleconference ended at 7:00 pm. Dave and Steve thanked those who were on the call, and also reminded all that the teleconference was recorded and will be on the MAT website.

Submitted by: 
Peggy Clayton, Supervisor

Cable Commission Virtual Session
March 31, 2020
2:00 pm – 3:15 pm

8C.

The session moderator was Jim McKnight, who led questions, information , etc

The session was set up on “Ring Central” app. RingCentral has the same layout as Zoom, and other apps, but does not have a lot of options. Those options are dependent on what you are trying to accomplish.

Most participants were from out of state. There were a few from Minnesota, and Jennifer from ICTV was on the call.

Zoom was discussed right away. Zoom can be used on all devices (iPad, cellphone, regular phone, computer). Jim stated that when using zoom for meetings, those participating should make sure to have a neutral background, and wear neutral attire.

Zoom has many different functions and features. Depending on the device one is on while using Zoom, Functionality may vary. Zoom has “hand raising” when one wants to talk. In order to not have everyone talking at once, it was recommended to set up protocol....I.e. hand raising when you want to participate.

Privacy and facial recognition was also of concern. You can go into setting to set up protocol.

WebEx works for a lot of schools as it is more versatile. Zoom works for staff meetings where staff are all over, in their homes, other office space, etc and there are no restrictions, etc.

Zoom VS WebEx vs other virtual apps was discussed. It comes down to what works best for you. Another concern was blocking party crashes, so going into settings before hand is important.

Some that were on the call were councils which used a few different connections . If you have simultaneous meetings you need to set up different accounts.

With Ring Central, it works similar to Zoom, but does not have as many features as Zoom. Most use zoom for staff meetings, while others use WebEx for actual meetings. There is also a webinar version of WebEx for town hall meetings.

Jim asked the group what apps they were using and brought up “go to meeting” but there was no response.

One town in Wisconsin just uses phone conferencing,

A lot of participants had their own IT so they are able to set up channels, video and audio conferencing, etc.

Jennifer from ICTV just used “Sling Studio” on March 30, with Zoom, to set up a meeting between Grand Itasca and Public Health. They were able to record off of Sling and then send to channels, webpage, and live stream.

ICTV pulled together the document from the computer into Sling. Jennifer stated that it's very new and useful to do a conference live.

Most have a moderator to handle the intake and output, mute calls, etc. Discussion also took place on "waiting room". It works for callers to go into the waiting room, and then released as necessary. The only issue is you need to have someone monitor those calling in. It also allows for the person monitoring, to see who is coming in. But the downside is if someone leaves the waiting room, such as a council member, the meeting would have to start all over again. The monitor can move ppl in and out of the waiting room.

It was strongly suggested that public input be obtained before the meeting or public get ahold of the monitor before the meeting that they will be calling in, so the monitor recognizes the caller during the meeting, as the phone number will show up, and then that caller can be placed in the waiting room. (The last 3 digits of a person's phone number will then just show up on the screen VS the entire number but that would need to be set up. That is also a privacy concern, as some council or participants may be on their personal cellphones and they may not want all of the public to see their number, so you can set that up to show the last digits (in settings).

Public participation was discussed. Bringing them in remotely will work. In Zoom there are a number of ways ..i.e. waiting room.

Zoom Webinar works better for meetings than Zoom, but is more money. In Zoom webinar, there is meeting style which allows everyone into a meeting, and the host then monitors the meeting. There are several cities who had staff members handle phone calls and then connects the caller to the web meeting.

Some of the cities have complex systems in place, very similar to Itasca county having their own IT department, and networking control. In many instances phone calls into a meeting go into a queue, and then the monitor connects the caller to the meeting. But it sounded like in all instances, you need a host or moderator with regard to public and board.

In a perfect setting and the public was not calling in, etc. Zoom has the "raise of the hand" which allows one to talk, but it still needs to be monitored so two ppl are not talking at once and that is where it gets tricky.

The question was then raised if anyone was having problems with public participation. Accessibility issues was a big item. Solving any public issues would be simply to get the questions from the public and address them during the meeting. Another issue was not savvy with technical. Training and testing are the key to all of it.

Training each board member is important so they know how to use their device from their home, setting up mute and how to use mute, how to raise your hand when you want to speak, etc...but it all needs to be monitored.

No businesses were using closed captioning. Viruses was also discussed. RTSP stream from Zoom, to connect, and creating a bridge for security was an option. But here again, some of these cities have their IT Dept to handle those issues!

Other issues? 1). Inver Grove Heights was looking for a single webcam but all stores were out. It was suggested to use "GoPro". 2). Zoom recording can lose power, so one needs to have a backup system. In place.

Training for video conferencing was discussed. When setting up any video conferencing, training needs to take place with all the players, first individually, and then as a group. Individual training needs to be given on how to position your camera, whether it is an iPad, cellphone or computer. Making sure two or more are not talking at once, background, appearance, muting, hand raising, camera angles, etc.

Tech rehearsal needs to also take place with all the players. Whether you test as a group once, or twice or as many times as it takes, as you don't want to bungle a meeting.

Jim McKnight thanked the participants and the session ended at 3:16 pm.

All in all, it was a really good session as it made me aware of all the different functions/setting we would need to put it in place for our board, before we even attempt to use it. Training, testing, etc..

I believe that because we have ICTV at our fingertips, we are better served to obtain information on the app which will work best for our board meetings, as they know how we operate and what we need. Also having MAT every step of the way, and advising us of what we can do, should do, don't have to do etc, is extremely beneficial.

County and city government operate much different than local entities as government has much more at stake in the overall picture. We need to follow laws, procedures, open meeting, etc that are in place for us VS private entities which don't have those rules etc to maneuver through.

We are not alone!

Submitted by Peggy Clayton

MAT
COVID-19 Conference Call
April 2, 2020
6:00 pm-7:00 pm

8 D.

Dave Hahn, Executive Director opened up the conference by reviewing last weeks information.

He reminded the audience that MAT offices would continue to be closed to the public, but people could still call and talk to MAT staff. Dave stated they are hoping to conduct some short courses later in the fall.

Steve Fenske talked about how to conduct Board Meetings and BOAE meetings. Steve told the townships that business needs to continue and townships need to continue to operate. With the "stay at home" in place until April 10th, townships can still hold their meetings, and just not in person. A few options for boards to consider with regard to what to do with meetings, is that board members can text and email each other to determine a how they want to hold a meeting...as long as discussions are not centered on "any other item", and "only meetings to be held."

The Chair can generate a text message, for instance, to find out what the boards desire is with regard to holding an upcoming meeting, etc.

If a township does hold a phone meeting, they would need to post the date, time, phone number. Townships can have the public listen in on a meeting by giving the phone number, and access code, to that specific meeting. Steve stated that when holding these meetings via teleconference, etc. roll call votes would need to take place! Supervisors would also need to be able to hear each other, but also not allow the public to interrupt the meeting. It is also up to the board, if they want to have public input. An easy way to still have public input as part of your meeting would be to request the members of the public to email or text in their public input, prior to the meeting, and that way the board could address the specific email, etc.

If after the "stay at home" expires, boards can continue to meet, keep social distancing, and not allow 10 or more in their meeting space.

"Go to meeting" was suggested by Steve, as a means of holding a meeting. The important thing stated was that when townships hold their meeting, they need to have someone in charge, or moderator, and if you have members of the public on the line, you need to be able to mute them, otherwise it will be next to impossible to hear board members talking. For that reason, not having public input, by connecting the public, should be thought about first and foremost. Getting emails, etc from the public and addressing them is an easier fix.

Steve mentioned making sure supervisors are trained so they know how to use the system and equipment is important, as you don't want to make a meeting null and void, because a supervisor is not able to use the equipment or issues arise during the meeting.

A lot of discussion centered around what was provided at the first COVID-19 phone conference.

Steve stated that townships should not consider cancelling their BOAE as doing so, would give up the township rights to hold a BOEA for two years.

Steve suggested that townships could continue their meeting, meaning they would need to show up for the meeting, call it to order and then continue to a different date, as long as it is held prior to May 31, 2020.

Steve urged townships to hold their BOEA via phone conference, or meeting, where constituents could send in, via text or email, their questions to their local Assessor Dept, and those items would then come up during the meeting, and be answered.

Notices to the public would need to be made 10 days prior to the township BOAE, and notices would need to include that the meeting is not open to the public, but public could provide their input via text or email to the county assessor department.

Steve discussed how to handle payroll, if there is no board meeting held. Steve stated that payroll still needs to be processed so the "wage theft law" is followed. Townships need to make sure there are funds available to process payroll, and the minutes of the next board meeting should reflect that payroll was processed.

Steve also stated that townships do not need 3 signatures on checks, as banks do not expect to have/see 3 signatures, as per MS 471.38.

Leslie Rosedahl, communications consultant for MAT, provided 3 options for townships, with regard to holding their board meetings, and BOAE.

Option 1: MAT would provide a "how to page" on the website, to include step by step procedures, on how to hold conference calls, and the township would create and use a conference line on their own.

Option 2: MAT would create the conference call line and provide training at a fee of 50.00

Option 3: MAT would create the townships conference call line and "host" the meeting at a fee of 100.00.

Leslie stated that conference call lines work, as long as people are muted. It is when people are not muted, that issues arise, etc.

Dave Hahn gave a brief legislative update. Legislators are not meeting until after April 14, unless there is a specific need. The Broadband bill will need additional funding. Workers Compensation issue will need to be addressed and Dave stressed the importance of townships reaching out to their legislators, and let them know they need to create a separate fund to help first responders, EMS with regard to COVID-19.

Steve stated there were questions that were emailed prior to this teleconference. One of the questions asked was: The chair sent out an email to their supervisors stating they were meeting in person for their meeting. Steve stated that the Chair does not have the sole authority to make that decision, and that is where texting, or emailing all board members for their input, comes into play. It would not be an open meeting violation, if the board just discussed where and when to meet.

Pulling you agenda together for a phone meeting, et, can still be done by the Clerk. The Clerk can get agenda items, get the packet ready and have available to board members and members from the public. If townships have a website, the packet can be placed on the website.

It was stressed that townships holding meetings by phone, the date, time, and phone number and access code need to be displayed in the posting notice.

Another question which was asked was: how do townships give the oath of office to new board members, without holding a board meeting in person. Steve stated that one can postpone that oath of office until there is an in person meeting, or the clerk can give the oath of office to the newly elected officer over the phone, and document it in the minutes. Most people will understand that townships are trying their best to follow MS. Once a Clerk sends out the certificate of election, the newly elected officers has 10 days to take the oath of office. If it is not done within 10 days, it becomes null and void.

The last question focused around the "stay at home" order. The township officer wanted to go to the town hall to work on some items, and told Steve she would be the only one present. Steve suggested that IF it is absolutely necessary for her to go to the hall, she is to use her best discretion, maybe take items home to work on, etc.

Meeting ended at 7:00 pm.

Submitted by Peggy Clayton, Acting Clerk

8E.

To Harris Township Board of Supervisors,

The Governor's order yesterday extending the "Stay at Home Order" has put the stop to us meeting in person this month of April. So, to keep you in the loop, Peggy, acting in the Clerk capacity, has been in contact with ICTV. ICTV has the capability to help us video conference our next meeting. We will keep the scheduled date, April 22, 2020 and time, 7:30 PM. As Peggy get the details of just how the conference will work, she will update us all. So, watch you email and text messages for more information.

Also, the extension to May 4, also includes the Board of Appeal and Equalization meeting. Again, Peggy working in the capacity of the Township Clerk is contacting other Township Clerks to see how they are handling there meeting. Hopefully we will learn what works and what doesn't because some Townships are meeting now or next week.

There is information on the MAT website if you haven't looked. We can communicate about setting up meetings; time, dates, and options. So, if you have questions on that subject, please feel free to ask. No discussion of other Township business is allowed.

Stay well and look for more information to come.

Ken

8F.

MAT
COVID-19 Conference Call
April 14, 2020
4:00-5:00 pm

Dave Hahn, Executive Director opened up the conference by reviewing last weeks information.

He reminded the audience that MAT offices would continue to be closed to the public, but people could still call and talk to MAT staff. Dave stated they are hoping to conduct some short courses later in the fall.

Karl Johannessen, staff attorney, talked about those who violate the Stay at Home order. It is a misdemeanor and carries a \$1000 fine. He stated that it would be unlikely a township would be charged, if violated, but stressed not going down that path.

He told the townships that business needs to continue and townships need to continue to operate. With the "stay at home" in place until May 4th, townships can still hold their meetings, and just not in person. MAT has several informational pieces on the website.

FFCRA was discussed. This deals with employers with less than 500 employees. This covers COVID-19 with regard to sick time provided for employees, with 80 hours of paid time for an employee subject to quarantine. This helps private sector businesses, but not townships!

BOAE has extended their meetings (with townships) deadline to May 31, 2020. This allows more time for townships to finish their business if continued.

If a township had their meeting scheduled to take place within the week, (because they thought the order would be lifted), there is not enough time to repost to a different date, therefore, one person would need to be at the hall to communicate to those who show up. Constituents would need to be advised of the virtual or phone meeting, provide them the number to dial into, and then a township a could conduct the meeting, or explain they will be continuing their meeting to a different date.

MAT is offering new, online, computer-based training seminars to township officers using a program called SeminarWeb. The trainings will be available live in real-time online, AND as a recorded/on-demand training, after the live event concludes.

To register for the live and recorded trainings, please create a SeminarWeb account and select the seminars you'd like to attend on the MAT website here.

Upcoming SeminarWeb trainings:

MAT New Officer Training: Part 1 on Friday, April 17 from 1:30 to 2:30 PM

Managing Trees in the Right of Way on Monday, April 20 from 1:30 to 2:30 PM

MAT New Officer Training: Part 2 on Friday, April 24 from 1:30 to 2:30 PM

MAT New Officer Training: Part 3 on Friday, May 1 from 1:30 to 2:30 PM

The cost of the seminar - for both the live and recorded versions - is \$25 and a credit card is required online when registering for the live event or to watch a recorded version. Participants will receive a receipt that can be used for reimbursement by their township if required.

Leslie Rosedahl, informed the participants that MAT has provided services to 71 townships. She also went over the three options that townships can choose from.

Dave Hahn talked about legislators meeting, as needed, but not in committees. Costs associated with works comp (first responders, EMTs,) is still being discussed. The right thing to do, as per Dave, would be to not have all costs borne going to WC Trust.

Bonding Bill will more than likely be addressed by legislators, and MAT is hoping for provisions for grant programs to help townships.

