

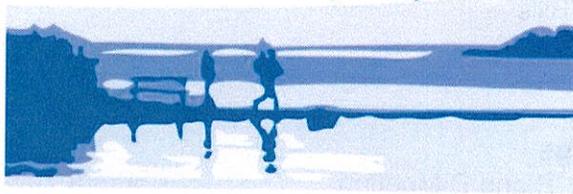
Chair Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Supervisor Dennis Kortekaas 326-1882
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING OCTOBER 14, 2020 at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement
2. **Approve the Minutes**
 - A. Minutes of September 9, 2020 Board Meeting
 - B. Minutes of September 30, 2020 CARES Act Work Session
3. **Additions and Corrections**
4. **Business from the Floor**
5. **Consent Agenda**
6. **Roads**
 - A. Vacation of Pennala Road (tabled from September 23, 2020 Mtg)/D
 - B. 2020 Road Projects Update/J
 - C. Stony Point Road Easement/J
 - D. Fall Road Inspections of October 4, 2020 (Paved and Gravel Roads)/J
 - E. 2020 Township Road Certification Information/J
 - F. Road Sign Quote/M
7. **Recreation**
 - A. Trails Task Force/M
8. **Correspondence**
 - A. Open Meeting Law Meeting Minutes of September 22, 2020/P
 - B. Itasca County Multi-Hazard Mitigation Plan Meeting Minutes of September 23, 2020/P
 - C. Network Opportunities Team Meeting Minutes of September 23, 2020/P
9. **Old Business**
 - A. MediaCom Quotes/P
 - B. Town Hall Flooring Update/P
 - C. Portable John Contract/P
 - D. Township Association Meetings Update/P
 - E. Xerox Copier/Computer Enterprises Updates/P
 - F. Culvert Policy/K
 - G. Further Costs from August 14, 2020 Storm/K
10. **New Business**
 - A. Notice of Possible Quorum/Setting up Hall for Elections/P
 - B. Mitigation Ideas Worksheet/P
 - C. MAT Township Tuesday Conference Calls/P
 - D. Clerk Update/P

11. Treasurer's Report – dated September 1, 2020

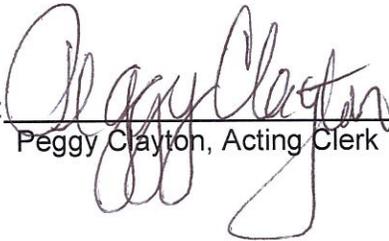
- A. Approve Treasurers Report
- B. Approve the Payment of Bills

12. Public Input

13. UPCOMING Events/Meetings

October 28, 2020	P and D Meeting	7:30 pm Town Hall
November 3, 2020	General Elections	7:00 am - 8:00 pm Town Hall
November 10, 2020	Regular Meeting	7:30 pm Town Hall
November 24, 2020	P and D Meeting	7:30 pm Town Hall

14. Adjourn

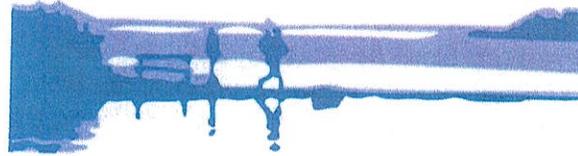
Prepared by: 
Peggy Clayton, Acting Clerk

Signed by:  10/14/2020
Ken Haubrich Chair

28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

2A.

REGULAR BOARD MEETING SEPTEMBER 9, 2020 MINUTES

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Jim Kelley, Dennis Kortekaas, and Mike Schack; Treasurer Nancy Kopacek.

1. **Pledge of Allegiance** – The Pledge of Allegiance to the flag was conducted, followed by the reading of the township mission statement.
2. **Approve the Minutes**
Minutes of August 12, 2020
A motion was made by Supervisor Schack and seconded by Supervisor Clayton to approve the minutes of the August 12, 2020 Regular Board Meeting, with the correction to the minutes (planks in the water vs. planks to the dock) Motion carried.
Minutes of August 24, 2020
A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to approve the minutes of the August 24, 2020 CARES Act Fund Work Session.
Minutes of September 2, 2020
A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to approve the minutes of the September 2, 2020 CARES Act Fund and Variance Request Work Session. Motion carried.
3. **Additions and Corrections**
A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to add Stony Point Turnaround, under Roads, as 6E, and approve the rest of the agenda. Motion carried.
4. **Business from the Floor**
There was no business from the floor.
5. **Consent Agenda**
There were no items on the Consent Agenda.
6. **Roads**
Wagon Wheel Court Road Update
Supervisor Kelley stated that the culvert will be installed on Wagon Wheel Court Road by the end of the week.
2020 Road Projects Update
Supervisor Kelley reported that projects are moving along. Norberg Road - Milling is taking place, and 3 culverts will be replaced. Cemetery - Milling will be done, along with grading and paving on September 14th or 15th. Sunny Lane – will be graded. The soft spot on the road will be fixed.

Road Inspection Update

Supervisor Kelley reported that roads are looking good, and maintenance has been tending to areas addressed in the last road inspection report. Casper will be grading (respective) roads one more time for the season.

Vacation of Pennala Road (tabled from August 12, 2020 Meeting)

Supervisor Kortekaas did speak with the homeowner on Pennala Road, and it was the request of the homeowner to hold off vacating, until he (homeowner) can check on a few things.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to table this item to the September 23, 2020 P and D Meeting. Motion carried.

Stony Point Turnaround

Supervisor Kelley briefed the board on the Stony Point Turnaround. SEH will get started on the easement, and that portion should go quickly as they can use located pins on the neighboring property. Supervisor Kelly requested approval to obtain quotes on the turnaround work.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Kelley to authorize Supervisor Kelley to go out for quotes on the Stony Point Turnaround. Motion carried.

7. Recreation

FireWise

Supervisor Schack reported that Sunday, September 13, 2020 is the deadline to turn in completed FireWise forms. Supervisor Schack stated that it was not too late to complete a form, as it only takes minutes to do so. Contact Supervisor Schack at 218-340-8852 to obtain a form, or to turn in your completed one.

8. Correspondence

Mirutes of CARES Act Funding Zoom Meeting of August 26, 2020 (informational only).
Mirutes of District 11 Regional Zoom Meeting of August 26, 2020 (informational only).
Local Collaborative/Network Marketing Meeting of August 26, 2020 (information only)

9. Old Business

Picnic Table at Casper Landing (tabled from July 8, 2020 Meeting)

Chair Haubrich discussed the recent picnic table request. Discussion held on the location of a table. The Board is currently waiting on information of a feasibility study for all boat landings, which may change things up at landings.

A motion was made by Chair Haubrich and seconded by Supervisor Kelley to table this item to the May 12, 2021 Regular Board Meeting. Motion carried.

Schedule CARES Act Fund Work Session

Discussion held on scheduling a 3rd CARES Act Fund Work Session to discuss new quotes, items, etc.

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to schedule a CARES Act Fund Work Session for Wednesday, September 16, 2020 at 7:00 pm at the Harris Town Hall. Motion carried.

Supervisor Clayton will post the meeting notice.

10. New Business

Open Meeting Law Training

Supervisor Clayton discussed a recent invite to attend an "Open Meeting Law" session received from the City of Grand Rapids on September 22, 2020. Two sessions are available (10:30 am and 1:00 pm). Supervisor Clayton and Supervisor Schack would like to attend.

A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to approve Supervisor Clayton and Supervisor Schack to attend the training on September 22, 2020. Motion carried.

CARES Act Fund Expenditures

Chair Haubrich reported that the CARES Act payment in the amount of \$81,425.00 was received on September 4, 2020. These funds will be used to purchase "necessary, and unbudgeted" items for the township.

Supervisor Clayton provided an update on necessary and unbudgeted items being considered by the board: laptops for 5 Supervisors, and two upgraded laptops for the Clerk and Treasurer; upgraded copier, township/election cleaning supplies; laminating/printing elections signs; handicap push plate on double-doors into the hall; ramp to the emergency exit into the hall; security cameras; washer/dryer, portable dishwasher; and records/retention program.

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to approve expenditures not to exceed \$81,425.00. Motion carried.

Variance Request-Teresa Devick Update

Dan Butterfield, Planning Commission member, provided an update on the variance request for a 30x54 garage, made by Teresa Devick. Said variance was unanimously approved by the Planning Commission, with conditions (erosion control plan, gutters for water flow away from the lake).

Township Attorney Discussions

Chair Haubrich briefed the board on the need to meet with Township Attorney, Andy Shaw, regarding CARES Act Fund purchases.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Kelley to authorize Chair Haubrich to meet with Andy Shaw. Motion carried.

11. Treasurer's Report

Approve Treasurers Report

A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to approve the August 31, 2020 Treasurers Report in the amount of \$1,759,214.61. Motion carried.

Approve the Payment of Bills

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to approve claims #19558 through #19579, and EFTs #0909201 through #0909210, in the amount of \$28,211.65. Motion carried.

12. Public Input

There was no public input.

13. UPCOMING Events/Meetings

September 16, 2020	CARES Act Work Session	7:00 pm Town Hall
September 23, 2020	P and D Meeting	7:30 pm Town Hall
October 14, 2020	Regular Meeting	7:30 pm Town Hall
October 28, 2020	P and D Meeting	7:30 pm Town Hall

14. Adjourn

There being no further business to come before the board, a motion was made by Supervisor Kortekaas and seconded by Supervisor Clayton to adjourn the meeting. Meeting adjourned at 8:05 pm.

Prepared by: _____
Peggy Clayton, Acting Clerk

Signed by: _____
Ken Haubrich Chair

Date: _____

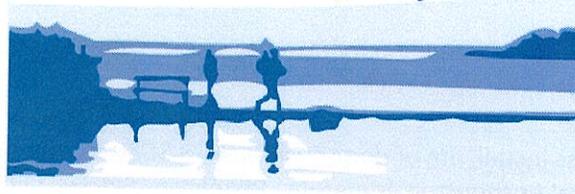
Date: _____

Chair Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811
harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

AB.

CARES Act Fund Work Session
September 30, 2020
7:00 pm

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Jim Kelley, Dennis Kortekaas, and Mike Schack; and Treasurer Kopacek.

Chair Haubrich called the work session to order at 7:00 pm.

The pledge to the flag was conducted.

The purpose of the meeting was to approve/finalize, add in additional expenses, start ordering off the list of CARES Act fund items, and revise the current Culvert Policy.

CARES Act Funds

Supervisor Clayton updated the list, since the last September 16, 2020 CARES Act Work Session. Additional quotes were received from Pokegama Electric for install of electrical for handicap doors up to \$700.00; Peterson Construction for emergency door at a cost of \$1,600.00, A-1 Concrete for cement ramp at a cost of \$5,500.00. Mediacom came in at \$165.89 and for 3 year period, deducting our current phone costs of \$78.00. Board used a figure of \$87/month for 3 years for a total of approximately \$3,100.00. Busy Bs Cleaning came in at \$125.00.

The Board did not approve Busy Bs; approved Pokegama Electric up to \$700.00; Schauer Concrete for \$6,500.00; Peterson Concrete for \$1,600.00, and Mediacom for \$3,100.00.

Laptops have been ordered, copier has been ordered, washer and dryer will be purchased by Supervisor Clayton; and handicap door was approved and ordered. Chair Haubrich will contact Comfort Heat to move forward on the install for the washer and dryer. Supervisor Clayton will contact Mediacom and move forward with transferring phone lines from Century Link to Mediacom, at both rinks. Supervisor Kelley will contact Peterson Construction on emergency door, and Schauer Concrete for cement ramp work. A vacuum cleaner will be ordered under CARES Act Funds. If funds are available, the election supplies and printing, which have already been paid for, will also be added under the CARES Act Funds.

To date, this is where the Board is at.

- 1. Computer Enterprises:** the purchase of 5 laptops, with the additional upgraded laptops of the Clerk and the Treasurer. These 7 Laptop purchases would total \$6299.93. Adding antivirus to the five new laptops, would be a total of \$5,697.00 and which would cover a period of five years. The purchase of Office Suite 365 for 6 of the laptops = \$15,056.93
- 2. Xerox :** the purchase of a new (upgraded) copier for \$6,737.00 (would include the trade in of current machine), would lock in the cost of both B/W and color copies, and also toner purchases for 5 years. Total cost would be \$7,837.00.
- 3. Unemployment** -\$1000.00 was removed.

4. **Supplies/elections/board:** The board already purchased elections supplies, totaling \$1251.15, would only be included under CARES Act Funds, if funds are available.
5. **Anderson Glass:** Anderson Glass install, etc of door push plate is \$6800. The price would include two wireless battery operated remote control pushbutton actuators. Pokegama Electric will install electrical up to \$700.
6. **Security** Security for Cemetery, Service Center, Crystal Park and Wendigo Park was ordered at a cost of \$32,726.92. \$16,000.00 was sent for a down payment to order equipment.
7. **Emergency exit ramp:** Supervisor Kelley will contact Peterson Construction for trim and flashing of the emergency exit door for a total of \$1,600.00. Supervisor Kelley will contact Schauer Construction for cement ramp at a cost of \$6,500.00.
8. **Rapids Printing:** Total cost was \$276.20 for laminating election signage, and was purchased.
9. **Washer and dryer:** Supervisor Clayton will order the stackable washer and dryer at a cost of \$1349. Chair Haubrich will contact Comfort Heating for the installation of a washer and dryer for \$1565.
10. **Cleaning:** Supervisor Clayton will contact Busy B's and let them know we will do our own cleaning of the hall.

Supervisor Clayton and Treasurer Kopacek will complete MMB Local Expenditure Report for the month of September 2020 on October 3, 2020, as the deadline is October 9, 2020 for September reporting.

Culvert Policy

Supervisor Clayton provided the current Culvert Policy, and MAT Culvert Policy. The boards (current) culvert policy only includes language for new culvert install, but it does not cover damages or replacing existing culverts. The MAT Culvert Policy addresses culverts and approaches to existing roads, and new roads. Discussion followed. The Board agreed that they needed a culvert policy that does address existing culverts which may have been damaged, and which would not be the expense of the township, but would be the landowners expense.

The Board agreed to add the following to the current culvert policy:

Approaches and culverts to existing rules:

when an existing culvert must be replaced because of damage, failure, or other reason not caused by the townships reconstruction of the road, the landowner is expected to pay the cost of the new culvert installation, and

Approaches and culverts on new roads:

If the township builds a new road, relocates an existing road, or reconstructs an existing road, the township must provide one suitable approach within the road right of way when an approach is needed to access the property. The township is required to provide only one approach under these circumstances. Parcels with multiple approaches may expect to pay for the costs of their additional approaches in culverts.

There was no further business to discuss before the board.

A motion was made by Supervisor Kelley and seconded by Supervisor Clayton to adjourn the work session at 8:15 pm. Motion carried.

Prepared by: _____
Peggy Clayton, Acting Clerk

Ken Haubrich, Chair

2019 Minnesota Statutes
Chapter 368
Section 368.01

6A.

Subd. 25. Vacation of Streets.

The town board may by resolution vacate all or part of any street, alley, public grounds or public way on its own motion or on petition of a majority of the owners of land abutting the street, alley, public grounds, public way, or part to be vacated. When there has been no petition, the resolution may be adopted only by a vote of four-fifths of all members of the board of supervisors. No such vacation shall be made unless it appears in the interest of the public to do so after a hearing preceded by two weeks' published and posted notice. The board shall cause written notice of the hearing to be mailed to each property owner affected by the proposed vacation at least ten days before the hearing. The notice must contain, at minimum, a copy of the petition or proposed resolution as well as the time, place, and date of the hearing. In addition, if the street, alley, public grounds, public way, or any part of it, terminates at or abuts upon any public water, no vacation shall be made unless written notice of the petition or proposed resolution is served by certified mail upon the commissioner of natural resources at least 30 days before the hearing on the matter. The notice to the commissioner of natural resources is for notification purposes only and does not create a right of intervention by the commissioner. After a resolution of vacation is adopted, the clerk shall prepare a notice of completion of the proceedings which shall contain the name of the town, an identification of the vacation, a statement of the time of completion thereof and a description of the real estate and lands affected. The notice shall be presented to the county auditor who shall enter it in the transfer records and note upon the instrument, over the auditor's official signature, the words "entered in the transfer record." The notice shall then be filed with the county recorder. Failure to file the notice shall not invalidate the vacation proceedings.

AD

Harris Township Policy for Vacating Town Roads

PURPOSE: The Harris Town Board has adopted the following policy to assist individuals and the board with the procedures that are required for vacating a road under Minn. Stat. § 164.06-164.07, and under Minn. Stat. § 368.01, subv 25 (for towns with urban powers).

POLICY: This policy is adopted solely for the purpose of providing information for those who are considering asking Harris Township to vacate any road, or part of a road. Nothing in this policy shall be deemed to create any obligation on the part of Harris Township to vacate any road, nor shall it in any other way be binding upon Harris Township or the Harris Town Board. The Harris Town Board may, in its sole discretion, repeal, waive, or modify any or all of this policy, or may impose additional requirements, in any or all situations.

