

Supervisor Dennis Kortekaas 326-1882
Supervisor Jim Kelley 327-0317
Supervisor Burl Ives 259-1279
Supervisor – Ken Haubrich 327-1351
Treasurer Becky Adams 259-1192
Clerk Michele Smith 327-9930
michelesmithclerk@msn.com



Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

PLANNING & DEVELOPMENT MEETING

June 24, 2015 – 7:30pm

AGENDA

1. Pledge to the flag
2. Business from the Floor
3. Consent Agenda
 - None
4. Roads
 - Glen Hodgson – SEH Road Engineer (see related SEH memorandums)
 - Alicia Place Pavement Patching Quote
 - Addendum to Sunny Beach Road Preliminary Engineering Report
 - Underwood Road (west) – Project update *(Note: Copies of bidding documents and construction plans received by Clerk)*
 - Consider quotes for 2015 crack sealing
 - Other road issues/concerns
 - Updated township road map copies -from Itasca County as updated 2015
5. Recreation
6. Town Hall Report dated 6-8-15
7. Maintenance Report for May
8. Old Business
 - Consider options regarding the discrepancy in the number of cemetery sites sold to Don Hafar, Section 1, Block 10 where four sites are unusable as they are in the River Road right-of-way *(tabled from 4/22/15 P&D meeting)*
 - Update from ICTV regarding issues of not being able to broadcast 'live' *(see email)*
9. New Business
10. Public Input
11. Upcoming meetings/events
 - Wed July 8 Regular Meeting 7:30pm Harris Town Hall
 - Mon July 13 Itasca County Twp Association Meeting 7:00pm TBD
 - Wed July 24 Planning & Development Meeting 7:30pm Harris Town Hall
12. Adjourn



MEMORANDUM

TO: Harris Township Board

FROM: Glen D. Hodgson, PE *GH*

DATE: June 19, 2015

RE: Road Items for June 24, 2015 Meeting
SEH No. HARRT 132049 14.00

Alicia Place Pavement Patching Quote

On June 18 I met with Hawkinson Construction at 28606 Alicia Place. At this location an old stump is beginning to push through the pavement causing quite a bit of damage. We discussed a work plan to remove the stump and repair the pavement. Because the size of the stump is unknown, it is not possible to precisely predict the amount of work that will need to be done. Hawkinson will therefore provide a "unit price" quote based on our best guess of the work scope. If the Board proceeds with the work, the actual cost might be higher or lower than the quote.

Hawkinson was not able to provide me a quote in time to include in this memo. I will have their actual quote for the Board's consideration on Wednesday.

There is another small area of pavement distress to the west of this location that appears to be from another object that is being pushed up against the pavement. This object has not yet emerged, so I do not know what the object might be. I do not think we need to repair this area at this time, but we should definitely inspect this location next spring to see if the object does come through the pavement surface. We can consider repairs when and if that happens.

Addendum to Sunny Beach Road Preliminary Engineering Report

Matt Wegwerth will be providing a separate memo with this addendum.

Underwood Road (west)

Bids are being advertised for the Underwood Road project. The bid opening date is July 6. I am also writing a letter to the property owners along the road so that they are brought up to date on the Township's plans.

(attached)

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MEMORANDUM

TO: Underwood Road Property Owners

FROM: Glen D. Hodgson, PE 

DATE: June 23, 2015

RE: Underwood Road (west) Updates and Next Actions
SEH No. HARRT 132388 14.00

The Harris Town Board has approved a road improvement project on Underwood Road (west of Wendigo Park Road) for the 2015 construction season. The project will consist of ditch grading along the north side of the road, culvert replacement across Underwood Road (about at Janeceks' driveway), bituminous leveling mixture, bituminous overlay, and turf restoration.

The project is currently being advertised for bids. The bid opening date is July 6. The Board will consider bids at their July 8 meeting. If favorable bids are received, I would expect that the Board will award a contract at that meeting. I anticipate that construction will be done in the August/September timeframe.

Construction will, from time to time, cause inconveniences in traveling the road. We will try to keep those inconveniences to a minimum, but when you see construction beginning, please allow a little extra travel time when you leave or return to your properties.

The Township has secured one of two required wetlands permits for the ditch grading. The second required permit will be acted upon by the Itasca County Soil and Water Conservation District on July 7. I am optimistic that this local permit will also be secured in a timeframe that will not affect the project schedule.

If you have any questions about the project, please feel free to contact me at 322-4516 (office) or 259-5024 (cell), or you can email me at ghodgson@sehinc.com.

Cc: Town Board (c/o Town Clerk)

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Building a Better World
for All of Us[®]

June 18, 2015

RE: Sunny Beach Road, Romans Road,
Isleview Road, Birch St and Pine St
Preliminary Engineering Report
SEH No. HARRT 131936 14.00

Chairman and Board Supervisors
Harris Township Board
21998 Airport Road
Grand Rapids, MN 55744

Dear Chairman and Board Supervisors:

At the special meeting held on June 3, 2015, SEH presented the Preliminary Engineering Report for the Sunny Beach Road and Isleview Road areas. Based on our discussion at this meeting, several items were requested by the Board. A summary of these requests, and responses are noted below:

- Can the Sunny Beach Road project be split into 3 phases?
 - o Yes, the project can be split into 3 phases. We have modified the cost estimate and exhibit 1 and 1A accordingly and these documents are attached.
 - o The revised project cost for completing the work in 3 phases is \$2,567,939. This revised cost includes changes to the roadway at Subgrade Correction Area 1 as noted below.