Emails were received prior to the meeting, so they were discussed and answered:

- 1) How to administer oath of office- Karl stated that one can postpone the oath of office until there is an in person meeting, or the clerk can give the oath of office to the newly elected officer over the phone, and document it in the minutes. Most people will understand that townships are trying their best to follow MS. Once a Clerk sends out the certificate of election, the newly elected officers has 10 days to take the oath of office. If it is not done within 10 days, it becomes null and void.
- 2) Posting notice for board meeting, via phone or virtual - A five day notice is required prior to the meeting. If you have already posted for your regular board meeting, date and time, you can certainly tweak it to state that the meeting will be conducted via virtual or phone conference.
- 3) If a supervisor does not have access to a computer or Internet, can they sit with another supervisor? As per Leslie, there are ways to set up a conference call as long as a person can be on the phone. The vast majority of supervisors are going through audio only.
- 4) can supervisors conduct roadwork and or road inspections? Road inspections can certainly be done by supervisors but they cannot ride together and would have to use separate vehicles.
- 5) If a township holds a teleconference can bills be paid? Townships can pay all bills needed to be paid as all votes would be conducted by roll call. If you don't hold a meeting then you can just process payroll.
- 6) Can townships conduct their annual spring cleanup? MAT recommended trying to push this out until the end of the stay at home.
- 7) Several people in townships have canceled their subscriptions to newspapers, so can Township's post their meeting notices in a weekly shopper? The response was no. Statutes clearly defined that townships have to have an official newspaper. Notices would have to go into that official newspaper but they certainly could be also placed in flyers or weekly shoppers.
- 8) An Assessor with one of the townships stated that the board of appeals meeting is an essential meeting, therefore, can the township meet in person? The board of appeal is an essential meeting but there is a stay at home order and there are ways for supervisors and Township's to conduct these meetings.
- 9) How do townships handle bids? It was suggested that during a board meeting the clerk could open the bids, and state that they are opening them, via phone meeting. The Clerk could also contact those bidders via email to advise them that their bids will be reviewed at the meeting. Checking with your Township Attorney was also advised. Karl stated that you could certainly postpone the opening of bids until after the order has been lifted, and change the date/time, by advising bidders of same.

- 10) BOAE? It was again stated that these meetings can be postponed. There is an extension to May 31 to hold these meetings and so Townships can certainly call their board of appeal meeting to order, recess it, and then continue it to another date and time. Your assessor will work with you for a proper time to hold the continued meeting.
- 11) Portable John in parks. There is nothing in the order allowing townships to provide maintenance in parks. If you had contracted services it would be up to them to fulfill that maintenance portion. If townships have their own portable John's, again, there is nothing in the order that allows and states staff are to provide maintenance in their parks.

There were no further questions or emails. MAT will continue to update and advise townships during the stay at home order, etc.

Submitted by Peggy Clayton, Acting Clerk

Harris Township Monthly Hall Report
Caretaker: Bryanna Vetsch Date: March 2020

9A.

- 1) Cleaning, Key meetings: 16.25 hrs
 - 2) Texts, calls, supplies, miscellaneous duties/work: 12.5 hrs.
(Inspections, maintenance, non-routine work, Board Meeting Functions)
- Notes: Specialty cleaning of cupboards, stove, and after two renters.
Three trips to Home Depot for cleaning supplies and ebay cards.

Total (all hours worked): 28.75 hrs

Rentals:

1) Residents: 7

No charge/discounted ONLY by board approval 1

Notes:

03/05 Political Meeting- no charge during election year

Including 5 who canceled due to Covid-19

2) Non-residents: 2

Discounted ONLY by board approval 0

Notes:

3) Board functions, (meetings, scheduled, elections): 5

Total: 14

Deposits Retained: 0

Reason: _____

Total Money Collected: \$250

Month: March 2020

RENTER REGISTER

R/NR	DATE	RENTER	FUNCTION	CHECK #	RENTAL AMOUNT
R	5-Mar	Craig Nelson	Political Meeting	n/a	\$0.00
NR	7-Mar	Cynthia Townley	Birthday	Cash	\$100.00
NR	14-Mar	Dallas Johnson	Baby Shower	Cash	\$100.00
R	15-Mar	Becky Peterson	Birthday	2314	\$50.00
R	21-Mar	Jill Braun	Birthday	CANCELED	\$0.00
R	22-Mar	Carol Rasmussen	Funeral	CANCELED	\$0.00
R	24-Mar	Fyway Senior Club	Meeting	CANCELED	\$0.00
R	26-Mar	Alicia Hill	Birthday	CANCELED	\$0.00
R	28-Mar	Linda Popejoy	Birthday	CANCELED	\$0.00

All Cancellations due to Covid-19

\$250.00

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391, Subd 1:

CARETAKER
 Bryanna Vetsch 3/23/2020



9B.

February 18, 2020

Proposal: 2182020
Project: Harris Town Hall Flooring
Attn: Harris Township

Please find below several options for the floor in the town hall, per our conversation with Jim. If there are any questions, please call.

Material and Labor to demo/dispose of the existing vinyl tile	\$ 2,280.00
Install Vinyl Composition Tile – Requires Waxing	\$ 3,860.00
Install Quartz Tile	\$ 12,659.00
Install Walk-off carpet tile at entryway (12 x 14 area)	\$ 1,637.00
Install Vinyl Plank	\$ 7,629.00
Add 1/4" plywood to floor and quarter round	\$ 4,448.00
Transitions are included, owner to move tables and chairs.	

Please call with any questions or clarifications.

Thank You,

Mark Dorholt
Dorholt Tile & Home Center, Inc.
218-326-1249 or 218-259-1249

www.dorholttile.com

Harris Township Paper 755-uhfp@gmail.com

flooring

Feb 21, 2020 at 7:24:23 AM

Clerk harris.township.clerk@gmail.com

Advanced Solutions for Business - Greenwood, MN 55224 37186556-CAH



FLOOR to CEILING

INTERIOR DESIGN SHOWROOM
www.floor-to-ceiling.com "we cover it all"

1001 NW 4th Street
Grand Rapids, MN 55741 Tel: (218) 327-1136 Fax: (218) 327-3315

S O L I D T O	NAME	Harris Town Hall
	ADDRESS	
	CITY-STATE-ZIP	
DELIVER-INSTALL ADDRESS		Jim Kelly, 318-257-0317

INVOICE NO.	320 116824
ORDER DATE	2-19-20
SOLD BY	Bob
PICK-UP/INSTALL DATE	Bid.
ESTIMATE NO.	
CUST. ORDER NO.	

DELIVER-INSTALL PHONE NO. NAME, DEL. TIME & ETC. TERMS: BALANCE DUE UPON RECEIPT OF GOODS

DRY	PICKUP	INSTALL	CASH	CHARGE
<input type="checkbox"/>				

QUANTITY	DESCRIPTION	FCS NUMBER	PRICE	AMOUNT
	Orange Mitefloater Dega New All colors			\$5,104. ⁹⁵
	Mitefloater Precast 6000 gals			\$550. ⁹⁵
	Orange labor job done in the Vinyll Base 4'			\$338. ⁹⁵
	1/2" Underlayment			\$1,440. ⁹⁵
	Installation (w/ Underlayment, tear up, Base & disp)			\$4,995. ⁹⁵
	Drop old VCT			\$150. ⁹⁵

REMARKS:

SUB-TOTAL	
SALES TAX	\$510. ⁹⁵
TOTAL	\$13,087. ⁹⁵
DEPOSIT	
BALANCE	

superioruhfp@gmail.com
Must be made within 30 days
Returns - Subject to restocking charge. Received by:

10B.

Harris Township March Maintenance Report March 19 – April 3, 2020

Derrick

Date: 3/19/20

- Meeting with Ken. 1 hr.
- Plow snow on Alicia Spur, Sunny Beach Addition Rd., Forest View Trl., Winston Taylor Rd., Stoney Point Rd., and Ruff Shores Rd. 2 ½ hr.
- Plow snow at the Town Hall. 1 ½ hr.
- Clean out water filter at the Service Center. ½ hr.
- Plow snow at the Service Center. 1 hr.
- Update Equipment Work information and organized files on the computer. 1 hr.
- Contacted Township Treasurer and Sexton to get updated information for receipts, time sheets and Cemetery burial information. ½ hr.

Date: 3/20/20

- Meeting with Ken. ½ hr.
- Fixed wiring for the backup alarm on the Chevrolet Pick-up Truck. (the alarm was cutting in and out due to lose wires. Replaced connections and works). ½ hr.
- Located and moved 2 weight restriction signs on to the proper roads. (Bear Creek Rd. had the wrong weight sign on it and Mishawaka Rd. didn't have any sign on it.) 1 ½ hr.
- Worked on the weekly plan for next week. 1 ½ hr.
- Updated Equipment files and started updating work procedures. 2 hr.
- Picked up items in town. ½ hr.
- Spoke with Rowe Funeral Home about the placing of the stone from last week's burial. The stone was put back in place backwards and it will need to be turned in the spring. ½ hr.
- Clean, Sweep and mop the Service Center Meeting Area. 1 hr.

Weekly Plan for March 23rd – 27th 2020

Task to be completed	Estimated hours	Priority
Clean up Service Center Garage.	4	3
Paint behind the Fire extinguisher areas for visibility	2	2
Create a fire extinguisher record and replacement chart and label all fire extinguishers and locations	6	1
Update Cemetery, Road and Work Procedures	16	1
Check and label breaker panels inside both warming shacks for proper seasonal operation	2	2
Clean snow off of Flagpole Monument and around the building at the Cemetery	3	1
Remove ice dam from gutter on Service Center Building	2	1
Clean out water heater in the Service Center Meeting Area	2	3
Update Veterans list, count Vet stars and flags	3	2

Date: 3/23/20

- Meeting with Mike and Ken. 1 hr.
- Clean up tools and the Service Center Garage. 1 hr.
- Removed snow and ice from the Cemetery Garage and the South entrance of the Cemetery. Started removing snow from the Veterans Monument. (Will finish tomorrow) 2 hr.
- Removed ice damn from the gutter on the Service Center House. 1 ½ hr.
- Started painting area behind the fire extinguishers in the Service Center Garage. 1 hr.
- Worked on the updating the Cemetery Files and Receipt Files. 1 ½ hr.

Date: 3/24/20

- Updated Veteran List. 1 hr.
- Contacted Figgins Truck and Trailer to schedule an appointment to have the Chevrolet Dump Truck and Trailer DOT inspected. ½ hr.
- Painted area behind the Fire Extinguishers in the Service Center Garage and Meeting Area. 1 hr.
- Picked up garbage and garbage cans from Wendigo and Crystal Park. 1 hr.
- Worked on updating the Cemetery Files and Spoke with Rowe Funeral Home to confirm any information needed. 2 ½ hr.
- Cleaned snow and ice from the monument at the Cemetery. 2 hr.

Date: 3/25/20

- Write out Procedure for marking out Cemetery grave site. 2 hr.
- Contacted Benes Well Drilling to have them look at the pump for the Service Center Meeting Area. Pressure gauge was changed out and the noise stopped. Everything else is running great. 1 hr.
- Swept out both warming shacks. 1 hr.
- Created a fuse panel operation list for the warming shacks. 1 hr.
- Cleaned out air filter on the furnace and reassembled the valance on one of the Curtains at the Town Hall. 1 hr.
- Reformatted the Cemetery Book and finished updates. 1 hr.
- Started making a road sign replacement list for this year. 1 hr.

Date: 3/27/20

- Drain and clean out water heater in the Service Center Meeting Area. (I could not change the element because I could not find the correct size up town but the current one is still working for now.) 2 ½ hr.
- Worked on making a procedure for opening a grave site. 1 hr.
- Met with Bentz Extinguishers to discuss information about 2 smaller extinguishers for the ASV and the J.D. 1445. ½ hr.
- Worked on the weekly plan for next week. 1 ½ hr.
- Moved more of the snow bank on Fieldcrest Rd. Water is flowing very good now. 1 ½ hr.
- Sweep and mop the Service Center Meeting Area. 1 hr.

Weekly Plan for March 30th – April 3rd 2020

Task to be completed	Est. hours	Priority
Clean up Service Center Garage.	2	3
Work on weekly plan for following week	2	3
Finish fire extinguisher list	2	1
Sweep the parking lot at the Town Hall and Crystal Park	4	1
Turn the compost pile	4	2
Drop off and pick up Chevrolet Dump Truck and trailer at Figgins's for DOT inspection on Monday 30 th	2	1
Make road inspections of all township roads to check for washouts, plugged culverts, dead trees and proper signage	8	2
Take inventory of and Make a sign replacement list for this year	4	2
count Vet stars and flags	2	2
Work on making work procedures	2	3
Wash the ASV, both trucks and the J.D. 1445	6	2
Record monthly receipts, fuel reports, hour and mileage reports for equipment	2	3

Date: 3/30/20

- Sweep parking lot at the Town Hall. 3 hr.
- Remove barricade and plow snow on Nicholas. (I wasn't able to finish due to time, I will finish it tomorrow.) 3 ½ hr.
- Remove old and place new license plate on the Trailer. ½ hr.
- Clean and bring the Chevrolet Dump Truck and Trailer to Figgins's Truck and Trailer for DOT inspection. 1 hr.

Date: 3/31/20

- Turn and move compost pile at the Service Center. 4 ½ hr.
- Plow the snow and widen the road on Nicholas St. 1 hr.
- Sweep the parking lot and pick up garbage at Crystal Park. 1 ½ hr.
- Clean up and haul away the remains of a campfire at the Mishawaka Boat Landing. 1 hr.
- **NOTE:** (Figgins's Truck and Trailer brought the truck and trailer back so I didn't have to go get it after they were done with DOT inspection. Truck and Trailer passed inspection.)

Date: 4/1/20

- Finish chart and placement of all fire extinguishers. (I'm still waiting to receive 2 more extinguishers) 3 ½ hr.
- Measured the Town Hall for painting. Picked up Paint supplies, fuel for the Chevrolet Pickup and the Fuel Tank. (I will have to pick up more paint next week because they were out of the paint gallons, 1 - 5 gallon was purchased) 2 ½ hr.
- Wash the Pickup truck and the J.D. 1445. 2 hr.

Date: 4/2/20

- Made road inspections of all township roads and checked for proper signage, surface issues and tree issues. (I wasn't able to complete my report on these so I will send that tomorrow.) 7 hr.
- Smoothed out ruts in the driveway and parking area of the Service Center. ½ hr.
- Moved the bank back in to place at the Corner Property entrance. ½ hr.

Date: 4/3/20

- Recorded monthly receipts, fuel and mileage information for the equipment and filled out time sheet. 2 hr.
- Worked on the weekly plan for next week. 1 hr.
- Recorded road inspection and sign inspection sheets. 4 hr.
- Sweep and mop the Service Center Meeting area. 1 hr.