ROAD VACATION PROCESS:

The road vacation process shall be as set forth in Minn. Stat. § 164.06, 164.07, and 368.01 subv 25, and any other applicable law. The following options and guidelines are intended to help clarify this process as it relates to vacating a town road. Note that maintenance of a roadway will cease upon Board approval of a road vacation, effective as of that approval date.

INITIATION OPTIONS FOR A TOWN ROAD VACATION:

Consideration to vacate a town road begins when one of the following three options occur:

1. Upon authorization by a majority vote of the electors at the Annual Meeting, or at a special town meeting called for that purpose, the Town Board passes a *Resolution*, initiating consideration of the vacation of a town road (Minn. Stat. 164.06)
-or-
2. Upon motion by the Town Board, a *Resolution* initiating consideration of the vacation of a town road is passed by unanimous vote (Minn. Stat. 368.01, subv 25)
-or-
3. Upon *Petition* signed by the majority of the owners of land abutting the road to be vacated (Minn Stat. § 368.01, subv 25) OR by not less than 8 voters of the town who own or occupy real estate within 3 miles of the roadway to be vacated ((Minn. Stat. 164.07)

PROCESS GUIDELINES

- The draft "Worksheet for Vacating a Road in Urban Towns" by Dan Greensweig is recommended for use by the board for any of the vacation initiation options above (by *Resolution* or by *Petition*).
- All vacation options will call a public hearing on the matter, preceded by 2 weeks posted and published notice.

Prior to ruling on a vacation, the Board will:

- Examine the road
- Examine the ditches lateral to the road and determine that said ditches are/are not essential for surface drainage of adjacent lands or highways in support of the general health and welfare of the public.
- Determine if damages will be awarded to, or waived by, the land owners adjacent to the road to be vacated

At the hearing, the Harris Town Board will:

- Hear from all interested parties
- Determine if the vacation is in the public's interest
- Decide whether to *approve* or *deny* the vacation [petition to vacation]

If the vacation is *approved*, a Road Order will be recorded with the county, and presented to the county auditor. Copies will also be sent to the affected landowners.

Adopted September 14, 2005



CB.

TO: Harris Township Board Members
FROM: Bob Beaver, PE (MN)
DATE: October 9, 2020
RE: Harris Township
2020 Road Improvements
Pay Estimate No. 1 - Final
SEH No. HARRT 155100 14

Attached please find Pay Estimate No. 1 – Final for the 2020 Road Improvements project. The work has been completed and there are no outstanding issues.

The project cost is summarized as follows:

Original Bid (Base Bid + Add Alt 1)	\$407,413.35
Final Construction Cost	\$416,404.03
Difference (2.2% over Original Bid)	\$ 8,990.68

The additional cost on the project is from additional work that was added to the project. On the Tolerick road we extended the sub-cut about 75 feet to correct a poor soils area that was just beyond our project limits. On the Sunny Lane road there were several soft spots that needed additional sub-cuts to remove poor soils. On the Norberg road we added a culvert and rip-rap to improve drainage and control erosion.

The project turned out great for the Township and residents. SEH is recommending the Township approve payment for Pay Estimate No 1 – Final to Hawkinson Construction for \$416,404.03.

If you have any questions, please call me at 218.259.5018.

X:\FJ\HARRT\155100\1-gen\14-corr\100920 Pay Est 1 Memo.doc

182

HARRIS TOWNSHIP
2020 ROAD IMPROVEMENTS
HARRT 155100

HAWKINSON CONSTRUCTION
GRAND RAPIDS, MN

Certificate of Partial Payment
Pay Estimate # 1 - Final
Time Period: May 13 to September 30, 2020

Line No.	Item No.	ITEM DESCRIPTION	Unit	Est. Quant.	Unit Price	Contract Amount	Previous Estimates		This Estimate		Total to Date	
							Quant.	Amount	Quant.	Amount	Quant.	Amount
1	2021.501	MOBILIZATION	LUMP SUM	1	\$11,900.00	\$11,900.00	0.00	\$0.00	1	\$11,900.00	1	\$11,900.00
2	2104.502	SALVAGE SIGN TYPE C	EACH	8	\$220.00	\$1,760.00	0.00	\$0.00	2	\$440.00	2	\$440.00
3	2104.502	SALVAGE MAILBOX	EACH	6	\$290.00	\$1,740.00	0.00	\$0.00	0	\$0.00	0	\$0.00
4	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LN FT	210	\$4.00	\$840.00	0.00	\$0.00	328	\$1,312.00	328	\$1,312.00
5	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	2680	\$2.70	\$7,236.00	0.00	\$0.00	2680	\$7,236.00	2680	\$7,236.00
6	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ FT	250	\$4.50	\$1,125.00	0.00	\$0.00	0	\$0.00	0	\$0.00
7	2104.503	REMOVE PIPE CULVERTS	LN FT	157	\$7.70	\$1,208.90	0.00	\$0.00	199	\$1,532.30	199	\$1,532.30
8	2105.504	GROTEXTILE FABRIC TYPE 5	SQ YD	3030	\$2.70	\$8,181.00	0.00	\$0.00	3208	\$8,661.60	3208	\$8,661.60
9	2105.507	SELECT GRANULAR BORROW	CU YD	2724	\$13.50	\$36,774.00	0.00	\$0.00	650	\$8,775.00	650	\$8,775.00
10	2106.507	EXCAVATION - SUBGRADE	CU YD	2020	\$12.80	\$25,856.00	0.00	\$0.00	1333	\$17,062.40	1333	\$17,062.40
11	2112.519	SUBGRADE PREPARATION	RDST	44.1	\$170.00	\$7,497.00	0.00	\$0.00	44.75	\$7,607.50	44.75	\$7,607.50
12	2118.509	AGGREGATE SURFACING CLASS 5	TONS	170	\$25.00	\$4,250.00	0.00	\$0.00	112	\$2,800.00	112	\$2,800.00
13	2118.509	AGGREGATE SURFACING CLASS 1	TONS	330	\$33.00	\$10,890.00	0.00	\$0.00	348	\$11,484.00	348	\$11,484.00
14	2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	945	\$25.40	\$24,003.00	0.00	\$0.00	1548	\$39,319.20	1548	\$39,319.20
15	2215.504	FULL DEPTH RECLAMATION	SQ YD	8594	\$1.40	\$12,031.60	0.00	\$0.00	9354	\$13,095.60	9354	\$13,095.60
16	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2, B) 1.5"	TON	950	\$63.25	\$60,087.50	0.00	\$0.00	961.26	\$60,799.70	961.26	\$60,799.70
17	2360.509	TYPE SP 12.5 NON WEARING COURSE MIX (2, B) 2.0"	TON	1265	\$63.25	\$80,011.25	0.00	\$0.00	1465.63	\$92,701.10	1465.63	\$92,701.10
18	2501.502	15" GS APRON	EACH	2	\$171.00	\$342.00	0.00	\$0.00	2	\$342.00	2	\$342.00
19	2501.502	18" GS APRON	EACH	2	\$668.00	\$1,336.00	0.00	\$0.00	6	\$4,008.00	6	\$4,008.00
20	2501.503	15" CS PIPE CULVERT	LN FT	28	\$2,856.00	\$79,568.00	0.00	\$0.00	34	\$3,468.00	34	\$3,468.00
21	2501.503	18" CS PIPE CULVERT	LN FT	113	\$96.00	\$10,848.00	0.00	\$0.00	155	\$14,880.00	155	\$14,880.00
22	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	40	\$65.10	\$2,604.00	0.00	\$0.00	0	\$0.00	0	\$0.00
23	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$1,750.00	\$1,750.00	0.00	\$0.00	1	\$1,750.00	1	\$1,750.00
24	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	\$700.00	\$700.00	0.00	\$0.00	1	\$700.00	1	\$700.00
25	2573.502	STORM DRAIN INLET PROTECTION	EACH	2	\$225.00	\$450.00	0.00	\$0.00	2	\$450.00	2	\$450.00
26	2573.503	SILT FENCE, TYPE H1	LN FT	100	\$3.15	\$315.00	0.00	\$0.00	100	\$315.00	100	\$315.00
27	2574.507	COMMON TOPSOIL BORROW (LY)	CU YD	40	\$40.00	\$1,600.00	0.00	\$0.00	25	\$1,000.00	25	\$1,000.00
28	2574.508	FERTILIZER TYPE 3	LBS	100	\$1.05	\$105.00	0.00	\$0.00	100	\$105.00	100	\$105.00
29	2575.504	EROSION CONTROL BLANKETS CATEGORY 4N	SQ YD	95	\$3.15	\$299.25	0.00	\$0.00	95	\$299.25	95	\$299.25
30	2575.505	SEEDING	AC	0.1	\$1,260.00	\$126.00	0.00	\$0.00	0.1	\$126.00	0.1	\$126.00
31	2575.508	SEED MIXTURE 25-141	LBS	5	\$5.25	\$26.25	0.00	\$0.00	5	\$26.25	5	\$26.25
32	2575.508	HYDRAULIC REINFORCED FIBER MATRIX (RFM)	LBS	280	\$3.15	\$882.00	0.00	\$0.00	280	\$882.00	280	\$882.00
BASE BID TOTAL						\$319,630.75	\$0.00	\$313,077.89	\$0.00	\$313,077.89	\$0.00	\$313,077.89

Line No.	Item No.	ITEM DESCRIPTION	Unit	Est. Quant.	Price	Contract Amount	Previous Estimates		This Estimate		Total to Date	
							Quant.	Amount	Quant.	Amount	Quant.	Amount
AD-1	2021.501	MOBILIZATION	LUMP SUM	1	\$4,400.00	\$4,400.00						
AD-2	2101.501	CLEARING & GRUBBING	LUMP SUM	1	\$3,750.00	\$3,750.00						
AD-3	2104.502	SALVAGE SIGN TYPE C	EACH	3	\$220.00	\$660.00						
AD-4	2104.502	SALVAGE MAILBOX	EACH	3	\$290.00	\$870.00						
AD-5	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LN FT	50	\$4.00	\$200.00						
AD-6	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	866	\$3.60	\$3,117.60						
AD-7	2104.503	REMOVE PIPE CULVERTS	LN FT	25	\$20.40	\$510.00						
AD-8	2105.504	GEOTEXTILE FABRIC TYPE 5	SQ YD	1180	\$3.00	\$3,540.00						
AD-9	2105.507	SELECT GRANULAR BORROW	TONS	1060	\$17.70	\$18,762.00						
AD-10	2106.507	EXCAVATION - SUBGRADE	CU YD	780	\$18.70	\$14,586.00						
AD-11	2106.507	EXCAVATION - COMMON	CU YD	272	\$19.20	\$5,222.40						
AD-12	2112.519	SUBGRADE PREPARATION	RDS	3.5	\$600.00	\$2,100.00						
AD-13	2118.509	AGGREGATE SURFACING CLASS 5	TONS	80	\$24.75	\$1,980.00						
AD-14	2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	197	\$50.00	\$9,850.00						
AD-15	2231.604	BITUMINOUS PATCH SPECIAL	SQ YD	56	\$47.25	\$2,646.00						
AD-16	2301.502	12" GS APRON	EACH	8	\$153.30	\$1,226.40						
AD-17	2501.503	12" CS PIPE CULVERT	LN FT	80	\$110.56	\$8,844.80						
AD-18	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$1,200.00	\$1,200.00						
AD-19	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	\$700.00	\$700.00						
AD-20	2573.502	STORM DRAIN INLET PROTECTION	EACH	4	\$225.00	\$900.00						
AD-21	2573.503	SILT FENCE, TYPE HI	LN FT	200	\$3.15	\$630.00						
AD-22	2574.507	COMMON TOPSOIL BORROW (LV)	CU YD	20	\$50.00	\$1,000.00						
AD-23	2574.508	FERTILIZER TYPE 3	LBS	63	\$1.05	\$66.15						
AD-24	2575.504	EROSION CONTROL BLANKETS CATEGORY 4N	SQ YD	175	\$3.15	\$551.25						
AD-25	2575.503	SEEDING	AC	0.35	\$1,260.00	\$441.00						
AD-26	2575.508	SEED MIXTURE 25-141	LBS	21	\$5.25	\$110.25						
AD-27	2575.508	HYDRAULIC REINFORCED FIBER MATRIX (RFM)	LBS	1225	\$3.15	\$3,858.75						
ADD ALT 1 BID TOTAL						\$87,782.60						\$103,326.14

Item No.	ITEM DESCRIPTION	Unit	Est. Quant.	Unit Price	Contract Amount	Previous Estimates		This Estimate		Total to Date	
						Quant.	Amount	Quant.	Amount	Quant.	Amount
	TIME EXTENSION	LS	1.0	\$0.00	\$0.00	0.00	\$0.00	1	\$0.00	1.0	\$0.00
	CHANGE ORDER TOTAL				\$0.00	0.00	\$0.00		\$0.00	0.0	\$0.00
	TOTAL CONTRACT + CHANGE ORDER				\$407,413.35		\$0.00		\$416,404.03		\$416,404.03

CONTRACT	PREVIOUS ESTIMATES	THIS ESTIMATE	TOTAL
\$407,413.35	\$0.00	\$416,404.03	\$416,404.03
\$0.00	\$0.00	\$0.00	\$0.00
\$407,413.35	\$0.00	\$416,404.03	\$416,404.03

The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed services provided by the subcontractor. The Contractor agrees to pay interest as described under Minnesota state statute.

Contract Total to Date \$416,404.03
 Less 0% Retainage \$0.00
 Subtotal \$416,404.03
 Less Previous Payments \$0.00

Due This Estimate \$416,404.03

Contractor:  Date: 10/9/20
 Engineer:  Date: 10/9/20
 Owner: _____ Date: _____

HARRIS TOWNSHIP ROAD INSPECTIONS
OCTOBER 4, 2020
PAVED ROADS

60.

GENERAL INFORMATION **(1=BAD; 5=GOOD)**

<i>ROAD</i>	<i>SURFACE CONDITION</i>	<i>COMMENTS</i>
Alicia Place	5	Looks good
Alicia Spur	5	Good
Apache Drive	4	Good
Aspen Drive	3	Alligatoring by end of Rd, crack fill needed
Birch Hills Drive	4	Traverse cracks, Cracks opening
Birch Street	5	Good
Casper Landing	5	Good
Cemetery	5	Road work done. Looks great!
Chippewa Drive	5	Looks good
Crystal Park	5	Tennis court crack repair did not hold, lines in lot, Cracks on BB court
East Harris Road	4	Cracks, low shoulder
Field Crest	5	Looks good. Washout by end of township Maint. Sign
Gary Drive	5	Washout by FN33273; FN33302; shoulder work needed
Harbor Heights	4	Good
Isle View Road	5	Street Sign faded by FN21775
Jess Harry Corner	3	Rough
Key View Road	4	Traverse cracks, alligatoring, low spots by Mailboxes
Kathryn Drive	5	Cracks, dips, and bumps
Lakeview Drive	5	Few cracks; washout by sign
LaPlant Road Landing	4	Looks good
Little Crystal Lane	5	Looks good



HARRIS TOWNSHIP ROAD INSPECTIONS

OCTOBER 4, 2020

PAVED ROADS

GENERAL INFORMATION

(1=BAD; 5=GOOD)

Melody Road	4.5	Branches down by road sign; cracks developing
Misnawaka Landing	3	Put rock down in hole; lines look good. Needs work, more parking needed
Misnawaka Road	4	Traverse cracks
Misnawaka Shores Trail	2	Culvert bad, branches down, Alligatoring
Mohawk Drive	4	Looks good
Nicholas Street	5	Looks good; 2 dead trees down in ditch
Norberg Drive	5	Road work done, looks good. Some washouts
Pine Landing Drive	4.5	Tree branches needs to come down
Pine Street	5	Looks good
Robinson Road	5	Looks good, put down drivel to taper off turnaround
Romans Road	5	Good
Ruff Shores Road	5	Looks good
Southwood Road	5	Good
Stoney Point Road	5	Looks good
SunnyBeach Addition Road	2	Road is rough, cracks and potholes. Add this road to the 5-year plan.
SunnyBeach Road (Wendigo Park Road to Adair)	5	Looks good
SunnyBeach Road (Adair to Harris)	3	Bumpy, Woodtick speed sign is faded. Good idea to bid out now for spring 2021
Sunny Lane	5	Looks good. Some washouts.
Tolerick Drive	3	Traverse/sub cutting done
Town Hall Parking Lot	3	Needs lines painted
Underwood Road-East	5	Looks good

HARRIS TOWNSHIP ROAD INSPECTIONS
OCTOBER 4, 2020
PAVED ROADS

GENERAL INFORMATION

(1=BAD; 5=GOOD)

Underwood Road-West	4	Intersection sign faded
Verde Lane	3	Crack repair improved drive quality. Patchwork done by stop sign.
Wendigo Park Road	4	Add gravel to road by corner of Sunnybeach. Budget to get re-striping completed.
Wesleyan Drive	3	Branches in ROW by FN29260 Alligating, traverse cracks, potholes
Westwood Lane	5	Looks good, some tree trimming needed.
Westwood Road	5	Good. Trim trees by entrance/corner
Winnebago Drive	4	Looks good. Fallen tree in ditch by FN21638
Winston-Taylor Road	4	Looks good
Woodbine Lane	5	Looks good
Woodland Park Road	5	Looks good
Wood Tick Landing	4	Looks good, 10 MPH speed limit sign needs to be replaced.

