

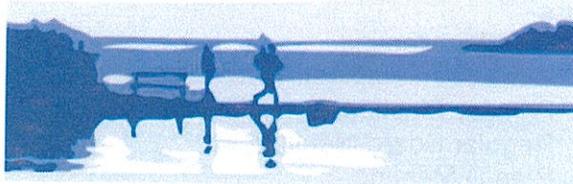
Chair Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Supervisor Dennis Kortekaas 326-1882
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING JULY 8, 2020 at 7:30pm AGENDA

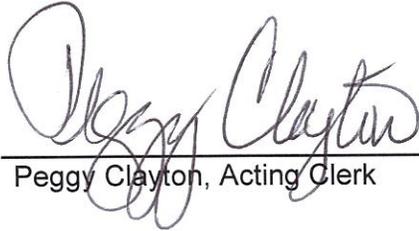
1. **Pledge to the Flag**, followed by the reading of the township mission statement
2. **Approve the Minutes**
 - A. Minutes of June 10, 2020 Board Meeting
3. **Additions and Corrections**
4. **Business from the Floor**
5. **Consent Agenda**
6. **Roads**
 - A. Letter to Residents on Stony Point/K
 - B. Vacation of Pennala Road/D
 - C. Crack/Gap Repair Quotes/M
7. **Recreation**
 - A. FireWise/M
 - B. Crystal Park Pavilion/P
8. **Correspondence**
9. **Old Business**
 - A. Flooring Quote for Hall Kitchen and Restrooms/P
 - B. Supervisor Security System Training/K
10. **New Business**
 - A. CARE Act Funding/K
 - B. Schedule Closed Work Session re: Performance of an Employee/K
 - C. Resolution #2020-016 re: Election Judges/P
 - D. Itasca County Multi-Hazard Mitigation Plan/P
11. **Treasurer's Report** – dated July 1, 2020
 - A. Approve Treasurers Report
 - B. Approve the Payment of Bills
 - C. EFT Payments (on behalf of the township)
12. **Public Input**

13. UPCOMING Events/Meetings

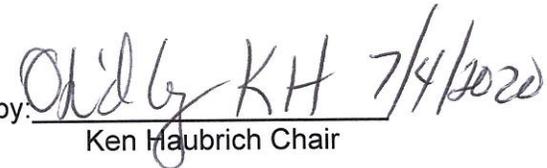
July 22, 2020	P and D Meeting	7:30 pm Town Hall
August 5, 2020	Work Session/Meeting re: Stony Point	7:00 pm Town Hall
August 11, 2020	Primary Elections	7:00 am Town Hall
August 12, 2020	Regular Board Meeting	7:30 pm Town Hall
August 26, 2020	P an D Meeting	7:30 pm Town Hall

14. Adjourn

Prepared by:


Peggy Clayton, Acting Clerk

Signed by:


Ken Haubrich Chair

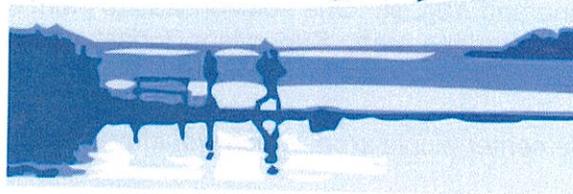
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SINCE 1909



NEIGHBORS, SHORES & MORE

2A

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The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR MEETING JUNE 10, 2020 Minutes

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Dennis Kortekaas, Jim Kelly, and Mike Schack, Treasurer Nancy Kopacek

The Regular Meeting was called to order by Chair Haubrich at 7:30 pm.

Pledge to the Flag was conducted, and mission statement was read.

Approve the Minutes

Minutes of the May 13, 2020 Regular Meeting

A motion was made by Supervisor Clayton and seconded by Supervisor Kortekaas to approve the minutes of the May 13, 2020 Regular Meeting. Motion passed.

Additions and Corrections:

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to add City of Grand Rapids Fireworks to the agenda (under New Business 10A), and approve the rest of the Regular Agenda. Motion passed.

Business from the Floor

There was no business from the floor.

Consent Agenda:

There were no items on the Consent Agenda.

Roads

Stony Point Resolution 2020-015 & Certificate of Approval of Special Law

A motion was made by Supervisor Kelly and seconded by Supervisor Schack to approve Stony Point Resolution 2020-015 and Certificate of Approval of Special Law, and sign said documents. Motion passed.

Supervisor Clayton will get the signed documents to Township Attorney, Andy Shaw, to be filed with the Secretary of State.

Wagon Wheel Court Road

Supervisor Kelley reported that he had talked with a representative of the Driftskippers Club regarding the installation of a culvert across said road. There was no objection to the installation.

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to go out for bids on the installation of a 15" culvert across Wagon Wheel Court Road, with said bids to come back before the June 24, 2020 P and D Meeting. Motion passed.

Recreation

Boat Landings

Supervisor Schack reported that Mishawaka Landing continues to have parking problems. There are several fishing tournaments coming up in June and August. One solution was to paint striping (for parking), and put up "No Parking" signs in the designated parking area. Supervisor Schack will have maintenance paint the lines and install "No Parking" signs.

Discussion followed on taking out the center picnic area, which would create an additional 8-9 parking spots.

Correspondence

There was no correspondence.

Old Business

Cemetery Security Upgrade

Chair Haubrich reported that the Cemetery Security System has been installed and is in service.

Census 2020

Chair Haubrich reminded Harris Township Residents to complete Census 2020, if they have not already done so. Completing the census is important for retaining representation in the Legislature.

Caretaker/Sexton

Supervisor Clayton reported that the combined positions of Caretaker/Sexton are open to the public. Anyone interested can apply with "Personnel Dynamics". One does not need to be a resident of Harris Township!

New Business

City of Grand Rapids Fireworks

Supervisor Clayton reported that the City of Grand Rapids will not be hosting the fireworks at Pokegama Golf Course on July 4, 2020 because of the COVID-19 situation and the need to allow people to social distance. They did return the township check in the amount of \$4,125.00, which was approved at the Township Annual Meeting in March.

On a positive note, The City of Cohasset is partnering with the City of Grand Rapids to have the July 4, 2020 fireworks at Portage Park. This is a great location that will allow the public easy access to a large parking lot where they can stay in their car if they want, or spread out throughout the park. It was suggested that we contribute the returned donation to the City of Cohasset.

Supervisor Kelley stated that because the donation was approved at our annual meeting by our residents that we honor their request and wishes, and contribute the \$4125.00 to the City of Cohasset.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Kelley to contribute the \$4,125.00 to the City of Cohasset for the July 4, 2020 fireworks. Motion passed.

Supervisor Clayton will contact Tom Pagel, City Administrator, that the township will re-issue a check.

Treasurer's Report – dated June 1, 2020

Approve Treasurers Report:

A motion was made by Supervisor Clayton and seconded by Supervisor Kortekaas to approve the Treasurers Report dated June 1, 2020 with an ending balance of \$1,389,080.91. Motion passed.

Approve the Payment of Bills:

A correction in the claims list was made, to include #19449 in the amount of 51.75, payable to Dennis Kortekaas, for mileage reimbursement.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Kelley to approve the payment of bills: Claims #19439 through #19463, and EFTs #06102001 through #06102005 in the amount of \$37,870.81. Motion passed.

Public Input:

Supervisor Clayton reminded the viewing audience that the Town Board is still looking for a Clerk. Those interested can send an email to: supervisorchtp@gmail.com and a job description will be sent to you.

UPCOMING Events / Meetings:

June 24, 2020	P and D Meeting	7:30 pm Town Hall
July 8, 2020	Regular Meeting	7:30 pm Town Hall

Adjournment:

There being no further business to come before the Board, a motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the meeting at 8:00 pm. Motion passed.

Prepared by: _____
Peggy Clayton, Acting Clerk

Signed by: _____
Ken Haubrich Chair

6A

Dear

I am contacting you today to advise you of an upcoming meeting the Harris Town Board of Supervisors has scheduled regarding the recent annexation of the unorganized portion of Stony Point. As you do live in that annexed area of Stony Point, you are receiving this information.

The Harris Board has scheduled a work session/meeting for **Tuesday, August 5, 2020 at 7:00 pm at the Harris Town Hall, located at 21998 Airport Toad, Grand Rapids, MN**. The purpose of the meeting is to advise you of the legislative action re: Resolution 2020-015, "Minnesota State Legislature has adopted Special legislation which allowed the integration of certain real property located in an unorganized township into and as part of Harris Township, said real property located in the county of Itasca".

This meeting will allow us to begin our next steps with regard to plowing/turn-around/easement of Stony Point. We would greatly appreciate your attendance at this meeting, so we can work together toward these next steps. If need be, we would also extend our meeting to that portion of Stony to look at a possible turn-around location, etc.

For those who are unable to attend this meeting, and wish to provide feedback, please feel free to send your comments to the Township Clerk email address: harristownshipclerk@gmail.com or call 1-218-244-1811, prior to August 5, 2020.

Hope to see you on August 5th!

Sincerely,

Ken Haubrich
Chair, Harris Town Board of Supervisors

/plc

GB.



Harris Township Clerk <harristownshipclerk@gmail.com>

Vacation of Pennela Road

1 message

Harris Township <supervisorahp@gmail.com>

To: Harris Township Clerk <harristownshipclerk@gmail.com>

Tue, Jun 30, 2020 at 4:17 PM

Peggy,
Attached is the law that applies to Urban Townships for Vacateting Township Roads. I would like the Board to approve moving forward. Dennis is going to "Champion" this issue.

Thanks,

Ken Haubrich
Supervisor A
Harris Township Board of Supervisors, Chair

 **2019 Minnesota Statutes Vacation of Roads.docx**
13K

2019 Minnesota Statutes
Chapter 368
Section 368.01

Subd. 25. Vacation of Streets.

The town board may by resolution vacate all or part of any street, alley, public grounds or public way on its own motion or on petition of a majority of the owners of land abutting the street, alley, public grounds, public way, or part to be vacated. When there has been no petition, the resolution may be adopted only by a vote of four-fifths of all members of the board of supervisors. No such vacation shall be made unless it appears in the interest of the public to do so after a hearing preceded by two weeks' published and posted notice. The board shall cause written notice of the hearing to be mailed to each property owner affected by the proposed vacation at least ten days before the hearing. The notice must contain, at minimum, a copy of the petition or proposed resolution as well as the time, place, and date of the hearing. In addition, if the street, alley, public grounds, public way, or any part of it, terminates at or abuts upon any public water, no vacation shall be made unless written notice of the petition or proposed resolution is served by certified mail upon the commissioner of natural resources at least 30 days before the hearing on the matter. The notice to the commissioner of natural resources is for notification purposes only and does not create a right of intervention by the commissioner. After a resolution of vacation is adopted, the clerk shall prepare a notice of completion of the proceedings which shall contain the name of the town, an identification of the vacation, a statement of the time of completion thereof and a description of the real estate and lands affected. The notice shall be presented to the county auditor who shall enter it in the transfer records and note upon the instrument, over the auditor's official signature, the words "entered in the transfer record." The notice shall then be filed with the county recorder. Failure to file the notice shall not invalidate the vacation proceedings.

Simple Surfacing 6C.

Ken Haubrich
Supervisor A
Harris Township Board of Supervisors, Chair

On Sun, May 31, 2020 at 11:13 AM Josiah Kircher
<simplysurfacing@icloud.com> wrote:

Hello ken,

Sorry for the delayed response, I have been very busy working.

If I am not to late I'd like to submit a I'd for the crack sealing of Harris township,
for route and seal 3/4 X 3/4 by the linear foot.

Simply Surfacing, bids to route and seal cracks at .46 cents per liner foot and or
\$1.38 per pound the each equal the same amount of material bing 1 pound
covers 3 feet of a 3/4X3/4 route and seal

Sent from my iPad

On May 15, 2020, at 8:23 AM, Harris Township <supervisorahtp@gmail.com>
wrote:

Anytime after 11:00 will be fine.