• Date & Place	Qty	Item	No.	What use...	Cost
Home Depot 3/2	1	4 x 8 plywood sheet	# 680	Service Center supplies	\$17.35
Home Depot 3/2	1	1 lbs. box 3" Deck mate screws	# 354	Shop Supplies	\$9.47
Home Depot 3/2	1	1 ¼ "screws 1 lbs.	# 354	Shop Supplies	\$7.97
Home Depot 3/2	1	Framing saw blade	# 357	Tools	\$8.97
Home Depot 3/20	2	Air freshener	#680	Service Center supplies	\$9.96
Home Depot 3/20	1	2pk toilet bowl cleaner	#680	Service Center supplies	\$3.76
Home Depot 3/20	1	Red paint qt.	#354	Shop supplies	\$9.98
Home Depot 3/20	1	Dust pan & brush	#680	Service Center supplies	\$4.97
Home Depot 3/20	1	2-liter Windex refill	#680	Service Center supplies	\$5.88
Home Depot 3/20	2	24pk water	#680	Service Center supplies	6.96
Home Depot 4/1	1	5 gal. paint	#609	Town Hall	\$148.00
Home Depot 4/1	1	12' x 400' plastic sheet roll	#609	Town Hall	\$26.23

Home Depot 4/1	2	Paint roller covers	#609	Town Hall	\$8.14
Home Depot 4/1	1	50 ct. Garbage bags 42 gal.	#354	Shop Supplies	\$25.97
Home Depot 3/27	1	Water heater element wrench	#680	Service Center	\$7.98
Home Depot 3/27	1	Water heater element (RETURNED)	#680	Service Center	\$19.48

**Harris Township
Chevrolet 3500 Pickup**

Date	Mileage	Mileage Used	Gals
4/1/2020	45388	**	29.91
Monthly Total			29.91

ASV PT60

Date	Hours	Hours Used	Gals
3/27/2020	1562.5	**	9.4
Monthly Total			9.4

Fuel Tank Fill Up

Date	Equipment	Gals at Fill	Gals
4/1/2020	fuel tank	3216	82.99
Monthly Total			82.99

March 2020

Equipment	Total Hours	Monthly Hours
3500 Dump Truck	21558 miles	**
3500 Pickup Truck	45489 miles	**
Terex ASV	1568.6 hrs	**
E1100 heater	5815.6 hrs	**
ETQ generator	1104.6 hrs	**
Gravely mower	690.3 hrs	**
JD 920 mower	598.2 hrs	**
JD 1445 tractor	1044.1 hrs	**
JD 7130 ditch mower	1372.5 hrs	**
Vermeer Chipper	349.3 hrs	**

11C

"Second Amendment Dedicated County" Resolution

WHEREAS, the Second Amendment of the United States Constitution reads "A well regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed." And

WHEREAS, the United States Supreme Court in *District of Columbia v. Heller*, 554 U.S. 570 (2008), affirmed an individual's right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home, and

WHEREAS, the United States Supreme Court in *McDonald v. Chicago*, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment against the states, and

WHEREAS, the People of Itasca County, Minnesota, derive economic benefit from all safe forms of firearm recreation, hunting, and shooting conducted within Itasca County using all types of firearms allowable under the United States Constitution, and

WHEREAS, certain legislation, beyond existing laws to date, that has or may be introduced in Minnesota legislature in the future, and certain legislation which has or may be introduced in the United States Congress in the future, could have the effect of infringing on the rights of law-abiding citizens to keep and bear arms, as guaranteed by the Second Amendment to the United States Constitution, and

WHEREAS, the Itasca County Board of Commissioners is concerned about the passage of any new legislation containing language which could be interpreted as infringing the rights of the citizens of Itasca County to keep and bear arms, and

WHEREAS, the Itasca County Board of Commissioners wishes to express its deep commitment to the rights of all citizens of Itasca County to keep and bear arms, and

WHEREAS, The Itasca County Board of Commissioners wishes to express opposition to any law in the future, beyond existing laws to date, that would unconstitutionally restrict the rights of the citizens of Itasca County to keep and bear arms, and

WHEREAS, the Itasca County Board of Commissioners wishes to express its intent to stand as a County Dedicated to Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the State of Minnesota, any efforts in the future to unconstitutionally restrict such

rights, and to use such legal means at its disposal to protect the rights of the citizens of Itasca County to keep and bear arms, including through legal action, the power to appropriate public funds, and the right to petition for redress of grievances.

NOW, THEREFORE, BE IT RESOVED by the Board of Commissioners of Itasca County Minnesota:

That Itasca County Board of Commissioners hereby declares Itasca County, Minnesota, as a "Second Amendment Dedicated County", and

That the Itasca Board of Commissioners hereby expresses its intent to uphold the Second Amendment rights of the citizens of Itasca County, Minnesota, and

That the Itasca Board of Commissioners hereby expresses its intent that public funds of the County not be used to restrict Second Amendment rights of the citizens of Itasca County, or to aid Federal or State agencies in the restriction of said rights, and

That the Itasca Board of Commissioners hereby declares its intent to oppose any infringement on the right of law-abiding citizens to keep and bear arms using such legal means as may be expedient, including, without limitation, court action.



FIRE DEPARTMENT

Phone: 218.326.7639

FAX: 218.326.7655

E-mail: grfire@grandrapidsmn.org
Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744



Dear Concerned Business Leader:

The Grand Rapids Fire Department has initiated this year's Fire Safety Education Program for the children and families of our community; however, we need your help.

In cooperation with the area schools, we will be providing fire safety education materials for our children. These materials have been designed exclusively by the National Fire Safety Council, Inc., a 501(c)(3) tax-exempt, nonprofit organization. This vital program will assist in teaching children fire safety and burn prevention. We strongly believe that by making children and families aware of fire safety, we can prevent tragic fire losses and deaths.

Our firefighters are confident that fires and fire losses can be prevented if children and their parents can be properly educated on fire safety. Won't you join us on our objective? To help cover the cost of these materials, our department is turning to concerned business, industries, and professional leaders such as yourself.

We are requesting your financial support to ensure the success of the program. *Suggested sponsorship levels are listed below, and any contribution is greatly appreciated.*

20 students @ \$60.00

75 students @ \$225.00

500 children @\$1500.00

30 students @ \$90.00

100 students @ \$300.00

60 students @ \$180.00

200 students @ \$600.00

For your convenience you may return your check in the enclosed envelope made payable to **NATIONAL FIRE SAFETY COUNCIL, INC.** Federal Tax ID # 38-2292422. We now accept credit card donations by contacting Bonnie at 1-877-435-7777.

As an acknowledgement of those who support this program we will be listing them on the prestige page of all activity manuals under the heading:

"PROVIDED AS A PUBLIC SERVICE BY PEOPLE WHO CARE"

Thank you in advance for your concerned support. Your help is greatly appreciated and will surely reflect through the children of our community.

Yours in Safety, Service and Protection,

Travis Cole
Fire Chief

Please respond by June 15, 2020



Scan to Donate Online
or go to: Donate.NFSC.org
Enter program # MN 31-F-3
to donate to your unique
local program.

Mail to: Grand Rapids Fire Department
Attn: Travis Cole, Fire Chief
420 N Pokegama Avenue
Grand Rapids, MN 55744

SERVICE RATE INFORMATION

12B.

Company Name: Harris Township

Date: 1/28/2020

Job Title	Service Rate Mark up
All positions	1.48

Your service rate includes Express Employment Professionals absorption of the following expenses:

- Advertising and Recruiting
- Bonding of Employees
- Verification of Authorization to Work in the United States
- Reference Checks
- In-depth Interview
- Appropriate Skills Assessment
- Workers' Compensation Insurance
- Payroll Administration
- Option for Drug Testing
- Option for Background Checks
- General Liability Insurance
- Federal/State Unemployment Taxes
- Social Security—Employer's Portion
- Medicare—Employer's Portion
- Associate Benefits (if any)

EVALUATION HIRE

We offer an evaluation hire program that allows you to hire our associates after a predetermined period or for an agreed upon fee. You must notify us of your intention to hire an associate to establish an evaluation hire period or fee.

See the staffing agreement for the actual terms of our Evaluation Hire Program.

The parties acknowledge that they have entered a staffing agreement dated 1/22/2020 in the event of any inconsistency or conflict between any provision of this Service Rate Information sheet and the Staffing Agreement, the provisions of the Staffing Agreement shall supersede govern and control.

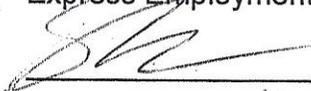
This quote covers flexible and evaluation hire assignments. The associate is on Express' payroll for the first 720 hours and can be transitioned to your payroll after that time without a transition fee. If you choose to hire prior to the completion of 720 hours, the following prorated fee schedules apply:

Term on Assignment (Hour worked)	Fee Schedule
Up to 250 Hours	20% of Annual Salary
251 – 520 Hours	10% of Annual Salary
521 – 719 Hours	5% of Annual Salary
720 Hours or more	No Transfer Fee

We look forward to working with you!

Express Employment Professionals

Client





Print Name: Shannon Pope

Print Name: Ken Hambrich

Date: 1/28/2020

Date: 1-22-2020

This quote is valid for 1 year from date of signature.



Staffing Agreement

Office Number and Location: Dept in TX Certifications

At Express Services, Inc. (Express) dba Express Employment Professionals (referred to as "Express," "Us," "We," or "Our"), we make it easy for you to do business with Us. The first step to establishing a successful staffing relationship is to ensure a clear understanding of each party's responsibilities. We appreciate your business and look forward to the opportunity to support you with outstanding professional employment services in consideration of your agreement to the following terms and conditions:

1. We hire associates as Express employees, and provide all wages, taxes, withholding, workers' compensation, and unemployment insurance. We recruit and assign associates to you to perform only the job duties you specify. You agree not to change the specified duties or the assigned workplace of the associate.
2. Express complies with all federal, state, and local employment laws and regulations, as applicable. You agree to provide Our associates with a safe, suitable workplace and equipment, provide all legally-mandated meal and rest breaks, and to comply with all applicable federal, state, and local employment laws including appropriate workplace-specific safety and health training that adequately addresses potential hazards at your worksite.
3. You agree to safeguard and protect any private information regarding Express employees to which you gain access, including biometric information, and agree to abide by any applicable laws addressing the collection, use, storage, or protection of private and/or biometric information. You also agree to defend, indemnify, and hold Express harmless from any loss, cost, claim, or damage, including costs and attorney fees, (collectively "Loss" or "Losses") resulting from your failure to abide by the laws addressing the collection, use, storage, or protection of private and/or biometric information and/or unauthorized uses of said information and hold Express harmless from any Loss resulting from your non-compliance with all current and future applicable federal, state, and local laws and regulations including, but without limitation, sick leave, vacation, wage and hour, and meal and rest breaks. Express pays associates promptly, based on information approved by you. You agree to pay the charges and any applicable sales tax based on the timecard or other mutually acceptable recording method by the invoice due date.
4. The bill rates charged by Express are specific to office location and may vary from Express office to Express office and are subject to change based upon federal, state or local laws that provide benefits to our associates or upon prior notice. A service charge of 1.5% per month (18% per annum) may be assessed on charges remaining unpaid 30 days after the invoice date. We are entitled to reasonable collection fees, attorney fees, and other expenses incurred to collect all charges on your account(s).
5. We provide insurance policies to cover Express for Workers' Compensation, and Employers Liability Parts A & B claims by Express associates against Express in an amount not less than \$1,000,000 per occurrence and provide Commercial General Liability, Fidelity Bond, Errors and Omissions, and Hired/Non-Owned Automobile coverage in an amount not less than \$1,000,000 per occurrence.
6. You agree that you will not request or allow Our associates to offer professional opinions concerning any financial audits, certifications or financial statements, SEC filings, or provide management consulting or financial advice, nor will Our associates be permitted sign-off authority for architectural or engineering projects or construction or other cost estimates.
7. If Our associates have access to unattended premises or the care, custody, or control of cash, checks, credit card numbers, ATM bank cards, negotiables, confidential information, trade secrets, or other valuable property, then you agree to defend, indemnify, and hold Us harmless from any resulting Loss.
8. Express will only provide associates for positions operating a motor vehicle, forklift, or other motorized mobile equipment if notified in writing prior to an assignment. We must know in advance, so We can assign associates who are qualified to meet your specifications. During an assignment, if Our associate operates a motor vehicle, forklift, or any other motorized mobile equipment, you agree to maintain liability insurance for any such motorized equipment and to defend, indemnify, and hold Us harmless for bodily injury, property damage, fire, theft, collision, public liability claims, or other Loss, regardless of fault.
9. You will supervise, direct, and control the work performed by Express associates, and assume responsibility for all work product and operational results, including personal injury to a third party or your agents or employees, losses or damage to property or data in the care, custody, or control of an Express associate. You agree to defend, indemnify, and hold Us harmless from any Loss, including costs and attorney fees, (collectively "Loss" or "Losses") that may be caused by breach of this Agreement and/or by your negligence or misconduct, and agree on behalf of your insurer(s) to waive all rights of recovery (subrogation) against Us.
10. In addition to Our duties and responsibilities set forth herein, Express, as the common-law employer, has the right to physically inspect the worksite and work processes; to review and address, unilaterally or in coordination with you, the associates' work performance issues; and to enforce Our employment policies relating to associates' conduct at the worksite.
11. We offer an evaluation hire program designed to provide you with associates on a trial basis prior to converting them to your payroll. To take advantage of Our evaluation hire program, you agree to negotiate a pre-determined trial period or fee prior to an associate's assignment to you.
12. Express will, at your written request, conduct criminal history checks based on your targeted screening criteria, motor vehicle record checks, and drug screens as permitted by federal, state, and local laws and regulations. The costs vary depending upon the specific test or report ordered and the charges will be agreed upon prior to ordering the tests and/or reports.
13. If you have an Express associate on an assignment and determine you would like to hire the associate onto your payroll, you may do so by paying a transfer fee of up to 30% of the associate's expected annual salary, provided all invoices are current.
14. You agree, for a period of 180 days from the date of introduction or last date on assignment, whichever is later, not to hire directly or use Express associates through another staffing firm without paying a liquidation fee of 30% of the Express associate's expected annual compensation, unless otherwise agreed to by Us in writing.

Thank you for your business. We look forward to a mutually beneficial relationship.

Company: HARRIS TOWNSHIP

Date: Jun 28 2020

Agent's Name (please print): Prerna Chohan

Title: HARRIS TOWN BOARD VICE CHAIR

Agent's Signature: [Signature]



MINNESOTA LLC

Manney's Shoppers
Mesabi Daily News, 218-741-5544
Hibbing Daily Tribune, 218-262-1011
Grand Rapids Herald Review, 218-326-6623
Walker Pilot Independent, 218-547-1000
Chisholm Tribune Press, 218-254-4432

1 Billing Period 03/2020		2 Advertiser/Client Name HARRIS TOWNSHIP	
23 Total Amount Due 870.55		*Unapplied Amount	3 Terms of Payment
21 Current Net Amount Due 132.35	22 30 Days 738.20	60 Days .00	Over 90 Days .00
4 Page Number 1	5 Billing Date 03/31/20	6 Billed Account Number 3017010	7 Advertiser/Client Number SHAPE. 3017010

8 Billed Account Name and Address HARRIS TOWNSHIP HARRIS SERVICE CTR/TREASURER 20876 WENDIGO PARK RD GRAND RAPIDS MN 55744	9 Remittance Address REMIT PAYMENT TO: APG Media of MN, LLC Regional Accounting Office PO Box 410 Ashland, WI 54806
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GO GREEN-Sign up for E-Statements, send an e-mail to AR@adamspg.com.

