



Building a Better World
for All of Us[®]

July 11, 2018

RE: Harris Township
2018 Misc Survey Services

Chairman and Board Supervisors
Harris Township
21998 Airport Road
Grand Rapids, MN 55744

Dear Chairman and Board Supervisors:

Please accept this Letter Agreement proposal between Harris Township and Short Elliott Hendrickson Inc. (SEH[®]) for the 2018 Miscellaneous Survey Services project. From our discussions, we understand there are three different activities. Each activity is detailed as follows:

Task 1 – Parcel Located in SE Quadrant at Intersection of Harris Town Road and Wendigo Park Road

Survey Services

- Determine field location for the four corners of the parcel
- Set property pins if needed
- Hourly not to exceed \$1100
- If a Certificate of Survey is required, additional \$1,000

Task 2 – Parcel Located North of Cemetery

Survey Services

- A parcel can only be split a certain number of times before a minor sub-division is required. Additional research is required to see if the parcel splits will be allowed by Itasca County. This will be determined prior to any field activities.
- If the parcel can be split, the following items are required
- Additional field work
- Boundary Survey
- Certificate of Survey with legal descriptions for each parcel
- Set property pins
- Hourly not to exceed \$4,300

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 21 NE 5th Street, Suite 200, Grand Rapids, MN 55744-2601
SEH is 100% employee-owned | sehinc.com | 218.322.4500 | 888.908.8166 fax

- If a minor sub-division is required, SEH would provide additional survey requirements and costs.

Task 3 – Casper’s Landing on Pokegama Lake

Survey Services

- Field locate north property line
- Place lath at corners and ribbon ever 50 feet
- Hourly not to exceed \$900

Schedule

Tasks 1 and 3 could be completed within 20 days from a notice to proceed. Task 2 could be completed (as the presented property split) within 30 days from a notice to proceed

Invoicing will be based on actual work completed. Invoices will be processed monthly. The attached General Conditions dated Rev 07.14.16 (*Exhibit A*), shall govern for all services provided under this contract unless otherwise noted in this proposal.

If this proposal is acceptable, please sign and return a copy to Allie Jurvelin at ajurvelin@sehinc.com. If you have questions on any of the activities or fees, please call me at 218-322-4509.

We look forward to working with you on this project.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Bob Beaver, PE
Office Manager

Accepted this 11th day of July, 2018

Harris Township

By: _____

Title: Chairman

By: _____

Title: Clerk

Short Elliott Hendrickson Inc.

By: REH

Title: Principal

General Conditions of the Agreement for Professional Services

SECTION I – SERVICES OF CONSULTANT

A. General

1. Consultant agrees to perform professional services as set forth in the Agreement for Professional Services or Supplemental Letter Agreement ("Basic Services"). Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

B. Schedule

1. Unless specific periods of time or dates for providing services are specified, Consultant's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
2. If Client has requested changes in the scope, extent, or character of the Project or the services to be provided by Consultant, the time of performance and compensation for Consultant's services shall be adjusted equitably. The Client agrees that Consultant is not responsible for damages arising directly or indirectly from delays beyond Consultant's control. If the delays resulting from such causes increase the cost or the time required by Consultant to perform its services in accordance with professional skill and care, then Consultant shall be entitled to a equitable adjustment in schedule and compensation.

C. Additional Services

1. If Consultant determines that any services it has been directed or requested to perform are beyond the scope as set forth in the Agreement or that, due to changed conditions or changes in the method or manner of administration of the Project, Consultant's effort required to perform its services under this Agreement exceeds the stated fee for Basic Services, then Consultant shall promptly notify the Client regarding the need for additional services. Upon notification and in the absence of a written objection, Consultant shall be entitled to additional compensation for the additional services, and to an extension of time for completion of additional services absent written objection by Client.
2. Additional services shall be billed in accord with agreed upon rates, or if not addressed, then at Consultant's standard rates.