Ken Haubrich
Supervisor A
Harris Township Board of Supervisors, Chair

On Thu, May 14, 2020 at 9:30 PM Josiah Kircher

<simplysurfacing@icloud.com> wrote:

Hello ken,

Sorry for the late response been busy with getting everything rolling for the year.

I will be available for a phone conversation tomorrow any time after 11:00 am

My number is 320-429-1553

I will call the 218-244-6382 number tomorrow after the time specified above.

also have time Saturday morning to come meet with you.

Thank you for reaching out.

Josiah Kircher

Chief/manager

320-429-1553

simplysurfacing@icloud.com

Sent from my iPad

On May 14, 2020, at 10:33 AM, Harris Township <supervisorahtp@gmail.com> wrote:

Good morning Josiah,

My name is Ken Haubrich and I am on the Harris Township Board of Supervisors. I am responding to your email describing your company

services. I would be interested in discussing crack sealing paved roads in the Township. The Township has approximately 26 1/2 miles of paved roads. Of course not all the roads will require crack sealing. We pave two or three roads every year and they are our priority after going through their first Winter. If you're interested in looking at our paved roads I would be available to meet with you.

Harris Township is located in Southern Itasca County. Our Northern boarder meets the city limits of Grand Rapids. I have attached maps of the Township.

Regards,

Ken Haubrich
Supervisor A
Harris Township Board of Supervisors, Chair
218-244-6382

On Thu, Mar 5, 2020 at 2:15 PM Josiah Kircher
<simplysurfacing@icloud.com> wrote:

Hello,

My name is Josiah Kircher and I am the sole chief manager of Simply Surfacing LLC. We are a legally insured and licensed business that performs asphalt services in Minnesota. Our company is located right outside of Sauk Centre, MN. We offer a variety of services including, but not limited to routing, crack sealing, seal coating, concrete repair/sealing, and snow removal. I am reaching out to you today in regard to supply bids for the following services;

- We use MC-asphalt 6609 MNDOT spec rated crack sealant that meets all MN DOT standards.
- Our double-walled crack-sealing-machine injects hot liquidized rubber at the rated spec temperature of 380 degrees.
- A 185 psi forced air compressor to clean debris and dust out from the cracks before applying the sealant.

- Along with the optional heat lance, which can be used when routing cracks (a rare service).
- Router widths and depths to and from 1/2"x3/4" - 3/4"x3/4" - 3/4"x1" - 1"x1"
- Blow and Go options are the most frequently used methods for crack sealing.
- Our sealcoat is manufactured by StarSeal of Minnesota and is blended to a ratio of 1.25 pounds per gallon with fine silica sand to ensure optimal traction and prolong wear.

If you have any further questions or interest in reference to services, please feel free to give me a call. I have referenced my phone number and company email address below. I am available seven days a week and most hours of the day. If I do not answer right away, please leave a detailed message and I will return your call as soon as possible.

Sincerely,

Josiah Kircher
Chief Manager
simplysurfacing@icloud.com
(320) 429-1553

Sent from my iPad

<{07EAC745-0F84-4340-899C-66349BC75A63}.PDF>

<TOTAL_TOWNSHIP_ROAD_MILES-12.31.2015.doc>

(b) Payment shall be full compensation for all labor, equipment, materials and incidentals required for crack routing, cleaning, traffic control, furnishing and placing of sealant.

XVIII. WITHHOLDING COMPLIANCE REQUIREMENTS:

A Contractor working for the State of Minnesota or any of its subdivisions must comply with the withholding laws set forth in Minnesota Statutes 290.97. The tool used to ensure compliance is form IC-134 that is attached in the Appendix.

The Contractor, upon completion of the project, shall fill out the IC-134 form and send it to the Department of Revenue for certification.

When certification is received by the Contractor the certified IC-134 form shall be submitted to the Owner to request final payment. The form shall be stamped and dated at the bottom. Dates shall correspond with periods when people were actually working on the job.



SIMPL-2

OP ID: LR

CERTIFICATE OF LIABILITY INSURANCE

DATE (mm/dd/yyyy)
04/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Zenity Insurance Agency 1123 Broadway St, Ste 100 Alexandria, MA 01826 Josh Meyers	CONTACT: Josh Meyers PHONE: 320-762-2124 FAX: 320-762-5433 FAX: 320-762-2124 EMAIL: jmeyers@zda-ins.com
INSURED Simply Surfacing LLC Joshua Ruppner 111 Lakeshore Dr East Canoe, MA 01827	INSURERS AFFORDING COVERAGE INSURER 1: United Fire & Casualty 13021 INSURER 2: SFM 11347 INSURER 3: INSURER 4: INSURER 5:

COVERAGE CERTIFICATE NUMBER: REVISION NUMBER:
 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE	TYPE OF INSURANCE	AGREEMENT	POLICY NUMBER	START DATE	EXPIRES DATE	COVERAGE	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PER <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		80818276	05/08/2020	05/08/2021	EACH OCCURRENCE DAMAGE TO RENTED PROPERTIES OR EQUIPMENT MED EXP. INCUR BY INSURED PERSONAL & ADJ. LIABILITY GENERAL AGGREGATE PRODUCTS - COMMER. ADD	1,000,000 100,000 1,000 1,000,000 2,000,000 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> AUTO ONLY <input type="checkbox"/> BODILY INJURY <input type="checkbox"/> AUTO ONLY <input type="checkbox"/> BODILY INJURY		80818276	05/08/2020	05/08/2021	COMBINED SINGLE LIMIT BODILY INJURY (Per accident) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	1,000,000 1,000,000 1,000,000 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB. <input type="checkbox"/> EXCESS LIAB. <input checked="" type="checkbox"/> RETENTION \$ 100,000		80818276	05/08/2020	05/08/2021	EACH OCCURRENCE AGGREGATE RETENTION	1,000,000 1,000,000 100,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> N/A <input type="checkbox"/> N/A		118296.202	06/01/2020	06/09/2021	S.S. EACH ACCIDENT S.S. DISEASE - SA EMPLOYEE S.S. DISEASE - POLICY LIMIT	500 500 500
A	Commercial Appliance		80818276	05/08/2020	05/08/2021		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (01/16/02)

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**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line, do not leave this line blank.
Josiah James Kircher

2 Business name/disregarded entity name, if different from above.
Simply Surfacing LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.
 Individual/sole proprietor or single member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=Corporation, S=Corporation, P=Partnership) in _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
 Other (see instructions) in _____

4 Exemption codes apply only to certain entities, not individuals; see instructions on page 3.
Exempt payer code (if any) _____
Exemption from FATCA reporting code (if any) _____
Payee is exempt recipient outside the U.S.

5 Address (number, street, and apt. or suite no.) See instructions.
516 Lake Shore Drive

6 City, state, and ZIP code.
Sauk Centre, MN 56371

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Social security number

			-			-		
--	--	--	---	--	--	---	--	--

OR

Employer identification number

83	-	4585441
----	---	---------

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign this certification, but you must provide your correct TIN. See the instructions for Part I, later.

Sign Here Signature of U.S. person Josiah Kircher Date 06-04-2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by broker)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1099 (home mortgage interest), 1099-E (student loan interest), 1099-T (dividend)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is Backup Withholding, later.

275, Residential properties serviced (Seal coat and crack seal)

30, commercial properties serviced (Seal coat and crack seal)

Simply Surfacing LLC equipment lists

- 2005 Chevrolet 3500 dully
- 2010, 275 Cimline Magma kettle melter, crack sealer
- 2010, 185 doosan high volume air compressor
- 2012 Marathon crack router
- 2010 cracfo crack router
- 1997 Chevrolet 3500 dully
- 2016 top hat equipment trailer
- 2000 Chevrolet 3500 dully

Work near public utilities shall be in accordance with the provisions of 1507 and the following:

It will be the Contractor's responsibility to contact the owners of all utilities in an area prior to the construction in the area so that he can be informed of the exact locations of all utilities in the area including any that are not shown in on any plans or maps. It will also be his responsibility to:

Report any existing damage or faulty condition to the owners prior to construction, as once excavation has commenced, it will be assumed that all damage to underground installations has been caused by the Contractor's operations and it will be his responsibility to make the necessary repairs.

IK. CONTRACT PERIOD AND LIQUIDATED DAMAGES:

Work on the crack filling project shall begin any time after contracts, bonds and insurance requirements are met and shall be completed by:

One-week notice will be given to the Public Works Department and the City prior to starting on project. The Public Works Supervisor has the right to control times as not to interfere with other projects or events.

Liquidated damages will be assessed in the amount of \$200.00 per calendar day for work done after the specified completion date.

X. JOINT SEALER MATERIALS:

The joint sealer used in the crack filling of asphalt shall conform to the requirements of (MINDOT SPEC 3773 / 3775.)

Acceptable products include:

- Crateo Roadsealr 535
- Crateo Roadsealr 522
- W.R. Meadows Seal tight 3405
- W.R. Meadows Seal tight 3405 M.L.R.

The manufacturer's recommendations for handling, mixing, applying and temperature restrictions of the sealer shall be furnished by the Contractor and strictly adhered to.

XI. SAWING/ROUTING: (See detail Plate # 11)

Work shall consist of sealing transverse and longitudinal cracks in the surface from edge to edge of the bituminous mat with sealant specified above. Cracks in the existing surface that are greater than 7/8 inch in width and 1 inch in depth will not require routing, but shall be thoroughly cleaned of foreign material.

Any cracks 3/8 inch or more in width which exist below the routed/cleaned reservoir shall be filled with an inert compressible material to ensure a nominal sealant depth equal to the width of the reservoir. Material shall be approved by the Public Works Supervisor. Furnishing and placement of this material shall be considered incidental work for which no direct compensation will be made.

2020 CRACKFILLING MAINTENANCE QUOTE PROPOSAL

Proposal of SIMPLY Surfacing (hereinafter called "bidder") organized and existing under the laws of the State of Minnesota doing business as limited Liability Company. (Insert either a corporation, partnership or an individual, as applicable.)

TO:

In compliance with your request for quote, bidder hereby proposes to perform all work in strict accordance with the contract documents, within the time set forth therein, and at the prices stated below.

By submission of this quote, each bidder certifies, and in the case of a joint quote, each party thereto certifies as to his own organization that this quote has been arrived at independently, without consultation, communication or agreement as to any matter relating to this quote with any other bidder or with any competitor.

Bidder hereby agrees to commence work under this contract on or before the date specified in the Notice to proceed and to fully complete the project by the date specified in the Special Provisions. Bidder further agrees to pay as liquidated damages, the sum of \$200.00 for each consecutive calendar day thereafter as provided in the Special Provisions.

Bidder agrees to perform all the work described in the Contract Documents for the following unit prices:

NOTE: Quotes shall include applicable fees.

ITEM	SPEC. NO	PRODUCT	DESCRIPTION/QUANTITY	PRICE	AMOUNT
1.	3723	6609-2	Crackfill 39,011	\$.46	\$ 17,945.40
2.	3723	6609-2	15,758	\$.35	\$ 5,515.30
3.			Mobilization 1	\$ 679.00	\$ 679.00
TOTAL QUOTE:					\$ 24,139.70

Submitted by:

Josh Kiefer	Simply Surfacing	516 Lake Street NW South Cent. Rd. MN 56376
President	Firm	Address
320-429-1553	Date 06-09-2020	License No. N/A
	Email Address SIMPLY.Surfacing@icbwi.com	

Attachment A

Responsible Contractor Verification of Compliance

By signing this document, I certify that I am an owner or officer of the company, and I swear under oath that:

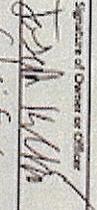
My company meets each of the minimum criteria in subclauses (1) - (8) of Minn. Stat. §19C.285, subd. 3, the Responsible Contractor statute.