For advertising questions, contact your local newspaper listed above. For billing/payments, e-mail AR@adamspg.com or call 715-858-7330.

Please Return Upper Portion With Payment

10 Date	11 Reference	12 13 14 Description-Other Comments/Charges	15 SAU Size 16 Billed Units	17 Times Run 18 Rate	19 Gross Amount	20 Net Amount
03/02/20	274368	BALANCE FORWARD				777.05
	RP	RAO PAYMENT				-38.85
03/08/20	335227	TOWNSHIP MEETING	3.0X	3.00	1	
	RPCI	GRHR		9.00	14.15	132.35
						132.35

RECEIVED
4/9/2020

Statement of Account - Aging of Past Due Amounts

Due date: 04/15/20

21 Current Net Amount Due 132.35	22 30 Days 738.20	60 Days 0.00	Over 90 Days 0.00	*Unapplied Amount	23 Total Amount Due 870.55
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APG Media of MN

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24 Invoice Number 03203017010	25 Billing Period 03/2020	6 Billed Account Number 3017010	7 Advertiser/Client Number 3017010	2 Advertiser/Client Name HARRIS TOWNSHIP
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BENES WELL DRILLING INC.
 Complete Water Well Systems
 24098 IRON RANGE ROAD
 COHASSET, MN 55721

OFFICE (218) 326-5859
 FAX (218) 999-5869

Invoice

Date: 3/25/2020
Invoice #: 102258

Bill To:
 HARRIS TOWNSHIP
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744

Work Completed At:
 HARRIS TOWNSHIP
 WELL AT MAINTANCE SHOP
 WENDIGO PARK ROAD
 GRAND RAPIDS, MN 55744

Completed By: CASEY
P.O. No.:
Terms: DUE UPON RECEIPT

Quantity	Description	Rate	Amount
1	PRESSURE GAUGE - LIQUID FILLED	25.00	25.00
1	LABOR @ \$175/HR - WINTER RATES	175.00	175.00
** CASEY CHANGED OUT BAD SWITCH.. ** CHECKED RUNNING & STARTING AMPS. DID A DRAW DOWN TEST ALSO & EVERYTHING GOOD.. ** THANK YOU AGAIN FOR YOUR BUSINESS.. ** ANY QUESTIONS PLEASE FEEL FREE TO GIVE US A CALL..			

RECEIVED
 3/30/2020

A 1.5% finance charge will be added to all balances over 30 days. Minimum finance charge will be \$1.00. A fee equal to the balance due will be added to all accounts turned over to collection.

Total \$200.00

From: Dale Anderson danderson@ci.grand-rapids.mn.us
Subject: RE: Fireworks
Date: Jan 30, 2020 at 1:31:36 PM
To: Harris Township supervisorchtp@gmail.com

F1

Peggy,

The City of Grand Rapids would like to thank you for your past support of our 4th of July Fireworks Show. We received an incredible amount of compliments on last year's show, which prompted us to hire the same company to perform the display again this year. Last year you graciously donated \$4,125.00 towards the event. With no increase in cost, would Harris Township consider the same donation again this year? Feel free to contact me with any questions or concerns. I look forward to your reply.

Best regards,

Dale Anderson
Director of Parks & Recreation
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN, 55744-2662
Office: 218-326-2500
Mobile: 218-259-4485

From: Harris Township <supervisorchtp@gmail.com>
Sent: Wednesday, January 29, 2020 7:26 PM
To: Dale Anderson <danderson@ci.grand-rapids.mn.us>
Subject: Re: Fireworks

Hi Dale, can you give me information on fireworks for 2020? I don't recall seeing an email sent to either myself, or our clerk email.

Please advise....thanks, Peggy

Sent from my iPad

On Jul 24, 2019, at 11:27 AM, Dale Anderson <danderson@ci.grand-rapids.mn.us> wrote:

Peggy,

Please share the attached Memo with your Board...I've also mailed a copy.

Computer Enterprises

Computer Enterprises
 212 North Pokegama Ave
 Grand Rapids, MN 55744
 United States
 2183261897
 Fax:

Date
04/01/2020

Bill To
Harris Township 30037 Harristown Road Grand Rapids, MN 55744 United States

Invoice Number: 77622

Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Billable Hours	Quantity	Rate/Cost	Billable Amount
04/01/2020	Service: Cornerstone Managed Workstation [04/01/2020 - 04/30/2020] Contract Name: Harris Township Managed Workstation 2019 10/01/2019 - 09/30/2020 Cornerstone Managed Workstation: Managed Anitvirus/AntiMalware, Patches, OS Updates, Monitoring: <ul style="list-style-type: none"> • Proactive Windows Patch and Update Management • Proactive Antivirus/Malware/Spyware Management • Proactive System Monitoring and Management w/Alert Notifications • Regular Disk Optimization • Priority Service Scheduling • Live Inventory and Asset & Life Cycle Management • Dedicated Network Administrator & Account Manager • Advanced Service Ticketing System w/Client Portal • Monthly Executive Reporting • Annual Technology Reviews • Discounted labor rates 	Service			1.00	18.99	18.99

Auto Draft is now available. Please contact Krissy for information.

Total Billable Amount	\$18.99
Total Taxes	\$0.00
Grand Total	\$18.99

WE KNOW THESE ARE UNCERTAIN TIMES AND WE WANT TO DO OUR BEST TO HELP OUT. PLEASE CONTACT US IF YOU WOULD LIKE TO DISCUSS PAYMENT OPTIONS. WE ARE ALL IN THIS TOGETHER.

FIGGINS TRUCK & TRAILER REPAIR INC.
 21754 US HIGHWAY 169 SOUTH
 GRAND RAPIDS MN 55744

Invoice

PHONE: 218-326-8636
 FAX: 218-327-9305

DATE 3/31/2020

INVOICE # 35715

BILL TO:

HARRIS TOWNSHIP
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

DRIVER'S NAME	P.O. NUMBER	TERMS	DUE DATE	REP	MILEAGE	HOURS	UNIT #
DEREK		Net 30	4/30/2020	JRD	21554		2012 CHEV
ITEM	QTY	DESCRIPTION			RATE	AMOUNT	
DOT STICKER	1	2012 CHEV 1 TON DUMP SER#1GB3KZC84DF105211 MN DOT STICKER			5.00	5.00T	
INSPECTION	1	MN DOT INSPECTION SALES TAX			105.00 6.875%	105.00 0.34	
THANK YOU FOR ALLOWING US TO SERVICE YOUR VEHICLE. YOUR PROMPT PAYMENT WILL BE APPRECIATED.						Total	\$110.34

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and your employees permission to operate the vehicle for the purpose of testing and inspection. Parts specifically ordered for repairs are non-refundable. An express mechanics lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Customers should check lug nuts after tires have been installed.

FIGGINS TRUCK & TRAILER REPAIR INC.
21754 US HIGHWAY 169 SOUTH
GRAND RAPIDS MN 55744

Invoice

PHONE: 218-326-8636
FAX: 218-327-9305

DATE 3/31/2020

INVOICE # 35716

BILL TO:

HARRIS TOWNSHIP
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

DRIVER'S NAME	P.O. NUMBER	TERMS	DUE DATE	REP	MILEAGE	HOURS	UNIT #
DEREK		Net 30	4/30/2020	JRD			09 FELLING
ITEM	QTY	DESCRIPTION			RATE	AMOUNT	
		2009 FELLING TRAILER SER#SFTEE1829A135110					
1036	4	GREASE SEAL 3.376 OD X 2.25 ID DBL LIP			7.66	30.64T	
75602	4	WHEEL BEARING GREASE			3.50	14.00T	
M11300R	1	RED 2.5" 13 LED LAMP			10.93	10.93T	
SHOP SUPPLIES	1	SHOP SUPPLIES			5.00	5.00T	
LABOR	2	LABOR FOR SERVICES PERFORMED R & R ALL FOUR WHEELS INSPECT BRAKES AND GREASE PACK WHEEL BEARINGS REPLACE RIGHT REAR MARKER LIGHT			100.00	200.00	
DOT STICKER	1	MN DOT STICKER			5.00	5.00T	
INSPECTION	1	MN DOT INSPECTION			105.00	105.00	
		SALES TAX			6.875%	4.51	
THANK YOU FOR ALLOWING US TO SERVICE YOUR VEHICLE.						Total	\$375.08
YOUR PROMPT PAYMENT WILL BE APPRECIATED.							

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and your employees permission to operate the vehicle for the purpose of testing and inspection. Parts specifically ordered for repairs are non-refundable. An express mechanics lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Customers should check lug nuts after tires have been installed.



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1000736

ACCOUNT NUMBER 506636-104896 ZONE 4-022 STATEMENT DATE 04/02/2020
 CUSTOMER NAME Harris Township Hall ROUTE 022
 SERVICE ADDRESS S Hwy 169 Harbor Hts Rd/Wldld PkRd Grand Rapids DUE DATE 04/17/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

PLEASE NOTE ADDRESS CHANGE TO:
 500 SE 4TH ST
 Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance	15.98
Check Payment 03/17/2020	(15.98)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	28.79
<hr/>	
Total Current Charges:	\$28.79
Current Account Balance:	\$28.79
Amount Due	\$28.79

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

UTILITY STATEMENT

Statement Date: 04/02/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1000736
Due Date	04/17/2020
Amount Due	\$ 28.79
Amount Paid	

Return this portion with Payment



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1000735

ACCOUNT NUMBER 506635-104896 ZONE 4-022 STATEMENT DATE 04/02/2020
 CUSTOMER NAME Harris Township Hall ROUTE 022
 SERVICE ADDRESS S Hwy 169 & Lakeview Dr Grand Rapids DUE DATE 04/17/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance 15.98
 Check Payment 03/17/2020 (15.98)CR

PLEASE NOTE ADDRESS CHANGE TO:
 500 SE 4TH ST
 Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Balance Forward \$0.00
 Current Charges
 Electric 15.98

Terms of Payment

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

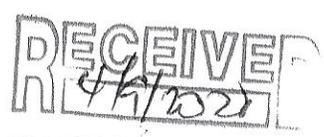
Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Total Current Charges: \$15.98

Current Account Balance: \$15.98

Amount Due \$15.98

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

GRAND RAPIDS
 ITS IN MINNESOTA'S NATURE

UTILITY STATEMENT

Statement Date: 04/02/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1000735
Due Date	04/17/2020
Amount Due	\$ 15.98
Amount Paid	

Return this portion with Payment



500 SE 4th Street
Grand Rapids, MN 55744
(218) 326-7024

ACCOUNT NUMBER	516221-104896	ZONE	1-042	STATEMENT DATE	04/02/2020
CUSTOMER NAME	Harris Township Hall	ROUTE	022	DUE DATE	04/17/2020
SERVICE ADDRESS	Crystal Sp Rd & S Hwy 169 Grand Rapids				

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

PLEASE NOTE ADDRESS CHANGE TO:
500 SE 4TH ST
Visit our website to pay your bills electronically
@ www.grpuc.org or call 1-855-456-5158

Terms of Payment

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
After hours, weekends and holidays(218) 326-4806

Previous Balance	15.98
Check Payment 03/17/2020	(15.98)CR
Balance Forward	\$0.00
Current Charges	
Electric	15.98
Total Current Charges:	\$15.98
Current Account Balance:	\$15.98
Amount Due	\$15.98

See back of statement for details



Grand Rapids Public Utilities Commission
500 SE 4th Street
Grand Rapids, MN 55744
(218) 326-7024



UTILITY STATEMENT

Statement Date: 04/02/2020

Harris Township Hall
ATTN: Treasurer
20876 Wendigo Park Rd
Grand Rapids MN 55744

Account Number	516221-104896
Statement Number	1000807
Due Date	04/17/2020
Amount Due	\$ 15.98
Amount Paid	

Return this portion with Payment

ITASCA COUNTY

Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids MN
55744

218-327-2859
www.co.itasca.mn.us

Property ID: 19-012-2209
Owner: TOWN OF HARRIS

Taxpayer(s):

TAXPAYER # 25743
TOWN OF HARRIS
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

Property Description:

HARRIS TWP
SEC:12 TWP: 54.0 RG:25 LOT: BLK: ACRES: 16.53
N 792.63' OF NW-NW LESS N 264.06' OF E
495.11' & LESS N 416.12' OF W 416.12'

2020 Property Tax Statement

		VALUES & CLASSIFICATION	
		Taxes Payable Year: 2019	
		2019	2020
STEP 1	Estimated Market Value:	197,800	208,000
	Homestead Exclusion: Taxable Market Value: New Improvements/ Expired Exclusions: Property Classification:	TAX EXEMPT	TAX EXEMPT
	Sent in March 2019		
STEP 2	PROPOSED TAX Proposed Tax:(excluding special assessments) Sent in November 2019		
STEP 3	PROPERTY TAX STATEMENT First-half Taxes: May 15 Second-half Taxes: Total Taxes Due in 2020:		45.00 45.00

\$\$\$

You may be eligible for one or even two refunds to reduce your property tax.

REFUNDS? Read the back of this statement to find out how to apply.

		Taxes Payable Year:	
		2019	2020
1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible.		<input type="checkbox"/>	
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.			
PROPERTY TAX AND CREDITS			
3. Property tax before credits _____			
4. Credits that reduce property taxes:			
A. Agricultural and rural land credits _____			
B. Taconite tax relief _____			
C. Other credits _____			
5. Property tax after credits _____			
PROPERTY TAX BY JURISDICTION			
6. County _____			
7. City or Town _____			
8. State General Tax _____			
9. School District: A. Voter approved levies _____			
0318 B. Other local levies _____			
10A. Special taxing district _____			
B. Tax increment _____			
C. Fiscal disparity _____			
11. Non-school voter approved referenda levies _____			
12. Total property tax before special assessments _____			
SPECIAL ASSESSMENTS			
13A. SOLID WASTE ASSMT (EXEMPT PROPERTY)			45.00
B. SOLID WASTE ASSMT (EXEMPT PROPERTY)		45.00	
C. _____			
14. Total property tax and special assessments _____		45.00	45.00

ISSUED: 03/13/2020

1 ST HALF OR FULL PAYMENT STUB

Pay on or before May 15 to avoid penalty
Real Estate ITASCA COUNTY

Payable in 2020



*190122209

TAXPAYER # 25743
TOWN OF HARRIS

TAX EXEMPT ACCT# 21484

Property ID Number:	19-012-2209
Full Tax for Year	45.00
Balance Due	45.00
Penalty	
Total Paid	

Note: When you provide a check as payment you authorize the County to use information from your check to make a one-time electronic fund transfer from your account. The funds may be withdrawn from your account the same day. You will not receive your check back from your financial institution.