- Can the elevation of the road in Subgrade Correction Area 1 be raised to reduce the possibility that the road will flood?
 - o Our original recommendation was to not raise the elevation of the roadway in this area due to the weak underlying soils. The concern was that the weight of the new roadway fill would potentially cause settlements. Based on continued concerns regarding the roadway flooding, SEH was asked to review this area further. Based on the data and after discussions with Braun Intertec, it is our position that this roadway could be raised 1.5' to match the elevation of the highest recorded lake elevation of 1278.08. The subsoil over the peat appears to be compact enough to support the additional weight of the roadway fill. The cost to raise the roadway has been included in the cost estimate for segment 1.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 21 NE 5th Street, Suite 200, Grand Rapids, MN 55744-2601
SEH is 100% employee-owned | sehinc.com | 218.322.4500 | 888.908.8166 fax

Sunny Beach Road and Isleview Road Areas
June 18, 2015
Page 2

- If the roadway is raised, wetland impacts will likely be incurred and the Township will need to apply for a wetland permit prior to starting work. The permit would cover the placement of fill on either side of the roadway. This would need to be started in the summer of 2015, in order to complete the project in 2016.

Please consider this letter and attachments as a part of the Preliminary Engineering Report dated June 2, 2015. If you have any questions, do not hesitate to contact me.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

A handwritten signature in black ink, appearing to read "Matt Wegwerth", with a long horizontal flourish extending to the right.

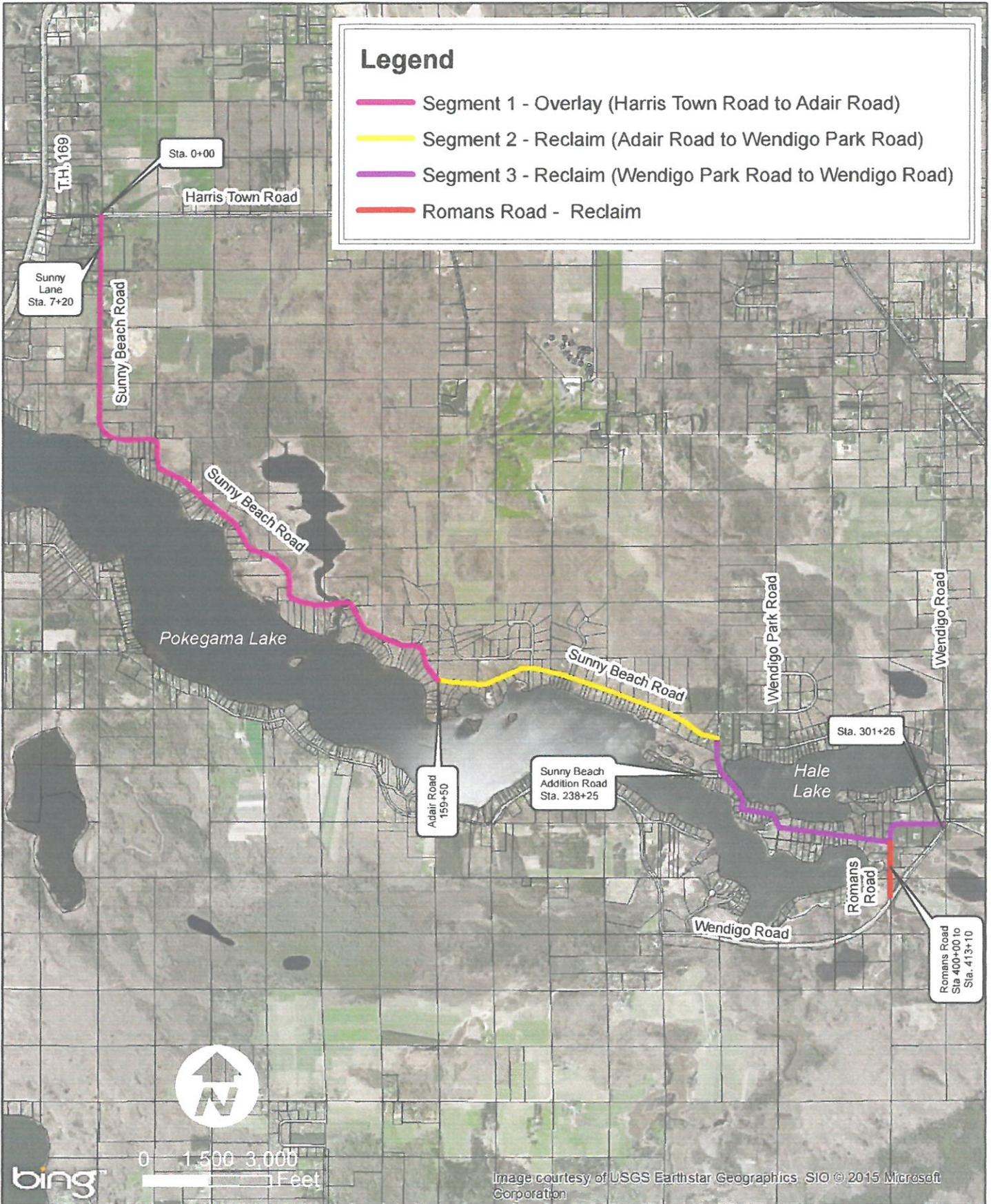
Matt Wegwerth, PE
Senior Project Manager