D. Suspension and Termination

1. If Consultant's services are delayed or suspended in whole or in part by Client, or if Consultant's services are delayed by actions or inactions of others for more than 60 days through no fault of Consultant, then Consultant shall be entitled to either terminate its agreement upon 7 days written notice or, at its option, accept an equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect reasonable costs incurred by Consultant.
2. This Agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
3. This Agreement may be terminated by either party upon thirty days' written notice without cause. All provisions of this Agreement allocating responsibility or liability between the Client and Consultant shall survive the completion of the services hereunder and/or the termination of this Agreement.
4. In the event of termination, Consultant shall be compensated for services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses.

SECTION II – CLIENT RESPONSIBILITIES

A. General

1. The Client shall, in proper time and sequence and where appropriate to the Project, at no expense to Consultant, provide full information as to Client's requirements for the services provided by Consultant and access to all public and private lands required for Consultant to perform its services.
2. The Consultant is not a municipal advisor and therefore Client shall provide its own legal, accounting, financial and insurance counseling and other special services as may be required for the Project. Client shall provide to Consultant all data (and professional interpretations thereof) prepared by or services performed by others pertinent to Consultant's services, including but not limited to, previous reports; sub-surface explorations; laboratory tests and inspection of samples; environmental assessment and impact statements, surveys, property descriptions; zoning, deed and other land use restrictions; as-built drawings, electronic data base and maps. The costs associated with correcting, creating or recreating any data that is provided by the Client that contains inaccurate or unusable information shall be the responsibility of the Client.
3. Client shall provide prompt written notice to Consultant whenever the Client observes or otherwise becomes aware of any changes in the Project or any defect in Consultant's services. Client shall promptly examine all studies, reports, sketches, opinions of construction costs, specifications, drawings, proposals, change orders, supplemental agreements and other documents presented by Consultant and render the necessary decisions and instructions so that Consultant may provide services in a timely manner.
4. Client shall require all utilities with facilities within the Client's Project site to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work of the Project, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule. Consultant shall not be liable for damages which arise out of Consultant's reasonable reliance on the information or services furnished by utilities to Client or others hired by Client.
5. Consultant shall be entitled to rely on the accuracy and completeness of information or services furnished by the Client or others employed by the Client and shall not be liable for damages arising from reasonable reliance on such materials. Consultant shall promptly notify the Client if Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose.

SECTION III – PAYMENTS

A. Invoices

1. Undisputed portions of Invoices are due and payable within 30 days. Client must notify Consultant in writing of any disputed items within 15 days from receipt of invoice. Amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) for invoices 30 days past due. Consultant reserves the right to retain Instruments of Service until all invoices are paid in full. Consultant will not be liable for any claims of loss, delay, or damage by Client for reason of withholding services or Instruments of Service until all invoices are paid in full. Consultant shall be entitled to recover all reasonable costs and disbursements, including reasonable attorney's fees, incurred in connection with collecting amounts owed by Client.
2. Should taxes, fees or costs be imposed, they shall be in addition to Consultant's agreed upon compensation.
3. Notwithstanding anything to the contrary herein, Consultant may pursue collection of past due invoices without the necessity of any mediation proceedings.

SECTION IV – GENERAL CONSIDERATIONS

A. Standards of Performance

1. The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily exercised by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services.
2. Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with its construction contract or the construction documents prepared by Consultant. Client acknowledges Consultant will not direct, supervise or control the work of construction contractors or their subcontractors at the site or otherwise. Consultant shall have no authority over or responsibility for the contractor's acts or omissions, nor for its means, methods or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety or furnishing or performing any of the Contractor's work.
3. If requested in the scope of a Supplemental Letter Agreement, then Consultant may provide an Opinion of Probable Construction Cost. Consultant's Opinions of Probable Construction Cost provided for herein are to be made on the basis of Consultant's experience and qualifications and represent Consultant's best judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or service furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids or actual construction cost will not vary from Opinions of Construction Cost prepared by Consultant. If Client wishes greater assurance as to probable Construction Cost, Client shall employ an independent cost estimator or negotiate additional services and fees with Consultant.