Make checks payable to:
County Auditor/Treasurer

CASH
CHECK
COUNTER
MAIL

Mail to: Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids MN
55744

Check if address change on back
If box is checked you owe delinquent taxes
Detach stub and include with first half or full payment

ISSUED: 03/13/2020

\$30.00 service charge for all returned checks.

10000001901222092020021484

00000004500000000045009

ITASCA COUNTY

Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids MN
55744

218-327-2859
www.co.itasca.mn.us

Property ID: 19-024-4202

Owner: TOWN OF HARRIS

Taxpayer(s):

TAXPAYER # 25743
TOWN OF HARRIS
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

Property Description:

HARRIS TWP
SEC:24 TWP: 54.0 RG:25 LOT: BLK: ACRES: 2.45
S 264 FT OF W 165 FT & S 210 FT OF E 300
FT OF W 465 FT OF LOT 3

2020 Property Tax Statement

		VALUES & CLASSIFICATION	
		Taxes Payable Year: 2019	
		2019	2020
STEP 1	Estimated Market Value:	29,400	30,800
	Homestead Exclusion: Taxable Market Value: New Improvements/ Expired Exclusions: Property Classification:	TAX EXEMPT	TAX EXEMPT
Sent in March 2019			
STEP 2	PROPOSED TAX		
Proposed Tax:(excluding special assessments) Sent in November 2019			
STEP 3	PROPERTY TAX STATEMENT		
First-half Taxes: May 15			
Second-half Taxes:		45.00	
Total Taxes Due in 2020:		45.00	

\$\$\$

You may be eligible for one or even two refunds to reduce your property tax.

REFUNDS? Read the back of this statement to find out how to apply.

- Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible.
- Use these amounts on Form M1PR to see if you are eligible for a special refund.

PROPERTY TAX AND CREDITS

- Property tax before credits
- Credits that reduce property taxes:
 - A. Agricultural and rural land credits
 - B. Taconite tax relief
 - C. Other credits
- Property tax after credits

PROPERTY TAX BY JURISDICTION

- County
- City or Town
- State General Tax
- School District: A. Voter approved levies 0318 B. Other local levies
- Special taxing district
 - B. Tax increment
 - C. Fiscal disparity
- Non-school voter approved referenda levies
- Total property tax before special assessments

SPECIAL ASSESSMENTS

- SOLID WASTE ASSMT (EXEMPT PROPERTY)
- SOLID WASTE ASSMT (EXEMPT PROPERTY)
-
- Total property tax and special assessments

Taxes Payable Year:	2019	2020
<input type="checkbox"/>		
	45.00	45.00
	45.00	45.00

ISSUED: 03/13/2020

1 ST HALF OR FULL PAYMENT STUB



*190244202

TAXPAYER # 25743
TOWN OF HARRIS

TAX EXEMPT ACCT# 22125

Property ID Number:	19-024-4202
Full Tax for Year	45.00
Balance Due	45.00
Penalty	
Total Paid	

ISSUED: 03/13/2020

\$30.00 service charge for all returned checks.

Pay on or before May 15 to avoid penalty
Real Estate ITASCA COUNTY

Note: When you provide a check as payment you authorize the County to use information from your check to make a one-time electronic fund transfer from your account. The funds may be withdrawn from your account the same day. You will not receive your check back from your financial institution.

Make checks payable to:
County Auditor/Treasurer

Mail to: Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids MN
55744

Check if address change on back
If box is checked you owe delinquent taxes
Detach stub and include with first half or full payment

Payable in **2020**

R
CASH
CHECK
COUNTER
MAIL

ITASCA COUNTY

Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids MN
55744

218-327-2859
www.co.itasca.mn.us

Property ID: 19-007-3402
Owner: TOWN OF HARRIS

Taxpayer(s):

TAXPAYER # 25743
TOWN OF HARRIS
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

Property Description:

HARRIS TWP
SEC: 7 TWP: 54.0 RG:25 LOT: BLK: ACRES: 10.00
S 660FT OF E 660FT OF SE SW

2020 Property Tax Statement

		VALUES & CLASSIFICATION	
		Taxes Payable Year: 2019 2020	
STEP 1	Estimated Market Value:	141,900	148,500
	Homestead Exclusion: Taxable Market Value: New Improvements/ Expired Exclusions: Property Classification:	TAX EXEMPT	TAX EXEMPT
		Sent in March 2019	
STEP 2	PROPOSED TAX Proposed Tax:(excluding special assessments) Sent in November 2019		
STEP 3	PROPERTY TAX STATEMENT First-half Taxes: May 15 Second-half Taxes: Total Taxes Due in 2020:		45.00 45.00

\$\$\$

REFUNDS? You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

	Taxes Payable Year: 2019	2020
1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible.	<input type="checkbox"/>	
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.		
PROPERTY TAX AND CREDITS		
3. Property tax before credits _____		
4. Credits that reduce property taxes:		
A. Agricultural and rural land credits _____		
B. Taconite tax relief _____		
C. Other credits _____		
5. Property tax after credits _____		
PROPERTY TAX BY JURISDICTION		
6. County _____		
7. City or Town _____		
8. State General Tax _____		
9. School District: A. Voter approved levies _____ 0318 B. Other local levies _____		
10A. Special taxing district _____		
B. Tax increment _____		
C. Fiscal disparity _____		
11. Non-school voter approved referenda levies _____		
12. Total property tax before special assessments _____		
SPECIAL ASSESSMENTS		
13A. SOLID WASTE ASSMT (EXEMPT PROPERTY)		45.00
B. SOLID WASTE ASSMT (EXEMPT PROPERTY)	45.00	
C. _____	45.00	
14. Total property tax and special assessments _____		45.00

ISSUED: 03/13/2020

2 ND HALF PAYMENT STUB
1 ST HALF OR FULL PAYMENT STUB

Pay on or before May 15 to avoid penalty
Real Estate ITASCA COUNTY

Payable in 2020
Payable in 2020



*190073402

TAXPAYER # 25743
TOWN OF HARRIS

TAX EXEMPT ACCT# 21233

Property ID Number: 19-007-3402	
Full Tax for Year	45.00
Balance Due	45.00
Penalty	
Total Paid	

\$30.00 service charge for all returned checks.

ISSUED: 03/13/2020

10000001900734022020021233

Make checks payable to:
County Auditor/Treasurer

CASH
CHECK
COUNTER
MAIL

Mail to: Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids MN
55744

Check if address change on back
If box is checked you owe delinquent taxes
Detach stub and include with first half or full payment

00000004500000000045006

Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids MN
55744

218-327-2859
www.co.itasca.mn.us

2020 Property Tax Statement

Property ID: 19-004-1104
Owner: TOWN OF HARRIS

Taxpayer(s):
TAXPAYER # 25743
TOWN OF HARRIS
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

Property Description:

HARRIS TWP
SEC: 4 TWP: 54.0 RG:25 LOT: BLK: ACRES: 3.03
N 200FT OF W 660FT OF LOT 1

VALUES & CLASSIFICATION		Taxes Payable Year: 2019	2020
STEP 1	Estimated Market Value:	170,600	180,500
	Homestead Exclusion: Taxable Market Value: New Improvements/ Expired Exclusions: Property Classification:		TAX EXEMPT
STEP 2	Proposed Tax:(excluding special assessments) Sent in November 2019		
STEP 3	PROPERTY TAX STATEMENT First-half Taxes: May 15 Second-half Taxes: Total Taxes Due in 2020:		45.00 45.00

\$\$\$ REFUNDS? You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

- Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible.
- Use these amounts on Form M1PR to see if you are eligible for a special refund.

PROPERTY TAX AND CREDITS

- Property tax before credits
- Credits that reduce property taxes:
 - A. Agricultural and rural land credits
 - B. Taconite tax relief
 - C. Other credits
- Property tax after credits

PROPERTY TAX BY JURISDICTION

- County
- City or Town
- State General Tax
- School District: A. Voter approved levies 0318 B. Other local levies
- Special taxing district
- Tax increment
- Fiscal disparity
- Non-school voter approved referenda levies
- Total property tax before special assessments

SPECIAL ASSESSMENTS

- SOLID WASTE ASSMT (EXEMPT PROPERTY)
- SOLID WASTE ASSMT (EXEMPT PROPERTY)
-
- Total property tax and special assessments

Taxes Payable Year:	2019	2020
<input type="checkbox"/>		
	45.00	45.00
	45.00	45.00

ISSUED: 03/13/2020

2 ND HALF PAYMENT STUB
1 ST HALF OR FULL PAYMENT STUB



*190041104
25743

TAXPAYER #
TOWN OF HARRIS

TAX EXEMPT ACCT# 21094

Property ID Number:	19-004-1104
Full Tax for Year	45.00
Balance Due	45.00
Penalty	
Total Paid	

\$30.00 service charge for all returned checks.

ISSUED: 03/13/2020

Pay on or before May 15 to avoid penalty
Real Estate ITASCA COUNTY

Note: When you provide a check as payment you authorize the County to use information from your check to make a one-time electronic fund transfer from your account. The funds may be withdrawn from your account the same day. You will not receive your check back from your financial institution.

Make checks payable to:
County Auditor/Treasurer

Mail to: Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids MN
55744

- CASH
- CHECK
- COUNTER
- MAIL

Check if address change on back
if box is checked you owe delinquent taxes
Detach stub and include with first half or full payment

100000019004110420200313



ITASCA COUNTY AGRICULTURAL ASSOCIATION

Board of Directors

1336 Fairgrounds Road

Grand Rapids, MN 55744

TO: Residents of Harris Township

Last Year's Donation: \$ 1000

RE: Donation of funds to the Itasca Cty. Agricultural Association is permitted under MN Statute 38.12

With the start of a new year, we at the Itasca County Agricultural Association Fair Board are beginning to plan for the 128th annual Itasca County Fair which will be held August 19-23, 2020. As a part of this process, we are planning several improvement projects around the Fairgrounds. Some of the projects we are looking forward to this year include the building of a retaining wall in the food booth area, replacing the floor in the DAV/VFW Bingo building, and painting of the restroom facilities across from the Trailhead Building.

The Fair Board is looking for your support to complete some of this year's projects. We understand that finances can be difficult for townships, especially in our rural area. We would appreciate any monetary amount that you feel you could contribute. In the past, we have received contributions in amounts varying from \$50 to \$1,000. Looking back at 2019, the Fairgrounds saw the installation of wash racks near the horse barns, addition of a water spigot in the campground, and refurbishing of the announcer's stand near the horse arena. These improvements were made possible in part by the contributions of townships and organizations.

The funds raised during the fair are used for year round operational expenses. This includes grounds upkeep, insurance costs, advertising to increase grounds usage, enhancing visitor experiences, and other financial obligations. Additional expenses specific to the Fair include the costs of judges, ribbons, educational programs, and the premiums paid to open class competitors and 4H participants.

I would appreciate the opportunity to hear from you in order to answer any questions you may have regarding these projects or the Itasca County Fair. I'd also like to invite you as residents of Harris Township and Itasca County, to provide comments and feedback, either positive or negative, in order to help us continue to improve the experience of visitors to the Fairgrounds. Also remember that you are welcome to attend any of the public meetings of the Itasca County Agricultural Association Fair Board to offer suggestions or express concerns. Those meetings are held on the first Wednesday of each month at the Trailhead Building at the fairgrounds.

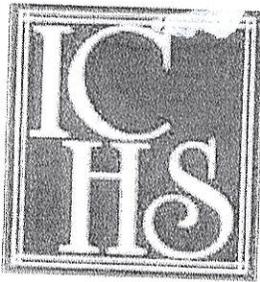
Respectfully,

A handwritten signature in cursive script that reads "Marge Kelley".

Marge Kelley, Vice President
Itasca County Fair Board

218-259-2884 lcfair1336@gmail.com





ITASCA COUNTY HISTORICAL SOCIETY

KARJALA GENEALOGY & HISTORY RESEARCH CENTER
201 North Pokegama Avenue
Grand Rapids, MN 55744

Board of Directors:

President
Jim Uzelac
District 1

Vice-President
Bruce Aiton
District 3

Treasurer
John Roessler
District 1

Secretary
Richard Lacher
District 1

Directors

Barb Adams
District 3

Wilma Behm
District 4

Jean Harkins
District 3

Esther Hietala
District 2

Leona Litchke
District 3

Barb Shipka
District 5

Roberta Truempler
District 4

Susan Kujala
District 3

Randy Bragonier
District 2

Honorary Board Member
Wesley Sisson
UMD Student
District 4

January 23, 2019

To: Township Clerks, Officers and Residents

Regarding: Township donation to the Itasca County Historical Society (ICHS)

Deer River, Iron Range and Trout Lake Townships will be celebrating their Quasquicentennial (125th) this year. History is founded primarily on sources maintained and preserved at the local level. We hope that each of these townships will tell their story this year!

We will be opening the Itasca Early Camp Life Exhibit in February and will be building a new Military exhibit where the Itasca County Veterans Story will be told; this exhibit will open Veterans Day Weekend in November. For this project we are asking veterans in Itasca County to tell their story. We have over 4200 living veterans and thousands that have already gone before us. This is a forty thousand dollar exhibit, which will be about one quarter of the museum. We will start with the Civil War Conflict and honor all those that have given the ultimate sacrifice.

We are again asking the townships of Itasca County to put in their budgets up to \$1.00 per person for the Itasca County Historical Society. Our genealogy and history is emphatically our story, and we need your assistance in order to make preservation of the past a truly collective endeavor.

While it is important to preserve history, it is equally important that it be disseminated to the public. We work hard to meet our mission of connecting people to the history of Itasca County. Stop in some time and see, hear, and investigate your history with us.

Sincerely yours,


Lilah J. Crowe

P.S.

A gift towards the Military Exhibit would be greatly appreciated.

An understanding of the past is essential to a coherent view of the world. A society that has forgotten its past is no different than a man with amnesia; history is our collective memory.