The undersigned understands that a failure to meet or verify compliance with the minimum criteria established for a "responsible contractor" as defined in Minn. Stat. §19C.285, subd. 3, renders a bidder ineligible to be awarded a construction contract for the Project or to perform work on the Project.

The undersigned understands that a false statement under oath verifying compliance with any of the minimum criteria shall make the undersigned ineligible to be awarded a construction project and may result in terminations of a contract awarded to the undersigned. A contracting authority will not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria.

I have attached a list of all my company's first-tier subcontractors that it intends to retain for work on the project.

Final Contractor Verification of Compliance - 2020 Grading Project

Authorized Signature of Owner or Officer	Printed Name:
	Josh Jones
Title:	Date:
Chief Manager	06-09-20
Company Name:	
Simply Surfacing	

SPECIAL PROVISIONS – STREET CRACKFILLING

I. WORK TO BE PERFORMED:

The major work to be constructed under this project is as follows: Crack filling of transverse and longitudinal cracks in the surface of these streets.

- SEE ACCOMPANYING MAP -

ESTIMATED QUANTITY

STREETS MAY BE ADDED TO MEET ESTIMATED QUANTITY

II. GOVERNING SPECIFICATIONS AND REGULATIONS:

The State of Minnesota Department of Transportation Standard Specifications for Highway Construction, 1988 edition, on file in the Office of the Commissioner of Transportation, and other specifications provided herewith shall apply to this contract, except as modified or superseded by the Construction Details or shown on the plans. All applicable Federal, State, County and City Codes and Ordinances shall apply.

III. PROSECUTION OF WORK AND PUBLIC CONVENIENCE:

Work shall be scheduled that each section is worked to a point of completion resulting in the least inconvenience to the persons in that area. Cleanup shall take place in accordance with MNDOT Specification 2336.

IV. INCIDENTALS:

Construction required to complete specific items which may be shown on the Plans, the Specifications or Construction Details and which are necessary for satisfactory completion and for which no item has been set aside on the proposal form, are considered as incidental to the project and no separate measurement or payment shall be made.

V. COMPENSATION FOR INCREASE OR DECREASE QUANTITIES:

The City reserves the right to increase or decrease any quantity without change in unit price if necessary, to meet budget requirements. The City further reserves the right to prioritize the schedule and extent of work done within the project area.

VI. PRE-CONSTRUCTION CONFERENCE:

When the successful Contractor or Contractors have signed the Contract or Contracts and submitted his bond and his Contract is deemed correctly drawn and work is ready to start, the staff will hold a pre-construction conference at the City Council Chambers, Saint Cloud, Minnesota, if it is determined necessary to establish work coordination. The City shall require a minimum one-week advance notice of the contractor's project starting date by notifying the Public Works Supervisor.

VII. PARTIAL PAYMENTS:

Partial payments will be limited to an amount not to exceed 90% of the value of the completed work.

VIII. EXISTING UTILITIES:

City's, townships and others completed

Wild Rose townhome Association (Clean and Seal)

Holdingford township (Clean and Seal)

City of Holdingford (Clean and Seal)

Ellsworth township (Route and Seal)

Paynesville township (Route and Seal)

Rose wood township (Clean and Seal)

City of Bertha (Clean and Seal)

Eden lake township (Clean and Seal)

Seven Dolors Catholic Church (Route and Seal)

**Central Minnesota credit union banks, Paynesville,
Avon, New York Mills, Perham (Route and Seal)**

**Minnesota National banks, Sauk Centre, Long Prairie.
(Route and Seal)**

XII. SAWING/ROUTING EQUIPMENT:

Sawing/ROUTING equipment shall be mechanical, power driven and capable of cutting the asphalt crack to the required dimensions. Equipment designed to plow the cracks will not be permitted. The walls of the finished reservoir shall be vertical and the reservoir bottom flat. Routing will not be permitted when the road surface is wet.

XIII. SAWING/ROUTING PROCEDURE:

Contractor shall remove the routed asphalt and foreign material resulting from crack preparation from the paved surface. The reservoir and crack shall be thoroughly cleaned with compressed air of all dust, dirt and loose materials so that it is clean and dry at the time the sealant is applied. If routed joint is left overnight, it shall be recleaned with compressed air immediately before the sealant is applied. All cleaning shall be accomplished with a compressor capable of producing a minimum of 125 CFM output. Caution shall be used not to blow loose material into fresh sealant.

XIV. CRACKSEALING PROCEDURE:

The sealant shall be applied by using a pressure-type applicator. There shall be no visible signs of moisture on the roadway surface or in the reservoir at the time the sealant is applied. The entire crack reservoir shall be overfilled with sealant

Crack sealing materials shall be placed the same day as the routing. The sealant surface shall be dusted with talc or covered with single layer paper tissue immediately after sealant is placed. Streets shall be opened to traffic immediately after the sealant has set up and all loose material has been removed. Sealant material picked up or pulled out during construction shall be replaced at the Contractor's expense.

XV. TRAFFIC CONTROL:

Contractor shall be required to temporarily close the street to traffic during the crack sealing operation to prevent tracking of the crack seal material.

XVI. TEMPERATURE REQUIREMENTS:

Routing and crack sealing in the asphalt concrete surface will be permitted only during daylight hours between May 1 and October 30 inclusive. Crack sealing will be permitted only when the air and surface temperature is at least 50 degrees F and when conditions are dry.

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

Fax/Email COVER SHEET

Company Harris Township

From Jerry Vandyke

Attention Mike Schack

Date 6-26-2020

Fax # _____

Phone: 1-800-434-2924
Fax: 1-507-427-2697

Email: supervisor ehtp@gmail.com

Email us back at bargen@bargeninc.com

Total pages, including cover 5

Urgent
For Review
Please Reply
Original is being mailed to you

Message _____

Quote for Crack Repair and Mastic Gap Repairs

BARGEN INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

June 26, 2020

Harris Township
Attn: Mike Schack
17990 Wendigo Road
Grand Rapids, MN 55744

Dear Mike,

Thank you for the opportunity to explain the asphalt pavement maintenance services our firm offers and to provide you with a quote for your project. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

Asphalt Rubber Crack Repair (Rout & Seal)

Our service crew will:

- A. rout out cracks 1" wide by 1" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 ¼" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heat lance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any alleigated areas
- I. the debris will be blown to the side of the curb, where it will be the City's responsibility to sweep up

Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D3405 and ASTM-D6690 type II Spec. with the following modifications:

- 100% elongation at -20°F

Recently OSHA implemented new exposure levels for the Respirable Crystalline Silica law. We as a company are taking this serious and we want to protect our workers as well as avoid any fines that might be incurred by not following OSHA regulations.

The OSHA standard (29 CFR 1926.1153) requires employers to limit worker exposures to respirable crystalline silica and to take other steps to protect workers. In keeping with the spirit of the law, we are doing everything we can to reduce our employee's exposure to Silica. This includes working towards a solution to suppress the dust at the point of creation, as well as using a Vacuum sweeper truck with a water system in the holding tank to suck the debris from the cracks.

Blow and Go Procedure (Re-Seal)

The existing cracks will be cleaned of debris and/or moisture using a heat lance. We will then fill the cracks with a rubberized sealant, installing an overbanding safety seal.

Maxwell Mastic Gap (widened crack repair)

The existing cracks will be cleaned of debris and/or moisture using a heat lance. We then spray apply Gap Primer. We will then fill the cracks with Gap Mastic, the Gap will be applied in two lifts, the first lift is a narrower application and the second layer is wider and will level and smooth out the cracks. The Maxwell Mastic Gap is a revolutionary rubberized hot pour patching material designed to repair wide cracks, pot holes, rutting and depressed broken-up areas in asphalt and concrete pavement surfaces. It is also ideal for use around manholes, gutters and drains. When applied properly, Maxwell Mastic Gap creates a load bearing, weather resistant, durable bond resulting in a long term pavement maintenance solution.

Project Prices - Our price includes all materials, applicable taxes and labor to complete the project as explained.

Please note: The Customer is responsible for notifying the public that we will be working in your area.

Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep their personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.

- 1 – Alica Place – Crack Repair for \$500.00 *(not worth doing this year)*
- 2 – Field Crest Road – Crack Repair for \$600.00
- 3 – Woodbine Lane – Crack Repair for \$500.00 *(not worth doing this year)*
- 4 – Sunny Beach Road from Adair to Wendigo Road – Crack Repair for \$800.00 *(not worth doing this year)*
- 5 – Birch Street/Isleview/Pine Street – Crack Repair for \$500.00 *(not worth doing this year)*
- 6 – Romans Road – Crack Repair for \$1,152.00
- 7 – Underwood Road West – Crack Repair for \$960.00
- 8 – Underwood Road East – Crack Repair for \$500.00 *(not worth doing this year)*
- 9 – Wendigo Park Road North of Harristown Road – Crack Repair for \$1,080.00
Optional – Mastic Gap Repairs for \$7,344.00 (24 cracks)
- 10 – Wendigo Park Road from Harristown Road to Underwood Road – Crack Repair for \$4,800.00
Optional – Mastic Gap Repairs (63 cracks on wheel ruts) for \$13,500.00
- 11 – Wendigo Park Road South of Underwood to South end – Crack Repair for \$9,250.00
- 12 – Harbor Heights Road – Crack Repair for \$500.00 *(not worth doing this year)*
- 13 – Lakeview Road – Crack Repair for \$792.00
- 14 – Southwood Road – Crack Repair for \$7,248.00
- 15 – Robinson Road – Crack Repair for \$1,620.00
- 16 – Nicholas Street – *Nothing here*
- 17 – Kathryn Ave. – Crack Repair for \$800.00
- 18 – Keyview Drive – Crack Repair for \$625.00
- 19 – BirchHills Drive – Crack Repair for \$2,520.00
- 20 – Stony Point Road – *Nothing here*

- 21 – Westwood Drive – Crack Repair for \$850.00
- 22 – Westwood Lane – Crack Repair for \$945.00
- 23 – Ruff Shores Road – Crack Repair for \$400.00
- 24 – Pine Landing Drive – Crack Repair for \$1,620.00
- 25 – East Harris Road – Crack Repair for \$4,320.00
- 26 – Apache – *Nothing here*
- 27 – Melody Road – Crack Repair for \$864.00
- 28 – Mohawk Drive/Chippewa/Winnebago – *Nothing here*
- 29 – Woodland Park – Crack Repair for \$1,200.00
- 30 – Verde Lane – Crack Repair for \$1,920.00
- 31 – Wesleyan – *Crack Repair not worth doing*
Optional – Mastic Gap Repairs (2 holes) for \$200.00
- 32 – Tennis Courts on Crystal Springs Road – Crack Repair for \$1,250.00

The total price is subject to the work chosen to be completed.

The price stated above is what we need to complete the project. If there are any Bid Bonds, or Payment and/or Performance Bonds needed for this project that cost will need to be ADDED to the prices listed above.

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bergen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bergen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bergen Inc. when due.

This Proposal/Contract may be withdrawn by Bergen Inc. if not accepted within 30 days, or at anytime, subject to increases related to material prices as noted above.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Date of acceptance _____ Purchase Order # _____

Signature _____ Signature _____

Thank you for the opportunity to provide you with information on the asphalt pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,



Jerry VanDyke
BARGEN, INC.

JVD/mq

Project for Harris Township

Our Mission

Bargen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: www.bargeninc.com
Email: bargen@bargeninc.com

9A.



July 3, 2020

Proposal: 7032020
Project: Harris Town Hall Flooring
Attn: Peggy Clayton - Harris Township

Peggy, below is the quote to add new vinyl planking to the kitchen, men's and women's bathrooms at the town hall. This includes: Floor prep/disposal - Vinyl planking to match existing flooring, rubber base, and transitions.