B. Indemnity for Environmental Issues

1. Consultant is not a user, generator, handler, operator, arranger, storer, transporter or disposer of hazardous or toxic substances, therefore the Client agrees to hold harmless, indemnify and defend Consultant and Consultant's officers, directors, subconsultant(s), employees and agents from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of or in any way connected with, the presence, discharge, release, or escape of hazardous or toxic substances, pollutants or contaminants of any kind at the site.

C. Limitations on Consultant's Liability

1. The Client hereby agrees that to the fullest extent permitted by law, Consultant's total liability to the Client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes including, but not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not exceed five hundred thousand dollars (\$500,000). In the event Client desires limits of liability in excess of those provided in this paragraph, Client shall advise Consultant in writing and agree that Consultant's fee shall increase by 1% for each additional five hundred thousand dollars of liability limits, up to a maximum limit of liability of five million dollars (\$5,000,000).
2. Neither Party shall be liable to the other for consequential damages, including, without limitation, lost rentals, increased rental expenses, loss of use, loss of income, lost profit, financing, business and reputation and for loss of management or employee productivity, incurred by one another or their subsidiaries or successors, regardless of whether such damages are foreseeable and are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.
3. It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated

with this Agreement. The Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors, and Client knowingly waives all such claims against Consultant individual employees, officers or directors.

D. Assignment

1. Neither party to this Agreement shall transfer, sublet or assign any rights under, or interests in, this Agreement or claims based on this Agreement without the prior written consent of the other party. Any assignment in violation of this subsection shall be null and void.

SECTION V – DISPUTE RESOLUTION

A. Mediation

1. Any dispute between Client and Consultant arising out of or relating to this Agreement or services provided under this Agreement, (except for unpaid invoices which are governed by Section III), shall be submitted to nonbinding mediation as a precondition to litigation unless the parties mutually agree otherwise. Mediation shall occur within 60 days of a written demand for mediation unless Consultant and Client mutually agree otherwise.

B. Litigation – Choice of Venue and Jurisdiction

1. Any dispute not settled through mediation shall be settled through litigation in the state where the Project at issue is located.

SECTION VI – INTELLECTUAL PROPERTY

A. Proprietary Information

1. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Service ("Instruments of Service") and Consultant retains all ownership interests in Instruments of Service, including all available copyrights.
2. Consultant shall retain all of its rights in its proprietary information including, without limitation, its methodologies and methods of analysis, ideas, concepts, expressions, inventions, know how, methods, techniques, skills, knowledge and experience possessed by Consultant prior to, or acquired by Consultant during, the performance of this Agreement and the same shall not be deemed to be Work Product or Work for Hire and Consultant shall not be restricted in any way with respect thereto.

B. Client Use of Instruments of Service

1. Provided that Consultant has been paid in full for its services, Client shall have the right in the form of a license to use Instruments of Service resulting from Consultant's efforts on the Project. Consultant shall retain full rights to electronic data and the drawings, specifications, including those in electronic form, prepared by Consultant and its subconsultants and the right to reuse component information contained in them in the normal course of Consultant's professional activities. Consultant shall be deemed to be the author of such Instruments of Service, electronic data or documents, and shall be given appropriate credit in any public display of such Instruments of Service.
2. Records requests or requests for additional copies of Instruments of Services outside of the scope of services are available to Client subject to Consultant's current rate schedule.

C. Reuse of Documents

1. All Instruments of Service prepared by Consultant pursuant to this Agreement are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other Project. Any reuse of the Instruments of Service without written consent or adaptation by Consultant for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to Consultant; and the Client shall release Consultant from all claims arising from such use. Client shall also defend, indemnify and hold harmless Consultant from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting from reuse of Consultant documents without written consent.

For budgeting purposes the Township should look at the preliminary construction cost and add 3% of the estimated construction cost for the design and preparation of bidding documents and 4% of the estimated construction cost for construction administration. This would include part-time RPR field representation and project management. The design and construction administration fees could be set up as hourly not-to-exceed fees.

Please review this information and contact Allie or Bob if you have any questions.