Attachments – revised cost estimate, revised exhibits 1 and 1A
c: Glen Hodgson – Township Engineer

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Legend

- Segment 1 - Overlay (Harris Town Road to Adair Road)
- Segment 2 - Reclaim (Adair Road to Wendigo Park Road)
- Segment 3 - Reclaim (Wendigo Park Road to Wendigo Road)
- Romans Road - Reclaim



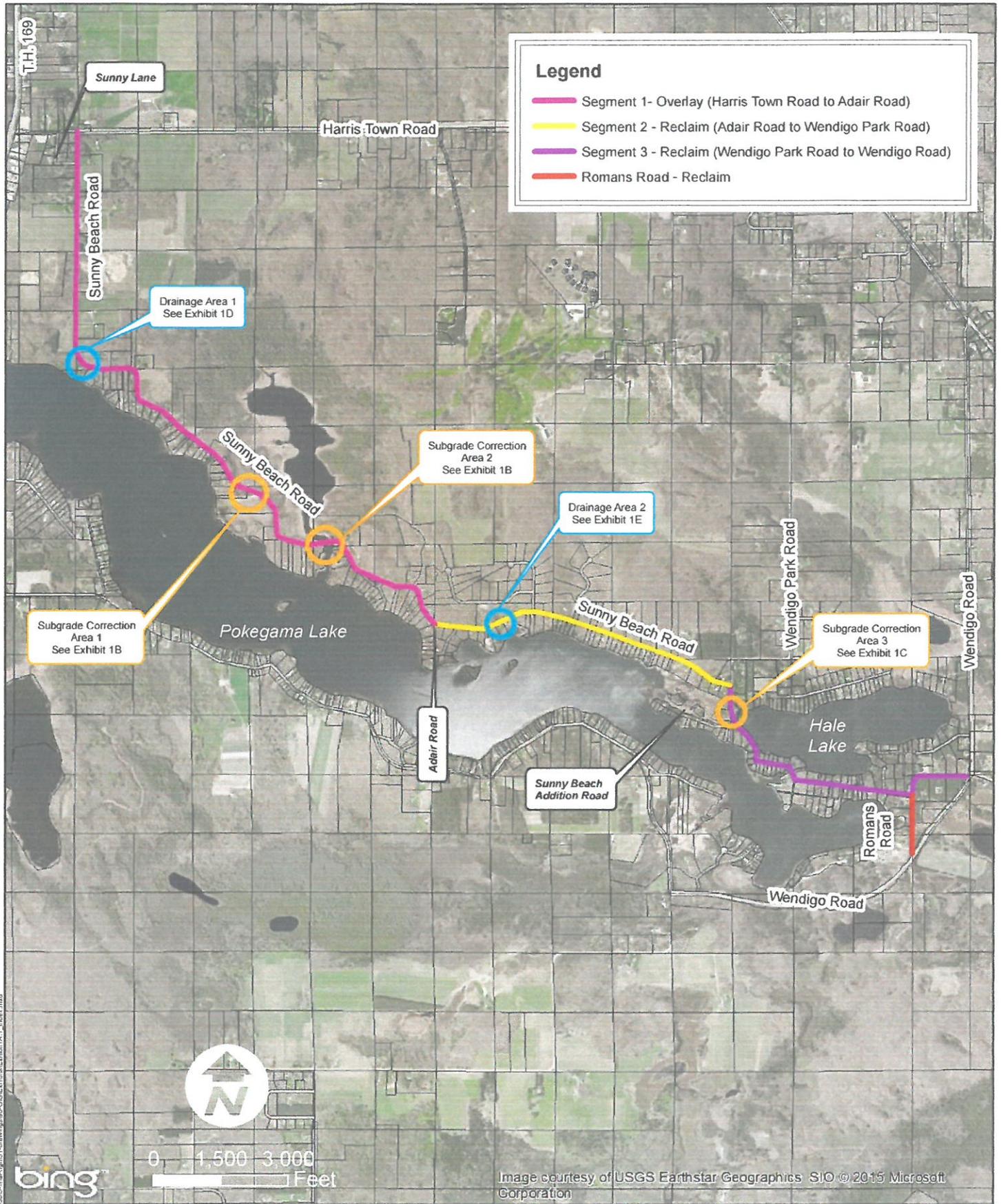
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0 1,500 3,000 Feet

Image courtesy of USGS Earthstar Geographics SIO © 2015 Microsoft Corporation

 <p>Short Elliott Hendrickson 21 NE 5th Street, Suite 200 Grand Rapids, MN 55744 Phone: 218.322.4500</p>	<p>FILE NO. HARRT 131936</p>	<p>Project Location - Sunny Beach Road Harris Township, Minnesota</p>	<p>Exhibit 1.1</p>
	<p>DATE: 6/4/2015</p>		



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bing

SEH Short Elliott Hendrickson
21 NE 5th Street, Suite 200
Grand Rapids, MN 55744
Phone: 218.322.4500