\$ 4,212.00

Option to add 1/2" AC plywood to kitchen/bathrooms to meet existing heights:

Add \$ 1,880.00

Note owner to pull and reset toilets – owner to move appliances in the kitchen.

Please call with any questions or clarifications.

Thank You,

Mark Dorholt
Dorholt Tile & Home Center, Inc.
218-326-1249 or 218-259-1249
mark@dorholttile.com

Gov. Walz orders CARES Act funding to townships

1 message

Minnesota Association of Townships <info@mntownships.org>

Fri, Jun 26, 2020 at 12:32 PM

Reply-To: info@mntownships.org

To: harristownshipclerk@gmail.com



Dear township officers:

Yesterday Governor Walz announced a plan to distribute \$853 million in federal funding to Minnesota communities impacted by the COVID-19 pandemic. The funding was authorized by the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. Local governments can use the funding to support services and grants to businesses, hospitals, and individuals impacted by the pandemic.

The funding will be based on a per capita formula developed by lawmakers during the special session last week.

- Counties with a population of less than 500,000 will receive \$121.28 per person,
- Townships with a population over 5,000 will receive \$75.34 per person,
- Townships with a population less than 4,999 will receive \$25 per person,
- Townships with a population under 200 will have their distribution sent to their county.

[The specific aid amounts for each township, based on 2018 population, can be found here.](#)

Before receiving the funding, local governments will have to certify how they intend to use the money, as the CARES Act requires payments only to be used to cover necessary costs related to the pandemic that weren't account for in budgets.

[The Minnesota Department of Revenue has created a special page with more information and instructions of how to apply for the funding here.](#)

If you have questions or if MAT can be of assistance, please reach out to our office.

Sincerely,
David W. Hann
Executive Director
Minnesota Association of Townships



Minnesota Association of Townships | P.O. Box 267, 805 Central Ave East, St. Michael, MN 55376

[Unsubscribe harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

[Update Profile](#) | [About Constant Contact](#)

Sent by info@mntownships.org in collaboration with



Try email marketing for free today!

COUNTY	TOWN	TOTAL
ISANTI	SPRINGVALE TOWNSHIP	\$38,175
ISANTI	STANCHFIELD TOWNSHIP	\$30,975
ISANTI	STANFORD TOWNSHIP	\$58,425
ISANTI	WYANETT TOWNSHIP	\$43,950
ITASCA	ALVWOOD TOWNSHIP	\$0
ITASCA	ARBO TOWNSHIP	\$21,575
ITASCA	ARDENHURST TOWNSHIP	\$0
ITASCA	BALSAM TOWNSHIP	\$13,400
ITASCA	BEARVILLE TOWNSHIP	\$0
ITASCA	BIGFORK TOWNSHIP	\$7,925
ITASCA	BLACKBERRY TOWNSHIP	\$22,300
ITASCA	BOWSTRING TOWNSHIP	\$5,450
ITASCA	CARPENTER TOWNSHIP	\$0
ITASCA	DEER RIVER TOWNSHIP	\$16,950
ITASCA	FEELEY TOWNSHIP	\$7,475
ITASCA	GOOD HOPE TOWNSHIP	\$0
ITASCA	GOODLAND TOWNSHIP	\$11,175
ITASCA	GRATTAN TOWNSHIP	\$0
ITASCA	GREENWAY TOWNSHIP (BALANCE)	\$20,825
ITASCA	HARRIS TOWNSHIP	\$81,425
ITASCA	KINGHURST TOWNSHIP	\$0
ITASCA	LAKE JESSIE TOWNSHIP	\$6,975
ITASCA	LAWRENCE TOWNSHIP	\$10,975
ITASCA	LONE PINE TOWNSHIP	\$9,875
ITASCA	MARCELL TOWNSHIP	\$11,250
ITASCA	MAX TOWNSHIP	\$0
ITASCA	MOOSE PARK TOWNSHIP	\$0
ITASCA	MORSE TOWNSHIP	\$15,050
ITASCA	NASHWAUK TOWNSHIP (BALANCE)	\$16,975
ITASCA	NORE TOWNSHIP	\$0
ITASCA	OTENEAGEN TOWNSHIP	\$8,100
ITASCA	POMROY TOWNSHIP	\$0
ITASCA	SAGO TOWNSHIP	\$0
ITASCA	SAND LAKE TOWNSHIP	\$0
ITASCA	SPANG TOWNSHIP	\$6,475
ITASCA	STOKES TOWNSHIP	\$5,500
ITASCA	THIRD RIVER TOWNSHIP	\$0
ITASCA	TROUT LAKE TOWNSHIP	\$27,350
ITASCA	WABANA TOWNSHIP	\$13,375
ITASCA	WAWINA TOWNSHIP	\$0
ITASCA	WIRT TOWNSHIP	\$0
ITASCA	SPLITHAND TOWNSHIP	\$6,125
ITASCA	WILDWOOD TOWNSHIP	\$0
ITASCA	ITASCA CO. UNORGANIZED	\$0
JACKSON	ALBA TOWNSHIP	\$0
JACKSON	BELMONT TOWNSHIP	\$0

COUNTY	TOWN	TOTAL
HOUSTON	MAYVILLE TOWNSHIP	\$9,800
HOUSTON	MONEY CREEK TOWNSHIP	\$14,800
HOUSTON	MOUND PRAIRIE TOWNSHIP	\$14,850
HOUSTON	SHELDON TOWNSHIP	\$6,275
HOUSTON	SPRING GROVE TOWNSHIP	\$9,425
HOUSTON	UNION TOWNSHIP	\$9,300
HOUSTON	WILMINGTON TOWNSHIP	\$10,175
HOUSTON	WINNEBAGO TOWNSHIP	\$5,975
HOUSTON	YUCATAN TOWNSHIP	\$7,950
HUBBARD	AKELEY TOWNSHIP	\$14,225
HUBBARD	ARAGO TOWNSHIP	\$15,850
HUBBARD	BADOURA TOWNSHIP	\$0
HUBBARD	CLAY TOWNSHIP	\$0
HUBBARD	CLOVER TOWNSHIP	\$0
HUBBARD	CROW WING LAKE TOWNSHIP	\$8,650
HUBBARD	FARDEN TOWNSHIP	\$29,175
HUBBARD	FERN TOWNSHIP	\$6,775
HUBBARD	GUTHRIE TOWNSHIP	\$14,400
HUBBARD	HART LAKE TOWNSHIP	\$12,675
HUBBARD	HELGA TOWNSHIP	\$37,950
HUBBARD	HENDRICKSON TOWNSHIP	\$8,050
HUBBARD	HENRIETTA TOWNSHIP	\$39,325
HUBBARD	HUBBARD TOWNSHIP	\$19,700
HUBBARD	LAKE ALICE TOWNSHIP	\$0
HUBBARD	LAKE EMMA TOWNSHIP	\$24,700
HUBBARD	LAKE GEORGE TOWNSHIP	\$9,700
HUBBARD	LAKE HATTIE TOWNSHIP	\$5,450
HUBBARD	LAKEPORT TOWNSHIP	\$22,075
HUBBARD	MANTRAP TOWNSHIP	\$13,525
HUBBARD	NEVIS TOWNSHIP	\$26,475
HUBBARD	ROCKWOOD TOWNSHIP	\$10,750
HUBBARD	SCHOOLCRAFT TOWNSHIP	\$0
HUBBARD	STRAIGHT RIVER TOWNSHIP	\$19,050
HUBBARD	THORPE TOWNSHIP	\$0
HUBBARD	TODD TOWNSHIP	\$35,250
HUBBARD	WHITE OAK TOWNSHIP	\$12,825
HUBBARD	STEAMBOAT RIVER TOWNSHIP	\$0
ISANTI	ATHENS TOWNSHIP	\$54,125
ISANTI	BRADFORD TOWNSHIP	\$85,950
ISANTI	CAMBRIDGE TOWNSHIP	\$60,350
ISANTI	DALBO TOWNSHIP	\$19,375
ISANTI	ISANTI TOWNSHIP	\$54,750
ISANTI	MAPLE RIDGE TOWNSHIP	\$19,550
ISANTI	NORTH BRANCH TOWNSHIP	\$46,325
ISANTI	OXFORD TOWNSHIP	\$24,150
ISANTI	SPENCER BROOK TOWNSHIP	\$41,800

Coronavirus Relief Fund for Local Governments

COVID-19 Aid for Counties, Cities, and Towns

Local governments may be eligible for a share of federal aid Minnesota received from the Coronavirus Relief Fund (CRF). The Minnesota Department of Revenue will distribute this aid.

How to Apply

To be eligible, local governments must certify that they will follow state and federal guidelines for use of the relief funds. (See [state Requirements and Instructions](#) and [federal guidance](#).) To apply:

1. Download and complete the [Coronavirus Relief Fund Certification Form \(PDF\)](#)
2. Email the form to PropTax.Admin@state.mn.us

We will accept certifications until September 15, 2020. Certifications received after September 15 will not be eligible for a distribution.

Aid Amounts

We will distribute this aid to counties, cities, and towns based on their 2018 population.

- [Aid Amounts for Counties \(PDF\)](#)
- [Aid Amounts for Cities \(PDF\)](#)
- [Aid Amounts for Towns \(PDF\)](#)

The distribution timelines, methodology, population thresholds allocating CRF funds to local governments were proposed by the Minnesota Legislature. Cities and towns under 200 people are not eligible for a distribution from the state, since their home county will receive additional funds to reimburse costs for those cities and towns. We encourage these cities and towns to contact their home county.

Certification and Distribution Schedule

We will distribute payments approximately 6-8 business days after each of these certification dates:

- June 26
- June 29
- July 20
- July 31
- August 14
- August 28
- September 15

Questions?

If you have questions, contact Sarah Adam at sarah.adam@state.mn.us or 651-556-4861.

Contact Info

EMAIL

[Contact form](#)

PHONE

[651-556-6091](tel:651-556-6091)

HOURS [\[+\]](#)

ADDRESS [\[+\]](#)

Last Updated

June 30, 2020

© 2018 Minnesota Revenue Equal Opportunity. State of Minnesota



Date: 06/25/2020 (Updated 6/29/2020)

To: Minnesota Cities, Towns, and Counties

From: Minnesota Department of Revenue and Minnesota Management and Budget

RE: Requirements and Instructions for Local Governments receiving Coronavirus Relief Funds (CRF), CFDA 21.019

Financial Systems

Local governments receiving aid under this distribution must have a MN SWIFT Supplier ID prior to disbursement. Use [this link](#) for registration if you do not currently have a SWIFT Supplier ID. If you already have this ID you do not need to apply for a new one.

Local governments that do not have a federal [Data Universal Number System \(DUNS\) number](#) will need to obtain one and register in the federal [System for Award Management \(SAM\)](#) within 30 days of receipt of CRF funds from the State of Minnesota. This is a required to allow the federal government to track the distribution of federal funds.

FEMA, Workers' Compensation and Local Public Health Costs

Local jurisdictions understand that they are responsible for FEMA nonfederal share, workers compensation, and the costs of supporting its Community Health Board COVID-19 response. Local jurisdictions should not anticipate additional funds for these purposes. Accordingly:

A local government receiving aid under this distribution should use the funds, if necessary, to pay its nonfederal share of federal disaster (FEMA) assistance due to the COVID-19 public health peacetime emergency. According to [U.S. Department of Treasury Guidance](#), CRF may be used to meet the non-federal matching requirements.

A local government receiving aid under this distribution should use the funds, if necessary, to pay for COVID-19 workers' compensation costs expended between April 7, 2020 and December 1, 2020 for employees in job classifications entitled to the presumption established by Laws 2020, chapter 72, section 1. According to [U.S. Department of Treasury Guidance](#), increased workers' compensation costs to the government due to the COVID-19 public health emergency is an eligible expense.