Preliminary Review - June 2018
Harris Township 2018 Roads Projects

Gary Drive

24' x 2110' Reclaim and Bituminous Paving

Item #	Item Description	Unit	Approx. Quantities	Unit Price	Total
1	Mobilization	LS	1	\$4,500.00	\$4,500.00
2	Sawcut Bituminous Pavement	LF	130	\$6.00	\$780.00
3	Bit Pavement Reclamation (8" deep x 26' wide)	SY	6210	\$3.00	\$18,630.00
4	Subgrade Preparation	Rd Sta	21.1	\$450.00	\$9,495.00
5	Class-5 Base at 14 Entrances	Ton	120	\$36.00	\$4,320.00
6	3/4" Round Rock at 2 entrances	Ton	20	\$45.00	\$900.00
7	1.5" Type SP12.5WE (3B) Bit. Wear Course	Ton	550	\$75.00	\$41,250.00
8	Tack Coat	Gal	225	\$5.00	\$1,125.00
9	2" Type SP12.5WE (3B) Bit. Non Wear Course	Ton	710	\$75.00	\$53,250.00
10	Topsoil Shouldering (LV) (1.5' wide)	CY	130	\$50.00	\$6,500.00
11	Turf Establishment	LS	1	\$2,500.00	\$2,500.00
12	Traffic Control	LS	1	\$1,500.00	\$1,500.00
				Total	\$144,750.00

Notes:

- 1 Bituminous Paving includes 2' bumpers at 14 gravel entrances
- 2 Bituminous Paving includes 4' wide tapered bumpers 2" thick at 11 existing paved driveways
- 3 Estimate does not include removal or replacement of 4 Concrete Driveway sections.
If required, at 10' from edge of bit, add approximately 960 SF Remove an Replace Concrete Driveway.

Preliminary Review - June 2018
Harris Township 2018 Roads Projects

Street	Description	Preliminary Estimate of Construction Cost
Woodbine Lane	Reclaim and Bit Paving	\$ 67,927.00
Gary Drive	Reclaim and Bit Paving	\$ 144,750.00
Little Crystal Lake Lane	Reclaim and Bit Paving	\$ 170,590.00
Aspen Drive	Subgrade Correction and Bit Patch	\$ 19,980.00
Field Crest Road	Class 5, Reclaim and Bit Paving	\$ 161,220.00
Total		\$ 564,467.00

Preliminary Review - June 2018
Harris Township 2018 Roads Projects

Woodbine Lane

Reclaim and Bit Paving, 21' x 910' with a 60' Radius Cul-De-Sac

Item #	Item Description	Unit	Approx. Quantities	Unit Price	Total
1	Mobilization	LS	1	\$4,500.00	\$4,500.00
2	Sawcut Bituminous Pavement	LF	21	\$6.00	\$126.00
3	Bit Pavement Reclamation (8" deep x 22.5' wide)	SY	2690	\$3.00	\$8,070.00
4	Subgrade Preparation	Rd Sta	9.68	\$450.00	\$4,356.00
5	Class-5 Base (5 Entrances)	Ton	50	\$36.00	\$1,800.00
6	1.5" Type SP12.5WE (3B) Bit. Wear Course	Ton	238	\$75.00	\$17,850.00
7	Tack Coat	Gal	100	\$5.00	\$500.00
8	2" Type SP12.5WE (3B) Bit. Non Wear Course	Ton	315	\$75.00	\$23,625.00
9	Topsoil Shouldering (LV) (1.5' wide)	CY	62	\$50.00	\$3,100.00
10	Turf Establishment	LS	1	\$2,500.00	\$2,500.00
11	Traffic Control	LS	1	\$1,500.00	\$1,500.00
				Total	\$67,927.00

Notes:

- 1 Bituminous Paving includes 2' bumpers at 5 gravel entrances
- 2 Bituminous Paving includes 4' wide tapered bumpers 2" thick at 3 existing paved driveways
- 3 Includes Cul-De-Sac shaping and paving