*ITASCA MUSEUM *MUSEUM STORE*
ichs@paulbunyan.net/research@paulbunyan.net
itaseahistorical.org
218-326-6431

Itasca County Historical Society
 would like to thank these
 2018
 TOWNSHIP CONTRIBUTORS

ITASCA COUNTY	2010 POPULATION CENSUS
TOWNSHIP	POPULATION
Alvwood	42
Arbo	867
Ardenhurst	164
Balsam	550
Bearville	205
Bigfork	321
Blackberry	880
Bowstring	230
Carpenter	179
Deer River	704
Feeley	306
Good Hope	99
Goodland	466
Grattan	44
Greenway	1939
Harris	3253
Iron Range	649
Kinghurst	106
Lake Jessie	303
Lawrence	438
Liberty	62
Lone Pine	410
Marcell	467
Max	142
Moose Park	68
Morse	615
Nashwauk	1681
Nore	57
Oteneagen	310
Pomroy	39
Sago	176
Sand Lake	146
Spang	264
Splithand	250
Squaw Lake	107
Stokes	230
Third River	50
Trout Lake	1087
Wabana	537
Wawina	77
Wildwood	193
Wirt	106

ARBO
 BIGFORK
 BLACKBERRY
 CARPENTER
 DEER RIVER
 FEELEY
 HARRIS
 KINGHURST
 LAWRENCE
 LONE PINE
 SAGO
 SPLITHAND
 WANBANA
 WAWINA
 WILDWOOD
 WIRT

LAW OFFICE OF SHAW & SHAW

PO BOX 365
DEER RIVER, MN 56636

Statement

Date

3/31/2020

Bill To

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

					Terms	Amount Due
					Due on receipt	\$250.00
Date	Description	Qty	Rate	Amount	Balance Due	
02/29/2020	Balance forward					375.00
03/16/2020	PMT #19352. FEBRUARY BILLING - THANK YOU			-375.00		0.00
03/24/2020	Finish proposed Resolution, Draft Certificate to Secretary of State	1.00	250.00	250.00		250.00
						
Current		31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due	
0.00	250.00	0.00	0.00	0.00	\$250.00	

Phone #

218-246-8535

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



1105
DATE 04/06/2020
DUE DATE 04/27/2020

BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Cemetery
River Road
Grand Rapids, MN 55744

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

JOB DETAILS
Cemetery

CONTACT / PHONE #
Dennis Korekas / 218-326-6190

BILLING CYCLE
3/9/2020 - 4/5/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDGP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00
05/01/2019	Methanol - Weekly P/R three weeks	1	12.00	12.00

From Pokegama Avenue, go L on SE 1st Street (.3mi),
becomes River Road and continue (4.8mi) to cemetery on
R. Take first road and place unit by fence.

BALANCE DUE

\$97.00

Methanol pro-rated for three weeks

RECEIVED
4/17/2020

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



1106
DATE 04/06/2020
DUE DATE 04/27/2020

BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Crystal Park
Crystal Springs Road
Grand Rapids, MN 55744

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

JOB DETAILS
Crystal Park

CONTACT / PHONE #
Dennis Kortekas / 218-326-6190

BILLING CYCLE
3/9/2020 - 4/5/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDCP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00
05/01/2019	Methanol - Weekly P/R three weeks	1	12.00	12.00

From Pokegama Avenue, go S on Hwy 169 (3.4mi), R on Crystal Springs Road (.7mi), continue straight onto Little Crystal Lane. Unit located next to fence in parking lot by red building.

BALANCE DUE

\$97.00

Methanol pro-rated for three weeks

RECEIVED
4/17/2020

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



1107
DATE 04/06/2020
DUE DATE 04/27/2020

BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Wendigo Park
Sunny Beach Road
Grand Rapids, MN 55744

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

JOB DETAILS
Wendigo Park

CONTACT / PHONE #
Dennis Kortekas / 218-326-6190

BILLING CYCLE
3/9/2020 - 4/5/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDCP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00
05/01/2019	Methanol - Weekly P/R three weeks	1	12.00	12.00

From Pokegama Avenue, L on SE 1st Street (.3mi),
becomes River Road and continue (5.6mi), R on Wendigo
Road (1.9mi), R on Sunny Beach Road (.2mi) to park on R.
Toilet located on Se corner of building.

BALANCE DUE

\$97.00

Methanol pro-rated for three weeks

RECEIVED
4/7/2020

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com



INVOICE

Customer ID:
Customer Name:
Service Period:
Invoice Date:
Invoice Number:

19-24146-23001
HARRIS TOWNSHIP
03/01/20-03/31/20
04/01/2020
6782545-0412-2

How To Contact Us

Visit wm.com

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:
(888) 960-0008

Your Payment Is Due

May 01, 2020

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$88.98

If payment is received after 05/01/2020: **\$ 93.98**

See Reverse for Important Messages

Previous Balance	+	Payments	+	Adjustments	+	Current Charges	=	Total Due
88.98		(88.98)		0.00		88.98		88.98

Details for Service Location: Harris Township, 20876 Wendigo Park Rd, Grand Rapids MN 55744-4682 **Customer ID: 19-24146-23001**

Description	Date	Ticket	Quantity	Amount
2 Yard dumpster service	03/21/20	702217	1.00	69.55
Ticket Total				69.55
Administrative charge				6.50
Mn state solid waste tax 17%				12.93
Total Current Charges				88.98

RECEIVED
4/9/2020

----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT OF MINNESOTA, INC.

PO BOX 42390
PHOENIX, AZ 85080
(888) 960-0008
HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID (Include with your payment)
04/01/2020	6782545-0412-2	19-24146-23001
Payment Terms	Total Due	Amount
Total Due by 05/01/2020	\$88.98	
If Received after 05/01/2020	\$93.98	

0412000192414623001067825450000000889800000008898 0

0172016 01 SP 0.560 **SNGLP H1 1 7092 55744-468276 -C01-P72198-11 5 10500C87

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



Remit To:

WM CORPORATE SERVICES, INC.
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648

THINK GREEN®

April 8, 2020

VERIFICATION OF COVERAGE

Derrick Marttila

Re: Policy #

Dear Derrick Marttila:

Per your request we have included information on your Ameritas dental and vision policy.

The coverage is dental and vision which were effective on January 1, 2017.

Your total monthly premium is \$36.06 for dental and \$8.54 for vision. The premium is being paid by ACH and is currently paid through April 30, 2020. This rate is guaranteed for 12 months ending on December 31, 2020.

Covered dependents: n/a

April Billing

We appreciate the opportunity to provide you with dental insurance and thank you for your business. If you have any questions concerning the above information, please call us at 800-300-9566 Option 3.

Sincerely,

Administration Department

WIPFLI

1502 London Road
Suite 200
Duluth MN 55812
Federal ID# 39-0758449

INVOICE

Town of Harris
Becky Adams - Treasurer
20876 Wendigo Park Rd
Grand Rapids MN 55744

Date: 03/25/20
Page: 1
Client #: 204324
Invoice #: 1588977
Billor: Michelle Swoboda
Phone: (218) 740-3928
Email: mswoboda@wipfli.com

ACCOUNTS DUE AND PAYABLE WITHIN 30 DAYS

Progress Billing on Decemeber 31, 2019 Audit	2,500.00
Total	<u>\$ 2,500.00</u>

RECEIVED
4/17/2020

***** Please return remittance coupon with check payment *****

To pay online, go to www.wipfli.com and select *Pay Bill*. You will need your client # and billing zip code.

All business or commercial accounts will be charged interest at the lesser of one percent (1%) per month or the maximum rate permitted by law, except where prohibited by law.

Remit payment to:

WIPFLI LLP
PO BOX 3160
MILWAUKEE WI 53201-3160

Town of Harris
Client #: 204324
Invoice #: 1588977
Amount Due: \$2,500.00

0204324 1588977 00002500005

April 8, 2020

VERIFICATION OF COVERAGE

Derrick Marttila

Re: Policy #

Dear Derrick Marttila:

Per your request we have included information on your Ameritas dental and vision policy.

The coverage is dental and vision which were effective on January 1, 2017.

Your total monthly premium is \$36.06 for dental and \$8.54 for vision. The premium is being paid by ACH and is currently paid through April 30, 2020. This rate is guaranteed for 12 months ending on December 31, 2020.

Covered dependents: n/a

March billing

We appreciate the opportunity to provide you with dental insurance and thank you for your business. If you have any questions concerning the above information, please call us at 800-300-9566 Option 3.

Sincerely,

Administration Department



For questions, call 1-800-603-6000

Summary Bill

HARRIS TOWNSHIP

Bill Date: Apr 1, 2020
Account Number: 218 Z01-0062 881

Page 2

SUMMARY OF ACCOUNTS

Table with columns: ACCOUNT, ACCOUNT CODE, ORDER ACT., TOTAL. Rows include account numbers 2182010062, 2183266190, 2183270080, 2183271864, 2183275494 and their corresponding codes and totals.

SUMMARY OF SERVICES

Table with columns: QUANTITY, SERVICES, CODE, AMOUNT. Lists services like CHOICE BUSINESS PRIME, Extended Area Service, 3-Way Calling, Call Forwarding, MEAS BUSINESS NO ALLOWANCE, Non-Listed Service, Non-Published Service, Last Call Return, Non-Telecom Svc Surcharge with their respective codes and amounts.

SUMMARY OF TRANSFERRED BALANCE

Table with columns: ACCOUNT, AMOUNT. Lists transferred account numbers and their amounts, ending with a total transferred balance of 199.92.



For questions, call 1-800-603-6000

HARRIS TOWNSHIP

Bill Date: Apr 1, 2020
Account Number: 218 326-6190 657

Page 2

LOCAL SERVICE

MONTHLY SERVICE-APR 1 THRU APR 30 (INCLUDES EAS CHARGES) 66.07

OPTIONAL SERVICES

These services are provided at your request and include your basic telephone service as well as services that are not required as part of your basic telephone service.

Table with 3 columns: Description, ITEM RATE, MONTHLY CHARGE. Includes CHOICE BUSINESS PRIME, Extended Area Service, 3-Way Calling, Call Forwarding, Non-Listed Service, Last Call Return, Non-Telecom Svc Surcharge.

EXTENDED AREA SERVICE

YOUR MONTHLY SERVICE CHARGE INCLUDES CHARGES FOR EXTENDED AREA SERVICE (EAS). FOLLOWING IS THE DETAIL OF YOUR CHARGES FOR EAS BY EXCHANGE.

Table with 4 columns: Exchange Name, Rate, Exchange Name, Rate. Includes Coleraine, Hill City, Marble, Deer River, Jacobson, Warba.

TAXES, FEES & SURCHARGES

The following charges are billed at the request of local, state and Federal government and/or to support government programs. For additional information, visit our website at www.centurylink.com.

Table with 2 columns: Description, Amount. Includes FEDERAL UNIVERSAL SERV FUND, TELE-RELAY, 9-1-1, & TELEPHONE ASSISTANCE PLAN SURCHARGES, FEDERAL TAX, STATE TAX, FEDERAL ACCESS CHARGE, ACCESS RECOVERY CHARGE.

++ Federal Access Charge is a per line fee authorized by the FCC to cover the cost of providing access to the telephone network.
+++ This charge is a per line fee authorized by the FCC to recover carrier fees and costs of providing access to the telephone network.

TOTAL CENTURYLINK SERVICE(S) \$83.54

ADJUSTMENTS

The charges or credits below are applied in the Summary on page 1 of your bill. The following detail is for information only.

Table with 3 columns: Date, Description, Amount. Includes ADJUSTMENTS APPLIED-CENTURYLINK LOCAL, TRANSFER FROM 218 Z01-0062.



HARRIS TOWNSHIP

Bill Date: Apr 1, 2020
Account Number: 218 327-0080 040

For questions, call 1-800-603-6000

Page 2

LOCAL SERVICE

MONTHLY SERVICE-APR 1 THRU APR 30
ESSENTIAL SERVICES
These services are necessary for you to use your telephone.
1 MEAS BUSINESS NO ALLOWANCE

ITEM RATE	MONTHLY CHARGE	
		23.31
23.31	23.31	

LOCAL USAGE

LOCAL USAGE CALLS FOR 327-0080
NO USAGE THIS BILLING PERIOD

TAXES, FEES & SURCHARGES

The following charges are billed at the request of local, state and Federal government and/or to support government programs. For additional information, visit our website at www.centurylink.com.

FEDERAL UNIVERSAL SERV FUND	1.48
TELE-RELAY, 9-1-1, & TELEPHONE ASSISTANCE PLAN SURCHARGES	1.12
FEDERAL TAX	.97
STATE TAX	2.23
FEDERAL ACCESS CHARGE++	5.07
ACCESS RECOVERY CHARGE+++	2.50

++ Federal Access Charge is a per line fee authorized by the FCC to cover the cost of providing access to the telephone network.

+++ This charge is a per line fee authorized by the FCC to recover carrier fees and costs of providing access to the telephone network.

TOTAL CENTURYLINK SERVICE(S) **\$36.68**

ADJUSTMENTS

The charges or credits below are applied in the Summary on page 1 of your bill. The following detail is for information only.

MAR 05	ADJUSTMENTS APPLIED-CENTURYLINK LOCAL TRANSFER FROM 218 Z01-0062	37.17%
--------	---	--------

FOR YOUR INFORMATION

Charges for your monthly service are billed one month in advance. CenturyLink should receive your payment for the total amount due on or before the due date on your bill. If you are unable to pay by the due date, please contact Customer Service to avoid possible collection action. In some states you may be assessed a charge for unpaid balances. Your basic telephone service will not be disconnected for non-payment of charges for:
(1) Optional Services (or other itemized services),
(2) services of other CenturyLink companies, or (3) services of other companies included in your bill. CenturyLink packages of features and the amounts in the Summary may include both basic and charges that are not basic.

You may have been billed Termination Liability Assessment charges for terminating a CenturyLink contract service arrangement prior to expiration. If you convert your CenturyLink local telephone service to comparable services provided by a reseller local service provider, these contract termination



HARRIS TOWNSHIP

Bill Date: Apr 1, 2020
Account Number: 218 327-1864 419

For questions, call 1-800-603-6000

Page 2

LOCAL SERVICE

MONTHLY SERVICE-APR 1 THRU APR 30 28.31
ESSENTIAL SERVICES
These services are necessary for you to use your telephone.
1 MEAS BUSINESS NO ALLOWANCE 23.31 23.31

OPTIONAL SERVICES
These services are provided at your request and include your basic telephone service as well as services that are not required as part of your basic telephone service.
1 Non-Published Service 5.00 5.00

LOCAL USAGE

LOCAL USAGE CALLS FOR 327-1864
NO USAGE THIS BILLING PERIOD

TAXES, FEES & SURCHARGES

The following charges are billed at the request of local, state and Federal government and/or to support government programs. For additional information, visit our website at www.centurylink.com.

FEDERAL UNIVERSAL SERV FUND 1.48
TELE-RELAY, 9-1-1, & TELEPHONE ASSISTANCE PLAN SURCHARGES 1.12
FEDERAL TAX 1.12
STATE TAX 2.57
FEDERAL ACCESS CHARGE++ 5.07
ACCESS RECOVERY CHARGE+++ 2.50

++ Federal Access Charge is a per line fee authorized by the FCC to cover the cost of providing access to the telephone network.
+++ This charge is a per line fee authorized by the FCC to recover carrier fees and costs of providing access to the telephone network.

TOTAL CENTURYLINK SERVICE(S) \$42.17

ADJUSTMENTS

The charges or credits below are applied in the Summary on page 1 of your bill. The following detail is for information only.

