

Harris Town Board
Work Session
November 8, 2018 6:00 pm
Harris Town Hall
Minutes

Pledge

Appointed v. Elected

Appointed won: the board will appoint the current treasurer by Resolution; with pay to stay the same. Clayton- got the job descriptions from Corrie and Roupi (attorneys) for Treasurer and Clerk. Along with the county description of a treasurer position. Another hand out was the Blackberry township clerk position. Sample Interview questions were also included in handouts.

Board worked on qualifications.

Board worked on what is included with salary.

\$9,000- \$10,800 is the salary range.

Hours- there are things that have to be done by Regular and P & D Meetings.

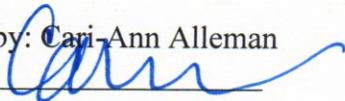
Interview questions- Becky and Peggy will work on the draft job description and interview questions.

Interviews will be the full board, closed meetings.

Time line- Hopefully approve the job description and qualifications at the P & D meeting.

- Cemetery- didn't work on.
- Budget to actual- Treasurer made copies of the budget for the board, all are going to look over and ask questions if needed. Will schedule budget work sessions at regular board meeting.

Motion to adjourn at 7:53 made by Kelley seconded by Haubrich passed by all.

Prepared by: Cari-Ann Alleman
Signature 

Madam Chair: Peggy Clayton
Signature 