HARRIS TOWNSHIP ROAD INSPECTIONS
OCTOBER 4, 2020
GRAVEL ROADS

GENERAL INFORMATION (1=BAD; 5=GOOD)

ROAD	SURFACE CONDITION	COMMENTS
Bay View Place	5	Trim branches on far end Looks good.
Bear Creek Road	5	Washout FN32461
Breezy Lane	5	Looks good
Carol Street	5	Sign faded Thinning gravel
Davis Road	5	Looks good
Forest View Trail	5	Good
Hauser Road	4	Gravel in ditch
Hughes Road	3	Will need gravel - not a lot of dirt on road; trees/branches need to be trimmed
Jane Lane	3	Potholes. Sign faded. Needs gravel
Lakeview Trail	5	turn-around looks good. Shoulder repair needed by entrance
Metzenhuber Road	4	Thinning gravel
Nancy Drive	5	Good
Norway Road	5	Fill pothole
Pennala Road	5	Looks good
Pine Crest Road	5	Thinning gravel
River Ridge Road	5	Good
River View Drive	4	Good
Root Road	4	Gravel in ditch, needs to be graveled
Robinson Landing	4	Good
Schmidt Road	4	Good
Sunset Drive	5	Needs to be graveled

HARRIS TOWNSHIP ROAD INSPECTIONS
OCTOBER 4, 2020
GRAVEL ROADS

GENERAL INFORMATION

(1=BAD; 5=GOOD)

Service Center Rd to Cemetery	Low priority	Clean up @ garage
Sunset Lane	4.5	Needs some grading
Vroman Road	3.5	Needs gravel. Sign bent.
Wendigo Heights Road	5	Looks good
Wagon Wheel Court Road	5	Good, culvert in.
Wendigo Park Circle	5	Washout south end. Some rutting at entrance.
Wendigo Picnic Area	5	Block off access to lake
Wendigo Park Parking Lot	5	Take tree down by the pump house.

ITASCA COUNTY

Transportation Department

123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-2853 Fax (218)327-0688



October 7, 2020

Re: 2020 Certification of Town Road Mileage to MNDOT

Dear Township Official:

The Minnesota Department of Transportation requires the County Engineer to certify the township road mileages in the county. **This certification of township roads is only for "roads that have been maintained and open to the traveling public for at least eight months of the year"**. The annual allotment of town road gas tax is based on the miles submitted on this report, which is due from us on November 15th. MNDOT requests that any additional or revoked mileage is accounted for and closed roads are reflected in this certification.

Enclosed you will find the roads and miles certified for 2020 in 2019. Please review and update the list, complete and return via fax, e-mail or mail to our accountant at your earliest possible convenience but no later than Friday, November 8th, 2020. Please notify us if the road miles are correct as listed, and there are no changes. Please sign and return this form for our official record.

Please send official signatures whenever you have your next township meeting, but please send me any changes you would like to be included in this year's certification by November 8th.

Sincerely,

Kelly Lammon,
Transportation Accountant
Fax: 218-327-0688
kelly.lammon@co.itasca.mn.us
Phone: 218-327-0681

~~2021~~ Township Road Certification Information

Below are roads lengths you certified in 2019 for 2020, please review, update if needed, and sign for the 2021 Certification.

Township	Road Name	2021 Certified Length	Revised Length	Comments
Harris Township				
	Alicia Place	0.58	_____	_____
	Alicia Spur	0.12	_____	_____
	Apache Drive	0.22	_____	_____
	Aspen Drive	0.76	_____	_____
	Bayview Place	0.29	_____	_____
	Bear Creek Road	1.72	_____	_____
	Birch Hill Drive	0.39	_____	_____
	Birch Street	0.65	_____	_____
	Breezy Lane	0.10	_____	_____
	Carol Street	0.19	_____	_____
	Casper Landing	0.20	_____	_____
	Chippewa Drive	0.32	_____	_____
	Davis Road	0.13	_____	_____
	East Harris Road	0.64	_____	_____
	Field Crest Road	0.47	_____	_____
	Forest View Trail	0.08	_____	_____
	Gary Drive	0.50	_____	_____
	Harbor Heights Road	0.32	_____	_____
	Hauser Road	0.25	_____	_____
	Hughes Road	0.25	_____	_____
	Isle View Road	0.30	_____	_____
	Jane Lane	0.49	_____	_____
	Jess Harry Road	0.10	_____	_____
	Kathryn Avenue	0.29	_____	_____
	Keyview Drive	0.50	_____	_____
	Lakeview Drive	0.42	_____	_____
	Lakeview Trail	0.31	_____	_____
	Little Crystal Lane	0.50	_____	_____

Please choose a certification type :

- Harris Township certifies that there have been no changes in road length certification for 2021
- Harris Township certifies that there have been changes in road length certification for 2021 as indicated above

Certified by (Name/Title): _____ Date _____

2021 Township Road Certification Information

Below are roads lengths you certified in 2019 for 2020, please review, update if needed, and sign for the 2021 Certification.

Township	Road Name	2021 Certified Length	Revised Length	Comments
	Melody Road	0.28		
	Metzenhuber Road	0.19		
	Mishawaka Road	1.53		
	Mishawaka Shores TR	0.56		
	Mohawk Drive	0.07		
	Nancy Drive	0.25		
	Nicholas Street	0.00		
	Norberg Drive	0.62		
	Norway Road	0.10		
	Pennala Road	0.09		
	Pine Crest Road	0.19		
	Pine Landing Drive	0.46		
	Pine Street	0.11		
	River Ridge Road	0.15		
	River View Drive	0.57		
	Robinson Road	0.29		
	Romans Road	0.26		
	Root Road	0.26		
	Ruff Shores Road	0.11		
	Schmidt Road	0.48		
	Southwood Road	1.39		
	Stony Point Road	0.40		
	Sunny Beach Add RD	0.24		
	Sunny Beach Road	5.69		
	Sunny Lane	0.22		
	Sunset Drive	0.18		
	Sunset Lane	0.31		
	Tolerick Road	0.41		
	Underwood Road	1.48		

} Removed plowing
 from County Agreement
 Private plowing?

Please choose a certification type :

- Harris Township certifies that there have been no changes in road length certification for 2021
- Harris Township certifies that there have been changes in road length certification for 2021 as indicated above

Certified by (Name/Title): _____ Date _____

2021 Township Road Certification Information

Below are roads lengths you certified in 2019 for 2020, please review, update if needed, and sign for the 2021 Certification.

Township	Road Name	2021 Certified Length	Revised Length	Comments
	Verde Lane	0.22		
	Vroman Road	0.25		
	Wagon Wheel Ct Road	0.24		
	Wendigo Heights Road	0.08		
	Wendigo Park Circle	0.46		
	Wendigo Park Road	2.93		
	Wesleyan Drive	0.28		
	Westwood Lane	0.22		
	Westwood Road	0.24		
	Winnebago Drive	0.13		
	Winston Taylor RD	0.04		
	Woodbine Lane	0.18		
	Woodland Park Road	0.30		
		33.55		

Please choose a certification type :

- Harris Township certifies that there have been no changes in road length certification for 2021
- Harris Township certifies that there have been changes in road length certification for 2021 as indicated above

Certified by (Name/Title): _____ Date _____



QUOTATION

6F.

Newman Signs Inc.
PO Box 1728
Jamestown, ND 58402
Phone: 800-437-9770

Prices on quote are guaranteed for 30 days

Quote #: TRFQTE035424

Quote Date: 10/5/2020

Customer Number: HAR-03-024

Ship Via: MIDWEST

Sales Rep: Christine Wahl

FOB: ORIGIN

Payment Terms: Net 30

Bill To:

HARRIS TOWNSHIP
20876 WENDIGDO PARK RD
GRAND RAPIDS MN, 55744

Ship To:

HARRIS TOWNSHIP
20876 WENDIGDO PARK RD
GRAND RAPIDS MN, 55744

Header Note: ***THANK YOU, DERRICK!! Christine/Marcia***

SEQ	Item Number/Cost Code/Description/Note	Quantity	Unit Price	Extended Price
1	T-W1-748/2Z3B 48X24 .080 SPECIAL PUNCH/RADIUS HIP B/Y ARROW-DOUBLE	2.00	40.00	80.00
2	T-R1-130/2A3A 30X30 .080 1 POST STD PUNCH HIP W/R STOP	6.00	32.21	193.26
3	T-W1-2R36/2Z3B 36X36 .080 SPECIAL PUNCH/RADIUS HIP B/Y CURVE SYM-R	2.00	44.25	88.50
4	T-W3-136/3Z3A-3 36X36 .100 SPECIAL PUNCH/RADIUS HIP B/R/Y/W STOP AHEAD SYM	6.00	53.67	322.02
5	T-W14-136/3Z3B 36X36 .100 SPECIAL PUNCH/RADIUS HIP B/Y DEAD END	6.00	51.01	306.06
6	T-R8-318/2I3A-2 18X18 .080 1 POST STD PUNCH/RADIUS HIP R/B/W NO PARKING SYM	4.00	16.74	66.96
7	T-TLS-2.25-10 TELESPAR 2.25 IN X 10'-12 GA	5.00	40.26	201.30
8	T-TLS-2-10 TELESPAR 2 IN X 10'-12 GA	5.00	35.11	175.55

10/7/2020 12:54:00 PM



QUOTATION

Newman Signs Inc.
PO Box 1728
Jamestown, ND 58402
Phone: 800-437-9770

Prices on quote are guaranteed for 30 days

Quote #: TRFQTE035424

Quote Date: 10/5/2020

Customer Number: HAR-03-024

Ship Via: MIDWEST

Sales Rep: Christine Wahl

FOB: ORIGIN

Payment Terms: Net 30

Bill To:

HARRIS TOWNSHIP
20876 WENDIGDO PARK RD
GRAND RAPIDS MN, 55744

Ship To:

HARRIS TOWNSHIP
20876 WENDIGDO PARK RD
GRAND RAPIDS MN, 55744

Header Note: ***THANK YOU, DERRICK!! Christine/Marcia***

9	SPECIALTRAFFIC T-DP030009/2M3A 30X9-.380-1 POST STD PUNCH/RADIUS - SF - HIP - UPPER CASE LTRS - W/G - SEE ATT LAYOUTS (2 EA) CAROL ST SCHMIDT RD BIRCH ST (4 EA) JANE LN	10.00	23.19	231.90
10	SPECIALTRAFFIC T-DP036009/2M3A 36X9-.380-1 POST STD PUNCH/RADIUS - SF - HIP - UPPER CASE LTRS - W/G - SEE ATT LAYOUT (2 EA) BREEZY LN ROMANS RD (4 EA) ISLEV EW RD	8.00	26.04	208.32
11	FREIGHT-TRAFFIC FREIGHT TRAFFIC SALES	1.00	154.66	154.66

Subtotal:	2,028.53
Tax:	0.00
Total:	\$2,028.53

Total subject to any applicable tax and freight charges. Additional freight charges for residential delivery, inside delivery, liftgate delivery, limited access delivery, or other charges incurred will be invoiced to the customer.

10/7/2020 12:54:00 PM

Open Meeting Law Session
September 22, 2020
1:00 pm – 3:00 pm (Zoom)

JA.

Pamela Whitmore, League of Minnesota Cities, was the presenter for the session.

Pamela reviewed the purpose of the open meeting law (prohibits actions from being taken at a secret meeting where it is impossible for the interested public to become fully informed concerning decisions of public bodies or detect improper influences; It ensures the public's right to be informed; and It gives a public an opportunity to present its views to the public body.)

There are seven exceptions to the open meeting law that authorize the closure of meetings to the public. Under those exceptions some meetings may be closed, and some meetings must be closed. Before a meeting is closed under any of the exceptions, an agency must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed. All closed meetings, except those closed as permitted by the attorney-client privilege, must be electronically recorded at the expense of the public body. The recordings must be preserved for at least three years after the date of the meeting.

The several types of meetings that MAY be closed are: 1) labor negotiations; 2) performance evaluations (employee can request it be open or closed); 3) attorney client privilege (very limited); 4) security data/reports; 5) purchase or sale of property. Meetings that MUST be closed 1) misconduct allocations of someone under board authority; and 2) certain not public data (Data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults; internal affairs data relating to allegations of law-enforcement personnel misconduct or active law-enforcement investigative data; educational data, health data, medical data, welfare data or mental health data that are not public data; and certain medical records.)

Generally, meetings may not be closed to discuss data that is not public under the Minnesota government data practices act. However, the public body must close any part of a meeting at which certain types of not public data are discussed. If not public data is discussed at an open meeting when the meeting is required to be closed, it is a violation of the open meeting law. However, not public data may generally be discussed in an open meeting without liability or penalty, if: the disclosures relate to a matter within the scope of the public bodies authority, and the disclosure is necessary to conduct the business or agenda item before the public body. If Serial meetings involving less than a quorum of a public body are held for the purpose of avoiding the requirements of the open meeting law, it will constitute a violation of law.

When holding interviews of any kind, it is always best to have HR handle the interviews so there is no violation of open meeting law.

Social gatherings will not be considered a meeting subject to the open meeting law as long as there's not a quorum present, or, if a quorum is present, as long as the quorum does not discuss, decide, or receive information about official city business.

Meetings of less than a quorum of the public body held serially to avoid public hearings or to fashion agreement on any issue may violate the open meeting law depending on the circumstances.

48

Telephone, email, and social media communications could violate the open meeting law. One-way communication between the chair or clerk and members of a public body is permissible, such as when the clerk sends meeting materials via email to all board members as long as no discussion or decision making ensues. If a board member has an item they want other board members to receive, they need to submit it to the clerk and the clerk will disseminate to the other board members.

A good rule of thumb (always) watch what you say in public about agenda items, as there is always public perception!

Pam said that meetings and agenda items, if an item is on the agenda, and members of the public are at the meeting and want to discuss, it is fine to let them know that the agenda item will be discussed late in the meeting, as long as they are allowed to talk. Board members should not be discussing agenda items prior to the meeting, as that violates the open meeting law.

A board member who violated the open meeting law can be subject to personal liability in the form of a civil penalty of up to \$300. If a board member is found to have violated the open meeting law in three or more separate, sequential actions, the person must be removed from office and may not serve in any other capacity with the public body for period of time equal to the term of office the person was serving.

Groups that need to comply with the open meeting law are cities, counties, townships, committees, commissions (planning commission, library board, park board, HRA, EDA)

All-all it was a good refresher session to participate in, and would encourage all supervisors to participate in a refresher session.

Submitted by: Peggy Clayton, Supervisor

September 26, 2020

**Itasca County Multi-Hazard Mitigation Plan
Planning Team Meeting
September 23, 2020
2:00 pm 4:00 pm (Zoom)**

8B.

Stacey Stark, MS, GISP, and Bonnie Hundrieser, Consultant, were the presenters.

The mitigation plan has not been updated since 2015, (every 5 years), so the meeting was to begin discussions on the new (2021-2026) plan. This plan is also a requirement of the federal disaster relief mitigation act of 2000. The development of a local government plan is required in order to maintain eligibility for FEMA hazard mitigation grant programs. The plan must address all jurisdictions and engage key stakeholders.

Hazard mitigation is any action taken to reduce or eliminate long-term risk to people and property from natural disasters. This plan is a multi jurisdictional plan that covers the county as well as all city and townships within the county. County and city governments are required to adopt a plan. Townships are covered under the umbrella of the county, but may elect to adopt.

The hazards that are addressed in the plan are natural hazards that pose risk to the county in its jurisdictions. Man-made hazards are not required to be addressed.

Hazard risk assessment and vulnerability analysis will be conducted, and the team will work closely with the county and each city to provide information as needed. They will identify inventory of critical infrastructure; identify specific, local level impacts and vulnerabilities; identify any factors that may increase the communities vulnerability; review social vulnerability factors; and identify if and how risk priorities have changed since the last plan.

- Winter storms are considered a high-risk. 21 winter related events occurred since January 2014.
- Flooding is considered a moderate risk. A potential economic loss model is run for 1% annual chance of flood.
- Wildfire is considered a moderate risk. Itasca County has 182,599 Acres of wildland urban interface. The average fires per year are 45; average acres per fire is 3; average acreage per year is 130, and between 2007 and 2017 the total cost was \$101,079.
- Extreme heat is considered moderate. From 2014 to 2020 the Grand Rapids forestry weather station reported daily high temperatures of higher than 90° 15 times. The highest daily maximum temperature reported during this time was 94 on August 14, 2015.
- extreme cold is considered moderate. From 2014 to 2020, daily low temperatures were lower than 18° and recorded 94 times at the Grand Rapids forestry weather station. Itasca County experiences an average of 14 to 26 extreme cold days each year.
- Windstorms are considered moderate. Itasca County experienced 24 thunderstorm wind events between 2014 and February 2020.
- drought is considered a moderate risk. The county was part of a 2012 USDA designation as a primary agricultural disaster area due to drought.
- Dam/levee failure is considered moderate. This hazard must be addressed per new FEMA guidelines even if the risk is deemed low. The Essar steel reclaim Pond Dam in Pengilly is considered a high hazard dam.