A local government receiving aid under this distribution should use the funds, if necessary, to support its Community Health Board COVID-19 response including for priority activities identified in consultation between the local boards and the Minnesota Department of Health.

Federal Audit Requirements

A local government receiving aid under this distribution is required to obtain a federal single audit if its expenditures of federal funds exceeds \$750,000 in its fiscal year as explained below:

§200.501 Audit requirements.

(a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

(b) *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.

(c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.

(d) *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

State Reporting Requirements

Local governments will be required to report expenditures to the state monthly using an online portal.

County Supplemental Appropriations

Cities and towns with populations under 200 are not eligible for a direct allocation from the state. Instead, consistent with the legislative proposal, the home county for these cities and towns will receive supplemental aid to be distributed to those cities and towns. The amount of the county distribution to cities and towns is equal to the lesser of the state supplemental aid for that jurisdiction or the jurisdictions documented allowable costs.

The city supplemental aid to counties is equal to the population of cities under 200 in the county multiplied by \$75.34. The town supplemental aid to counties is equal to the population of towns under 200 in the county multiplied by \$25.

Coronavirus Relief Fund Certification Form

The Coronavirus Relief Fund (CRF) Certification Form must be submitted prior to disbursement of the funds. Submit by email to proptax.admin@state.mn.us or by mail to Property Tax Division, Mail Station 3340, St. Paul, MN 55146

Name of Local Government (if city or town include county)	SWIFT Supplier ID # (if known)	Phone Number
Name and Title of Person Filling Out Form		Email Address

By submitting this application, the above-named local government ("local government") certifies that it will honor all commitments in the statements below and the Information and Requirements document.

1. The distributed funds will be used by the local government only to cover those costs that:
 - a. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) ("necessary expenditures"), as described and defined by official federal guidance on section 601(d) of the Social Security Act, as added by section 5001 of Public Law 116-136 ("federal guidance");
 - b. Were not accounted for in the budget most recently approved as of March 27, 2020, for the local government; and
 - c. Were or will be incurred during the period that begins on March 1, 2020, and ends on December 1, 2020. A cost is incurred when the local government has expended funds to cover the cost.
2. The funds distributed pursuant to this certification will not be used by the local government in any manner contrary to federal guidance. This includes, but is not limited to:
 - a. As a revenue replacement for lower than expected tax or other revenue collections; and
 - b. For expenditures for which the local government has received other emergency COVID-19 supplemental funding for that same expense, regardless of the funding source.
3. The local government is responsible for repayment of any funds used by the local government in any manner contrary to federal or State of Minnesota guidance.
4. The local government will periodically report expenditures from the Coronavirus Relief Fund as required by Minnesota Management and Budget.
5. Any aid amount remaining unexpended by an eligible city or town on November 15, 2020, must be sent to the home county in which the city or town is located. For cities located in Hennepin County the funds must be transferred to Hennepin County Medical Center or granted to another hospital in the county's boundaries. For the cities or towns located in Ramsey County the funds must be granted to Regions Hospital or another hospital in the county's boundaries. The transfer must be made no later than November 20, 2020. Any amount of aid remaining unexpended by an eligible county by December 1, 2020 must be returned to Minnesota Management and Budget by December 10, 2020.
6. The local government will maintain copies of any agreements to share Coronavirus Relief Funds pursuant to a joint powers agreement under Minn. Stat. § 471.59. Copies of such agreements and accounting records must be sufficient to document the funds distributed to other local governments.
7. The local government is responsible for FEMA nonfederal share, increased workers compensation costs, and costs of supporting its Community Health Board COVID-19 response, and should not anticipate additional state funds for these purposes.
8. The local government understands that these funds are subject to the requirements under the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

I certify that I have the authority to complete this certification on behalf of the local government.

Signature of Chief Executive of Local Government	Title	Date
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SWIFT Vendor Resources

The State of Minnesota implemented a new accounting and procurement system in July, 2011. The system is called **StateWide Integrated Financial Tools (SWIFT)**. Vendors can interact with the state through the **Supplier Portal** (<http://mn.gov/supplier>), which is part of SWIFT. The Supplier Portal allows vendors to login and view payment detail as well as maintain address and contact information related to their vendor record.

Every individual and organization doing business with the state is considered a vendor. In order to view invoices or payments through the Supplier Portal, vendors must be registered with the State of Minnesota. If you are a new or prospective vendor, please navigate to the Supplier Portal **Vendor Registration link** (<http://mn.gov/supplier>) to register as a vendor. Existing vendors can request a User ID to login to the Supplier Portal by clicking the **Create a New User ID link** (<http://mn.gov/supplier>). When a vendor registration is approved or the new User ID is approved, a confirmation is sent to the email address entered during the registration/creation process.

2013 Changes for Minnesota Vendors

(/mmb/assets/state-of-mn-vendor-notice-12-31-12-update_tcm1059-129651.pdf#false) Vendor Information at Department of Administration, Office of State Procurement (<http://www.mmd.admin.state.mn.us/mn02000.htm>)

Vendor Contacts

Vendor Question Topics	Who to Contact	How to Contact
Vendors with questions about electronic fund and transfers and vendor payments. (EFT/ACH) and payments. Help with accessing the Supplier Portal.	MN Management and Budget vendor files/payments	651-201-8106 efthelpline.mmb@state.mn.us (mailto:efthelpline.mmb@state.mn.us)
Vendor questions regarding 1099 or W9 issues only	MN Management & Budget vendor files/payments	651-201-8201
Vendors with questions about responding to a specific event, solicitation, bid or proposal opportunity. Vendors needing to register in the supplier portal so they can bid on an event.	MN Dept. of Administration Office of State Procurement	651-201-8100, option 1
General vendor information on Supplier Portal registration process - forms, payments.	MN Management and Budget vendor files/payments	<u>Vendor Resources</u> (/mmb/accounting/swift/vendor-resources/index.jsp)

For all other vendor questions, complete the Online Form for Vendors (<http://survey.mn.gov/s.asp?k=152708921896>).



Assistance for
American Workers
and Families



Assistance for
Small Businesses



Assistance for
State, Local,
and Tribal
Governments



Preserving Jobs for American Industry

The CARES Act Provides Assistance for State, Local, and Tribal Governments

Through the Coronavirus Relief Fund, the CARES Act provides for payments to State, Local, and Tribal governments navigating the impact of the COVID-19 outbreak.

The CARES Act established the \$150 billion Coronavirus Relief Fund.

Treasury has made payments from the Fund to States and eligible units of local government; the District of Columbia and U.S. Territories (the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments (collectively “governments”).

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Guidance on eligible uses of Fund disbursements by governments is available below.

Amounts paid to States, the District of Columbia, U.S. Territories, and eligible units of local government are based on population as provided in the CARES Act. The CARES Act directs Treasury to use U.S. Census Bureau data for the most recent year for which data is available. The amount of payments made to each State was reduced by the aggregate amount of payments that was disbursed to eligible local governments within such State that provided the required certifications to Treasury. Additional information on these points can be accessed below.

A unit of local government eligible for receipt of direct payment includes a county, municipality, town, township, village, parish, borough, or other unit of general government below the State level with a population that exceeds 500,000. Eligible local governments were required to submit the certification required by the CARES Act to Treasury by 11:59 pm Eastern Daylight Time on Friday, April 17 in order to receive payment.

Payments to Tribal governments have been determined by the Secretary of the Treasury in consultation with the Secretary of the Interior and Indian Tribes. Additional information on payments to Tribal governments is available under Coronavirus Relief Fund Tribal Allocation Methodology and Tribal Allocation Methodology for Second Distribution, below.

Treasury has completed making payments to Tribal governments, other than amounts that have not been paid to Alaska Native corporations pending litigation on that issue. Treasury made payments beginning on May 5, 2020, based on population to all Tribal governments submitting correct payment information, other than Alaska Native corporations, and made payments beginning on June 12, 2020, based on employment and expenditures to Tribal governments that received payments based on population and that provided supplemental information before established deadlines. Additional information on the requested information is available under Tribal Employment and Expenditure Submission Instructions, below.

Tribal governments that failed to respond to multiple requests by Treasury to complete or correct their submissions of employment and expenditure information were no longer able to provide such information to Treasury after 11:59 pm Alaska Daylight Time on Saturday, June 6. Tribal governments whose submissions were complete were notified of their status. As of June 17, 2020, all payments based on employment and expenditure data, other than payment of amounts allocated to Alaska Native corporations, have been made.

- [Data sources and the distribution methodology for units of local government.](#)
- [Listing of eligible units of local government.](#)
- [Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments](#)
- [Coronavirus Relief Fund Frequently Asked Questions](#) (6/24/2020)
- [Guidance on Treatment of Alaska Native Corporations](#)
- [Coronavirus Relief Fund Tribal Allocation Methodology](#)
- [Payments to States and Eligible Units of Local Government](#) (5/11/2020)
- [Tribal Employment and Expenditure Submission Instructions](#) (5/14/2020)
- [Frequently Asked Questions on Tribal Population](#) (6/4/2020)
- [Tribal Allocation Methodology for Second Distribution](#) (6/17/2020)

BEWARE COVID-19 SCAMS

RECENT REMARKS AND STATEMENTS

PERSONAL FINANCE RESOURCES

100.

**Resolution #2020-016
July 8, 2020
2020 Election Judges for Primary Election**

STATEMENT OF ISSUE:

Approve the Clerk's list of election judges for the 2020 Primary Election on Tuesday, August 11, 2020.

BACKGROUND AND SUPPLEMENTAL INFORMATION:

The following people are being recommended for appointment as election judges for the Primary on Tuesday, August 11, 2020. (all have been trained and have served as election judges):

1.	Michele Smith (Head Judge)	30037 Harris Town Road	259-0844
2.	Paul Brown	20196 River Road	244-6700
3.	Etta Jane Flohaug	32200 Southwood Road	326-5631
4.	Julia Schroeder	20258 River Road	244-3236
5.	David Schroeder	20258 River Road	244-9554
6.	Jane Dreke	17726 Wendigo Road	606-0983
7.	Michele Palkki	29197 Wesleyan Drive	259-7605
8.	Charlotte Lorenson	21328 US Hwy 169 So.	398-1512
9.	Lola Seekman	404 NE 8 th Ave, #1E	244-8484
10.	Joyleen Castle	2 Irene Rd	398-5005
11.	Byron Snowden	15 Irene Rd	244-3373

Note: In compliance with MN state statute 204B.22 ELECTION JUDGES; NUMBER REQUIRED - Subdivision 1, a minimum of three (3) election judges is required for a township election. 4 is recommended for those using a HAVA Automark machine.

Judges will be working from 7:00 am until 8:00 pm for the Presidential Nomination Primary. A Health Care Facility Election Judge may need to assist any residents that are eligible and interested in voting by absentee ballot.

NOTE: Election Judges pay is being proposed at **\$11.00 per hour**, with the Head Election Judge pay being proposed at **\$12.00 per hour** for the Primary Elections. Mileage must be paid by law for work-related travel, and is being proposed at the current IRS rate of **\$0.575 per mile**.

BOARD ACTION REQUESTED:

Approve the list of election judges as recommended by the Town Clerk for the Primary Election to be held on August 11, 2020.

Submitted by: _____
Peggy Clayton, Supervisor

Signed by: _____
Ken Haubrich, Chair

Greetings,

10 D.

Itasca County Emergency Management is commencing work on the update of the Itasca County 5-year Multi-Hazard Mitigation Plan (MHMP). Attached is a news release for your information.

Over the next year we will be working with a planning team made up of representatives from the County and each city covered by the plan, as well as townships and other key stakeholders to gather feedback and document participation in the planning process. Key activities will include participation in 2 planning team meetings, providing requested information, and identifying local mitigation projects that will help to reduce or eliminate the impacts of future hazard events. Please watch for emails inviting your participation in the coming months.