Field Crest Road

20' x 2450' Class-5 Base, Reclaim and Bituminous Paving

Item #	Item Description	Unit	Approx. Quantities	Unit Price	Total
1	Mobilization	LS	1	\$4,500.00	\$4,500.00
2	Sawcut Bituminous Pavement	LF	55	\$6.00	\$330.00
3	Subgrade Excavation (22' x 215' x 6")	CY	90	\$40.00	\$3,600.00
4	Type V Geotextile Fabric	SY	530	\$4.00	\$2,120.00
5	Bit Pavement Reclamation (8" deep x 22' wide)	SY	6200	\$3.00	\$18,600.00
6	Subgrade Preparation	Rd Sta	24.5	\$450.00	\$11,025.00
7	Class 5 Base Prior to Reclaim	Ton	870	\$20.00	\$17,400.00
8	Class 5 Base at 6 Entrances	Ton	45	\$36.00	\$1,620.00
9	Recycled Asphalt at 1 entrance	Ton	10	\$40.00	\$400.00
10	1.5" Type SP12.5WE (3B) Bit. Wear Course	Ton	520	\$75.00	\$39,000.00
11	Tack Coat	Gal	220	\$5.00	\$1,100.00
12	2" Type SP12.5WE (3B) Bit. Non Wear Course	Ton	690	\$75.00	\$51,750.00
13	Class 1 Shouldering (1.5' wide)	Ton	210	\$27.50	\$5,775.00
14	Turf Establishment	LS	1	\$2,500.00	\$2,500.00
15	Traffic Control	LS	1	\$1,500.00	\$1,500.00
				Total	\$161,220.00

Notes:

- 1 Bituminous Paving includes 2' bumpers at 6 gravel entrances.
- 2 Bituminous Paving includes 4' wide tapered bumpers 2" thick at 1 existing paved driveway (Overlay).
- 3 Bituminous Paving includes bus turn around.
- 4 Class-5 Base includes 225 ton at 6" for sub cut area and 640 ton at 2"0 for 22' x 2450' roadway.

Preliminary Review - June 2018
Harris Township 2018 Roads Projects

Aspen Drive

Subgrade Correction and Bit Patch 25' x 70'

Item #	Item Description	Unit	Approx. Quantities	Unit Price	Total
1	Mobilization	LS	1	\$2,500.00	\$2,500.00
2	Sawcut Bituminous Pavement	LF	50	\$6.00	\$300.00
3	Remove Bituminous Pavement (4")	SY	220	\$4.50	\$990.00
4	Subgrade Excavation (6") (CV)	CY	40	\$40.00	\$1,600.00
5	Type V Geotextile Fabric	SY	220	\$4.00	\$880.00
6	6" Class 5 Base	Ton	60	\$36.00	\$2,160.00
7	4" Type SP12.5WE (3B) Bituminous Patch	SY	195	\$50.00	\$9,750.00
8	Salvage Subgrade Material and Use On Shoulder	LS	1	\$300.00	\$300.00
9	Traffic Control	LS	1	\$1,500.00	\$1,500.00
				Total	\$19,980.00

Preliminary Review - June 2018
Harris Township 2018 Roads Projects

Gary Drive

24' x 2110' Reclaim and Bituminous Paving

Item #	Item Description	Unit	Approx. Quantities	Unit Price	Total
1	Mobilization	LS	1	\$4,500.00	\$4,500.00
2	Sawcut Bituminous Pavement	LF	130	\$6.00	\$780.00
3	Bit Pavement Reclamation (8" deep x 26' wide)	SY	6210	\$3.00	\$18,630.00
4	Subgrade Preparation	Rd Sta	21.1	\$450.00	\$9,495.00
5	Class-5 Base at 14 Entrances	Ton	120	\$36.00	\$4,320.00
6	3/4" Round Rock at 2 entrances	Ton	20	\$45.00	\$900.00
7	1.5" Type SP12.5WE (3B) Bit. Wear Course	Ton	550	\$75.00	\$41,250.00
8	Tack Coat	Gal	225	\$5.00	\$1,125.00
9	2" Type SP12.5WE (3B) Bit. Non Wear Course	Ton	710	\$75.00	\$53,250.00
10	Topsoil Shouldering (LV) (1.5' wide)	CY	130	\$50.00	\$6,500.00
11	Turf Establishment	LS	1	\$2,500.00	\$2,500.00
12	Traffic Control	LS	1	\$1,500.00	\$1,500.00
				Total	\$144,750.00

Notes:

- 1 Bituminous Paving includes 2' bumpers at 14 gravel entrances
- 2 Bituminous Paving includes 4' wide tapered bumpers 2" thick at 11 existing paved driveways
- 3 Estimate does not include removal or replacement of 4 Concrete Driveway sections.
If required, at 10' from edge of bit, add approximately 960 SF Remove an Replace Concrete Driveway.