- Hail/lightning is considered low. There were eight hail storms with hail greater or equal to 1 inch since 2014, and the relative frequency of all hail events is 2.7 per year.

Bonnie reviewed mitigation strategies and action types with the group.

- Local planning and regulations. These actions include government authorities, policies, or codes that influence the way land and buildings are developed and built.
- Structure and infrastructure projects. These actions involve modifying existing structures to protect them from a hazard or remove them from a hazard area. This type of action also involves projects to construct man-made structures to reduce the impacts of hazards.
- Natural systems protection. These are actions that minimize damage and losses and also preserve or restore the functions of natural systems.
- Education and awareness programs. These are actions to inform and educate citizens, elected officials, and property owners about hazards and potential ways to mitigate them.
- Mitigation Preparedness to respond support. These are actions that help to protect life and property prior to, during, and immediately after disaster or hazard event. These activities are typically not considered mitigation, but support reduction of the effects of damaging events.

Bonnie further stated that FEMA HMA Grant Program is available. All applicants must have or be covered under an approved MHMP. Eligible applicants would be state and local governments, tribal communities, and certain private nonprofit organizations or institutions. The cost share would be federal 75% and applicant 25%. Eligible projects must be identified in the local MHMP. Examples of eligible activities are: property acquisition/relocation; safe room construction; minor localized flood risk reduction; green infrastructure; infrastructure retrofits; soil stabilization; wildlife mitigation; and 5% projects.

At this time, the plan was to develop local mitigation action charts and complete mitigation surveys forms. Mitigation actions must be informed by hazards of risk, as well as local capabilities and existing planning mechanisms.

A second planning meeting and public review and comment period will be held in the spring-summer of 2021. At that time the presentation of a draft plan and final review of mitigation action charts will be presented. The dissemination and documenting of news release by the county and jurisdictions will be conducted. During the fall and winter of 2021, a draft plan will be submitted first to HSEM and then to FEMA for approval for meeting all federal requirements.

Last, but not least, each city, county, and township was provided a mitigation ideas worksheet, which the township will need to list ideas for mitigation actions (that the township) feels will help reduce the impact of future natural hazard events to the township. (This worksheet will need to be returned to the county emergency manager).

It was a very informative session, and we are fortunate to be involved and included in such a plan!

Submitted by: Peggy Clayton, Supervisor

8C.

Networking Opportunities Team Meeting
Networking to improve efficiency, maintain service levels and
save money
while preserving our individual community identities

September 23, 2020

The next meeting will be October 28, 2020 at the Timberlake Lodge. Lucas Thompson, Itasca County Jail Administrator will be speaking. 11-1, lunch included.

Present: Peggy Clayton (Harris), Lilah Crowe (Historical Society), Lisa Mrnak (LaPrairie), Greg Tuttle (Cohasset), Burl Ives (Itasca County), Matt Grose (ISD 318) and Mary Jo Wimmer, Coordinator.

Matt Grose addressed the group regarding ISD318 and building updates, Covid, extra-curricular programs and guidelines.

Open Market

LaPrairie

- Crack sealing
- Sewer lines cleaned
- Developing a resident survey on desired projects
- Working with CEEDA on Rainbow building
- Has grant applications for businesses

Harris Township

- 2020 road projects completed
- Paved the cemetery
- Scheduling a fall road tour
- A new caretaker and sexton will start Nov. 2

Arbo Township

- Possible relocation of new town hall
- This last board meeting was well attended as road changes were discussed

Itasca County

- Levy set at 0% increase
- Jail in downtown location will cost \$65M without courthouse renovations
3 buildings need to be purchased. There will be a jail bond of \$50M.
Construction will begin no sooner than June of 2021

28

...
...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

...
...
...
...

Date Issued: October 1, 2020

Prepared by: Thomas Kauppinen tkauppinen@mediacomcc.com (218) 371-7362

9A.

Pricing Quote
(Confidential Proprietary)

Customer: Harris Township
Contact: Peggy Clayton
Phone: 218-259-1551
Address: 20057 Crystal Springs Rd. Grand Rapids, MN 55744
Email: supervisorchtp@gmail.com

Based on Term of Service*:	3 Years			
Product Description	Quantity	Total Amount	Total Monthly Rate	Install/Setup Fee
Small Business Bundle 60/5 Mbps, 1 line	1	\$129.95	\$129.95	\$0.00
Internet Modem	1	\$0.00	\$0.00	\$0.00
Commercial Wi-fi Router/Modem Service	1	\$5.99	\$5.99	\$0.00
Totals:		\$135.94	\$0.00	

Notes:

Terms and Conditions:

Pricing Quote is valid for 45 days from issue date. Price quote does not constitute a contractual agreement. Should this service be ordered and subsequently cancelled prior to the due date, cancellation charges shall be applied per Mediacom Business Pricing Guidelines.

The above quoted service does not include applicable taxes, special construction, additional equipment, or other fees imposed by regulators. Price quote includes estimated construction costs from customer building DMARC to the public right of way and is subject to change pending site survey. *THIS SERVICE TERM INCLUDES AN AUTOMATIC MONTHLY RATE INCREASE ON HSD SERVICE EFFECTIVE ON EACH ANNIVERSARY OF START DATE THROUGHOUT THE SERVICE TERM. THE MONTHLY RATE WILL INCREASE BY \$20 (TWENTY DOLLARS) EACH ANNIVERSARY OF START DATE IF HSD SERVICE IS 60MB/5MB OR 1GB/30MB. THE MONTHLY RATE WILL INCREASE ON 100MB/10MB AND 300MB/20MB BY \$10 (TEN DOLLARS) IF SERVICE TERM EQUALS 3 YEARS AND BY \$5 (FIVE DOLLARS) EACH ANNIVERSARY IF SERVICE TERM EQUALS 5 YEARS.

Date Issued: October 1, 2020

Prepared by: Thomas Kauppinen tkauppinen@mediacomcc.com (218) 371-7362

AP

Pricing Quote
(Confidential Proprietary)

Customer: Harris Township
Contact: Peggy Clayton
Phone: 218-259-1551
Address: 20057 Crystal Springs Rd. Grand Rapids, MN 55744
Email: supervisorchtp@gmail.com

Product Description	Quantity	Total Amount	Total Monthly Rate	Install/Setup Fee
Based on Term of Service*: 3 Years				
Small Business Bundle 60/5 Mbps, 1 line	1	\$129.95	\$129.95	\$0.00
Internet Modem	1	\$0.00	\$0.00	\$0.00
Commercial Wi-fi Router/Modem Service	1	\$5.99	\$5.99	\$0.00
Totals:		\$135.94	\$0.00	

Notes:

Terms and Conditions:

Pricing Quote is valid for 45 days from issue date. Price quote does not constitute a contractual agreement. Should this service be ordered and subsequently cancelled prior to the due date, cancellation charges shall be applied per Minimum Business Pricing Guidelines.

The above quoted service does not include applicable taxes, special construction, additional equipment, or other fees imposed by regulators.

Price quote includes estimated construction costs from customer building DMARC to the public right of way and is subject to change pending site survey. *THIS SERVICE TERM INCLUDES AN AUTOMATIC MONTHLY RATE INCREASE ON HSD SERVICE EFFECTIVE ON EACH ANNIVERSARY OF START DATE THROUGHOUT THE SERVICE TERM. THIS MONTHLY RATE WILL INCREASE BY \$20 (TWENTY DOLLARS) EACH ANNIVERSARY OF START DATE IF HSD SERVICE IS 60MB/5MB OR 30MB/30MB. THE MONTHLY RATE WILL INCREASE ON 100MB/10MB AND 300MB/20MB BY \$10 (TEN DOLLARS) IF SERVICE TERM EQUALS 3 YEARS AND BY \$5 (FIVE DOLLARS) EACH ANNIVERSARY IF SERVICE TERM EQUALS 5 YEARS.

From: office@portablejohnmn.com
Subject: RE: Portable Johns in Harris Township
Date: Sep 25, 2020 at 9:57:02 AM
To: Harris Township supervisorchtp@gmail.com

9C

Thanks for letting me know, Peggy. I'm sorry there are continued issues.

This is not acceptable. I will be talking to the driver about these and we will get them fixed and be crediting some of the service fee.

Thanks,
Talia

From: Harris Township <supervisorchtp@gmail.com>
Sent: Thursday, September 24, 2020 7:01 PM
To: office@portablejohnmn.com
Subject: Re: Portable Johns in Harris Township

Hi Talia, hope all is well with you and family!

I inspected the parks last Thursday and then today. At Crystal Park: The first picture is from last week and as you can see the bathroom is a mess. The hand sanitizer was taken off the wall and was sitting next to the toilet. The second picture is from today., one week later, and the hand sanitizer is still sitting next to the toilet and the bathroom is not clean.

The cemetery bathroom has had a pair of underwear sitting there for 3 weeks.

Yiu had said to let you know right away, so that is why I am sending these to you.

Thanks...Peggy





Sent from my iPad

On Aug 3, 2020, at 10:55 AM, office@portablejohnmn.com wrote:

Thanks, Peggy – I appreciate your feedback.

Please let us know if there are any further issues so we can correct quickly.

Have a great day!
Talia

From: Harris Township <supervisorchtp@gmail.com>
Sent: Thursday, July 30, 2020 11:18 AM
To: office@portablejohnmn.com

Chairman Haubrich introduced the following updated resolution at the October 14, 2020 Regular Meeting of the Harris Town Board:

**RESOLUTION NO. 2020-018
(Replacing Resolution 2015-005)**

9F.

**Harris Township
CULVERT POLICY**

BE IT RESOLVED, by the Supervisors of Harris Township to adopt the following Culvert Policy:

- Any new access off of a township road or in a platted development in Harris Township needs approval by the Harris Town Board;
- Any such access must have a culvert, unless deemed unnecessary by the township;
- One free culvert per parcel will be issued by the Township;
- additional accesses to said parcel needing a culvert, (which are to be purchased from the township), will be paid for by landowner;
- The culvert will be either 30' or 32' in length with aprons, and either 15" or 12" in diameter; the culvert may be either metal or plastic / polyethylene;
- The township will deliver the culvert, but it is the landowner's responsibility to have it installed properly (instructions for installation will be available upon request);
- Bedding and cover material will NOT be provided by the township.

APPROACHES AND CULVERTS TO EXISTING ROADS

When an existing culvert must be replaced because of damage, failure, or other reason not caused by the township's reconstruction of the road, the landowner is expected to pay the cost of the new culvert and installation.

APPROACHES AND CULVERTS ON NEW ROADS

If the township builds a new road, relocates an existing road, or reconstructs an existing road, the township must provide one suitable approach within the right-of-way when an approach is needed to access the property. Note the township is required to provide "only one" approach under these circumstances. Parcels with multiple approaches may expect to pay for the cost of their additional approaches or culverts.

Adopted this ____ day of _____, 2020

Attest: _____
Peggy Clayton, Acting Clerk

Ken Haubrich, Chair

Supervisor _____ made a motion, and seconded by Supervisor _____, to approve Resolution #2020-018. Ayes: Supervisors Haubrich, Clayton, Kelley, Kortekaas, and Schack; Nays: None. Motion carried.

7A

10A.

NOTICE:

Harris Town Board NOTICE OF A POSSIBLE QUORUM of the Harris Township Supervisors

Board members of Harris Township may participate in setting up the Town Hall on Monday, November 2, 2020, in preparation for the General Election to take place on Tuesday, November 3, 2020 at 21998 Airport Road, Grand Rapids, MN:

**Monday, November 2, 2020
10:00 a.m. – 7:00 p.m.**

Posted on October 14, 2020

Peggy Clayton, Supervisor

A01

108.

Mitigation Strategies & Action Types

Following are the five types of mitigation strategies that will be used in the update of the Multi-Hazard Mitigation Plan with examples of related mitigation actions. Minnesota HSEM recommends the use of these mitigation strategies to be in alignment with the State plan and those recommended by FEMA. The first four strategies listed are taken from the FEMA publications *Local Mitigation Planning Handbook* (2013) and *Mitigation Ideas: A Resource for Reducing Risk to Natural Hazards* (2013). The fifth strategy type was determined by Minnesota HSEM for use within the state.

These strategies will provide the framework for identification of new jurisdictional-level mitigation actions for implementation over the next 5-year planning cycle.

Mitigation Strategy	Description	Example Mitigation Actions
<p>Local Planning and Regulations</p>	<p>These actions include government authorities, policies, or codes that influence the way land and buildings are developed and built.</p>	<ul style="list-style-type: none"> • Comprehensive plans • Land use ordinances • Planning and zoning • Building codes and enforcement • Floodplain ordinances • NFIP Community Rating System • Capital improvement programs • Open space preservation • Shoreline codes • Stormwater management regulations and master plans • Mobile home park compliance for storm shelters
<p>Structure and Infrastructure Projects</p>	<p>These actions involve modifying existing structures and infrastructure to protect them from a hazard or remove them from a hazard area. This could apply to public or private structures as well as critical facilities and infrastructure.</p> <p>This type of action also involves projects to construct manmade structures to reduce the impact of hazards.</p>	<ul style="list-style-type: none"> • Property Acquisitions and elevations of structures in flood prone areas • Utility undergrounding • Structural retrofits (i.e., metal roofs) • Floodwalls and retaining walls • Detention and retention structures • Culvert Installation/Modification • Roads & Bridge risk reduction • Safe Room (New construction or facility retrofit) • Green Infrastructure Methods <p><i>Many of these types of actions are projects eligible for funding through FEMA HMA grant programs.</i></p>

Mitigation Strategy	Description	Example Mitigation Actions
<p>Natural Systems Protection</p>	<p>These are actions that minimize damage and losses and also preserve or restore the functions of natural systems.</p>	<ul style="list-style-type: none"> • Soil stabilization for sediment and erosion control • Floodplain and Stream corridor restoration • Slope management • Forest management (defensible space, fuels reduction, sprinkler systems) • Conservation easements • Wetland restoration and preservation • Aquifer Storage & Recovery • Flood Diversion and Storage <p><i>Many of these types of actions are projects eligible for funding through FEMA HMA grant programs.</i></p>
<p>Education and Awareness Programs</p>	<p>These are actions to inform and educate citizens, elected officials, and property owners about hazards and potential ways to mitigate them. These actions may also include participation in national programs, such as StormReady or Firewise Communities. Although this type of mitigation reduces risk less directly than structural projects or regulation, it is an important foundation. A greater understanding and awareness of hazards and risk among local officials, stakeholders, and the public is more likely to lead to direct actions that support life safety and lessen property damage.</p>	<ul style="list-style-type: none"> • Radio or television spots • Websites with maps and information • Social media outreach • Promotion of sign-up for emergency warnings • Real estate disclosure • Promotion of NFIP insurance to property owners • Presentations to school groups or neighborhood organizations • Mailings to residents in hazard-prone areas. • NWS StormReady Program • Firewise Communities <p><i>Some of these types of actions may be projects eligible for funding through the FEMA HMA "5 Percent Initiative Program".</i></p>
<p>Mitigation Preparedness and Response Support</p>	<p>This is a State of Minnesota mitigation strategy with the intent of covering emergency preparedness actions that protect life and property prior to, during, and immediately after a disaster or hazard event. These activities are typically not considered mitigation, but support reduction of the effects of damaging events.</p>	<ul style="list-style-type: none"> • Emergency Operations Plan • Flood fight plans and preparedness measures • Dam emergency action plans • Emergency Warning Systems (i.e., CodeRed, warning sirens) • Generator backup power • NWS Storm Spotter Training • Training and education for local elected officials and key partners.

**Itasca County Multi-Hazard Mitigation Plan
Planning Team Meeting
September 23, 2020
2:00 pm 4:00 pm (Zoom)**

Stacey Stark, MS, GISP, and Bonnie Hundrieser, Consultant, were the presenters.

The mitigation plan has not been updated since 2015, (every 5 years), so the meeting was to begin discussions on the new (2021-2026) plan. This plan is also a requirement of the federal disaster relief mitigation act of 2000. The development of a local government plan is required in order to maintain eligibility for FEMA hazard mitigation grant programs. The plan must address all jurisdictions and engage key stakeholders.

Hazard mitigation is any action taken to reduce or eliminate long-term risk to people and property from natural disasters. This plan is a multi jurisdictional plan that covers the county as well as all city and townships within the county. County and city governments are required to adopt a plan. Townships are covered under the umbrella of the county, but may elect to adopt.

The hazards that are addressed in the plan are natural hazards that pose risk to the county in its jurisdictions. Man-made hazards are not required to be addressed.

Hazard risk assessment and vulnerability analysis will be conducted, and the team will work closely with the county and each city to provide information as needed. They will identify inventory of critical infrastructure; identify specific, local level impacts and vulnerabilities; identify any factors that may increase the communities vulnerability; review social vulnerability factors; and identify if and how risk priorities have changed since the last plan.