FILE NO.
HARRT 131936

DATE:
6/4/2015

**Project Index -
Sunny Beach Road
Harris Township, Minnesota**

**Exhibit
1A.1**

Harris Township
Sunny Beach Preliminary Engineering Report
HARRT 131836
Statement of Estimated Quantities
OPINION OF PROBABLE COST - SEGMENT 1 - HARRIS TOWN ROAD TO ADAIR ROAD

LINE NO.	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	PROJECT TOTAL		NOTES
					ESTIMATED QUANTITY	ESTIMATED COST	
1	2011.601	CONSTRUCTION SURVEYING	LS	\$8,000.00	1	\$8,000.00	
2	2021.501	MOBILIZATION	LS	\$25,000.00	1	\$25,000.00	
3	2101.502	CLEARING	LS	\$3,000.00	1	\$3,000.00	
4	2104.501	REMOVE PIPE CULVERTS	LIN FT	\$6.00	156	\$936.00	
5	2104.505	REMOVE BITUMINOUS PAVEMENT	SO YD	\$3.75	2695	\$10,106.25	
6	2104.505	REMOVE CONCRETE PAVEMENT	SO YD	\$5.00	95	\$475.00	
7	2104.509	REMOVE SIGN TYPE C	EACH	\$50.00	5	\$250.00	
8	2104.509	REMOVE MAIL BOX SUPPORT	EACH	\$50.00	64	\$3,200.00	
9	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$5.00	87	\$435.00	
10	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$3.00	144	\$432.00	
11	2104.523	SALVAGE SIGN TYPE C	EACH	\$50.00	11	\$550.00	
12	2104.523	SALVAGE SIGN TYPE SPECIAL	EACH	\$50.00	6	\$300.00	
13	2105.501	COMMON EXCAVATION	CU YD	\$10.00	3900	\$39,000.00	
14	2105.522	SELECT GRANULAR BORROW (CV)	CU YD	\$15.00	6000	\$90,000.00	
15	2105.525	TOPSOIL BORROW (LV)	CU YD	\$30.00	645	\$19,350.00	
16	2105.604	GEOTEXTILE FABRIC TYPE V	SO YD	\$1.25	3550	\$4,437.50	
17	2112.501	SUBGRADE PREPARATION	ROAD STA	\$225.00	9.5	\$2,137.50	
18	2116.607	AGGREGATE SURFACING (CV) CLASS 5	CU YD	\$30.00	105	\$3,150.00	
19	2211.503	AGGREGATE BASE (CV) CLASS 5	CU YD	\$22.00	665	\$14,630.00	
20	2221.503	AGGREGATE SHOULDERING, CLASS 1	CU YD	\$40.00	200	\$8,000.00	
21	2231.604	BITUMINOUS ROADWAY PATCH	SO YD	\$55.00	3565	\$197,175.00	
22	2232.501	MILL BITUMINOUS SURFACE (1.5")	SO YD	\$6.00	300	\$1,800.00	
23	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2.B)	TON	\$75.00	3870	\$290,250.00	
24	2451.607	CRUSHED ROCK (CV)	CY	\$20.00	13	\$260.00	
25	2501.511	18" CS PIPE CULVERT	L F	\$40.00	32	\$1,280.00	
26	2501.511	21" CS PIPE CULVERT	L F	\$45.00	64	\$2,880.00	
27	2501.511	48" RC PIPE CULVERT	L F	\$100.00	54	\$5,400.00	
28	2501.516	18" GS PIPE APRON	EACH	\$400.00	2	\$800.00	
29	2501.515	21" GS PIPE APRON	EACH	\$450.00	2	\$900.00	
30	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SO YD	\$50.00	95	\$4,750.00	
31	2540.602	MAIL BOX	EACH	\$70.00	13	\$910.00	
32	2540.602	MAIL BOX SUPPORT	EACH	\$200.00	64	\$12,800.00	
33	2583.601	TRAFFIC CONTROL	LUMP SUM	\$15,000.00	1	\$15,000.00	
34	2684.531	SIGN PANELS TYPE C	SO FT	\$66.00	26.5	\$1,749.00	
35	2594.536	INSTALL SIGN PANEL TYPE C	EACH	\$180.00	16	\$2,880.00	
36	2594.536	INSTALL SIGN PANEL TYPE SPECIAL	EACH	\$300.00	6	\$1,800.00	
37	2573.502	SILT FENCE, TYPE MACHINE SLIDED	LIN FT	\$2.75	2050	\$5,637.50	
38	2573.533	STORM DRAIN INLET PROTECTION	EACH	\$200.00	6	\$1,200.00	
39	2575.501	SEEDING	ACRE	\$3,500.00	0.8	\$2,800.00	
40	2575.562	HYDRAULIC MATRIX TYPE MULCH	LB	\$2.50	1650	\$4,200.00	
41	2575.601	EROSION CONTROL	LUMP SUM	\$8,000.00	1	\$8,000.00	
42	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	\$1.25	31800	\$39,875.00	
43	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	\$1.50	15950	\$23,925.00	
						\$655,395.75	
						885,939.58	
						\$171,879.15	
						\$1,117,214.48	