Preliminary Review - June 2018
Harris Township 2018 Roads Projects

Little Crystal Lake Lane

24' x 2570' Reclaim and Bituminous Paving

Item #	Item Description	Unit	Approx. Quantities	Unit Price	Total
1	Mobilization	LS	1	\$4,500.00	\$4,500.00
2	Sawcut Bituminous Pavement	LF	25	\$6.00	\$150.00
3	Bit Pavement Reclamation (8" deep x 26' wide)	SY	7480	\$3.00	\$22,440.00
4	Subgrade Preparation	Rd Sta	25.7	\$450.00	\$11,565.00
5	Class-5 Base at 8 Entrances	Ton	60	\$36.00	\$2,160.00
6	3/4" Crushed Rock at 2 Entrances	Ton	20	\$45.00	\$900.00
7	1.5" Type SP12.5WE (3B) Bit. Wear Course	Ton	670	\$75.00	\$50,250.00
8	Tack Coat	Gal	275	\$5.00	\$1,375.00
9	2" Type SP12.5WE (3B) Bit. Non Wear Course	Ton	870	\$75.00	\$65,250.00
10	Topsoil Shouldering (LV) (1.5' wide)	CY	160	\$50.00	\$8,000.00
11	Turf Establishment	LS	1	\$2,500.00	\$2,500.00
12	Traffic Control	LS	1	\$1,500.00	\$1,500.00
				Total	\$170,590.00

Notes:

- 1 Bituminous Paving includes 2' bumpers at 8 gravel entrances
- 2 Bituminous Paving includes 4' wide tapered bumpers 2" thick at 5 existing paved driveways
- 3 Bituminous Paving includes bus turn around area
- 4 Does not include removal or replacement of one concrete driveway section.
If required, remove 10' from edge of bituminous.
Add 200 SF Remove and Replace Concrete Driveway (\$3400).

NORTHERN LIGHTS LAND SURVEYING P.S.C.

1007 NW 4th Street
Grand Rapids, MN 55744
Phone: (218) 326-5325
Fax: (218) 326-5325
nlsurveying1001@qwestoffice.net

Licensed Surveyor
Jeffrey P. Major, LS 44902

Quote for Surveying Services

Quote #: 2018-064A

Date: August 6, 2018

Client: Harris Township
Attn: Peggy Clayton

Hourly Rates

Field: \$125.00

Office: \$75.00

Phone: (218) 259-1551

Email: mpifc54@yahoo.com

Project:

Boundary survey of Parcel 19-012-2204 within the NW1/4-NW1/4, Section 12, T 54 N, R 25 W, Itasca County, Minnesota. A Certificate of Survey is to be provided.

Description of work to be done		Est. Hours	Total
Field:			
1	GPS @ NW, W1/4 & N1/4 corners of Section 12	3	\$375.00
2	Stake parcel boundary, locate roads	3	\$375.00
3			
4			
5			
Office:			
1	Draft Certificate of Survey, research, calcs	4	\$300.00
2			
3			
		Total field Hours:	6
		Total Office Hours:	4
			\$750.00
			\$300.00

Total Cost of project: \$1,050.00

Quotes require a 40% deposit prior to crews beginning fieldwork.

40% Deposit Due: \$420.00

NORTHERN LIGHTS LAND SURVEYING P.S.C.