- Winter storms are considered a high-risk. 21 winter related events occurred since January 2014.
- Flooding is considered a moderate risk. A potential economic loss model is run for 1% annual chance of flood.
- Wildfire is considered a moderate risk. Itasca County has 182,599 Acres of wildland urban interface. The average fires per year are 45; average acres per fire is 3; average acreage per year is 130, and between 2007 and 2017 the total cost was \$101,079.
- Extreme heat is considered moderate. From 2014 to 2020 the Grand Rapids forestry weather station reported daily high temperatures of higher than 90° 15 times. The highest daily maximum temperature reported during this time was 94 on August 14, 2015.
- extreme cold is considered moderate. From 2014 to 2020, daily low temperatures were lower than 18° and recorded 94 times at the Grand Rapids forestry weather station. Itasca County experiences an average of 14 to 26 extreme cold days each year.
- Windstorms are considered moderate. Itasca County experienced 24 thunderstorm wind events between 2014 and February 2020.
- drought is considered a moderate risk. The county was part of a 2012 USDA designation as a primary agricultural disaster area due to drought.
- Dam/levee failure is considered moderate. This hazard must be addressed per new FEMA guidelines even if the risk is deemed low. The Essar steel reclaim Pond Dam in Pengilly is considered a high hazard dam.

- Hail/lightning is considered low. There were eight hail storms with hail greater or equal to 1 inch since 2014, and the relative frequency of all hail events is 2.7 per year.

Bonnie reviewed mitigation strategies and action types with the group.

- Local planning and regulations. These actions include government authorities, policies, or codes that influence the way land and buildings are developed and built.
- Structure and infrastructure projects. These actions involve modifying existing structures to protect them from a hazard or remove them from a hazard area. This type of action also involves projects to construct man-made structures to reduce the impacts of hazards.
- Natural systems protection. These are actions that minimize damage and losses and also preserve or restore the functions of natural systems.
- Education and awareness programs. These are actions to inform and educate citizens, elected officials, and property owners about hazards and potential ways to mitigate them.
- Mitigation Preparedness to respond support. These are actions that help to protect life and property prior to, during, and immediately after disaster or hazard event. These activities are typically not considered mitigation, but support reduction of the effects of damaging events.

Bonnie further stated that FEMA HMA Grant Program is available. All applicants must have or be covered under an approved MHMP. Eligible applicants would be state and local governments, tribal communities, and certain private nonprofit organizations or institutions. The cost share would be federal 75% and applicant 25%. Eligible projects must be identified in the local MHMP. Examples of eligible activities are: property acquisition/relocation; safe room construction; minor localized flood risk reduction; green infrastructure; infrastructure retrofits; soil stabilization; wildlife mitigation; and 5% projects.

At this time, the plan was to develop local mitigation action charts and complete mitigation surveys forms. Mitigation actions must be informed by hazards of risk, as well as local capabilities and existing planning mechanisms.

A second planning meeting and public review and comment period will be held in the spring-summer of 2021. At that time the presentation of a draft plan and final review of mitigation action charts will be presented. The dissemination and documenting of news release by the county and jurisdictions will be conducted. During the fall and winter of 2021, a draft plan will be submitted first to HSEM and then to FEMA for approval for meeting all federal requirements.

Last, but not least, each city, county, and township was provided a mitigation ideas worksheet, which the township will need to list ideas for mitigation actions (that the township) feels will help reduce the impact of future natural hazard events to the township. (This worksheet will need to be returned to the county emergency manager).

It was a very informative session, and we are fortunate to be involved and included in such a plan!

Submitted by: Peggy Clayton, Supervisor

From: Minnesota Association of Townships info@mintownships.org
Subject: September 2020 Newsletter
Date: Sep 30, 2020 at 1:33:09 PM
To: Supervisorchtp@gmail.com

10C.



September 2020 Newsletter

COVID-19 and Operating the Township

Minnesota continues under Emergency Executive Order by Governor Tim Walz due to the COVID-19 pandemic. Information for townships and ways to adapt can be found in this **article on the MAT website**. Local government boards may hold in-person meetings with social distancing if they choose to do so. However, township boards are not required to meet in-person. The best-practice is to continue telephone or video meetings during the entire length of the public health emergency in order to prevent any unnecessary public gatherings.

Township Tuesday Conference Calls - Now 1st and 3rd Week

Township Tuesday calls will continue with MAT staff on the 1st and 3rd Tuesday of the month. Upcoming "Township Tuesdays" calls will be October 6, October 20, and so on.

Township Tuesday conference call: 1st and 3rd Tuesdays at 10 AM

Join us by phone: (571) 317-3117 or Toll Free [1-866-899-4679](tel:1-866-899-4679).

Access code is [659-961-501](tel:659-961-501)

OR join us by computer, tablet, or smart phone: <https://www.gotomeet.me/>

14B.

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton
Address:

Date	Description	# Hours	Rate	Amount
	Itasca County Township Association Meeting CANCELLED	fixed rate	\$60.00	
9/9/2000	Regular Meeting	fixed rate	\$60.00	\$60.00
9/23/2020	P and D Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages	fixed rate	\$400.00	\$400.00
Additional Work:				
9/2/2020	CARES Act Work Session 7pm-9pm	2	\$19.00	\$38.00
9/10/2020	Meeting with Andy Shaw 1-2 pm	1	\$19.00	\$19.00
9/14/2020	Cable Commission zoom meeting 12-1pm	1	\$19.00	\$19.00
9/16/2020	CARES Act Work Session 7pm-9pm	2	\$19.00	\$38.00
9/18/2020	Emails back and forth to Personnel Dynamics on new caretaker	0.5	\$19.00	\$9.50
9/22/2020	Open Meeting Law Zoom Mtg 1pm -2:30 pm	1.5	\$19.00	\$28.50
9/23/2020	Local Collaborative mtg 11 am-1pm	2	\$19.00	\$38.00
9/23/2020	Itasca Multihazard zoom meeting 2:00 pm-4:00 pm	2	\$19.00	\$38.00
9/30/2020	CARES Act Work Session 7pm-8:15 pm	1.25	\$19.00	\$23.75
	Totals	14.5	\$19.00	\$251.75
NO PAY		Mileage		
9/1/2020	Pick up xerox supplies at service center and bring to hall (mileage)	8		
9/1/2020	Facebook post			
9/2/2020	Park and cemetery inspections (mileage)	21		
9/2/2020	Drop off variance findings of fact at environmental services (mileage)	11.8		
9/3/2020	Pick up mail and to hall (mileage)	8		
9/8/2020	Deposit at Wells Fargo (mileage)	11.2		
9/9/2020	Facebook post			
9/9/2020	Park and cemetery inspections (mileage)	21		
9/10/2020	Pick up mail and bring to hall (mileage)	8		
9/11/2020	Facebook post			
9/13/2020	Facebook post			
9/14/2020	Facebook post			
9/15/2020	Facebook post			
9/16/2020	Park and cemetery inspections (mileage)	21		
9/16/2020	Facebook post			

148

9/16/2020	Call to Steve Howard at PB; JJ at Mediacom			
9/17/2020	Pick up mail and to hall (mileage)	8		
9/20/2020	Facebook post			
9/22/2020	Facebook post			
9/24/2020	Facebook post			
9/24/2020	Park and cemetery inspections (mileage)	21		
9/25/2020	Pick up mail and to hall (mileage)	8		
	TOTALS			
Reimbursements:				
September	Mileage @ .575/mile x 147 miles	147.00	\$0.575000	\$84.53
	<i>Total reimbursements requested:</i>			

ADDITIONAL DEDUCTIONS 75.00(F); 25.00 (S)

(\$100.00)

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

31-Aug-20

Signature

Peggy Clayton

Payment Request

Harris Township
Itasca Count CLERK

Name: Peggy Clayton
Address:

Grand Rapids

Date	Description	# Hours	Rate	Amount
CLERK				
9/2/2020	Email if we rent out hall tables; no	0.25	\$19.00	\$4.75
9/4/2020	Review 8/16 minutes	0.25	\$19.00	\$4.75
9/4/2020	Minutes of 9/2/20 work session 3pm-4pm	1	\$19.00	\$19.00
9/4/2020	Work on agenda for 9/9/20 brd mtg	0.5	\$19.00	\$9.50
9/6/2020	Agenda, agenda packets,upload to web,water plants,mail 2:30-4:30	2	\$19.00	\$38.00
9/7/2020	Met with Nancy de: CARES Act expenditure reports11:45-1:15,plants	1.2	\$19.00	\$22.80
9/9/2020	Call on driveway size, sent to JK	0.25	\$19.00	\$4.75
9/9/2020	Set up for board mtg, upload to web,posting,mail,stonly pt letters	2.5	\$19.00	\$47.50
9/10/2020	Call from constituent on Crystal Springs Rd	0.25	\$19.00	\$4.75
9/10/2020	Email to and from constituent r: CUP Mishawaka	0.25	\$19.00	\$4.75
9/10/2020	Emails to and from Auditor Dept (CA)	0.25	\$19.00	\$4.75
9/11/2020	Board minutes of 9/9 board meeting 11:15-12:30; 12:50-1:45	2.25	\$19.00	\$42.75
9/14/2020	Emeterynckower removal posting for biard and herald review	0.25	\$19.00	\$4.75
9/15/2020	Hall water plants, check door locks on cabinets	0.25	\$19.00	\$4.75
9/15/2020	Work on CARES Act quotes, invoices, list for 9/16 work session	2	\$19.00	\$38.00
9/15/2020	Work on Emergency Preparedness Plan	0.75	\$19.00	\$14.25
9/16/2020	Finalize CARES Act List with add'l quotes	0.5	\$19.00	\$9.50
9/17/2020	Order laptops, copier, handicap push plate, send mediacom email	0.75	\$19.00	\$14.25
9/18/2020	Board agenda for 9/23 mtg	0.5	\$19.00	\$9.50
9/18/2020	Minutes from 9/16 work session	1	\$19.00	\$19.00
9/19/2020	Call Busy Bs to have them come and look at hall for 9/22 at 4pm	0.25	\$19.00	\$4.75
9/20/2020	Water plants, agenda and agenda packets, upload to web	1.75	\$19.00	\$33.25
9/22/2020	Call Filthy Clean to come in and give quote	0.25	\$19.00	\$4.75
9/22/2020	Meet with Busy Bs at hall for quote 4 pm-4:30 pm	0.5	\$19.00	\$9.50
9/23/2020	Set up for board, upload to web, email to Karin G	1.5	\$19.00	\$28.50
9/23/2000	utilit permit individual contacted me to get permit on agenda	0.5	\$19.00	\$9.50
9/24/2020	Email to Herald Review on cemetery flowers	0.25	\$19.00	\$4.75
9/24/2020	Call from Mediacom on quoted for parks	0.25	\$19.00	\$4.75
9/25/2020	Open Meting Law Minutes 6:15-6:45 pm	0.5	\$19.00	\$9.50
9/25/2020	Itasca County Multi agency meeting minutes. 7:15-7:45 pm	0.5	\$19.00	\$9.50
9/28/2020	Minutes from 9/23 board meeting 12:30-2 pm	1.5	\$19.00	\$28.50
9/29/2020	Review 9/23 minutes before sending to chair. 6:30-6:45 pm	0.25	\$19.00	\$4.75
9/29/2020	Hall-sweep, work on resolution book, mail, copies 10:20-12:05 pm	1.45	\$19.00	\$27.55
9/29/2020	Email back and forth to Mediacom	0.5	\$19.00	\$9.50
9/30/2020	Hall: copies for meeting 9/30, mail, etc	0.5	\$19.00	\$9.50
9/30/2020	Call to and from Derrick on Rouse, and Rupert	0.5	\$19.00	\$9.50
TOTALS		27.9	\$19.00	\$530.10
Elections				
9/15/2020	Letter to election judges	0.5	\$19.00	\$9.50
TOTALS		0.5	\$19.00	\$9.50
Reimbursements:				
September	Postag stamps 24 x .58	13.92		\$13.92

	<i>Total reimbursements requested:</i>	13.92	\$13.92

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

30-Sep-20

Signature

Peggy Clayton

Payment Request

Harris Township

Itasca County

Name: Peggy Clayton

Address:

Date	Description	# Hours	Rate	Amount
Sexton				
9/1/2020	Call from Libby Funeral Home Re: headstone	0.25	\$19.00	\$4.75
9/2/2020	Calls to MowDaddy and portable John re: cemetery roadwork	0.25	\$19.00	\$4.75
9/14/2020	Call regarding cemetery deed	0.25	\$19.00	\$4.75
9/14/2020	Call regarding cemetery plots	0.25	\$19.00	\$4.75
9/14/2020	Call regarding Mattfield sites	0.25	\$19.00	\$4.75
9/15/2020	Call from Rowe Funeral Home and opening and closing burial	0.25	\$19.00	\$4.75
9/15/2020	Call from Rowe re: harris burial on 9/18/20; contact Derrick	0.5	\$19.00	\$9.50
9/16/2020	Call from Rowe Funeral re: burial time: contact Derrick	0.5	\$19.00	\$9.50
9/17/2020	Call from Rod Aultman re: upcoming burial plans, many questions	0.5	\$19.00	\$9.50
9/18/2020	Call from Little Falls Granite re: drop off and set stone	0.25	\$19.00	\$4.75
9/21/2020	Call on burial on Saturday, 9/26/20	0.25	\$19.00	\$4.75
9/22/2020	Call from family member re: upcoming burial plans (mattfield)	0.5	\$19.00	\$9.50
9/22/2020	Call from Little Falls Granite re: site locations; I also called Derrick	0.5	\$19.00	\$9.50
9/22/2020	Call from R. Auktman re: Vet marker	0.5	\$19.00	\$9.50
9/22/2029	Call from Veteran Dept re: sign off on paperwork	0.25	\$19.00	\$4.75
9/22/2020	Call to R. Aultman re: headstone, site location, etc.	0.5	\$19.00	\$9.50
9/22/2029	Head to cemetery to look at burial sites, etc	0.5	\$19.00	\$9.50
9/24/2020	Call from Rowe re: Funeral on 9/26/20	0.25	\$19.00	\$4.75
9/25/2020	Call from Rowe re: burial on 9/30/20	0.25	\$19.00	\$4.75
9/25/2020	Another call from R. Aultman re: cremation of Donald Rupert, etc.	0.5	\$19.00	\$9.50
9/28/2020	Call from Anita Eide. Re: putting homemade marker/foundation,etc	0.5	\$19.00	\$9.50
9/29/2020	Call from Nicholson re: Vet marker	0.25	\$19.00	\$4.75
9/29/2020	Go to Vet Office and sign Rupert paperwork	0.5	\$19.00	\$9.50
9/29/2020	Bring Donna Rouse marker to service center for Derrick	0.5	\$19.00	\$9.50
9/30/2020	Call to Rowe re: Rupert and Rouse cremations	0.25	\$19.00	\$4.75
9/30/2020	Call to Gail Rouse re: mark and cremation burial on 10/17 at 2 pm	0.25	\$19.00	\$4.75
9/30/2020	Meet Gail Rouse at Cemetery to get his \$125 check for cremation	0.5	\$19.00	\$9.50
	TOALS	10	\$19.00	\$190.00
Reimbursements:				
<i>Total reimbursements requested:</i>				

I declare under the penalties of law that this account, claim or demand is

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton

Address:

Date	Description	# Hours	Rate	Amount
Cleaning:				
9/2/2020	Sanitize after work session	0.5	\$19.00	\$9.50
9/9/2020	Sanitize after board meeting	0.5	\$19.00	\$9.50
9/16/2020	Sanitize after work session	0.5	\$19.00	\$9.50
9/23/2020	Sanitize after board meeting	0.5	\$19.00	\$9.50
9/30/2020	Sanitize after work session	0.5	\$19.00	\$9.50
TOTALS		2.5	\$19.00	\$47.50
Texts, calls:				
9/1/2020	Call to cancel 12/5 hall rental	0.25	\$19.00	\$4.75
9/3/2020	Hall rental or grad. Party 6/26/2021 (NR)	0.25	\$19.00	\$4.75
9/3/2020	Call regarding renting hall; hall closed	0.25	\$19.00	\$4.75
9/9/2020	Call to reserve hall on 10/3/20; (potential)	0.25	\$19.00	\$4.75
9/9/2020	Call to come cancel hall rental of 9/18/20	0.25	\$19.00	\$4.75
9/9/2020	Call to reserve hall on 6/18/2021	0.25	\$19.00	\$4.75
9/15/2020	Call wanting to rent hall; hall closed	0.25	\$19.00	\$4.75
9/16/2020	Call wanting to rent hall; hall closed	0.25	\$19.00	\$4.75
9/16/2020	Someone calling for Amber Hartyl	0.25	\$19.00	\$4.75
9/20/2020	Call wanting to rent hall 6/28/21; hall already reserved	0.25	\$19.00	\$4.75
9/23/2020	Call to reserve hall; hall closed	0.25	\$19.00	\$4.75
9/28/2020	Call to reserve hall; hall closed	0.25	\$19.00	\$4.75
9/29/2020	Call to reserve hall ; hall closed	0.25	\$19.00	\$4.75
9/29/2020	Call to reserve hall on 12/22; told renter this could change	0.25	\$19.00	\$4.75
9/30/2020	Call to cancel 10/3/20 hall rental; texts back and forth	0.5	\$19.00	\$9.50
9/30/2020	Call to cancel 10/24 hall rental	0.25	\$19.00	\$4.75
TOTALS		4.25	\$19.00	\$80.75
Reimbursements:				
OVERALL TOTAL				
\$128.25				
<i>Total reimbursements requested:</i>				