ESTIMATED CONSTRUCTION COST
CONTINGENCY (10%)
ENGINEERING (20%)
ESTIMATED PROJECT COST

Harris Township
Sunny Beach Preliminary Engineering Report
HARRT 131936
Statement of Estimated Quantities
OPINION OF PROBABLE COST - SEGMENT 2 - ADAIR ROAD TO WENDIGO PARK ROAD

LINE NO.	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	PROJECT TOTAL		NOTES
					ESTIMATED QUANTITY	ESTIMATED COST	
1	2011.601	CONSTRUCTION SURVEYING	LS	\$8,000.00	1	\$8,000.00	
2	2021.501	MOBILIZATION	LS	\$30,000.00	1	\$30,000.00	
3	2101.502	CLEARING	LS	\$3,000.00	1	\$3,000.00	
4	2104.501	REMOVE PIPE CULVERTS	LIN FT	\$6.00	39	\$234.00	
5	2104.505	REMOVE CONCRETE PAVEMENT	SO YD	\$5.00	50	\$250.00	
6	2104.509	REMOVE SIGN TYPE C	EACH	\$50.00	1	\$50.00	
7	2104.509	REMOVE MAIL BOX SUPPORT	EACH	\$50.00	37	\$1,850.00	
8	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$5.00	45	\$225.00	
9	2104.523	SALVAGE SIGN TYPE C	EACH	\$50.00	4	\$200.00	
10	2104.523	SALVAGE SIGN TYPE SPECIAL	EACH	\$50.00	7	\$350.00	
11	2105.501	COMMON EXCAVATION	CU YD	\$10.00	800	\$8,000.00	
12	2105.522	SELECT GRANULAR BORROW (CV)	CU YD	\$15.00	800	\$12,000.00	
13	2105.525	TOPSOIL BORROW (LV)	CU YD	\$30.00	340	\$10,200.00	
14	2112.501	SUBGRADE PREPARATION	ROAD STA	\$225.00	70	\$15,750.00	
15	2118.607	AGGREGATE SURFACING (CV) CLASS 5	CU YD	\$30.00	40	\$1,200.00	
16	2211.503	AGGREGATE BASE (CV) CLASS 5	CU YD	\$22.00	355	\$7,810.00	
17	2221.503	AGGREGATE SHOULDERING, CLASS 1	CU YD	\$40.00	85	\$3,400.00	
18	2232.501	MILL BITUMINOUS SURFACE (1.5")	SQ YD	\$6.00	195	\$1,170.00	
19	2331.604	BITUMINOUS PAVEMENT RECLAMATION 8" DEPTH (P)	TON	\$1.60	18725	\$29,960.00	
20	2380.501	TYPE SP 9.5 WEARING COURSE MIX (2.B)	TON	\$75.00	1630	\$122,250.00	
21	2380.502	TYPE SP 12.5 NON WEAR COURSE MIX (2.B)	TON	\$75.00	3100	\$232,500.00	
22	2501.511	18" GS PIPE CULVERT	L F	\$40.00	40	\$1,600.00	
23	2501.515	18" GS PIPE APRON	EACH	\$400.00	2	\$800.00	
24	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SO YD	\$50.00	50	\$2,500.00	
25	2540.602	MAIL BOX	EACH	\$70.00	5	\$350.00	
26	2540.602	MAIL BOX SUPPORT	EACH	\$200.00	37	\$7,400.00	
27	2563.601	TRAFFIC CONTROL	LUMP SUM	\$15,000.00	1	\$15,000.00	
28	2564.531	SIGN PANELS TYPE C	SQ FT	\$56.00	6.25	\$350.00	
29	2564.536	INSTALL SIGN PANEL TYPE C	EACH	\$180.00	5	\$900.00	
30	2564.536	INSTALL SIGN PANEL TYPE SPECIAL	EACH	\$300.00	7	\$2,100.00	
31	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	\$2.75	1250	\$3,437.50	
32	2573.533	STORM DRAIN INLET PROTECTION	EACH	\$200.00	4	\$800.00	
33	2575.501	SEEDING	ACRE	\$3,500.00	0.6	\$2,100.00	
34	2575.562	HYDRAULIC MATRIX TYPE MULCH	LB	\$2.50	1260	\$3,150.00	
35	2575.601	EROSION CONTROL	LUMP SUM	\$5,000.00	1	\$5,000.00	
36	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	\$1.25	13940	\$17,425.00	
37	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	\$1.50	6970	\$10,455.00	
					ESTIMATED CONSTRUCTION COST	\$561,766.50	
					CONTINGENCY (10%)	\$66,176.65	
					ENGINEERING (20%)	\$112,353.30	
					ESTIMATED PROJECT COST	\$730,296.45	

Harris Township
 Sunny Beach Preliminary Engineering Report
 HARRT 131936
 Statement of Estimated Quantities
 OPINION OF PROBABLE COST - SEGMENT 3 - WENDIGO PARK ROAD TO WENDIGO ROAD