MAR 05 ADJUSTMENTS APPLIED-CENTURYLINK LOCAL 42.29%
TRANSFER FROM 218 Z01-0062

FOR YOUR INFORMATION

Charges for your monthly service are billed one month in advance. CenturyLink should receive your payment for the total amount due on or before the due date on your bill. If you are unable to pay by the due date, please contact Customer Service to avoid possible collection action. In some states you may be assessed a charge for unpaid balances. Your basic telephone service will not be disconnected for non-payment of charges for: (1) Optional Services (or other itemized services), (2) services of other CenturyLink companies, or (3) services of other companies included in your bill. CenturyLink packages of features and the amounts in the Summary may include both basic and charges that are not basic.



HARRIS TOWNSHIP

Bill Date: Apr 1, 2020
Account Number: 218 327-5494 370

For questions, call 1-800-603-6000

Page 2

LOCAL SERVICE

MONTHLY SERVICE-APR 1 THRU APR 30
ESSENTIAL SERVICES

These services are necessary for you to use your telephone.

1 MEAS BUSINESS NO ALLOWANCE

Table with columns: ITEM RATE, MONTHLY CHARGE. Row 1: 23.31, 23.31

LOCAL USAGE

LOCAL USAGE CALLS FOR 327-5494

NO USAGE THIS BILLING PERIOD

TAXES, FEES & SURCHARGES

The following charges are billed at the request of local, state and Federal government and/or to support government programs. For additional information, visit our website at www.centurylink.com.

Table with columns: Description, Amount. Rows include: FEDERAL UNIVERSAL SERV FUND (1.48), TELE-RELAY, 9-1-1, & TELEPHONE ASSISTANCE PLAN SURCHARGES (1.12), FEDERAL TAX (.97), STATE TAX (2.23), FEDERAL ACCESS CHARGE++ (5.07), ACCESS RECOVERY CHARGE+++ (2.50)

++ Federal Access Charge is a per line fee authorized by the FCC to cover the cost of providing access to the telephone network.

+++ This charge is a per line fee authorized by the FCC to recover carrier fees and costs of providing access to the telephone network.

TOTAL CENTURYLINK SERVICE(S) \$36.68

ADJUSTMENTS

The charges or credits below are applied in the Summary on page 1 of your bill. The following detail is for information only.

Table with columns: Description, Amount. Row: MAR 05 ADJUSTMENTS APPLIED-CENTURYLINK LOCAL TRANSFER FROM 218 Z01-0062 36.80%

FOR YOUR INFORMATION

Charges for your monthly service are billed one month in advance. CenturyLink should receive your payment for the total amount due on or before the due date on your bill. If you are unable to pay by the due date, please contact Customer Service to avoid possible collection action. In some states you may be assessed a charge for unpaid balances. Your basic telephone service will not be disconnected for non-payment of charges for: (1) Optional Services (or other itemized services), (2) services of other CenturyLink companies, or (3) services of other companies included in your bill. CenturyLink packages of features and the amounts in the Summary may include both basic and charges that are not basic.

You may have been billed Termination Liability Assessment charges for terminating a CenturyLink contract service arrangement prior to expiration. If you convert your CenturyLink local telephone service to comparable services provided by a reseller local service provider, these contract termination

SPECIAL NOTICE

Don't forget, 1-Year Returns credited back to your Home Depot Card*

Additional benefits available to Commercial Card Holders:

- **60-day Terms: Take 60 days to pay before finance charges start to bill on every qualifying purchase**
- **Fuel savings:** Earn Fuel savings for every \$100 of qualifying purchases made using your The Home Depot Commercial Revolving Card

Visit homedepot.com/cardbenefits to take advantage of 60-day payment terms and get more information on fuel savings including participating station availability and how to order more redemption cards

*Refer to The Home Depot Returns Policy for details

You have asked us to automatically withdraw your monthly payments from your bank account ending in 1177. Your next payment of \$445.84 will be withdrawn from your bank account on 04/27/2020. To cancel your enrollment or to change or cancel the scheduled payment, you must contact us by 5 p.m. ET on the Payment Date, except for debit card payments. For debit card payments, you must contact us by 12 a.m. ET the day before the Payment Date to cancel your enrollment or to change or cancel the scheduled payment. If the balance due on your account is less than the payment amount, we will withdraw the balance due on your account.

Important Changes: Our Privacy Notice has changed and can be found at www.citi.com/privacy.

Please note that if we received your pay by phone or online payment between 5 p.m. ET and midnight ET on the last day of your billing period, your payment will not be reflected until your next statement.

42644

TRANSACTIONS

Trans Date	Location/Description	Reference #	Amount
03/13	THE HOME DEPOT GRAND RAPIDS MN	5610405	\$ 125.78
03/15	THE HOME DEPOT GRAND RAPIDS MN CREDIT	3150388	\$ 10.96-
03/15	THE HOME DEPOT GRAND RAPIDS MN	3510552	\$ 131.02
03/20	THE HOME DEPOT GRAND RAPIDS MN	8510781 - Credit	\$ -200.00

FINANCE CHARGE SUMMARY

Type of Balance	Annual Percentage Rate (APR)	Daily Periodic Rate	Balance Subject to Finance Charge	Finance Charge
Your Annual Percentage Rate (APR) is the annual interest rate on your account.				
PURCHASES				
REGULAR REVOLVING CREDIT PLAN	21.99%	0.06024%	\$0.00	\$0.00

FUEL REWARDS SUMMARY

	As of 04/06/2020
Current Fuel Rewards Balance (per gallon)	\$0.30
Expiring Fuel Rewards Balance	\$0.30
Expiration Date	04/30/2020

To customize and manage your account visit www.fuelrewards.com/homedepot or download the Fuel Rewards mobile app.

Please ensure you have registered your email address by visiting www.homedepot.com/cardbenefits to fully participate in the program.

PURCHASE HISTORY

Year to Date	\$490.64
Life to Date	\$28,093.00





Commercial
Revolving Charge



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2189094869
PO BOX 9001030
LOUISVILLE, KY 40290-1030

INVOICE DETAIL

Invoice #:
3510552
continued

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
SIMPLE GREEN APC LEMON 128OZ	00003090120000400004	1.0000 EA	\$9.98	\$9.98
SUBTOTAL				\$131.02
TAX				\$0.00
TOTAL				\$131.02

BILL TO:
Acct:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:	Invoice #:
-\$10.96	03/15/20	3150388
PO: NA		Store: 2834, GRAND RAPIDS, MN

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
LIBMAN WONDER MOP REFILL	00005347010000400016	1.0000 EA	-\$5.48	-\$5.48
LIBMAN WONDER MOP REFILL	00005347010000400016	1.0000 EA	-\$5.48	-\$5.48
SUBTOTAL				-\$10.96
TAX				\$0.00
TOTAL				-\$10.96

BILL TO:
Acct:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:	Invoice #:
\$200.00	03/20/20	8510781
PO:		Store: 2834, GRAND RAPIDS, MN

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
EBAY \$50	10013869330000100020	1.0000 EA	\$50.00	\$50.00
EBAY \$50	10013869330000100020	1.0000 EA	\$50.00	\$50.00
EBAY \$50	10013869330000100020	1.0000 EA	\$50.00	\$50.00
EBAY \$50	10013869330000100020	1.0000 EA	\$50.00	\$50.00
SUBTOTAL				\$200.00
TAX				\$0.00
TOTAL				\$200.00

406984





Commercial
Revolving Charge



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2189094869
PO BOX 9001030
LOUISVILLE, KY 40290-1030

INVOICE DETAIL

BILL TO:
Acct:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$125.78	03/13/20		5610405
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
LIBMAN WONDER MOP REFILL	00005347010000400016	1.0000 EA	\$5.48	\$5.48
LIBMAN WONDER MOP REFILL	00005347010000400016	1.0000 EA	\$5.48	\$5.48
GLADE AUTO CLEAN LINEN 2PK	10009593730000400025	1.0000 EA	\$7.98	\$7.98
GLADE AUTO CLEAN LINEN 2PK	10009593730000400025	1.0000 EA	\$7.98	\$7.98
2000 FLUSHES BLUE BLEACH 2PK	00007697310000400004	1.0000 EA	\$5.98	\$5.98
2000 FLUSHES BLUE BLEACH 2PK	00007697310000400004	1.0000 EA	\$5.98	\$5.98
2000 FLUSHES BLUE BLEACH 2PK	00007697310000400004	1.0000 EA	\$5.98	\$5.98
WORKS DISINFECT TOILET CLNR 32OZ	00003074050000400004	1.0000 EA	\$1.98	\$1.98
WORKS DISINFECT TOILET CLNR 32OZ	00003074050000400004	1.0000 EA	\$1.98	\$1.98
BOUNTY 12 DOUBLE ROLL SAS	10031123650000400022	1.0000 EA	\$22.97	\$22.97
WORKS DISINFECT TOILET CLNR 32OZ	00003074050000400004	1.0000 EA	\$1.98	\$1.98
HDX CLEANING VINEGAR 64 OZ	10000185560000400004	1.0000 EA	\$1.79	\$1.79
WORKS DISINFECT TOILET CLNR 32OZ	00003074050000400004	1.0000 EA	\$1.98	\$1.98
ARM & HAMMER 12LB BAKING SODA	10000261600000400004	1.0000 EA	\$8.97	\$8.97
WORKS DISINFECT TOILET CLNR 32OZ	00003074050000400004	1.0000 EA	\$1.98	\$1.98
WORKS DISINFECT TOILET CLNR 32OZ	00003074050000400004	1.0000 EA	\$1.98	\$1.98
HDX 50G XL BLACK BAGS 50CT	00009603620000400003	1.0000 EA	\$15.97	\$15.97
HDX 13G SCENTED 140 COUNT	10016980990000400003	1.0000 EA	\$13.97	\$13.97
HDX CLEANING VINEGAR 64 OZ	10000185560000400004	1.0000 EA	\$1.79	\$1.79
HDX CLEANING VINEGAR 64 OZ	10000185560000400004	1.0000 EA	\$1.79	\$1.79
HDX CLEANING VINEGAR 64 OZ	10000185560000400004	1.0000 EA	\$1.79	\$1.79
SUBTOTAL				\$125.78
TAX				\$0.00
TOTAL				\$125.78

ED6984

BILL TO:
Acct:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$131.02	03/15/20		3510552
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
GMPC LONG CUFF NEOPRENE GLOVES S/M	0000675560000400020	1.0000 EA	\$5.98	\$5.98
GMPC VINYL DISP GLOVES 50PK	00004238620000400020	1.0000 EA	\$4.97	\$4.97
GMPC VINYL DISP GLOVES 50PK	00004238620000400020	1.0000 EA	\$4.97	\$4.97
GMPC VINYL DISP GLOVES 50PK	00004238620000400020	1.0000 EA	\$4.97	\$4.97
GMPC VINYL DISP GLOVES 50PK	00004238620000400020	1.0000 EA	\$4.97	\$4.97
RCP #24 BLEND MOP REFILL	10018121650000400016	1.0000 EA	\$7.97	\$7.97
SIMPLE GREEN LEMON SCENT ALL-PURPOSE	00003090120000400004	1.0000 EA	\$4.97	\$4.97
RCP #24 BLEND MOP REFILL	10018121650000400016	1.0000 EA	\$7.97	\$7.97
SIMPLE GREEN APC LEMON 128OZ	00003090120000400004	1.0000 EA	\$9.98	\$9.98
HDX TERRY TOWELS 60PK	00003917560000400020	1.0000 EA	\$20.97	\$20.97
WINDEX GLASS CLEANER PRO 128OZ	00003532630000400004	1.0000 EA	\$9.98	\$9.98
WINDEX GLASS CLEANER PRO 128OZ	00003532630000400004	1.0000 EA	\$9.98	\$9.98
SOFTSOAP HAND SOAP ALOE 128OZ	00003064920000400004	1.0000 EA	\$11.68	\$11.68
SOFTSOAP HAND SOAP ALOE 128OZ	00003064920000400004	1.0000 EA	\$11.68	\$11.68

continued →



Lake Country Power

26039 Bear Ridge Drive
Cohasset, MN 55721

A Tishabone Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

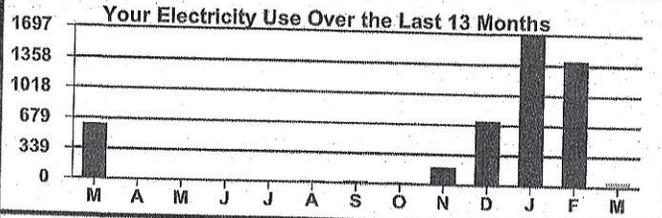
EFF

568 2 AB 0.416
HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

5 568
C-4 P-4



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Track energy-use trends in your home by looking at your own energy analysis report with the SmartHub app. Sign up for SmartHub at lakecountrypower.coop.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	230.28
PAYMENT 03/30/2020	-230.28
BALANCE FORWARD DUE IMMEDIATELY	0.00

RATE CODE		METER	DATES	METER READING PRES	PREV	CURRENT BILL INFORMATION		DESCRIPTION	
						PLIER CODE	USAGE		
40	20032435	04/01	03/01	4135	4087	1	48	ENERGY CHARGE @ .113600	5.45
30							80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)	42.00
TOTAL CHARGES THIS STATEMENT									61.45

RECEIVED
4/17/2020

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500567550	WENDIGO WARMING HOUSE	(218) 327-8759	04/10/2020	04/30/2020	61.45

Please detach and return this portion with your payment.

Account No.: 500567550 Cycle: 1
Due Date: 04/30/2020 Net Due: 61.45
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



0500567550040110000061450000061450

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



Lake Country Power

26039 Bear Ridge Drive
Cohasset, MN 55721

A Twinstate Energy Cooperative

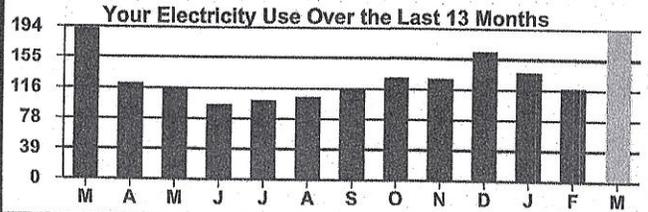
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.

Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Track energy-use trends in your home by looking at your own energy analysis report with the SmartHub app. Sign up for SmartHub at lakecountrypower.coop.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	56.71
PAYMENT 03/30/2020	-56.71
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
40	20029365	04/01 03/01	1127	933	1		194	ENERGY CHARGE @ .113600	22.04
								SERVICE AVAILABILITY CHG:	42.00
TOTAL CHARGES THIS STATEMENT									64.04

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500602100	CEMETARY	(218) 327-8759	04/10/2020	04/30/2020	64.04

Please detach and return this portion with your payment.

Account No.: 500602100
Due Date: 04/30/2020
A 1.5% penalty may be applied if payment is not received by the Due Date.