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

30-Sep-20

Signature

Peggy Clayton

Items Covered Under Stipend

Date	Description	Hours	Mileage
9/2	Met with Soil and Water on Stoney Point Road on turnaround	0.25	
9/4	Met with Medicom on Stoney Point Road on turnaround	0.5	
9/4	Met with GRPU on Stoney Point Road on turnaround	0.25	
9/4	Talked with S E H on Turnaround on Stoney Point	0.25	
9/4	Talked with Trout Enterprises on culvert on Wagon Wheel	0.25	
9/4	Responded to email for resident on Wagon Wheel	0.25	
9/5	Looked at drainage issue on Little Crystal Lane	0.5	
9/5	Looked at drainage issue on Soney Point Road	0.25	12
9/8	Met S E H on drawing for Stoney Point Turnaround	0.25	
9/8	Talked with Hawkinson and S E H on another culvert on Norberg	0.5	
9/8	Drove out and looked at culverts on Norberg	0.75	
9/11	Drove Norberg and roads at cemetery	0.5	
9/11	Talked with Trout Enterprises on culvert on Wagon Wheel	0.25	
9/12	Had call from Resident on culvert on Sunny Beach	0.25	
9/13	Met cement Contractor at town hall for project	0.5	4
9/14	Check on Blacktopping of road	0.5	10
9/14	Talked with S E H on 2020 road	0.25	
9/14	Talked with Hawkinson on paving	0.25	
9/14	Met Contractor at town on project	0.5	4
9/14	Cut down tree on Bear Creek	0.75	16
9/15	Met with Casper to look at Stoney Point Turnaround	0.5	
9/16	Met with Schwartz to look at Stoney Point Turnaround	0.5	
9/16	Had call from resident on Sunny Beach Rd. on culvert	0.25	
9/16	Talked with Hawkinson on Paving project	0.25	
9/22	Talked with S E H on paving costs	0.25	
9/18	Inspect some Township roads	1.5	30
9/22	Talked with S E H on contract paperwork	0.25	
9/24	Talked to Schwartz on go head with turnaround	0.25	
9/24	Talked to Casper on not getting job	0.25	
9/24	Talked to Mediacom on raising lines	0.25	
9/25	Meet Mediacom on Satoney Point	0.75	5
9/28	Talked to A-1 on cement work at town hall	0.25	
9/28	Talked to Schauer Concrete on town hall concrete work	0.25	
9/28	Talked to Perterson Contraction on Town hall ramp	0.25	
	TOTAL Page 1 & 2	13.5	81



ADVERTISING STATEMENT/INVOICE

MINNESOTA LLC

Manney's Shoppers
 Mesabi Daily News, 218-741-5544
 Hibbing Daily Tribune, 218-262-1011
 Grand Rapids Herald Review, 218-326-6623
 Walker Pilot Independent, 218-547-1000
 Chisholm Tribune Press, 218-254-4432

1 Billing Period 09/2020		2 Advertiser/Client Name HARRIS TOWNSHIP	
23 Total Amount Due 159.50		3 Terms of Payment	
21 Current Net Amount Due 159.50		22 30 Days .00	60 Days .00
4 Page Number 1		5 Billing Date 09/30/20	7 Advertiser/Client Number 3017010

8 Billed Account Name and Address HARRIS TOWNSHIP HARRIS SERVICE CTR/TREASURER 20876 WENDIGO PARK RD GRAND RAPIDS MN 55744		9 Remittance Address REMIT PAYMENT TO: APG Media of MN, LLC Regional Accounting Office PO Box 410 Ashland, WI 54806
---	--	---

GO GREEN-Sign up for E-Statements, send an e-mail to AR@adamspg.com.

For advertising questions, contact your local newspaper listed above. For billing/payments, e-mail AR@adamspg.com or call 715-858-7330.

Please Return Upper Portion With Payment

10 Date	11 Reference	12 13 14 Description-Other Comments/Charges	15 SAU Size 16 Billed Units	17 Times Run 18 Rate	19 Gross Amount	20 Net Amount
09/28/20	292534	BALANCE FORWARD				89.90
	RP	RAO PAYMENT				-89.90
09/30/20	375504	CK# 19584				
	RPCI	FLOWER REMOVAL	2X	3.00	2	
		GRHR		6.00	11.60	159.50
						159.50

RECEIVED
 10/10/2020

Statement of Account - Aging of Past Due Amounts

Due date: 10/15/20

21 Current Net Amount Due 159.50	22 30 Days 0.00	60 Days 0.00	Over 90 Days 0.00	*Unapplied Amount	23 Total Amount Due 159.50
--------------------------------------	---------------------	-----------------	----------------------	-------------------	--------------------------------

APG Media of MN

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24 Invoice Number 09203017010	25 Billing Period 09/2020	Advertiser Information			
6 Billed Account Number 3017010	7 Advertiser/Client Number 3017010	2 Advertiser/Client Name HARRIS TOWNSHIP			



PO Box 480
212 SE 10th Street
Grand Rapids, MN 55744
Phone: (218) 326-9637
Fax: (218) 326-9638

INVOICE
NO.
22811

Customer:

HARRIS TOWNSHIP
C/O BECKY ADAMS
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Job: 70220

HARRIS TWP RD GRADING

INVOICE DATE	INVOICE NO.	CUSTOMER NO.	PAYMENT TERMS	CONTRACT NO.
9/25/2020	22811	HAR005	On Rcpt	

QUANTITY (HRS)	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
6.5	9/18/20 GRADER	150.00	975.00 *

Payment due upon receipt. Invoices over 30 days will be subject to 1.5% finance charge.

TOTAL AMOUNT DUE \$975.00

* means item is non-taxable



PO Box 480
 212 SE 10th Street
 Grand Rapids, MN 55744
 Phone: (218) 326-9637
 Fax: (218) 326-9638

**INVOICE
 NO.
 22826**

Customer:

HARRIS TOWNSHIP
 C/O BECKY ADAMS
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744

Job: 13020

SALE OF CONST MATERIAL

INVOICE DATE	INVOICE NO.	CUSTOMER NO.	PAYMENT TERMS	CONTRACT NO.
9/29/2020	22826	HAR005	On Rcpt	

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
37.11 TON	8/24/20 CLASS 5	6.10	226.37 *
0.5	8/24/20 DUMP TRUCK	115.00	57.50 *
36.95 TON	8/31/20 CLASS 5	6.10	225.40 *
0.75	8/31/20 DUMP TRUCK	115.00	86.25 *
41.21 CY	9/21/20 SCREENED TOPSOIL	18.00	741.78 *
1	9/21/20 DUMP TRUCK	115.00	115.00 *
55.76 CY	9/24/20 SCREENED TOPSOIL	18.00	1,003.68 *
1.5	9/24/20 DUMP TRUCK	115.00	172.50 *
26.87 CY	9/25/20 SCREENED TOPSOIL	18.00	483.66 *
0.5	9/25/20 DUMP TRUCK	115.00	57.50 *
22.62 CY	9/28/20 SCREENED TOPSOIL	18.00	407.16 *
1	9/28/20 DUMP TRUCK	115.00	115.00 *
12.87 CY	9/29/20 SCREENED TOPSOIL	18.00	231.66 *
0.5	9/29/20 DUMP TRUCK	115.00	57.50 *

Payment due upon receipt. Invoices over 30 days will be subject to 1.5% finance charge.

TOTAL AMOUNT DUE \$3,980.96

* means item is non-taxable



Computer Enterprises
 212 North Pokegama Ave
 Grand Rapids, MN 55744
 United States
 2183261897
 Fax:

Date
10/01/2020

Bill To
Harris Township 30037 Harristown Road Grand Rapids, MN 55744 United States

Invoice Number: 78863

Payment Terms: Net 30 days

Date	Item Description	Type	Resource Name	Billable Hours	Quantity	Rate/Cost	Billable Amount
10/01/2020	Service: Office 365 Business (Annually) [10/01/2020 - 08/31/2021] Contract Name: O365 Business License--Harris Township 10/01/2020 - 08/31/2021 Best for businesses that need Office apps plus cloud file storage and sharing on PC, Mac, or mobile. Business email not included -Outlook -Word -Excel -PowerPoint -Access -One Drive	Service			6.00	93.6164	561.70

Auto Draft is now available. Please contact Krissy for information.

Total Billable Amount	\$561.70
Total Taxes	\$0.00
Grand Total	\$561.70

WE KNOW THESE ARE UNCERTAIN TIMES AND WE WANT TO DO OUR BEST TO HELP OUT. PLEASE CONTACT US IF YOU WOULD LIKE TO DISCUSS PAYMENT OPTIONS. WE ARE ALL IN THIS TOGETHER.

STATEMENT

FELLING TRAILERS INC.

1525 Main St. S • Sauk Centre, MN 56378 • Ph: (320) 352-5239 • F: (320) 352-5230 • www.felling.com • trailers@felling.com

EEO/AA

Mailing Address: Felling Trailers
 1525 Main St So
 Sauk Centre, MN 56378
 Phone 320-352-5239
 Fax 320-352-5230

Statement Date	Customer No.
09/30/20	0001622

HARRIS TOWNSHIP
 20876 WENDIGO PARK ROAD
 GRAND RAPIDS, MN 55744

Document Date	Document No.	Customer P.O. #	Type	Amount	Amount Due
09/10/20	220940	DERICK	Invoice	597.31	597.31

RECEIVED
10/4/20

Current	Over 30 Days	Over 60 Days	Over 90 Days	Over 120 Days	Total Due
0.00	597.31	0.00	0.00	0.00	597.31

TERMS: ON DELIVERY. UNPAID BALANCE SUBJECT TO 1.5% PER MONTH SERVICE CHARGE (18% PER YEAR). MINIMUM FINANCE CHARGE IS \$5.00.

0001622 HARRIS TOWNSHIP

Statement Date 09/30/20

Document No.	Amount Due
220940	597.31
Total Due	US \$ 597.31

Please Remit to:

Felling Trailers
 1525 Main St So
 Sauk Centre, MN 56378

Amount Enclosed

FELLING TRAILERS INC.

1525 Main St. S • Sauk Centre, MN 56378 • Ph: (320) 352-5239 • F: (320) 352-5230 • www.felling.com • trailers@felling.com

INVOICE

TERRY

Remit Felling Trailers
 Payment: 1525 MAIN STREET SOUTH
 Sauk Centre, MN 56378

Original Copy

Date	Number
09/10/20	220940

Bill To: 0001622

Ship To:

HARRIS TOWNSHIP
 20876 WENDIGO PARK ROAD
 GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP
 20876 WENDIGO PARK ROAD
 GRAND RAPIDS, MN 55744

Account Rep: INTERNAL ACCOUNT

Salesperson: ANDY HEINEN

Customer P.O.#		Quote #:		Ship Via	Ship Date	Terms		
DERICK					09/10/20	ON DELIVERY		
Qty Ordered	Qty Shipped	U/M	Stock Code	Description	Unit Cost	Total Discount	Total Cost	
1	1	EA	JW-1006	WLD JACK 25K 2SPD SW	524.95	0.00	524.95	

FREIGHT CHARGE 33.94

----- Payment Method -----
 On account 597.31
 Total payment : 597.31
 Invoice amount : 597.31
 Change given : 0.00

Total Shipping Weight: 1.000	Sales Amount	524.95
M.S.O. Date Sent: _____	Sales Tax	38.42
	License Fees	0.00
	Total	597.31
	Amount Paid	- 0.00
TOTAL DUE		597.31

Invoice

From: HAWKINSON CONSTRUCTION CO., INC.
PO BOX 278
501 COUNTY ROAD 63
GRAND RAPIDS, MN 55744 US

Bill to: HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744
|||

Cust #	Customer Ref	Invoice #	Invoice Date	Due Date	Disc Date	Terms
500262	Extra work	707	10/07/20	11/06/20		Due Upon Receipt

Mth/Trans	Line	Description	Material	Unit Price	Quantity	Amount
10/20	5	1	EXTRA WORK PATCHING	0.00000	0.000	\$3,905.00
PATCH1: VERDE LN 23.5 SY						
PATCH 2: KEYVIEW DR 16 SY						
PATCH 3: KEYVIEW DR 7.3 SY						

Notes:

Total	\$3,905.00
Sales Tax	
Less Retainage	
Total Due	\$3,905.00

RECEIVED
10/10/2020

Invoice

From: **HAWKINSON CONSTRUCTION CO., INC.**
 PO BOX 278
 501 COUNTY ROAD 63
 GRAND RAPIDS, MN 55744 US

Bill to: **HARRIS TOWNSHIP**
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744
 |||

Cust #	Customer Ref	Invoice #	Invoice Date	Due Date	Disc Date	Terms
500262		10401	10/07/20	10/07/20		Due Upon Receipt

Mth/Trans	Line	Description	Contract	Item	Unit Price	Quantity	Amount
10/20 6	1	App# 1 Estimate-Level Costs	20.1107		0	0.000	\$0.00
10/20 6	2	App# 1 MOBILIZATION	20.1107			0.000	\$5,600.00
10/20 6	3	App# 1 SAWING BITUMINOUS PAVEN	20.1107		0010	0.000	\$520.00
10/20 6	4	App# 1 AGGREGATE BASE CLASS 5	20.1107		0020	130.000	\$3,349.00
10/20 6	5	App# 1 7"- BITUMINOUS PAVEMENT	20.1107		0030	197.000	\$11,520.00
10/20 6	6	App# 1 FINAL SHAPE	20.1107		0040	3,600.000	\$2,000.00
10/20 6	7	App# 1 1.5" - TYPE SP 9.5 WEAR	20.1107		0050	0.000	\$2,000.00
10/20 6	8	App# 1 2.0" - TYPE SP 12.5 WEA	20.1107		0060	412.000	\$37,409.60
10/20 6	9	App# 1 TRAFFIC CONTROL	20.1107		0070	329.000	\$29,873.20
10/20 6	10	App# 1 EXTRA WORK	20.1107		0080	0.000	\$1,600.00
					0100	0.000	\$4,038.00

Notes:

Total	\$95,909.80
Sales Tax	
Less Retainage	
Total Due	\$95,909.80

Rec'd 10/10/2020



To: Harris Township
Attn: Jim Kelly

Page 1 of 1

10/7/2020

Project: **Harris Cemetery - BILLING**
Billing for Bituminous Reclaiming and Paving
Quantities based on 3600 SY bituminous area

Item #	Item Description	Unit	Actual Quantities	Unit Price	Extended Amount
1	Mobilization	LS	1.00	\$5,600.00	\$5,600.00
2	Saw Cut Bituminous	LF	130.00	\$4.00	\$520.00
3	Class 5 Base (placed on road prior to reclamation)	Ton	197.00	\$17.00	\$3,349.00
4	(7") Full Depth Reclamation	SY	3,600.00	\$3.20	\$11,520.00
5	Final shape subgrade	LS	1.00	\$2,000.00	\$2,000.00
6	2" SP 12.5 (3,B)	Ton	412.00	\$90.80	\$37,409.60
7	1.5" SP 12.5 (3,B)	Ton	329.00	\$90.80	\$29,873.20
8	Traffic Control	LS	1.00	\$1,600.00	\$1,600.00
					\$91,871.80

Extra Work:		Unit	Quantity	Price	Extended Amount
Fabric		SY	155.00		
Subcut		Ton	80.00		
Class 5		Ton	100.00		
Labor & Equipment		Hr	22.00		
					\$4,038.00

TOTAL	\$95,909.80
--------------	--------------------

Notes:

- 1) Extra paving was added in front of building in NW corner of Cemetery.
- 2) Extra Work was done on the center road south of the flagpole after encountering very poor subgrade in that area.

SIGNED: 
 Brian Anderson - Hawkinson Construction

DATE: 10/7/20

Hawkinson Sand & Gravel

P.O. Box 867
 3000 Rangeline Road
 Grand Rapids, MN 55744
 Voice: (218) 326-6681
 Fax: (218) 326-6682

Harris Township
 20876 Wendigo Park Road
 Grand Rapids, MN 55744


Account No.	Page
400241	1
Statement Date	
09/30/20	

Account Name		
Harris Township		
Statement Date	Account Number	Page
09/30/20	400241	1

To ensure proper credit, please return this portion with your remittance.