LINE NO.	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	ESTIMATED QUANTITY	PROJECT TOTAL ESTIMATED COST	NOTES
1	2011.601	CONSTRUCTION SURVEYING	LS	\$6,000.00	1	\$6,000.00	
2	2021.501	MOBILIZATION	LS	\$30,000.00	1	\$30,000.00	
3	2101.502	CLEARING	LS	\$3,000.00	1	\$3,000.00	
4	2104.501	REMOVE PIPE CULVERTS	LIN FT	\$6.00	40	\$240.00	
5	2104.505	REMOVE CONCRETE PAVEMENT	SO YD	\$375.00	75	\$375.00	
6	2104.509	REMOVE SIGN TYPE C	EACH	\$550.00	11	\$550.00	
7	2104.509	REMOVE SIGN TYPE SPECIAL	EACH	\$100.00	2	\$100.00	
8	2104.509	REMOVE MAIL BOX SUPPORT	EACH	\$50.00	50	\$2,500.00	
9	2104.509	REMOVE MAIL BOX SUPPORT (SPECIAL)	EACH	\$500.00	1	\$500.00	
10	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$5.00	88	\$340.00	
11	2104.523	SALVAGE SIGN TYPE C	EACH	\$50.00	15	\$750.00	
12	2104.523	SALVAGE SIGN TYPE SPECIAL	EACH	\$50.00	7	\$350.00	
13	2105.525	TOPSOIL BORROW (LV)	CU YD	\$30.00	15	\$450.00	
14	2112.501	SUBGRADE PREPARATION	ROAD STA	\$225.00	71.5	\$16,087.50	
15	2118.607	AGGREGATE SURFACING (CV) CLASS 5	CU YD	\$30.00	65	\$1,950.00	
16	2211.503	AGGREGATE BASE (CV) CLASS 5	CU YD	\$22.00	10	\$220.00	
17	2221.503	AGGREGATE SHOULDERING, CLASS 1	CU YD	\$40.00	90	\$3,600.00	
18	2232.501	MILL BITUMINOUS SURFACE (1.5")	SQ YD	\$6.00	205	\$1,230.00	
19	2331.604	BITUMINOUS PAVEMENT RECLAMATION, 8" DEPTH (P)	TON	\$1.60	19605	\$31,368.00	
20	2360.501	TYPE SP 6.5 WEARING COURSE MIX (2.B)	TON	\$75.00	1710	\$128,250.00	
21	2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (2.B)	TON	\$75.00	3245	\$243,375.00	
22	2364.531	SIGN PANELS TYPE SPECIAL	SQ FT	\$50.00	10.5	\$525.00	
23	2501.511	18" CS PIPE CULVERT	LF	\$40.00	40	\$1,600.00	
24	2501.515	18" GS PIPE APRON	EACH	\$400.00	2	\$800.00	
25	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$50.00	75	\$3,750.00	
26	2540.602	MAIL BOX	EACH	\$70.00	17	\$1,190.00	
27	2540.602	MAIL BOX SUPPORT	EACH	\$200.00	50	\$10,000.00	
28	2540.602	MAIL BOX SUPPORT (SPECIAL)	EACH	\$700.00	1	\$700.00	
29	2563.601	TRAFFIC CONTROL	LUMP SUM	\$15,000.00	1	\$15,000.00	
30	2564.531	SIGN PANELS TYPE C	SQ FT	\$58.00	63.75	\$3,570.00	
31	2564.535	INSTALL SIGN PANEL TYPE C	EACH	\$180.00	26	\$4,680.00	
32	2564.536	INSTALL SIGN PANEL TYPE SPECIAL	EACH	\$300.00	9	\$2,700.00	
33	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	\$2.75	200	\$550.00	
34	2573.533	STORM DRAIN INLET PROTECTION	EACH	\$200.00	5	\$1,000.00	
35	2575.501	SEEDING	ACRE	\$3,500.00	0.1	\$350.00	
36	2575.562	HYDRAULIC MATRIX TYPE MULCH	LB	\$2.50	210	\$525.00	
37	2575.601	EROSION CONTROL	LUMP SUM	\$5,000.00	1	\$5,000.00	
38	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	\$1.25	14500	\$18,125.00	
39	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	\$1.50	7250	\$10,875.00	
						\$554,175.50	
						CONTINGENCY (10%)	\$55,417.55
						ENGINEERING (20%)	\$110,835.10
						ESTIMATED PROJECT COST	\$720,428.15



MEMORANDUM

TO: Harris Township Board
 FROM: Glen D. Hodgson, PE
 DATE: June 19, 2015
 RE: 2015 Crack Sealing
 SEH No. HARRT 132049 14.00

BL
see also, June 22nd memo (attached)

At the May 27 P & D meeting the Board discussed a crack sealing project which includes the following roads:

- LaPlant Road boat landing
- Winston-Taylor Road
- Wesleyan Drive
- Underwood Road (east of Wendigo Park Road)
- Mishawaka Road

I solicited quotes to accomplish this work from three contractors. Two contractors submitted quotations. Quotations received are:

Fahrner Asphalt	\$10,764.00
Bargen Incorporated	\$14,532.00

Although Fahrner submitted the low quote, I recommend that the Board reject their quote. I make that recommendation because their quote is based on a work plan that does not meet the specifications that I provided to each contractor. Specifically, their quote is based on routing cracks to a 3/4 inch by 3/4 inch dimension. I specified a 1 inch by 1 inch or 1 1/4 inch by 1 inch dimension (based on crack spacing.) It is my opinion that the larger routing dimensions are necessary and worth the extra cost.

I therefore recommend that the Board accept the quote of Bargen Incorporated for the 2015 crack sealing work at a cost of \$14,532.00.

