

PLANNING & DEVELOPMENT MEETING
September 26, 2018– 7:30pm
MINUTES

Present: Supervisors, Peggy Clayton, Jim Kelley, Ken Haubrich, Mike Schack,
Treasurer: Becky Adams Deputy Clerk: Kati Pierce
Absent: Supervisor, Dennis Kortekaas

1. Pledge to the flag- reading of our mission statement

- ❖ **Additions and Corrections-** Additions- Stony point tree removal update, (Roads); Appoint v. Elect to Work Session, (New Business); Corrections- Remove Trails Taskforce, (Recreation)
Motion to approve made by Supervisor Kelley, Seconded by Supervisor Haubrich, and passed by all.

2. Approve the minutes-

- ❖ P&D Meeting 8/22/18- KP Motion to approve made by Supervisor Kelley, Seconded by Supervisor Haubrich, and passed by all. With the corrections of changing “it” to “is” under business from the floor, last sentence.

3. Business from the Floor- Please come up to the podium and state your name and address for the record

4. Consent Agenda-

- ❖ 2 Cemetery Deeds –
William C. Johnson- 4 sites, for the price of \$125/ site.
Valdy E. Becker- 1 site, for the price of \$125/ site.
Motion to approve made by Supervisor Schack, Seconded by Supervisor Haubrich, and passed by all.

5. Roads-

- ❖ Project updates- Supervisor Kelley says things are right on schedule.
- ❖ Underwood washout update- Supervisor Haubrich says the washout of dirt was taken care of.
- ❖ Stony Point Tree Removal Update- Supervisor Haubrich reports he and Derrick looked and there are approximately 10-12 trees that need to be professionally removed because of the power lines. There will be some possible unexpected payments to be made to have these trees removed. He will check into seeing if Lake States or Lake Co. Power can do it as they are imposing dangerous to their lines.

6. Recreation-

- ❖ Park and Cemetery Inspection Reports as prepared for August, 2018- Motion to approve made by Supervisor Kelley, Seconded by Supervisor Schack, and passed by all.
- ❖ Trails Task Force- Removed for Agenda
- ❖ Boat and Landing Inspections- Things are looking good, no litter and being kept clean. There is a large sandy area on the west side at the Casper landing and some gravel may be nice to keep it from getting to soft and really washing away or preventing someone from getting stuck. All the boats being removed this time of year from the lake is really tearing it up. Supervisor Schack will keep an eye on it.
- ❖ Firewise- Tracking forms deadline was moved up, Supervisor Schack has almost all turned in and appreciates everyone’s help.

7. Correspondence-

8. Town Hall-

- ❖ Review town hall report as prepared by town hall caretaker for August, 2018- Motion to approve getting Amber an updated phone with the same deal as we had last time made by Supervisor Kelley, Seconded by Supervisor Schack, and passed by all. Treasure Adams will make contact with Verizon and if the same deal is not an option she will bring it back to the Board.
Note: Inserted the Verizon Deal/Motion that was referenced from the minutes at the Regular Meeting on 9/12/18- "Maintenance needs a new phone we looked at Verizon for pricing; iPhone 6S free, iPhone SE free, iPhone 7 \$99 or, iPhone 8 for \$249 dollars. Motion to get a iPhone 7 made by Kelley seconded by Kortekaas passed by all."
Motion to approve the report made by Supervisor Schack, Seconded by Supervisor Haubrich, and passed by all.

10. Maintenance-

- ❖ Review maintenance report as prepared for August, 2018- Motion to approve made by Supervisor Kelley, Seconded by Supervisor Schack, and passed by all.
- ❖ Update on Temporary Staff- Supervisor Haubrich reports we should start brushing on Stoney Point next week and it will take about 1-2 days and then moving to Wendigo Park Circle. He is budgeting about a week and trying to get the temp staff to work straight through to assist. After that is complete the temps can be released, approximately in mid- October. Supervisor Haubrich will ask if they are interested in rink attendant openings we have throughout the winter.

11. Old Business-

- ❖ Change e-mail passcodes- Clerk was to leave the cell phone with the passcodes so that all the supervisors can change their passwords to their e-mails. Madam Chair will reach out to see about getting the phone for them to do so.

12. New Business-

- ❖ Schedule Work Session RE: Cemetery/ Public landing access/ Appointed v. Elected Positions- October 4th @ 7:00 pm at the Town hall. Deputy to post tonight. Motion to schedule made by Supervisor Kelley, Seconded by Supervisor Haubrich, and passed by all.
- ❖ Appoint Head Election Judge- The Motion on the RBA that was done at the meeting on 7/11/18 was incorrect; it did not have the correct date of elections for 11/6/18 and it did not appoint Cari as the head judge. Motion to amend and approve the Motion on 7/11/18 on the RBA by Supervisor Kelley, Seconded by Supervisor Haubrich, and passed by all. Madam Chair would also ask for a signature line to be added for the Clerk and the Chair. Deputy will make changes, Clerk to bring to the next Regular Meeting for signatures.

13. Bills-

- ❖ Approve Payments – Total payments of \$63,935.06- Motion to approve all payments made by Supervisor Kelley, Seconded by Supervisor Schack, and passed by all. Check numbers 18005-18012

14. Public Input- Please come up to the podium and state your name and address for the record

15. Upcoming meetings/events-

(Th)Oct 4 Work Session/Cemetery, Public Landing Access, Appointed v. Elected 7:00pm Harris Town Hall
 (M) Oct 15 Itasca County Township Association.....7:00 pm Blandin Foundation
 (W) Oct 10 Regular Meeting.....7:30pm Harris Town Hall

(W) Oct 24 Planning and Development Meeting.....7:30 pm Harris Town Hall

❖ **Adjourn-** Motion made by Supervisor Kelley, Seconded by Supervisor Haubrich, and passed by all.

Prepared by: Kati Pienze
Signature 

Madam Chair: Peggy Clayton
Signature 