Cities and townships are encouraged to help share this news release locally to strengthen our public outreach. Please notify me if you have posted the news release and provide documentation of the posting (i.e. email a link to your website or social media, or email a picture of the posting on a community bulletin board).

I look forward to your participation in the Itasca County MHMP update.

If you have any questions, please let me know.

Thank you,

John Linder

Interim Emergency Manager

Itasca County Sheriff's Department

Cell: 218-244-6952

Office: 218-327-7483

Email: john.linder@co.itasca.mn.us

 **Press Release #1.pdf**
136K

ITASCA COUNTY SHERIFF'S OFFICE

VICTOR J. WILLIAMS, SHERIFF



440 1st Avenue NE • Grand Rapids, MN 55744 • 218-326-3477 • FAX: 218-326-4663

ITASCA COUNTY NEWS RELEASE
June 29th, 2020

Public Input Wanted as County Updates Multi-Hazard Mitigation Plan

Tornadoes, straight-line winds, ice storms, blizzards, flooding, wildland fires and droughts are the kinds of natural disasters most likely to cause widespread economic loss and personal hardship in Itasca County. Taking steps to minimize the damage from a natural disaster is key to the County's multi-hazard mitigation plan (MHMP); and as the County works to update the plan, it wants to hear from the public.

The Itasca County Office of Emergency Management is currently working with U-Spatial at the University of Minnesota Duluth to update the County's plan. Also working on the update is a planning team of representatives from County departments, local municipalities, school districts and other key stakeholders such as utility providers.

The Itasca County MHMP is a multi-jurisdictional plan that covers Itasca County, including the cities of Bigfork, Bovey, Calumet, Cohasset, Coleraine, Deer River, Effie, Grand Rapids, Keewatin, La Prairie, Marble, Nashwauk, Squaw Lake, Taconite, Warba, and Zemple. The Itasca County MHMP also incorporates the concerns and needs of townships, school districts, and other stakeholders participating in the plan.

"Hazard mitigation planning is a central part of our emergency management program," said Vic Williams, Itasca County Sheriff and Emergency Management Director. "Understanding the natural hazards that can cause serious impact to our communities and taking action to reduce or eliminate the impact of future disasters makes us more resilient. Hazard mitigation helps us to break the cycle of damage and repair caused by things like flooding, ice storms, and severe wind events that can damage property, stress economies, and threaten life safety in our county."

Examples of hazard mitigation include actions include improvement of roads and culverts that experience repetitive flooding; construction of safe rooms at campgrounds, public parks, mobile home parks or schools to protect lives in the event of tornados or severe wind events; burying powerlines that may fail due to heavy snow, ice or wind storms; ensuring timely emergency communication to the public through warning sirens and mass notification systems, and conducting public awareness and education campaigns to help people to be prepared to take safe action before, during, or following a hazard event. Some mitigation activities may be eligible for future FEMA Hazard Mitigation Assistance grant funding.

As part of the planning process, Itasca County is seeking feedback from residents and businesses from across the County to incorporate into the plan:

- What are the natural hazards you feel pose the greatest risk to your community?
- Have you experienced a previous disaster event?
- What concerns do you have, and what sorts of mitigation actions or projects do you feel would help to reduce the damages of potential future events for your personal property, your community, or the County as a whole?

Comments, concerns, or questions regarding natural disasters and potential mitigation actions to be included into the plan update process should be submitted to Itasca County Emergency Management.

There will be additional opportunities for public feedback throughout the planning process. A draft of the plan will be posted on the County website for public review prior to submission of the plan to the State of Minnesota. Future news releases will be shared with the media to notify the public of these opportunities.

The Federal Disaster Mitigation Act of 2000 (DMA 2000) requires counties to update their plan every 5 years to maintain eligibility for FEMA's Hazard Mitigation Assistance (HMA) grant programs.

Contact:

John Linder

Itasca County EM Coordinator (Interim)

Phone: 218-327-7483

Email: john.linder@co.itasca.mn.us

Payment Request
Harris Township
Itasca Count CLERK

11B.

Name: Peggy Clayton
Address: Grand Rapids

Date	Description	# Hours	Rate	Amount
CLERK				
6/2/2020	voicemail/return call on civic plus services	0.25	\$19.00	\$4.75
6/3/2020	minutes from May 27 meeting 6:30-8:15 pm	1.75	\$19.00	\$33.25
6/7/2020	Upload agenda and packets, make copies 4:00 pm-5:15 pm	1.25	\$19.00	\$23.75
6/8/2020	Mail, open mail, checks	0.25	\$19.00	\$4.75
6/8/2020	call from constituent looking for number for fire warden	0.25	\$19.00	\$4.75
6/8/2029	Email regarding building permit	0.25	\$19.00	\$4.75
6/11/2020	Uploads to web, scans for Attorney, email re: WW 10:30-11:45	1.25	\$19.00	\$23.75
6/15/2020	Resend/scan Stony Pt Resolution	0.25	\$19.00	\$4.75
6/16/2020	Call on building permit, told him to call Courthouse	0.25	\$19.00	\$4.75
6/17/2020	Start on BOAE minutes 8:15-9:30 pm	1.25	\$19.00	\$23.75
6/17/2020	call from Arbo Township clerk regarding social distancing/elections	0.5	\$19.00	\$9.50
6/17/2020	finish BOAE minutes 8:30-10:30 pm	2	\$19.00	\$38.00
6/19/2020	Work on agenda for June 24 meeting	0.5	\$19.00	\$9.50
6/21/2020	Finalize agenda, upload to web, make copies, deeds etc.4:30-7pm	2.5	\$19.00	\$47.50
6/22/2020	Call to update cemetery do you make copies upload cemetery policy	1	\$19.00	\$19.00
	Make Cemetery pamphlets			
6/22/2020	Work on elections, text message election judges etc.2:30-3:30 pm	1	\$19.00	\$19.00
6/24/2020	Set up for board meeting, tear down water plants8-9 pm	1	\$19.00	\$19.00
6/25/2020	Hall to upload, make copies etc. 10:45 am-11:45 am	1	\$19.00	\$19.00
6/30/2020	election judge resolution for upcoming meeting 2:15-3:15 pm	1	\$19.00	\$19.00
6/30/2020	Posting, work on stony point letter, etc 3:15-5 pm	1.75	\$19.00	\$33.25
	TOTALS	19.25	\$19.00	\$365.75
Reimbursements:				
Jun-20	WF deposits (mileage) 2x	MILEAGE		
		20.00	\$0.575000	\$11.50
	<i>Total reimbursements requested:</i>			\$11.50

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature _____ 30-Jun-20
Peggy Clayton

Payment Request
 Harris Township
 Itasca County

Name: Peerev Clayton
 Address: 

Granada Rapids

Date	Description	# Hours	Rate	Amount
	Itasca County Township Association Meeting CANCELLED	fixed rate	\$60.00	
6/10/2020	Regular Meeting	fixed rate	\$60.00	\$60.00
6/24/2020	P and D Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages	fixed rate	\$400.00	\$400.00
Additional Work:				
6/8/2020	Township Contact List 2:00-3:15 pm	1.25	\$19.00	\$23.75
6/16/2020	Talked with interested person re: caretaker/Sexton	2.5	\$19.00	\$47.50
6/22/2020	Call to SS Office re: former employee	0.5	\$19.00	\$9.50
6/23/2020	Ken and I interviewed potential caretaker/Sexton 4:15-4:45pm	0.5	\$19.00	\$9.50
6/23/2020	Conversation with SS office on former employee	0.5	\$19.00	\$9.50
	Totals	5.25	\$19.00	\$99.75
NO PAY		Mileage		
6/2/2020	Facebook post			
6/4/2020	Pick up mail and to hall (mileage)	8		
6/5/2020	Facebook post			
6/8/2020	Facebook post			
6/9/2020	Complaint of not being able to get into the cemetery.			
6/3/2020	Park and cemetery inspections (mileage)	21		
6/11/2020	Park and cemetery inspections (mileage)	21		
6/12/2020	Pick up mail and to hall (mileage)	8		
6/18/2020	Pick up mail and to hall (mileage)	8		
6/21/2020	Park and cemetery inspections (mileage)	21		

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton

Address:

Grand Rapids

Date	Description	# Hours	Rate	Amount
Cleaning:				
6/11/2020	Cleaned bathrooms, Vacuum, wipe chairs and tables	0.5		
	TOTALS	0.5	\$19.00	\$9.50
Texts, calls:				
6/1/2020	Hall rental grad party call.. can't reserve for June	0.25	\$19.00	\$4.75
6/2/2020	Call on pavilion rental for June told her we can't sign anything out	0.25	\$19.00	\$4.75
6/4/2020	Call on hall rental for June 28. I told her we are not renting hall	0.25	\$19.00	\$4.75
6/7/2020	Hall rental for July 18, resident. Grad party	0.25	\$19.00	\$4.75
6/9/2020	Flowers at Home Depot for the hall 10.30-12:15.	1.75	\$19.00	\$33.25
6/9/2020	Call from constituent regarding our rental	0.25	\$19.00	\$4.75
6/9/2020	Hall rental cancellations for August 1 and August 8	0.25	\$19.00	\$4.75
6/12/2020	Call from interested party regarding rental in July	0.25	\$19.00	\$4.75
6/16/2020	Call on hall rental for July	0.25	\$19.00	\$4.75
6/16/2020	Hall rental for June 13, 2021, grad party.	0.25	\$19.00	\$4.75
6/16/2020	August hall rental for grad party	0.25	\$19.00	\$4.75
6/16/2020	Call on bridal shower on August 9.	0.25	\$19.00	\$4.75
6/17/2020	Call to cancel July 26 bridal shower	0.25	\$19.00	\$4.75
6/17/2020	Text from individual regarding July 25 rental; hall is already taken	0.25	\$19.00	\$4.75
6/17/2020	Home Depot- flowers for pots a new hanging baskets, replanting	1	\$19.00	\$19.00
6/23/2020	Call regarding July 11th rental- not renting yet	0.25	\$19.00	\$4.75
6/25/2020	Call regarding hall rental for August 22, already taken	0.25	\$19.00	\$4.75
	TOTALS	6.5	\$19.00	\$123.50
Reimbursements:				
	OVERALL TOTAL			\$133.00
	<i>Total reimbursements requested:</i>			

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature

Peggy Clayton

30-Jun-20

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton

Address:

Grand Rapids

Date	Description	# Hours	Rate	Amount
Sexton				
6/2/2020	Cemetery call question re burial, back and forth	0.5	\$19.00	\$9.50
6/3/2020	Call regarding burial for June 15, talk to them and then transferred to Derrick	0.5	\$19.00	\$9.50
6/2/2020	Email from TM on purchasing of site	0.5	\$19.00	\$9.50
6/2/2020	Email to and from Kostka family re: headstone, went to DM	0.5	\$19.00	\$9.50
6/2/2020	Email on site cost, cremation, burial, process etc.	0.5	\$19.00	\$9.50
6/4/2020	Call from Mrs. Holum looking for veteran headstone which was ordered in 2019.	0.5	\$19.00	\$9.50
6/4/2020	Call regarding cemetery plot	0.25	\$19.00	\$4.75
6/4/2020	Schedule meeting for family to purchase a site for July 8	0.25	\$19.00	\$4.75
6/5/2020	Doing further research on the veteran foot stone and found it was never ordered	1	\$19.00	\$19.00
6/5/2020	Call from KC on IH ashes for June 15 at 10 AM	0.5	\$19.00	\$9.50
6/5/2020	Call from Rowe funeral home regarding family wanting to dig their own hole; answer is NO.	0.25	\$19.00	\$4.75
6/5/2020	Calls to and from Derrick regarding cemetery	0.25	\$19.00	\$4.75
6/5/2020	Calls back-and-forth to KC regarding IH and the cost of cremation etc.	0.5	\$19.00	\$9.50
6/8/2020	meet with MI at cemetery to sell a site, then head to Service Center to make Rolodex card	1.25	\$19.00	\$23.75
6/9/2020	Voicemail from July 3 burial who has the hall and needs to cancel.	0.25	\$19.00	\$4.75
6/9/2020	Call from Krumrei family burial for July 3 and also talk to DM regarding that burial	0.5	\$19.00	\$9.50
6/9/2020	Call to KC regarding cremation cost for June 15 burial	0.5	\$19.00	\$9.50
6/9/2020	Head to Service Center to pick up a few cemetery checks dropped off by families	0.5	\$19.00	\$9.50
6/10/2020	VM and return call regarding finalizing of a cemetery burial date	0.5	\$19.00	\$9.50
6/10/2020	Another call to and from KC Re: IH burial	0.25	\$19.00	\$4.75
6/16/2020	Call from an individual wanting to purchase two sites	0.5	\$19.00	\$9.50
6/16/2020	Met with individual wanting to purchase two sites (SR) at the cemetery	1.5	\$19.00	\$28.50
6/16/2020	Pick up cremation check at service center	0.25	\$19.00	\$4.75
6/24/2020	Call to Rowe regarding Madoll burial	0.25	\$19.00	\$4.75
6/24/2020	Go through Rolodex and black logbook regarding adding cemetery sale sites to website	1	\$19.00	\$19.00
6/30/2020	To cremation and burial's on Monday, July 6 at 1 PM	0.5	\$19.00	\$9.50
6/30/2020	Several calls to Rowe, from Rowe, to Derrick, from family regarding a burial site, if it was purchased or not	1	\$19.00	\$19.00
6/30/2020	Call to Godfrey family regarding payment of cremation	0.25	\$19.00	\$4.75
6/30/2020	Looking through logbook, Rolodex, doing further research with the family, etc to find actual burial site to do two cremations	0.75	\$19.00	\$14.25

Payment Request

Name: MICHAEL SCHACK

Harris Township

Address: _____

Itasca County

Date	Description	Hours	Amount
JUNE	Monthly Wages	Fixed Rate	400.00
6-10	Regular Board Meeting	Fixed Rate	60.00
6-24	P and D meeting	Fixed Rate	60.00
	Itasca Township Meeting	Fixed Rate	
	Additional Work		
6 1-7	AM MTG		
6-4	MET WITH ASPHALT PRESEVATION	3.5	66.50
6 8-12	AM MTG		
6-8	TALKED WITH GPLA ,FISHING CONTEST 15 MIN		
6-10	MET WITH DERRICK ,STRIPPING AT LANDING,TREE REMOVAL FROM ASPEN AND PINE LANDING	1.5	28,50
6-11	TALKED WITH JERRY FROM BARGAIN 15 MIN		
6-13	ROAD INSPEC. 1-5 HRS		
6 15-19	AM MTG		
6-15	CLEAR TREE ON SUNNY BEACH RD	.5	8.00
6-16	CHECK ON TREE ON W.P. RD .5		
6-17	TALKED WITH RES ABOUT TAKING DOWN TREES .5		
6-17	SET MTG WITH JERRY FROM BARGAIN, CALL LAND FILL .5		
6-18	MET WITHJERRY FROM BARGAIN	.5	8.00
6-18	TALKED WITH PLAKNER TREE REMOVAL .15		
6-24	CHECKED OUT WENDIGO BALL FIELD		
6-26	CHECKED OUT PARKING AT MISHAWAKA LANDIND .5		
6-30	TALKED WITH JOHN MOORE FIREWISE .25		
6-29	AM MTG		4.75
	Mileage		
Date	Description		
6-1	LANDINGS	18	
6-10	MILES FROM WORK DONE 6-10	39	
6-8	LANDINGS	18	
6-15	LANDINGS	18	
6-15	CLEAR TREE ON SUNNY BEACH RD	8	
6-22	LANDINGS	18	
	Total		
	pera		

CITY OF GRAND RAPIDS
420 N POKEGAMA AVE
GRAND RAPIDS MN 55744

INVOICE

Invoice date: 1/9/20

Invoice #: 20/103

Invoice Amount: \$108,831.00

Date Due: SEE BELOW

Harris Township
Attn: Perry Clayton, Harris Township Supervisor
20356 Wendigo Park Road
Grand Rapids, MN 55744

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
-------------	---------	-----------	--------

2020 FIRE CONTRACT

Due July 31, 2020

\$54,416.00

Due December 31, 2020

\$54,416.00

Total Amount Due \$108,831.00

Accounts are due thirty (30) days from the date of the invoice. A FINANCE CHARGE at a periodic rate of 1.5% per month, equaling an annual percentage rate of 18% will be imposed upon any unpaid balance after the due date.

PLEASE REMIT PAYMENT WITH SECOND COPY OF INVOICE

CITY OF GRAND RAPIDS
FIRE CONTRACTS BASED ON PERCENTAGE OF MARKET VALUE, ADOPTED BUDGET AND NUMBER OF CALLS

Fire Department 2020 adopted operations budget is \$612,276									
Percentage of Area Served	EMV * percent area served	2019 Market Value	Percent of Total	Contract based on 1/2 of 2020 Budget		2018 # OF FIRE CALLS	\$ 2,054.62 Per Call	Total Contract Amount	Half Payment
				\$	306,138				
100%	775,527,700	42.56%		130,305	201,353	98		331,660	165,830
45%	44,486,955	2.44%		7,475	12,328	6		19,800	9,900
100%	67,279,000	3.69%		11,304	20,546	10		31,851	15,925
100%	403,157,400	22.13%		67,739	41,092	20		108,831	54,416
100%	51,969,700	2.85%		8,732	8,218	4		16,951	8,475
90%	22,615,200	1.24%		3,800	4,109	2		7,909	3,955
22%	26,830,254	1.47%		4,508	2,055	1		6,563	3,281
100%	121,145,600	6.65%		20,355	8,218	4		28,574	14,287
100%	217,101,900	11.92%		36,478	6,164	3		42,642	21,321
67%	30,142,429	1.65%		5,065	2,055	1		7,119	3,560
40%	61,761,160	3.39%		10,377	-	0		10,377	5,189
	1,822,017,298	100.00%		306,138	306,138	149		612,276	

Budget = operations \$612,276
 (1/2 of this amount is \$306,138)

\$306,138/149 fire calls = \$2,054.62 per fire call

Total Fire Department adopted expenditure budget of \$738,276 less S/U/M/N Fire Premium of \$126,000 = \$612,276



Computer Enterprises
 212 North Pokegama Ave
 Grand Rapids, MN 55744
 United States
 2183261897
 Fax:

Date
07/01/2020

Bill To
Harris Township 30037 Harristown Road Grand Rapids, MN 55744 United States

Invoice Number: 78229

Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Billable Hours	Quantity	Rate/Cost	Billable Amount
07/01/2020	Service: Cornerstone Managed Workstation [07/01/2020 - 07/31/2020] Contract Name: Harris Township Managed Workstation 2019 10/01/2019 - 09/30/2020 Cornerstone Managed Workstation: Managed Anivirus/AntiMalware, Patches, OS Updates, Monitoring: <ul style="list-style-type: none"> • Proactive Windows Patch and Update Management • Proactive Antivirus/Malware/Spyware Management • Proactive System Monitoring and Management w/Alert Notifications • Regular Disk Optimization • Priority Service Scheduling • Live Inventory and Asset & Life Cycle Management • Dedicated Network Administrator & Account Manager • Advanced Service Ticketing System w/Client Portal • Monthly Executive Reporting • Annual Technology Reviews • Discounted labor rates 	Service			3.00	18.99	56.97

Auto Draft is now available. Please contact Krissy for information.

Total Billable Amount	\$56.97
Total Taxes	\$0.00
Grand Total	\$56.97

WE KNOW THESE ARE UNCERTAIN TIMES AND WE WANT TO DO OUR BEST TO HELP OUT. PLEASE CONTACT US IF YOU WOULD LIKE TO DISCUSS PAYMENT OPTIONS. WE ARE ALL IN THIS TOGETHER.

ITASCA COUNTY TRANSPORTATION DEPARTMENT

1 23 NE 4TH STREET
GRAND RAPIDS, MN 55744

(218) 327-2853

Bill To:

0170 Harris Township
Attn: Treasurer
20876 Wendigo Park Road
Grand Rapids MN 55744-

Statement:
1059

Date 6/22/2020
Page 1 of 1

~~Previous Balance~~

~~\$22,752.00~~

Date	Description	Uom	Units	Rate	Amount Taxable?
Current Charges					
06/15/2020	Nov 2019 Salt Applied (24550 lbs)	CY	11.16	133.0000	\$1,484.28
06/16/2020	Nov 2019 Salt/Sand Applied (1250 lbs)	CY	0.45	98.0000	\$44.10
06/17/2020	Dec 2019 Salt Applied (38873 lbs)	CY	17.67	133.0000	\$2,350.11
06/18/2020	Dec 2019 Salt/Sand Applied (3009 lbs)	CY	1.07	98.0000	\$104.86
06/19/2020	Jan 2020 Salt Applied (64342 lbs)	CY	29.25	133.0000	\$3,890.25
06/20/2020	Jan 2020 Salt/Sand Applied (52529 lbs)	CY	18.76	98.0000	\$1,838.48
06/21/2020	Feb 2020 Salt Applied (6622 lbs)	CY	3.01	133.0000	\$400.33
06/22/2020	Feb 2020 Salt/Sand Applied 18527 lbs)	CY	6.62	98.0000	\$648.76
06/23/2020	March 2020 Salt Applied (7247 lbs)	CY	3.29	133.0000	\$437.57

05-320-5945; 86-5521 - Salt & Salt/Sand

Amount Due This Billing: \$11,198.74

Total Charges

\$11,198.74

~~Balance Due~~

~~\$33,050.74~~

RECEIVED
6/30/2020

LAW OFFICE OF SHAW & SHAW

Statement

PO BOX 365
DEER RIVER, MN 56636

Date

6/30/2020

Bill To

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Terms	Amount Due
Due on receipt	\$325.00

Date	Description	Qty	Rate	Amount	Balance Due
05/31/2020	Balance forward				125.00
06/01/2020	E-mail Parties	0.20	250.00	50.00	175.00
06/09/2020	E-mail Peggy	0.20	250.00	50.00	225.00
06/15/2020	PMT #19458. MAY BILLING - THANK YOU			-125.00	100.00
06/16/2020	E-mail County and Client	0.20	250.00	50.00	150.00
06/19/2020	Dictate to Secretary of State	0.30	250.00	75.00	225.00
06/23/2020	Dictate to Secretary of State, E-mail Parties	0.40	250.00	100.00	325.00
Current					
0.00	325.00	0.00	0.00	0.00	\$325.00

Phone #	218-246-8535
---------	--------------



Personnel Dynamics, LLC

PO Box 193
604 NW 1st Ave
Grand Rapids, MN 55744

INVOICE

Invoice Number: 49366
Invoice Date: Jun 24, 2020
Page: 1

Phone: 218-327-9554
Fax: 218-327-9528
Email: desk@pdstaffing.llc

Bill To:

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Customer ID

HARRIS

Customer PO

DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
40.00	SIMON, KERRY	WEEK ENDING 6/20/2020	19.60	784.00

RECEIVED
6/30/2020

Subtotal	784.00
Sales Tax	
Total Invoice Amount	784.00
Payment/Credit Applied	
TOTAL	784.00

Check/Credit Memo No:



Personnel Dynamics, LLC

PO Box 193
 604 NW 1st Ave
 Grand Rapids, MN 55744

INVOICE

Invoice Number: 49405
 Invoice Date: Jul 1, 2020
 Page: 1

Phone: 218-327-9554
 Fax: 218-327-9528
 Email: desk@pdstaffing.llc

Bill To:

HARRIS TOWNSHIP
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744

Customer ID

Customer PO

HARRIS

DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
40.00	SIMON, KERRY	WEEK ENDING 6/27/2020	19.60	784.00

Subtotal	784.00
Sales Tax	
Total Invoice Amount	784.00
Payment/Credit Applied	
TOTAL	784.00

Check/Credit Memo No:

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Cemetery
River Road
Grand Rapids, MN 55744

2620
DATE 06/29/2020
DUE DATE 07/20/2020

JOB DETAILS
Cemetery

CONTACT / PHONE #
Dennis Korekas / 218-326-6190

BILLING CYCLE
6/1/2020 - 6/28/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDCP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00

From Pokegama Avenue, go L on SE 1st Street (.3mi),
becomes River Road and continue (4.8mi) to cemetery on
R. Take first road and place unit by fence.