AMOUNT ENCLOSED: \$ _____

A finance charge of 1 1/2 % per month (annual percentage rate of 18%) will be charged on all past due accounts

Date	Cd	Ticket	Description	Amount	Balance
			Beginning Balance:		107.91
09/05/20	I	SG Invoice		127.18	
					RECEIVED 10/10/2020
Current		31-60 Days	Over 60 Days	Retainage	Balance Due
127.18		107.91	0.00	0.00	235.09

Reference	Cd	Amount
0905200241	I	
		Balance Due
		235.09

INVOICE

Invoice #: 0831200241
Date: 08/31/20
Customer No: 400241

From: Hawkinson Sand and Gravel

P.O. Box 867
Grand Rapids MN 55744 US
Tel: (218) 326-6681 Fax: (218) 326-6682

Sold To: Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Delivered To:

Sale Date	Ticket	Units	UM	Unit Price	Matl Total	Haul Total	Tax Code	Tax	Total
MATERIAL:	BOULDERS								
08/31/20	237575	3.160	TON	34.1500 E	107.91	0.00	EXEMP	0.00	107.91
Total:	Material		BOULDERS		107.91	0.00		0.00	107.91
Total Invoice:					107.91	0.00		0.00	107.91

Payment Type: On Account

30 Pay Terms Net 30th

Total: 107.91

Detailed Tonnage and Charge Report

Order: by Account Name by Material by Pit/Plant Type: All
From 09/01/2020 to 09/05/2020

Harris Township (400241)

Jaw Rock 2 - 8 (2106)

Summit Scale (old Brinks Pit) (Summit)

Site Ticket P.O. Number
S 237602

----- Fees -----
Per Qty Per Load

Date	Account	Truck	Code	Qty	Per Qty	Per Load	Sub Total	Frgh/Add	Taxes	Total Charge
09/01/2020	400241	1/2ton	2106	3.360	37.85	0.00	127.18	\$0.00	\$0.00	\$127.18

Summit Scale (old Brinks Pit) (Summit)

Loads	Tons	Units	Yards (c)	Sub Total	Frgh/Add	Taxes	Total Charge
1	3.36	0	0.00	127.18	\$0.00	\$0.00	\$127.18

Jaw Rock 2 - 8 (2106) Totals

Loads	Tons	Units	Yards (c)	Sub Total	Frgh/Add	Taxes	Total Charge
1	3.36	0	0.00	127.18	\$0.00	\$0.00	\$127.18

Harris Township (400241) Totals

Loads	Tons	Units	Yards (c)	Sub Total	Frgh/Add	Taxes	Total Charge
1	3.36	0	0.00	127.18	\$0.00	\$0.00	\$127.18

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000
*** STATEMENT OF ACCOUNT ***
PERIOD ENDING 9/30/20

ACCOUNT NUMBER: 1000003580

Payment Amount: _____

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Please return this portion with your payment.

DATE	TRANSACTION	CREDITS	CHARGES	BALANCE
	BALANCE FORWARD			55.90
9-22-2020	INVOICE #0001-9912276			116.77
9-28-2020	PAYMENT-THANK YOU	55.90	60.87	60.87

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL AMOUNT DUE
60.87				60.87

PLEASE REMIT PAYMENT
BY 10/25/20
TO

THANK YOU FOR
SHOPPING AT
L&M SUPPLY

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000

218/326-9451

PLEASE REFER ALL QUESTIONS CONCERNING
YOUR ACCOUNT TO OUR CORPORATE OFFICE:
* P.O. Box 280 *
* Grand Rapids, MN 55744 *
* 218/326-9451 *

RECEIVED
10/10/2020

LAW OFFICE OF SHAW & SHAW

PO BOX 365
DEER RIVER, MN 56636

Statement

Date

10/1/2020

Bill To

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

		Terms		Amount Due	
		Due on receipt		\$625.00	
Date	Description	Qty	Rate	Amount	Balance Due
08/31/2020	Balance forward				0.00
09/08/2020	Call County Auditor on Stony Point	0.20	250.00	50.00	50.00
09/08/2020	Call from Auditor, research state legislation, E-mail to Layman and Eichorn	0.90	250.00	225.00	275.00
09/09/2020	Call from Sandy Layman	0.20	250.00	50.00	325.00
09/10/2020	Met with Supervisors	1.00	250.00	250.00	575.00
09/10/2020	Call county attorney	0.20	250.00	50.00	625.00
Current		31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
0.00		625.00	0.00	0.00	\$625.00

RECEIVED
CD/4/2020

Phone # 218-246-8535



PERSONNEL
dynamics

Personnel Dynamics, LLC

PO Box 193
604 NW 1st Ave
Grand Rapids, MN 55744

INVOICE

Invoice Number: 49850
Invoice Date: Sep 16, 2020
Page: 1

Phone: 218-327-9554
Fax: 218-327-9528
Email: desk@pdstaffing.llc

Bill To:
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

Customer ID	Customer PO
HARRIS	DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
16.00	WARD, ETHAN	WEEK ENDING 09/12/20	19.60	313.60

RECEIVED
9/16/2020

Subtotal	313.60
Sales Tax	
Total Invoice Amount	313.60
Payment/Credit Applied	
TOTAL	313.60

Check/Credit Memo No:

Personnel Dynamics, LLC

PO Box 193, Grand Rapids, MN 55744

Phone (218) 327-9554 / Fax (218) 327-9528

kari@pdstaffing.net

Employee Name Ethan Ward

Last 4 digits of SS # 4703

Company worked HAMS TOWNSHIP

Week Ending Date 9-8/9-12

DAY	DATE	Time Started	Less Meal Time	Time Finished	Regular Hours	Overtime Hours
Sunday						
Monday	9-9	8:00 AM	1/2	4:30 PM	8	
Tuesday	9-9	8:00 AM	1/2	4:30 PM	8	
Wednesday	9-10	8:00 AM	1/2	4:30 PM	8	
Thursday	9-11		1/2			
Friday	9-12		1/2			
Saturday						
TOTAL					16	

It is my responsibility as an employee of Personnel Dynamics to contact the office at the end of each assignment. Failure to do so will be considered as a voluntary quit. If I do not report after completion of assignment within 5 days, I may be disqualified for unemployment.

Supervisor Signature Melinda Black

Employee Signature Ethan Ward

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Cemetery
River Road
Grand Rapids, MN 55744

4702
DATE 09/21/2020
DUE DATE 10/12/2020

JOB DETAILS
Cemetery

CONTACT / PHONE #
Dennis Korekas / 218-326-6190

BILLING CYCLE
8/24/2020 - 9/20/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDCP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00

BALANCE DUE

\$85.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Crystal Park
Crystal Springs Road
Grand Rapids, MN 55744

4703
DATE 09/21/2020
DUE DATE 10/12/2020

JOB DETAILS
Crystal Park

CONTACT / PHONE #
Dennis Kortekas / 218-326-6190

BILLING CYCLE
8/24/2020 - 9/20/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDCP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00

From Pokegama Avenue, go S on Hwy 169 (3.4mi), R on
Crystal Springs Road (.7mi), continue straight onto Little
Crystal Lane. Unit located next to fence in parking lot by red
building.

BALANCE DUE

\$85.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Wendigo Park
Sunny Beach Road
Grand Rapids, MN 55744

4704
DATE 09/21/2020
DUE DATE 10/12/2020

JOB DETAILS
Wendigo Park

CONTACT / PHONE #
Dennis Kortekas / 218-326-6190

BILLING CYCLE
8/24/2020 - 9/20/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/01/2019	HDOP Toilet Rental & Service - Weekly	1	85.00	85.00
05/01/2019	Hand Sanitizer - Weekly	1	0.00	0.00

BALANCE DUE

\$85.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Trooptown
28943 Sunny Beach Road
Grand Rapids, MN 55744

4701
DATE 09/21/2020
DUE DATE 10/12/2020

JOB DETAILS
Boat Landing

CONTACT / PHONE #
Dennis Kortekas / 218-256-6160

BILLING CYCLE
8/24/2020 - 9/20/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/08/2020	Regular Toilet Rental & Service	1	60.00	60.00
05/08/2020	Hand Sanitizer - Weekly	1	0.00	0.00

BALANCE DUE

\$60.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Laplant
31518 Laplant Road
Grand Rapids, MN 55744

4699
DATE 09/21/2020
DUE DATE 10/12/2020

JOB DETAILS

Boat Landing

CONTACT / PHONE #

Dennis Kortekas / 218-256-6160

BILLING CYCLE

8/24/2020 - 9/20/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/08/2020	Regular Toilet Rental & Service	1	60.00	60.00
05/08/2020	Hand Sanitizer - Weekly	1	0.00	0.00

BALANCE DUE

\$60.00

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

Portable John
PO Box 490
Hibbing, MN 55746
800-370-4576



BILL TO
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

SHIP TO
Mishawaka
21631 Mishawaka Road
Grand Rapids, MN 55744

4700
DATE 09/21/2020
DUE DATE 10/12/2020

JOB DETAILS
Boat Landing

CONTACT / PHONE #
Dennis Kortekas / 218-256-6160

BILLING CYCLE
8/24/2020 - 9/20/2020

EFFECTIVE DATE	SERVICE DESCRIPTION	QTY	RATE	AMOUNT
05/08/2020	Regular Toilet Rental & Service	1	60.00	60.00
05/08/2020	Hand Sanitizer - Weekly	1	0.00	0.00

BALANCE DUE **\$60.00**

Thank you!

We sincerely appreciate your business!

ap@portablejohnmn.com
www.portablejohnmn.com

ACCOUNT STATEMENT

POKEGAMA LAWN & SPORT
20648 US HWY 169
GRAND RAPIDS, MN 55744 USA
(218)326-1200

DATE: 10/1/2020
CUSTOMER #: 3462
PAGE #: 1

CUSTOMER

HARRIS TOWNSHIP
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

AMOUNT ENCLOSED: \$

*Please detach and return with
your remittance.*

DATE	DUE DATE	TYPE	TRANS ID	REFERENCE	AMOUNT	BALANCE
10/1/2020	11/10/2020	Invoice	162637		\$134.04	\$134.04

WE THANK YOU FOR YOUR BUSINESS !

RECEIVED
10/10/2020

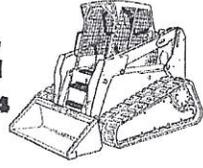
CURRENT	AGED 31-60	AGED 61-90	AGED OVER 90	FUTURE
\$134.04				

TOTAL DUE

\$134.04

A SERVICE CHARGE entered on the billing date is computed by a periodic rate of 1 1/2% per month which is an ANNUAL RATE of 18% applied to the previous balance before deducting payments, credits or adding purchases appearing on the statement. Pay "Total Due" before next billing date to avoid additional charges.

RC Rentals,
32057 South Pit Road
Grand Rapids, MN 55744
218-999-0410



Invoice

Date	Invoice #
9/30/2020	213227

Bill To
Harris Township 20875 Wendigo Park Road Grand Rapids MN 55744

REMEMBER TO FUEL the machine before returning to avoid additional charges!

Terms	Project

Date	Description	Qty	Rate	Amount
9/28/2020	Auger Daily Rental	0.5	105.00	52.50T

Terms: Payable upon receipt. Finance charge on all accounts past 30 days of 1.5% or minimum of \$5.00 on all unpaid balances. \$30 charge on all returned checks.
 Please refer to Rental agreement and Release & Hold agreement for all other terms.

3% Handling fee on all Credit Card payments

THANK YOU !!

Subtotal	\$52.50
Sales Tax (0.0%)	\$0.00
Total	\$52.50
Payments/Credits	\$0.00
Balance Due	\$52.50

Customer ID:

19-24146-23001

Customer Name:

HARRIS TOWNSHIP

Service Period:

09/01/20-09/30/20

Invoice Date:

10/01/2020

Invoice Number:

6805707-0412-1

How To Contact Us

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:
(888) 960-0008

Your Payment Is Due

Oct 31, 2020

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$93.98

If payment is received after 10/31/2020: **\$ 98.98**

See Reverse for Important Messages

Previous Balance	+	Payments	+	Adjustments	+	Current Charges	=	Total Due
259.33		(259.33)		0.00		93.98		93.98

Details for Service Location: Harris Township, 20876 Wendigo Park Rd, Grand Rapids MN 55744-4682 **Customer ID: 19-24146-23001**

Description	Date	Ticket	Quantity	Amount
2 Yard dumpster service	09/21/20	999299	1.00	69.55
Ticket Total				69.55
Administrative charge				6.50
Mn state solid waste tax 17%				12.93
Late payment charge for 08/03/2020 invoice 6797571	09/02/20			5.00
Total Current Charges				93.98

RECEIVED
10/10/2020

----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT
WASTE MANAGEMENT OF MINNESOTA, INC.
PO BOX 42390
PHOENIX, AZ 85080
(888) 960-0008
HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID <i>(Include with your payment)</i>
10/01/2020	6805707-0412-1	19-24146-23001
Payment Terms	Total Due	Amount
Total Due by 10/31/2020	\$93.98	
If Received after 10/31/2020	\$98.98	

0412000192414623001068057070000000939800000009398 2

0008524 01 AV 0.386 **AUTO T5 2 7275 55744-468276 -C04-P08532-I1
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

I0500C27



Remit To:



WM CORPORATE SERVICES, INC.
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648

Mail Payments to:
Xerox Financial Services
P.O. Box 202882
Dallas, TX 75320-2882

INVOICE



Questions? Contact Us:
Invoicing: 844-733-9280
xfscustomer@jdrsol.com
Equipment Protection: 866-223-6383

Harris Township
20876 WENGIGO PARK ROAD
GRAND RAPIDS, MN 55744

Invoice Number: 2298888 **Due Date:** 10/24/2020
Invoice Date: 10/04/2020 **Past Due Amount:** \$0.00
Total Due Amount: \$312.41

Contract Number: 020-0068340-001		Months Remaining: 30			
Billing Period	Due Date	Description	Charge	Sales Tax	Amount including tax
09/24/2020 - 10/23/2020	10/24/2020	Minimum Lease Payment	\$37.99	\$2.61	\$40.60
08/24/2020 - 09/23/2020	10/24/2020	Color Impressions	\$239.10	\$16.44	\$255.54
08/24/2020 - 09/23/2020	10/24/2020	Black Impressions	\$15.22	\$1.05	\$16.27
Sub Total:					\$312.41

Detach here and return coupon with payment

Please make check payable to: Xerox Financial Services

Amount Enclosed: \$

INVOICE NUMBER: 2298888
Invoice Date: 10/04/2020
Contract Number: 020-0068340-001
Due Date: 10/24/2020
Amount Due: \$312.41

Xerox Financial Services
P.O. Box 202882
Dallas, TX 75320-2882



Harris Township
20876 WENGIGO PARK ROAD
GRAND RAPIDS, MN 55744

02298888 0200068340001 068340 0000031241 9

Invoice Number: 2298888
 Invoice Date: 10/04/2020

Due Date: 10/24/2020
 Past Due Amount: \$0.00
 Total Due Amount: \$312.41

Pool Details BW68340.1								
Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
08/24/2020-09/23/2020	0001 BW68340.1	21998 AIRPORT ROAD GRAND RAPIDS, MN 55744	C405 4HX811949	29291	30056	765	100.00	\$15.22

Pool Summary: BW68340.1								
Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
08/24/2020-09/23/2020	0001 BW68340.1	765	0	0	0	765	0.01990	\$15.22

Pool Details COL68340.1								
Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
08/24/2020-09/23/2020	0002 COL68340.1	21998 AIRPORT ROAD GRAND RAPIDS, MN 55744	C405 4HX811949	25195	27586	2391	100.00	\$239.10

Pool Summary: COL68340.1								
Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
08/24/2020-09/23/2020	0002 COL68340.1	2391	0	0	0	2391	0.10000	\$239.10

Asset Details					
Contract Number	Model	Serial Number	Address	Address 2	City, State Zip
020-0068340-001	C405	4HX811949	21998 AIRPORT ROAD		GRAND RAPIDS, MN 55744

Ameritas Life Insurance Corp.
PO Box 82607, / Lincoln, NE 68501

Oct



April 8, 2020

VERIFICATION OF COVERAGE

Derrick Marttila

Re: Policy :

Dear Derrick Marttila:

Per your request we have included information on your Ameritas dental and vision policy.

The coverage is dental and vision which were effective on January 1, 2017.

Your total monthly premium is \$36.06 for dental and \$8.54 for vision. The premium is being paid by ACH and is currently paid through April 30, 2020. This rate is guaranteed for 12 months ending on December 31, 2020.

Covered dependents: n/a

We appreciate the opportunity to provide you with dental insurance and thank you for your business. If you have any questions concerning the above information, please call us at 800-300-9566 Option 3.