1007 NW 4th Street
Grand Rapids, MN 55744
Phone: (218) 326-5325
Fax: (218) 326-5325
nlsurveying1001@qwestoffice.net

Licensed Surveyor
Jeffrey P. Major, LS 44902

Contract for Surveying Services

Quote #: 2018-064A

Ordered By: Harris Township
Address: Attn: Peggy Clayton

Date: August 6, 2018

Phone: (218) 259-1551
Email: mplfc54@yahoo.com

Project: Boundary survey of Parcel 19-012-2204 within the NW1/4-NW1/4, Section 12, T 54 N, R 25 W, Itasca County, Minnesota. A Certificate of Survey is to be provided.

Cost: \$1,050.00
Retainer: 40% at \$420.00

Terms: Balance due upon completion.

Should full payment be not received within said period of time, the cost of carrying this account will be 1 1/2% per month (18% APR). The contractor may exercise our Mechanics' Lien rights if necessary 60 days after the date of first invoice unless prior arrangements are agreed to. It is also agreed that all collection costs and fees may be collected by the contractor.

We are authorized by Law to provide you with this timely Notice.

- (a) Any person or company supplying labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.
- (b) Under Minnesota Law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

If you are in agreement with this contract, Please sign and return 1 copy.

Accepted By: _____ Date: _____

Mailing Address: _____

City/State/Zip: _____

This statement is subject to change 45 days after date of issue.

NORTHERN LIGHTS LAND SURVEYING P.S.C.

1007 NW 4th Street
 Grand Rapids, MN 55744
 Phone: (218) 326-5325
 Fax: (218) 326-5325
nlsurveying1001@gwestoffice.net

Licensed Surveyor
 Jeffrey P. Major, LS 44902

Quote for Surveying Services

Quote #: 2018-064B

Date: August 6, 2018

Client: Harris Township
 Attn: Peggy Clayton

Hourly Rates
 Field: \$125.00
 Office: \$75.00

Phone: (218) 259-1551
 Email: mpffc54@yahoo.com

Project:

Boundary survey of Parcels 19-012-2204 & 19-012-2209 within the NW1/4-NW1/4, Section 12,
 T 54 N, R 25 W, Itasca County, Minnesota. A Certificate of Survey is to be provided.

Description of work to be done	Est. Hours	Total
Field:		
1 GPS @ W1/4, N1/4, NW1/16 & NW corners of Section 12	4	\$500.00
2 Locate roads & improvements	1	\$125.00
3 Stake boundaries of the 2 parcels	6	\$750.00
4		
5		
Office:		
1 Draft Certificate of Survey, research, calcs	6	\$450.00
2		
3		
Total field Hours:		11
Total Office Hours:		6
		\$1,375.00
		\$450.00

Total Cost of project: \$1,825.00

Quotes require a 40% deposit prior to crews beginning fieldwork.

40% Deposit Due: \$730.00

NORTHERN LIGHTS LAND SURVEYING P.S.C.

1007 NW 4th Street
Grand Rapids, MN 55744
Phone: (218) 326-5325
Fax: (218) 326-5325
nlsurveying1001@qwestoffice.net

Licensed Surveyor
Jeffrey P. Major, LS 44902

Contract for Surveying Services

Quote #: 2018-064B

Ordered By: Harris Township
Address: Attn: Peggy Clayton

Date: August 6, 2018

Phone: (218) 259-1551
Email: mplfc54@yahoo.com

Project: Boundary survey of Parcels 19-012-2204 & 19-012-2209 within the NW1/4-NW1/4, Section 12, T 54 N, R 25 W, Itasca County, Minnesota. A Certificate of Survey is to be provided.

Cost: \$1,825.00
Retainer: 40% at \$730.00

Terms: Balance due upon completion.

Should full payment be not received within said period of time, the cost of carrying this account will be 1 1/2% per month (18% APR). The contractor may exercise our Mechanics' Lien rights if necessary 60 days after the date of first invoice unless prior arrangements are agreed to. It is also agreed that all collection costs and fees may be collected by the contractor.

We are authorized by Law to provide you with this timely Notice.

- (a) Any person or company supplying labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.
- (b) Under Minnesota Law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

If you are in agreement with this contract, Please sign and return 1 copy.

Accepted By: _____ **Date:** _____

Mailing Address: _____

City/State/Zip: _____

This statement is subject to change 45 days after date of issue.