Other Crack Repairs

I also asked for quotes to complete "wide crack" repairs on Mishawaka Shores Trail and East Harris Road. I specified a material for this work as "Nuvo-Gap" or approved equal. Both of the above contractors quoted this work. However, after I reviewed literature describing the material quoted by Fahrner, I am of the opinion that their material is not an equal to Nuvo-Gap.

Bargen's quote for doing this work is:

Mishawaka Shores	\$8,976.00
East Harris	\$6,120.00

The quote is written so that the Board could approve work on either, both, or neither of the roads.

PROPOSAL / CONTRACT

Job No. _____

Date: June 17, 2015



PLOVER, WI 54467
2800 Mecca Drive
Ph.: 715.341.2868
Fax: 715.341.1054

WAUNAKEE, WI 53597
316 Raemisch Road
Ph.: 608.849.6466
Fax: 608.849.6470

KAUKAUNA, WI 54130
860 Eastline Road
Ph.: 920.759.1008
Fax: 920.759.1019

EAU CLAIRE, WI 54703
6615 U.S. Hwy 12 W
Ph.: 715.874.6070
Fax: 715.874.6717

FREDERIC, WI 54837
3468 115th Street
Ph.: 715.653.2535
Fax: 715.653.2553

SAGINAW, MI 48601
2224 Veterans Memorial Pkwy
Ph.: 989.752.9200
Fax: 989.752.9205

DUBUQUE, IA 52002
7680 Commerce Park
Section C
Ph.: 563.556.6231
Fax: 563.588.1240

OAKDALE, MN 55128
7500 Hudson Blvd., Ste. 305
Ph.: 651.340.6212
Fax: 651.340.6221

Pavement Maintenance Contractors

EEO/AA Employer

CORPORATE OFFICE: 1.800.332.3360

Contact Name: Glen Hodgson	Contract Price \$14,700.00
PURCHASER: Harris Township	TELEPHONE: (218) 322-4516
ADDRESS: 20876 Wendigo Park Rd Grand Rapids, MN 53744	DESCRIPTION OF PROPERTY: Various Roads 20876 Wendigo Park Rd Grand Rapids, MN 55744

1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

CRACKSEALING:

Route out cracks to a 3/4 x 3/4 ratio width versus depth.
Blow out and clean cracks with compressed air and heat lance.
Seal cracks with a rubberized asphalt crack sealant. This material exceeds Fed Spec ASTM D6690 Type II
Crackfilling does not include alligatored areas
Only fill the new cracks
Price = \$10,764.00

FLEX PATCH

Blow out and clean failed transverse cracks with compressed air and heat lance. Flood area with BCI Flex-Patch to repair as necessary. Cover immediately with 1/8" dried trap rock.

Both roads price = \$3,936.00
East Harris price= \$1,440.00
Mishawaka Shores Trail price= \$2,496.00

This proposal may be withdrawn if not accepted and received by CONTRACTOR within 20 days of the date above and/ or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.

- 2. If proposal is accepted please sign, retain one copy and forward a copy to our office.
- 3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of \$14,700.00 and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:
Fahrner Asphalt Sealers, LLC:

PURCHASER:
I have read and understand the terms and conditions on both sides of this contract.

Wally Putz Cell: (320) 241-1537

(PRINT OR TYPE NAME)

(PRINT OR TYPE NAME)

By: Wally Putz
(CONTRACTOR REPRESENTATIVE)

By: _____
(PURCHASER AUTHORIZED REPRESENTATIVE)

Date: June 17, 2015

Date of acceptance: _____

days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 30 days, or at anytime, subject to increases related to material prices as noted above.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Date of acceptance _____ PO # _____ (if applicable)

Signature _____ Signature _____

Thank you for the opportunity to provide you with information on the asphalt pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,



Jerry Van Dyke
BARGEN, INC.

JVD/mq

Project for SEH Inc. – Harris township

Our Mission

Bargaen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: www.bargeninc.com
Email: bargen@bargeninc.com

BARGEN INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

June 15, 2015

SEH Inc.
Attn: Glen Hodson
21 NE 5th Street
Grand Rapids, MN 55744

Project for Harris township

Dear Glen,

Thank you for the opportunity to explain the asphalt pavement maintenance services our firm offers and to provide you with a quote for your city streets. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

Nuvo Gap Level and Fill (widened crack repair)

The existing cracks will be cleaned of debris and/or moisture using a heat lance. We will then spray apply a tack coat. The Nuvo Gap is a revolutionary rubberized hot pour patching material designed to repair wide cracks, pot holes, rutting and depressed broken-up areas in asphalt and concrete pavement surfaces. It is also ideal for use around manholes, gutters and drains. When applied properly, Nuvo Gap creates a load bearing, weather resistant, durable bond resulting in a long term pavement maintenance solution.

Project Prices - Our price includes all materials, applicable taxes and labor to complete the project as explained.

Please note: The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep their personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.

Mishawaka Shores Trail - \$8,976.00

East Harris Road - \$6,120.00

The total project price, if both are completed at the same time, will be \$15,096.00. However, if you would choose to have only one road done, there would be a mobilization fee of \$1,500.00 that will need to be added to the project price.

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30

We will repair the cracks on the following areas:

- LaPlant road boat landing
- Winston-Taylor Road
- Wesleyan Drive
- Underwood Road (east of Wendigo park road)
- Mishawaka Road

The total price to repair the cracks on these areas will be \$14,532.00.