Sincerely,

Administration Department



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

1049382

W

ACCOUNT NUMBER	504896-104896	ZONE	1-043	STATEMENT DATE	10/09/2020
CUSTOMER NAME	Harris Township Hall	ROUTE	043	BILLING PERIOD	09/04/2020-10/06/2020
SERVICE ADDRESS	Airport Rd, 21998 Grand Rapids			DUE DATE	10/26/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	11.3	23.2
Cost Per Day	\$2.08	\$3.28
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

This billing reflects an increase in your Electric Rate. Visit our website to view your new rate @ www.grpuc.org or call 218-326-7024 to get a copy of your new rate mailed to you. Thank you.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:00 a.m. - 5:00 p.m. (218) 326-7024
 TDD (218) 326-7487
 After hours, weekends and holidays(218) 326-4806

Previous Balance	127.76
Check Payment 09/24/2020	(127.76)CR

Balance Forward \$0.00

Current Charges
 Electric 112.42

Total Current Charges: \$112.42

Current Account Balance: \$112.42

Amount Due \$112.42

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

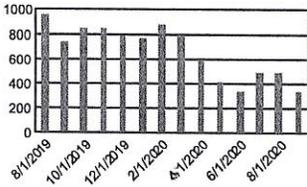
Statement Date: 10/09/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	504896-104896
Statement Number	1049382
Due Date	10/26/2020
Amount Due	\$112.42
Amount Paid	

Return this portion with Payment

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									3.00000			
											Security Light 250W NP	\$ 37.86
											Minnesota Sales Tax	\$ 2.60
												40.46
Electric									1.00000			
											Security Light 100W NP	\$ 8.81
											Minnesota Sales Tax	\$ 0.61
												9.42
Electric	144997	ERC-40	A	08/31/2020	09/30/2020	30	37965	38305	1.00000	340		
											Monthly Service Charge	\$ 19.25
											Energy Usage	340 kWh @ \$0.10560
											Purchased Power Adj	340 kWh @ \$0.00991
											Minnesota Sales Tax	\$ 4.02
												62.54



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

1046913

W

ACCOUNT NUMBER 506635-104896 **ZONE** 4-022 **STATEMENT DATE** 10/02/2020
CUSTOMER NAME Harris Township Hall **ROUTE** 022 **BILLING PERIOD** 08/28/2020-09/29/2020
SERVICE ADDRESS S Hwy 169 & Lakeview Dr Grand Rapids **DUE DATE** 10/19/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance	15.98
Check Payment 09/17/2020	(15.98)CR
Balance Forward	\$0.00
Current Charges	
Electric	15.98
Total Current Charges:	\$15.98
Current Account Balance:	\$15.98
Amount Due	\$15.98

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:00 a.m. - 5:00 p.m. (218) 326-7024
 TDD (218) 326-7487

After hours, weekends and holidays(218) 326-4806

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

Statement Date: 10/02/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1046913
Due Date	10/19/2020
Amount Due	\$15.98
Amount Paid	

Return this portion with Payment

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 250W P	\$ 14.95
											Minnesota Sales Tax	\$ 1.03
												15.98

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

1046914

W

ACCOUNT NUMBER 506636-104896 **ZONE** 4-022 **STATEMENT DATE** 10/02/2020
CUSTOMER NAME Harris Township Hall **ROUTE** 022 **BILLING PERIOD** 08/28/2020-09/29/2020
SERVICE ADDRESS S Hwy 169 Harbor Hts Rd/Wdld PkRd Grand Rapids **DUE DATE** 10/19/2020

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance	29.23
Check Payment 09/17/2020	(29.23)CR
Balance Forward	\$0.00
Current Charges	
Electric	29.23
Total Current Charges:	\$29.23
Current Account Balance:	\$29.23
Amount Due	\$29.23

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:00 a.m. - 5:00 p.m. (218) 326-7024
 TDD (218) 326-7487

After hours, weekends and holidays(218) 326-4806

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street, PO Box 658
 Grand Rapids, MN 55744
 (218) 326-7024 or TDD: (218) 326-7487

UTILITY STATEMENT

Statement Date: 10/02/2020

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1046914
Due Date	10/19/2020
Amount Due	\$29.23
Amount Paid	

Return this portion with Payment

SERVICE ADDRESS

S Hwy 169 Harbor Hts Rd/Wdld PkRd Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 250W P	\$ 14.95
											Minnesota Sales Tax	\$ 1.03
												15.98
Electric									1.00000			
											Security Light 250W NP	\$ 12.40
											Minnesota Sales Tax	\$ 0.85
												13.25

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 250W P	\$ 14.95
											Minnesota Sales Tax	\$ 1.03
												15.98

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	

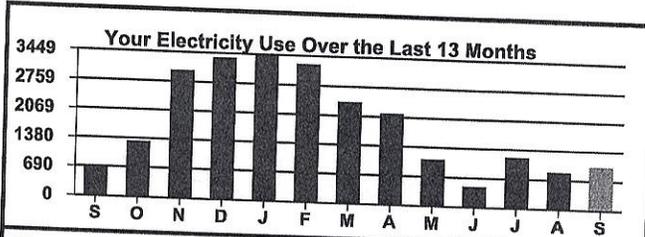


26039 Bear Ridge Drive
Cohasset, MN 55721

A Throckstone Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959

Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop



Now is the time to prepare for a cold winter. Schedule atune-up for your Dual Fuel backup system and fill your tankso it's ready during control times.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 697



ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	155.00
PAYMENT 09/24/2020	-155.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

RATE CODE		METER	DATES	METER READING PRES	METER READING PREV	CURRENT BILL INFORMATION	DESCRIPTION		
10		20025490	09/26 08/26	27304	26291	1	423		
68	S	20025489	09/26 08/26	1169	1113	1	56		
65	S	20025487	09/26 08/26	17954	17420	1	534		
ENERGY CHARGE @								.113600	48.05
PEAK SHAVE WATER HEATING @								.076500	4.28
DUAL FUEL INTERR. HEAT @								.063500	33.91
SERVICE AVAILABILITY CHG:									42.00
OPERATION ROUND-UP									0.76
TOTAL CHARGES THIS STATEMENT									129.00

DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/26/20

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
102000853	SERVICE CENTER	(218) 327-8759	10/05/2020	10/24/2020	129.00

Please detach and return this portion with your payment.

Account No.: 102000853
Due Date: 10/24/2020
A 1.5% penalty may be applied if payment is not received by the Due Date.

Cycle: 7
Net Due: 129.00

Your Phone Number: (218) 327-8759

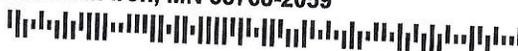
Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



0102000853100730000129000000129003

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059





26039 Bear Ridge Drive
Cohasset, MN 55721

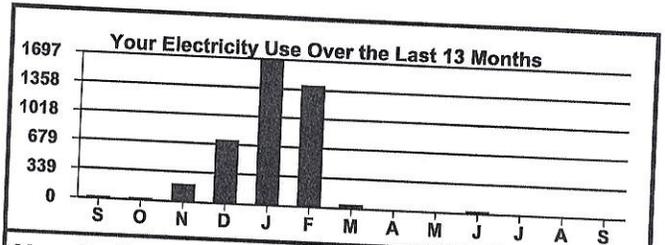
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

374 2 AV 0.389
HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

5 374
C-3



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Now is the time to prepare for a cold winter. Schedule a tune-up for your Dual Fuel backup system and fill your tank so it's ready during control times.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	56.00
PAYMENT 09/30/2020	-56.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION						
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE
40	20032435	10/01 09/01	4175	4169	1	6
30						80
DESCRIPTION						
ENERGY CHARGE @ .113600						0.68
SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)						42.00
TOTAL CHARGES THIS STATEMENT						56.68
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/30/20						
METER READ AUTOMATICALLY						
Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due	
500567550	WENDIGO WARMING HOUSE	(218) 327-8759	10/09/2020	10/30/2020	56.68	

Please detach and return this portion with your payment.

Account No.: 500567550
Due Date: 10/30/2020
Cycle: 1
Net Due: 56.68
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

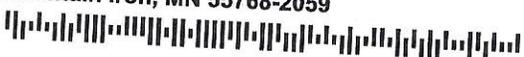
Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



0500567550100110000056680000056683

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059





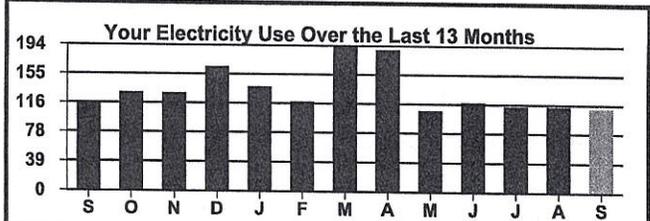
26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Now is the time to prepare for a cold winter. Schedule a tune-up for your Dual Fuel backup system and fill your tank so it's ready during control times.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	57.23
PAYMENT 09/30/2020	-57.23
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION		
40	20029365	10/01 09/01	1882	1770	1	112	ENERGY CHARGE @ .113600		
								SERVICE AVAILABILITY CHG:	42.00
								TOTAL CHARGES THIS STATEMENT	54.72
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/30/20									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
500602100	CEMETARY		(218) 327-8759		10/09/2020	10/30/2020	54.72		

Please detach and return this portion with your payment.

Account No.: 500602100 Cycle: 1
Due Date: 10/30/2020 Net Due: 54.72
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500602100100110000054720000054726





26039 Bear Ridge Drive
Cohasset, MN 55721

A Touchstone Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.

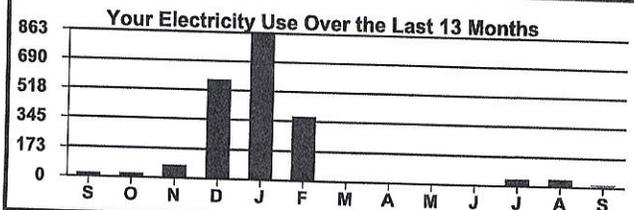
Office 1-800-421-9959

Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Now is the time to prepare for a cold winter. Schedule a tune-up for your Dual Fuel backup system and fill your tank so it's ready during control times.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	47.74
PAYMENT 09/30/2020	-47.74
BALANCE FORWARD DUE IMMEDIATELY	0.00

RATE CODE		METER	DATES	METER READING PRES	METER READING PREV	CURRENT BILL INFORMATION	MULTI-PLIER CODE		USAGE	DESCRIPTION	
40		20028472	10/01 09/01	2118	2101	1			17	ENERGY CHARGE @ .113600	1.93
										SERVICE AVAILABILITY CHG:	42.00
										TOTAL CHARGES THIS STATEMENT	43.93
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/30/20											
METER READ AUTOMATICALLY											
Account Number	Service Address			Phone Number		Bill Date	Due Date	Net Amount Due			
500571150	CRYSTAL			(218) 327-8759		10/09/2020	10/30/2020	43.93			

Please detach and return this portion with your payment.

Account No.: 500571150
Due Date: 10/30/2020
Cycle: 1
Net Due: 43.93
A 1.5% penalty may be applied if payment is not received by the Due Date.

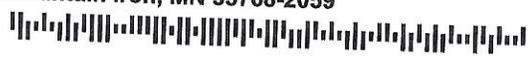
Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059

0500571150100110000043930000043930





PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
www.vzw.com/mybusinessaccount	986510508-00001	10/04/20
Change your address at http://sso.verizonenterprise.com	Invoice Number	9862769753

Quick Bill Summary

Aug 13 – Sep 12


HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

00053111
S309

Previous Balance <i>(see back for details)</i>	\$304.35
Payment – Thank You	-\$304.35
Balance Forward	\$0.00
Monthly Charges	\$144.21
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Surcharges and Other Charges & Credits	\$1.41
Taxes, Governmental Surcharges & Fees	\$3.06
Total Current Charges	\$148.68

Total Charges Due by October 04, 2020 \$148.68

RECEIVED
9/20/20

Pay from phone #PMT (#768)	Pay on the Web At vzw.com/mybusinessaccount	Questions: 1.800.922.0204 or *611 from your phone
-------------------------------	---	--



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date September 12, 2020
Account Number 986510508-00001
Invoice Number 9862769753

Total Amount Due

Deducted from bank account on 10/01/20
DO NOT MAIL PAYMENT **\$148.68**

PO BOX 16810
NEWARK, NJ 07101-6810



98627697530109865105080000100000014868000000148689



Invoice Number Account Number Date Due Page
 9862769753 986510508-00001 10/04/20 2 of 7

Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Previous Balance	\$304.35
Payment - Thank You	
Payment Received 09/01/20	-304.35
Total Payments	-304.35
Balance Forward	\$0.00

Total Amount Due will be deducted from your bank account on 10/01/20

VERIZON WIRELESS BILL 125 W/ 20200915 PG 1 OF 6
 00053111 37389473.3 0-0



Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 408 Newark, NJ 07101-0408

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER
 By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number 9862769753 Account Number 986510508-00001 Date Due 10/04/20 Page 3 of 7

Overview of Shared Usage

Participating Lines as of 09/12/20	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk - Nationwide for Business Share	3	0	946	0	---

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental and Fees	Third-Party Charges (Includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$48.07	---	---	\$4.47	\$1.02	---	\$49.56	18	28	14,567KB	---	---	---
218-244-5247 Maintenance Harris	5	\$48.07	---	---	\$4.47	\$1.02	---	\$49.56	890	110	1,561,846KB	---	---	---
218-398-5033 Caretaker Harris	6	\$48.07	---	---	\$4.47	\$1.02	---	\$49.56	38	16	54,608KB	---	---	---
Total Current Charges		\$144.21	\$0.00	\$0.00	\$14.41	\$3.06	\$0.00	\$148.68						



Summary for Clerk Harris: 218-244-1811

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 03/29/16:
25% Access Discount

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 400	09/13 - 10/12	64.09
25% Access Discount	09/13 - 10/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	18	---	---
Mobile to Mobile <i>minutes</i>	unlimited	15	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	11	---	---
Unlimited M2M Text <i>messages</i>	unlimited	9	---	---
Picture & Video - Sent <i>messages</i>	unlimited	5	---	---
Picture & Video - Rcv'd <i>messages</i>	unlimited	3	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	14,567	---	---
Total Data				\$0.00

Total Usage and Purchase Charges **\$0.00**

Surcharges

Fed Universal Service Charge	.26
Regulatory Charge	.21
	\$0.47

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.02
	\$1.02

Total Current Charges for 218-244-1811

\$49.56

Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 09/19/12:
25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

UNL Text Messaging
 Unlimited monthly M2M Text
 Unlimited monthly Text Message

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 400	09/13 - 10/12	64.09
25% Access Discount	09/13 - 10/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	890	---	---
Mobile to Mobile <i>minutes</i>	unlimited	362	---	---
Night/Weekend <i>minutes</i>	unlimited	82	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	91	---	---
Unlimited M2M Text <i>messages</i>	unlimited	16	---	---
Picture & Video - Sent <i>messages</i>	unlimited	1	---	---
Picture & Video - Rcv'd <i>messages</i>	unlimited	2	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	1,561,846	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.26
Regulatory Charge	.21
\$0.47	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.02
\$1.02	

Total Current Charges for 218-244-5247 \$49.56

Prepared For	TOWNSHIP OF HARRIS DERRICK MARTILLA
Account Number	
Statement Closing Date	
Days in Billing Cycle	29
Next Statement Date	10/20/20

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Credit Line	
Available Credit	\$2,500 \$1,722

Payment Information

New Balance	\$777.77
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	10/14/20

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$727.80
Credits	-	\$0.00
Payments	-	\$2,614.29
Purchases & Other Charges	+	\$2,664.26
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$777.77

RECEIVED
9/25/2020

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	16.240%	.04449%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

\$0 - \$777.77 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 10/14/20. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

See reverse side for important information.



Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400

\$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging

Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

Beginning on 01/08/16:

25% Access Discount

M2M National Unlimited

Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min

Unlimited monthly OFFPEAK

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 400	09/13 - 10/12	64.09
25% Access Discount	09/13 - 10/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	38	---	---
Mobile to Mobile <i>minutes</i>	unlimited	46	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	14	---	---
Picture & Video - Sent <i>messages</i>	unlimited	2	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	54,608	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.26
Regulatory Charge	.21
\$0.47	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.02
\$1.02	

Total Current Charges for 218-398-5033 \$49.56



Transaction Details

<i>Trans</i>	<i>Post</i>	<i>Reference Number</i>	<i>Description</i>	<i>Credits</i>	<i>Charges</i>
08/28	08/28	2426979L200X66DQ9	DAKOTA SUPPLY GROUP - GRA218-327-3322 MN		
08/28	08/28	2426979L200X66D6K	DAKOTA SUPPLY GROUP - GRA218-327-3322 MN		831.24
09/09	09/09	7485620LE0A95KSZX	ONLINE PAYMENT		1,055.25
09/10	09/10	2426979LF00SRGK0H	DAKOTA SUPPLY GROUP - GRA218-327-3322 MN	727.80	
09/10	09/10	7485620LE0A8V24MS	ONLINE PAYMENT		777.77
				1,886.49	

Wells Fargo News

What can alerts do for your business?*

Receive timely updates on your business credit card account via email or text. Alerts allow you to control and receive only the messages that are important to you. Sign up for alerts during your Wells Fargo Business Online® session by going to your Business Card account screen and selecting the Manage Alerts menu option.

Not enrolled in Online banking? Enroll today at wellsfargo.com/biz/online-banking

*Availability may be affected by your mobile carrier's coverage area. Your mobile carrier's message and data rates may apply.

0-157