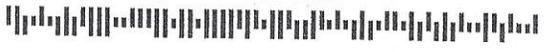
Cycle: 1
Net Due: 64.04

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500602100040110000064040000064047





26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4588 2 AV 0.386
HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 4588
C-25 P-25



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

Your Electricity Use Over The Last 13 Months

Track energy-use trends in your home by looking at your own energy analysis report with the SmartHub app. Sign up for SmartHub at lakecountrypower.coop.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	273.00
PAYMENT 03/13/2020	-273.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION							DESCRIPTION		
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE USAGE			
10	20025490	03/26 -02/26	20504	18115	1	339	ENERGY CHARGE @	.113600	38.51
68 S	20025489	03/26 -02/26	725	644	1	81	PEAK SHAVE WATER HEATING @	.076500	6.20
65 S	20025487	03/26 -02/26	15015	13046	1	1969	DUAL FUEL INTERR. HEAT @	.063500	125.03
							SERVICE AVAILABILITY CHG:		42.00
							OPERATION ROUND-UP		0.26
TOTAL CHARGES THIS STATEMENT									212.00

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
102000853	SERVICE CENTER	(218) 327-8759	04/03/2020	04/24/2020	212.00

Please detach and return this portion with your payment.

Account No.: 102000853 Cycle: 07
Due Date: 04/24/2020 Net Due: 212.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0102000853040730000212000000212003





26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

Track energy-use trends in your home by looking at your own energy analysis report with the SmartHub app. Sign up for SmartHub at lakecountrypower.coop.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	120.05
PAYMENT 03/13/2020	-120.05
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION							
RATE CODE	METER	DATES	METER READING PRES	MULTI-PLIER	CODE USAGE	DESCRIPTION	
30					240	SEC LIGHT-200W HPS(QTY 3)	42.00
30					104	SEC LIGHT-73 WATT LED(QTY 4)	42.00
30					75	SEC LIGHT-50 WATT LED(QTY 3)	31.50
TOTAL CHARGES THIS STATEMENT							115.50

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500598750	STREET LIGHT ACCOUNT	(218) 327-8759	04/03/2020	04/24/2020	115.50

Please detach and return this portion with your payment.

Account No.: 500598750 Cycle: 07
Due Date: 04/24/2020 Net Due: 115.50
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500598750040700000115500000115501





26039 Bear Ridge Drive
Cohasset, MN 55721

A Truchane Energy Cooperative

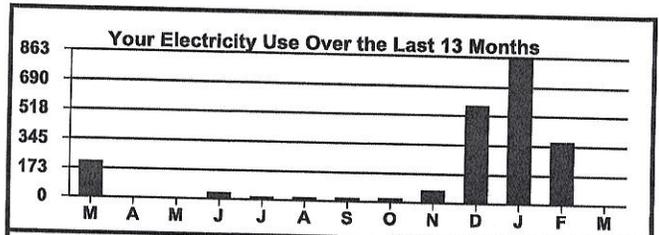
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 724

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Track energy-use trends in your home by looking at your own energy analysis report with the SmartHub app. Sign up for SmartHub at lakecountrypower.coop.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	88.23
BALANCE FORWARD DUE IMMEDIATELY	88.23

CURRENT BILL INFORMATION							DESCRIPTION	AMOUNT
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE		
40	20028472	04/10 03/10	2016	2016	1		ENERGY CHARGE SERVICE AVAILABILITY CHG: TOTAL CHARGES THIS STATEMENT	0.00 42.00 42.00

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500571150	CRYSTAL	(218) 327-8759	04/15/2020	05/05/2020	130.23

Please detach and return this portion with your payment.

Account No.: 500571150 Cycle: 2
Due Date: 05/05/2020 Net Due: 130.23
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

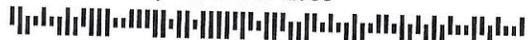
Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

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8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500571150040210000130230000130238



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Your Information

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 557444682

Account Number 8384922380091722

Billing Date Apr 08, 2020

[View Bill](#)

Account Summary

Previous Balance	
Payments	\$155.94
Individual Services	-\$155.94
Amount Due	\$155.94
Payment Due On	\$155.94
	04/28/20

Statement Charges

Current Statement Charges	\$155.94
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About Us

Mediacom Business delivers Internet, Phone and TV services to businesses of all sizes. With a coast-to-coast fiber network, we offer anchor institutions bandwidth and connectivity with speeds of 1 Gigabit and beyond. Mediacom has invested more than \$1 billion over the past four years to operate, expand, and upgrade its robust broadband infrastructure that serves businesses in some 1,500 communities across 22 states.

Location and Contacts

1 Mediacom Way
Mediacom Park, NY 10918
Phone: 1-800-479-2070
Email: info@mediacomcc.com
Web: www.mediacombusiness.com

Questions?

Contact us any time. Inquiries will be answered within 24 hours.

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MEDIACOM™ BUSINESS

Account Information

This statement reflects current charges as of the date the statement was printed.

EFT - March

Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Statement of Service

Page 1 of 2

HARRIS TOWN HALL

February 14, 2020

Account Number

Account PIN

Telephone Number

(218) 398-0617

For Service at

21998 AIRPORT RD

GRAND RAPIDS MN 55744-4852

How to reach us...

Visit Us Online: www.mediacombusiness.com

Call Customer Service: 1-800-379-7412

Your Summary

Bill from 02/24/20 through 03/23/20

See the back for details

Previous Balance	\$142.63
Payments	-142.63
Bundled Services	129.95
Individual Services	5.99
Taxes and Fees	6.69
Amount Due	\$142.63
Amount Due By	Autopay

AUTO-BANK PAYMENT WILL BE MADE ON
~~X~~ 03/04/20

Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633-4226, fax (845) 698-4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact: Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918, Phone (877) 647-6221, fax (845) 698-4079 or email closedcaption@mediacomcc.com.

MEDIACOM™ BUSINESS

PO BOX 110 WASECA MN 56093-0000

8633 2940 NO RP 14 02152020 NNNNNYNN 01 999622

HARRIS TOWN HALL
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

February 14, 2020

Account Number:

HARRIS TOWN HALL
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Amount Due By Autopay **\$142.63**

Amount you are enclosing: \$

MEDIACOM
PO BOX 5744
CAROL STREAM IL 60197-5744

838492238009085600142638

MEDIACOM™ BUSINESS

Account Information

This statement reflects current charges as of the date the statement was printed.

Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

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Statement of Service

Page 1 of 2

HARRIS TOWN HALL

March 14, 2020

Account Number

Account PIN

Telephone Number

(218) 398-0617

For Service at

21998 AIRPORT RD
GRAND RAPIDS MN 55744-4852

How to reach us...

Visit Us Online: www.mediacombusiness.com

Call Customer Service: 1-800-379-7412

EFF April

Your Summary

Bill from 03/24/20 through 04/23/20

See the back for details

Previous Balance	\$142.63
Payments	-142.63
Bundled Services	129.95
Individual Services	5.99
Taxes and Fees	6.69
Amount Due	\$142.63
Amount Due By	Autopay

AUTO-BANK PAYMENT WILL BE MADE ON
04/04/20

Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633-4226, fax (845) 698-4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact: Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918, Phone (877) 647-6221, fax (845) 698-4079 or email closedcaption@mediacomcc.com.

MEDIACOM™ BUSINESS

PO BOX 110 WASECA MN 56093-0000
8633 2940 NO RP 14 03152020 NNNNNYNN 01 999630

HARRIS TOWN HALL
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

March 14, 2020

Account Number:

HARRIS TOWN HALL
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Amount Due By Autopay **\$142.63**

Amount you are enclosing: \$

MEDIACOM
PO BOX 5744
CAROL STREAM IL 60197-5744

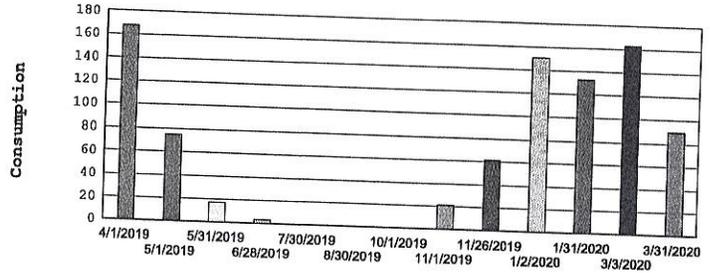
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NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 4/6/2020
 Account Number: 440601.01

HARRIS TOWNSHIP MAINT BLDG
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744



Location: 20876 WENDIGO PARK RD, HARRIS TWP

Meter No: 19233593

	Actual	Budget
Base Gas Charge-01		
Current Reading on: 3/31/2020 of 3,719 - Previous Reading on: 3/3/2020 of 3,638 = 81ccf		
81ccf x Pressure Factor of 1.09000 x BTU Factor of 1.02410 = 90 therms @ 0.96000		
Tax	\$86.40	
Purchased Gas-02	\$6.97	
81ccf x Pressure Factor of 1.09000 x BTU Factor of 1.02410 = 90 therms @ 0.09930		
Tax	\$8.94	
	\$0.61	
TOTAL CURRENT MONTH BILLING		
PAST DUE BALANCE - PAYABLE UPON RECEIPT	\$117.92	
FINANCE CHARGES	\$0.00	
TOTAL BALANCE DUE	\$0.00	
	\$117.92	

PAYMENTS RECEIVED IN THE LAST 30 DAYS

DATE	AMOUNT	TYPE	CHECK NO	COMMENT
3/13/2020	\$203.70	EP*		iConnect Payment

KNOW WHAT'S BELOW!!
 CLICK OR CALL BEFORE YOU DIG!!
 DIAL 811 OR 800-252-1166
 WWW.GOPHERSTATEONECALL.ORG

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information



HARRIS TOWNSHIP MAINT BLDG

DUE DATE: 4/27/2020

ACCOUNT NUMBER: 440601.01

TOTAL BALANCE DUE: \$117.92

AMOUNT ENCLOSED: \$

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721

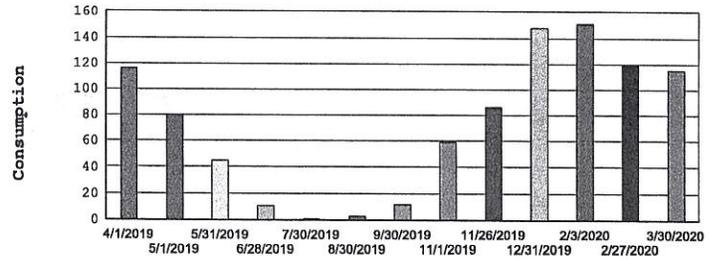


NORTHWEST GAS
314 MAIN ST NE - PO BOX 721
MAPLETON, MN 56065-0721

Toll Free 800-367-6964 or 507-524-4103

Statement Date - 4/6/2020
Account Number: 440600.01

HARRIS TOWNSHIP HALL
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744



Location: 21998 AIRPORT RD, HARRIS TWP

MeterNo: 19233489

Actual

Budget

Base Gas Charge-01

Basic Service Charge

\$15.00

Current Reading on: 3/30/2020 of 3,583 - Previous Reading on: 2/27/2020 of 3,480 = 103ccf

103ccf x Pressure Factor of 1.09000 x BTU Factor of 1.02410 = 115 therms @ 0.96000

\$110.40

Tax

\$8.62

Purchased Gas-02

103ccf x Pressure Factor of 1.09000 x BTU Factor of 1.02410 = 115 therms @ 0.09930

\$11.42

Tax

\$0.79

TOTAL CURRENT MONTH BILLING

\$146.23

PAST DUE BALANCE - PAYABLE UPON RECEIPT

\$0.00

FINANCE CHARGES

\$0.00

TOTAL BALANCE DUE

\$146.23

PAYMENTS RECEIVED IN THE LAST 30 DAYS

KNOW WHAT'S BELOW!!

CLICK OR CALL BEFORE YOU DIG!!

DIAL 811 OR 800-252-1166

WWW.GOPHERSTATEONECALL.ORG

DATE	AMOUNT	TYPE	CHECK NO	COMMENT
3/13/2020	\$154.20	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



Check here and complete form on reverse side for Address Change Information

Check here and complete form on reverse side for Automatic Payment Plan information



HARRIS TOWNSHIP HALL

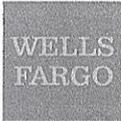
DUE DATE: 4/27/2020

ACCOUNT NUMBER: 440600.01

TOTAL BALANCE DUE: \$146.23

AMOUNT ENCLOSED: \$

NORTHWEST GAS
314 MAIN ST NE - PO BOX 721
MAPLETON, MN 56065-0721



Prepared For	TOWNSHIP OF HARRIS DERRICK MARTILLA
Account Number	[REDACTED]
Statement Closing Date	03/20/20
Days in Billing Cycle	31
Next Statement Date	04/19/20

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Credit Line	\$2,500
Available Credit	\$2,411

Payment Information

New Balance	\$46.77
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	04/14/20

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$42.34
Credits	-	\$0.00
Payments	-	\$42.34
Purchases & Other Charges	+	\$46.77
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$46.77

EFT

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	16.240%	.04449%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

\$0 - \$25.00 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 04/14/20. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

RECEIVED
03/27/2020

See reverse side for important information.

WELLS
FARGO**Important Information**

TOTAL *FINANCE CHARGE* BILLED IN 2019

TOTAL *FINANCE CHARGE* PAID IN 2019 \$57.95

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
02/28	02/28	7485620EQ0A9V14FF	ONLINE PAYMENT	42.34	
03/02	03/02	2461043EF09FH2QEV	THE HOME DEPOT #2834 GRAND RAPIDS MN		46.77

018

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Mail Payments to:
 Xerox Financial Services
 P.O. Box 202882
 Dallas, TX 75320-2882

INVOICE

Questions? Contact Us:
Invoicing: 844-733-9280
xfscustomer@jdrs.com
Equipment Protection: 866-223-6383

Harris Township
 20876 WENGIGO PARK ROAD
 GRAND RAPIDS, MN 55744



Due Date: 04/24/2020
Past Due Amount: \$0.00
Total Due Amount: \$152.69

Invoice Number: 2048742
Invoice Date: 04/03/2020

Contract Number: 020-0068340-001				Months Remaining: 36	
Billing Period	Due Date	Description	Charge	Sales Tax	Amount including tax
02/24/2020 - 03/23/2020	04/24/2020	Color Impressions	\$142.87	\$9.82	\$152.69
Sub Total:					\$152.69

RECEIVED
 4/11/2020

Detach here and return coupon with payment

Please make check payable to: Xerox Financial Services

Amount Enclosed: \$

INVOICE NUMBER: 2048742
Invoice Date: 04/03/2020
Contract Number: 020-0068340-001
Due Date: 04/24/2020
Amount Due: \$152.69

Xerox Financial Services
 P.O. Box 202882
 Dallas, TX 75320-2882

Harris Township
 20876 WENGIGO PARK ROAD
 GRAND RAPIDS, MN 55744



02048742 0200068340001 068340 0000015269 1

