

PLANNING & DEVELOPMENT MEETING
June 27, 2018– 7:30pm
MINUTES

Present: Chairman: Peggy Clayton
Supervisors: Jim Kelley, Dennis Kortekaas, and Ken Haubrich
Treasurer: Becky Adams; Deputy Clerk: Kati Pierce
Absent: Supervisor: Mike Schack and Clerk: Cari Alleman

1. Pledge to the flag- reading of our mission statement

- ❖ **Additions and Corrections-** Chair Clayton requested “Trails Task Force” (under Recreation] be removed from the agenda. Motion to remove Trails Task from the agenda was made by Supervisor Kelley, Seconded by Supervisor Kortekaas, and passed by all.



2. Approve the minutes-

- ❖ P&D Meeting 5/23/18- KP-
- ❖ Work Session 6/20/18- CA-

Motion to approve all minutes made by Supervisor Kortekaas, Seconded by Supervisor Haubrich and passed by all.

3. Business from the Floor- Please come up to the podium and state your name and address for the record

- ❖ John Dimich, Candidate for County Attorney, Itasca- Came to speak on what influences him to want to be a county attorney, experiences he has and changes he would like to see. If members of our township have questions, please reach out to him.

4. Consent Agenda-



5. Roads-

- ❖ SEH 2018 Road Projects Ali Jurvelin from SEH discussed the finalization (and handouts were provided) of Woodtick Landing.

Woodtick needs a little cleanup but otherwise is complete. Motion to approve payment of \$12,772.00 made by Supervisor Kelley, Seconded by Supervisor Kortekaas, and passed by all.

Discussion held on Woodbine lane, Gary Drive, Little Crystal Lake Lane, Aspen Drive, and Field Crest Road that need to be looked at for repairs. Motion made by Supervisor Kelley and seconded by Supervisor Haubrich to approve the Borings on Field Crest Road, and revisit after that is completed; passed by all. More detailed and itemized layout will be provided to the Clerk e-mail and the Clerk will supply them to the Board before the Regular Meeting.

6. Recreation-

- ❖ Park and Cemetery Inspection Reports for May, 2018- Motion to approve made by Supervisor Kelley, Seconded by Supervisor Kortekaas and passed by all.

7. Correspondence-

8. Town Hall Report-

- ❖ Review town hall report as prepared by town hall caretaker, dated 5/5/2108- 6/8/2018- Motion to approve made by Supervisor Haubrich, Seconded by Supervisor Kortekaas and passed by all.

10. Maintenance Report-

- ❖ Review maintenance report as prepared for May, 2018- Motion to approve made by Supervisor Kortekaas, Seconded by Supervisor Kelley and passed by all.

11. Old Business-

- ❖ Tennis Court/ Crystal Park- Update on the fencing and poles which are pushing up from the frost, and that is why there is a gap on the bottom of the fencing. The maintenance crew will look into this in the spring and will try to get this fixed up.
- ❖ Casper Landing Work Session- Discussion on Casper Landing took place. [Minutes of the Work Session were provided in the packet). Supervisor Kelley met with the land owner and provided a little back story and found out the Board had previously put up the fence for the landowner. Fence in question is on township property. SEH will provide an estimate on surveying the land (in question), and provide at the next township meeting. Once land is surveyed and it has been determined where the lines are, and a letter will be sent to the landowner. Supervisor Kelley will notify land owner of time frame for survey after we move forward with an estimate.
- ❖ Newsletter update- Discussion on gathering Newsletter articles and topics took place. There are several items which the Board would like to have included in the newsletter. Supervisors interested in providing articles must email Cyndy by Sunday, July 1st, with articles and she will get it together and send it to the Chair for approval at the July 11th meeting. Once approved, it can then be sent out for printing and mailing, Chairman will contact Clerk on label questions. Cyndy's email address is: Cyndymartin10@gmail.com
- ❖ Coffee with Commissioners 7/18/2018- Motion to purchase coffee and cookies made by Supervisor Haubrich, Seconded by Supervisor Kortekaas and passed by all.
- ❖ Resolution for Appointed Clerk and Appointed Treasurer- Motion to table until the July Regular Meeting made by Supervisor Kelley, Seconded by Supervisor Haubrich and Passed by all.

12. New Business-

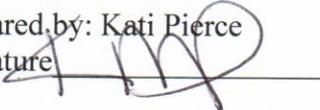
- ❖ Memo to 4 Townships in District 4, RE: Coffee with Commissioners- Clerk will send out letters inviting townships within District 4, to this event,
- ❖ Cemetery- Please remember you can search for a loved one from the search site available from the cemetery link on our website. For those interested in learning what cemetery they can locate their family, etc. you can go to: www.Findagrave.com

13. Public Input- Please come up to the podium and state your name and address for the record

14. Upcoming meetings/events-

- (M) July 9 Itasca County Township Association.....7:00 pm Blandin Foundation
- (W) July 11 Regular Meeting.....7:30pm Harris Town Hall
- (W) July 25 Planning and Development Meeting.....7:30 pm Harris Town Hall

15. Adjourn, Motion made by Supervisor Haubrich, Seconded by Supervisor Kortekaas and passed by all.

Prepared by: Kati Pierce
Signature 

Madam Chair: Peggy Clayton
Signature 