BALANCE DUE

\$85.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Crystal Park
Crystal Springs Road
Grand Rapids, MN 55744

2621
DATE 06/29/2020
DUE DATE 07/20/2020

JOB DETAILS
Crystal Park

CONTACT / PHONE #
Dennis Kortekas / 218-326-6190

BILLING CYCLE
6/1/2020 - 6/28/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDCP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00

From Pokegama Avenue, go S on Hwy 169 (3.4mi), R on Crystal Springs Road (.7mi), continue straight onto Little Crystal Lane. Unit located next to fence in parking lot by red building.

BALANCE DUE

\$85.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Wendigo Park
Sunny Beach Road
Grand Rapids, MN 55744

2622
DATE 06/29/2020
DUE DATE 07/20/2020

JOB DETAILS
Wendigo Park

CONTACT / PHONE #
Dennis Kortekas / 218-326-6190

BILLING CYCLE
6/1/2020 - 6/28/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDCP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00

From Pokegama Avenue, L on SE 1st Street (.3mi),
becomes River Road and continue (5.6mi), R on Wendigo
Road (1.9mi), R on Sunny Beach Road (.2mi) to park on R.
Toilet located on Se corner of building.

BALANCE DUE

\$85.00

Thank you!
We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Trooptown
28943 Sunny Beach Road
Grand Rapids, MN 55744

2619
DATE 06/29/2020
DUE DATE 07/20/2020

JOB DETAILS
Boat Landing

CONTACT / PHONE #
Dennis Kortekas / 218-256-6160

BILLING CYCLE
6/1/2020 - 6/28/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/08/2020	Regular Toilet Rental & Service	1	60.00	60.00
05/08/2020	Hand Sanitizer - Weekly	1	0.00	0.00

From Pokegama Avenue, go S on Hwy 169 (1.9mi), L on
Harristown Road (.3mi), R on Sunny Beach Road (5mi) to
boat landing.

BALANCE DUE

\$60.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Laplant
31518 Laplant Road
Grand Rapids, MN 55744

2617
DATE 06/29/2020
DUE DATE 07/20/2020

JOB DETAILS
Boat Landing

CONTACT / PHONE #
Dennis Kortekas / 218-256-6160

BILLING CYCLE
6/1/2020 - 6/28/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/08/2020	Regular Toilet Rental & Service	1	60.00	60.00
05/08/2020	Hand Sanitizer - Weekly	1	0.00	0.00

From Pokegama Avenue, go S on Hwy 169 (4.1mi), L on LaPlant Road (1.5mi) to boat landing on L.

BALANCE DUE

\$60.00

Thank you!
We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4575



BILL TO
Harris Township
20876 Wencigo Park Road
Grand Rapids, MN 55744

SHIP TO
Mishawaka
21631 Mishawaka Road
Grand Rapids, MN 55744

2618
DATE 06/29/2020
DUE DATE 07/20/2020

JOB DETAILS
Boat Landing

CONTACT / PHONE #
Dennis Kortekas / 218-256-6160

BILLING CYCLE
6/1/2020 - 6/28/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/08/2020	Regular Toilet Rental & Service	1	60.00	60.00
05/08/2020	Hand Sanitizer - Weekly	1	0.00	0.00

From Pokegama Avenue, go S on Hwy 169 (1.7mi), R on
Mishawaka Road (.9mi) to boat landing.

BALANCE DUE

\$60.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Ameritas Life Insurance Corp.
PO Box 82607, / Lincoln, NE 68501

July



April 8, 2020

VERIFICATION OF COVERAGE

Derrick Marttila

Re: Policy :

Dear Derrick Marttila:

Per your request we have included information on your Ameritas dental and vision policy.

The coverage is dental and vision which were effective on January 1, 2017.

Your total monthly premium is \$36.06 for dental and \$8.54 for vision. The premium is being paid by ACH and is currently paid through April 30, 2020. This rate is guaranteed for 12 months ending on December 31, 2020.

Covered dependents: n/a

We appreciate the opportunity to provide you with dental insurance and thank you for your business. If you have any questions concerning the above information, please call us at 800-300-9566 Option 3.

Sincerely,

Administration Department



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

1023903

EFT

W

ACCOUNT NUMBER	506635-104896	ZONE	4-022	STATEMENT DATE	07/02/2020
CUSTOMER NAME	Harris Township Hall	ROUTE	022	BILLING PERIOD	05/29/2020-06/30/2020
SERVICE ADDRESS	S Hwy 169 & Lakeview Dr Grand Rapids			DUE DATE	07/17/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:00 a.m. - 5:00 p.m. (218) 326-7024
 TDD (218) 326-7487

After hours, weekends and holidays(218) 326-4806

Previous Balance		15.98
Check Payment	06/16/2020	(15.98)CR
<hr/>		
Balance Forward		\$0.00
Current Charges		
Electric		15.98
<hr/>		
Total Current Charges:		\$15.98
Current Account Balance:		\$15.98
Amount Due		\$15.98

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

Statement Date: 07/02/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1023903
Due Date	07/17/2020
Amount Due	\$15.98
Amount Paid	

Return this portion with Payment

SERVICE ADDRESS

S Hwy 169 & Lakeview Dr Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 250W P	
											Minnesota Sales Tax	
											\$14.95 @ 6.87500%	\$ 14.95
												\$ 1.03
												15.98

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	
Energy Usage - Measure of electricity used (in kWh)	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Off Peak Usage - Measure of off peak electricity used (in kWh)	Commodity Charge - Water reading indicates thousands of gallons.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

1023904

EFT

W

ACCOUNT NUMBER	506636-104896	ZONE	4-022	STATEMENT DATE	07/02/2020
CUSTOMER NAME	Harris Township Hall	ROUTE	022	BILLING PERIOD	05/29/2020-06/30/2020
SERVICE ADDRESS	S Hwy 169 Harbor Hts Rd/Wdld PkRd Grand Rapids			DUE DATE	07/17/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:00 a.m. - 5:00 p.m. (218) 326-7024
 TDD (218) 326-7487

After hours, weekends and holidays(218) 326-4806

Previous Balance		29.23
Check Payment	06/16/2020	(29.23)CR
<hr/>		
Balance Forward		\$0.00
Current Charges		
Electric		29.23
<hr/>		
Total Current Charges:		\$29.23
<hr/>		
Current Account Balance:		\$29.23
Amount Due		\$29.23

See back of statement for details



GRAND RAPIDS
 ITS IN MINNESOTA'S NATURE

Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

Statement Date: 07/02/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1023904
Due Date	07/17/2020
Amount Due	\$29.23
Amount Paid	

Return this portion with Payment

SERVICE ADDRESS

S Hwy 169 Harbor Hts Rd/Wldd PkRd Grand Rapids

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											\$ 14.95	
											\$ 1.03	15.98
Electric									1.00000			
											\$ 12.40	
											\$ 0.85	13.25

DESCRIPTIONS

UNIT OF MEASURE EXPLANATIONS

Service Charge - Charge for customer billing & administration services
Energy Usage - Measure of electricity used (in kWh)
Off Peak Usage - Measure of off peak electricity used (in kWh)
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month
Commodity Charge - Water Consumption
WW Collection/trtmt charge - Wastewater gallons collected and treated

Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Commodity Charge - Water reading indicates thousands of gallons.
WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

1023974

EFT

W

ACCOUNT NUMBER	516221-104896	ZONE	1-042	STATEMENT DATE	07/02/2020
CUSTOMER NAME	Harris Township Hall	ROUTE	022	BILLING PERIOD	05/29/2020-06/30/2020
SERVICE ADDRESS	Crystal Sp Rd & S Hwy 169 Grand Rapids			DUE DATE	07/17/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:00 a.m. - 5:00 p.m. (218) 326-7024
 TDD (218) 326-7487

After hours, weekends and holidays(218) 326-4806

Previous Balance		15.98
Check Payment	06/16/2020	(15.98)CR
<hr/>		
Balance Forward		\$0.00
Current Charges		
Electric		15.98
<hr/>		
Total Current Charges:		\$15.98
<hr/>		
Current Account Balance:		\$15.98
Amount Due		\$15.98

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

Statement Date: 07/02/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	516221-104896
Statement Number	1023974
Due Date	07/17/2020
Amount Due	\$15.98
Amount Paid	

Return this portion with Payment

EFT

Prepared For	TOWNSHIP OF HARRIS
Account Number	
Statement Closing Date	
Days in Billing Cycle	30
Next Statement Date	07/20/20

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Credit Line	\$2,500
Available Credit	\$2,320

Payment Information

New Balance	\$179.99
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	07/14/20

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$410.29
Credits	-	\$0.00
Payments	-	\$410.29
Purchases & Other Charges	+	\$173.91
Cash Advances	+	\$0.00
Finance Charges	+	\$6.08
New Balance	=	\$179.99

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	16.240%	.04449%	\$455.43	\$6.08	\$0.00	\$6.08
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$6.08	\$0.00	\$6.08

Important Information

\$0 - \$25.00 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 07/14/20. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

See reverse side for important information.

RECEIVED
07/29/20

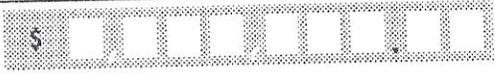
Make checks payable to: Wells Fargo

Account Number	
New Balance	\$179.99
Total Amount Due (Minimum Payment)	\$25.00
Current Payment Due Date	07/14/20

00250000179990

Print address or phone changes: _____

 Work () _____

Amount Enclosed: \$ 


 PAYMENT REMITTANCE CENTER YTG
 PO BOX 77033 8
 MINNEAPOLIS MN 55480-7733

TOWNSHIP OF HARRIS 37316
 DERRICK MARTILLA
 20876 WENDIGO PARK RD S306
 GRAND RAPIDS MN 55744-4682




Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
06/03	06/03	2475542HQ3H6SHRLH	GRAINGER 877-2022594 IL		173.91
06/14	06/14	F592100HN00CHGDDA	AUTOMATIC PAYMENT - THANK YOU	25.00	
06/16	06/16	7485620HT0A91NR5P	ONLINE PAYMENT	385.29	
		PERIODIC *FINANCE CHARGE*	PURCHASES \$6.08 CASH ADVANCE \$0.00		6.08

Wells Fargo News

We're updating our Online Access Agreement effective September 30, 2020. To see what is changing, please visit wellsfargo.com/online-banking/updates.

What can alerts do for your business?*

Receive timely updates on your business credit card account via email or text. Alerts allow you to control and receive only the messages that are important to you. Sign up for alerts during your Wells Fargo Business Online® session by going to your Business Card account screen and selecting the Manage Alerts menu option.

Not enrolled in Online banking? Enroll today at wellsfargo.com/biz/online-banking

*Availability may be affected by your mobile carrier's coverage area. Your mobile carrier's message and data rates may apply.