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 30 days, or at anytime, subject to increases related to material prices as noted above.

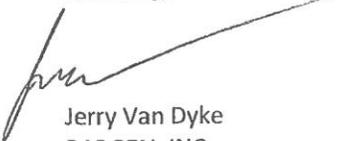
Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Date of acceptance _____ PO # _____ (if applicable)

Signature _____ Signature _____

Thank you for the opportunity to provide you with information on the asphalt pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,



Jerry Van Dyke
BARGEN, INC.

JVD/mq

Project for SEH Inc. – Harris township Crack Repair

Our Mission

Bargaen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: www.bargeninc.com
Email: bargen@bargeninc.com

BARGEN

INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

June 15, 2015

SEH Inc.
Attn: Glen Hodson
21 NE 5th Street
Grand Rapids, MN 55744

Project for Harris township

Dear Glen,

Thank you for the opportunity to explain the asphalt pavement maintenance services our firm offers and to provide you with a quote for your city streets. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

Asphalt Rubber Crack Repair

Our service crew will:

- A. rout out cracks 1" wide by 1" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 ¼" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heatlance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any alleged areas
- I. the debris will be blown to the side of the curb, where it will be the City's responsibility to sweep up

Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D6690 type II & III Spec. with the following modifications:
- 100% elongation at -20°F

Project Prices - Our price includes all materials, applicable taxes and labor to complete the project as explained.

Please note: The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep Their Personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.

Please note that Fahrner's quote is much lower (a total of \$3,936.00), but as noted above, I do not consider their proposed material as an equal to Nuvo-Gap.

As discussed on May 27, this is a new procedure for Harris Township, so I consider this work as a "test project." The City of Grand Rapids used this product last year with quite satisfactory results and is planning more such work this summer. Either or both roads would provide a good test of this material on wider cracks.

I recommend that the Board accept the quote of Barga Incorporated for at least one of the roads.

Copies of both quotes are attached.

P:\FJ\HARRT\132049\1-gen\14-corr\062415 Crack Sealing Recommendation.docx



MEMORANDUM

TO: Harris Township Board

FROM: Glen D. Hodgson, PE 

DATE: June 22, 2015

RE: 2015 Crack Sealing
SEH No. HARRT 132049 14.00

My memo dated June 19 relayed my recommendation to the Board regarding the two quotes that we received on this work. I recommended that the lower quote be rejected as “non-responsive” because the quote was not based on my specified work methods.

When I informed that contractor of my recommendation, he sent me a follow-up email that basically said he would follow my specifications at the originally quoted price. Although it is tempting to save almost \$3800, it is still my recommendation that this contractor’s quote be rejected. I believe it would be a violation of the spirit, if not the letter, of Minnesota bidding statutes to allow a contractor to change his quote “after the fact.”

Therefore I continue to recommend that the Board accept the quote of Barga Incorporated for the 2015 crack sealing work at a cost of \$14,532.00.

I have a call in to Andy Shaw to discuss this situation. Hopefully, Andy and I will have a chance to talk before Wednesday. I do expect that Andy will agree with my recommendation.

P:\FJ\HHARRT\132049\1-gen\14-corr\062415 Crack Sealing Recommendation_Update.docx

Harris Township Monthly Town Hall Report

Caretaker Bonnie Key

Date 6-8-15

General Cleaning - 21 hrs

Miscellaneous Duties/Work 11 hrs
Inspections, maintenance, Non-routine work,
Board meeting functions

Total 32 hrs

Rentals

Number of rentals

Residents 11

No Charge 2

Funeral, etc

Discounted 1

Only by Board approval

"Fly away over 50 Club"

Non-Residents 2

Discounted 1

Only by Board approval

Fly away club repeat!

Total 11

Deposits Retained 2

For garbage to be no moved

Total Money collected \$ 425.00

Maintenance or Safety concerns:

Monthly Maintenance Report for May 11th – June 5th 2015

Road & Bridge:

- Road inspections were made to check for downed trees and debris after high winds went through the area
- We met with Glen from SEH and marked out the broken up area on the Sunny Beach Rd. and discussed how to fix the area. We decided that we don't have the correct equipment to fix the issue and we advised both Glen and Supervisor Gary Rosato to just do an overlay considering the road will be fixed next year.
- Locates were registered for the installation of 2 Stop signs on the Wendigo Park Circle
- 2 dead trees were cut down and removed by Plackner Tree Care on the Metzehuber Rd.

Equipment:

- Removed dirt and wash ASV
- Cleaned Lawnmowers and greased
- Attached the mower deck to the John Deere 1445 and made sure it was ready for mowing grass

Cemetery:

- Installed Veteran Stones and a footing for Garrison headstone in section 2
- Cleaned Cemetery garage and prepared it for Memorial Day
- Spread grass seed and black dirt on any graves or any bad areas that needed grass to grow
- Finished Memorial Day set up and put up Veteran Stars and Flags for Memorial Day
- Regular mowing, trimming and, blowing off the stones
- Cremation for Grace Marshall in section 3

- Cremation for Russell Johannsen in Section 3
- Burial for Dixie Thompson in section 3
- Burial for Rex Meyers in section 2
- We received an email from Michele Smith about a call from George Snyder who had reported some teenagers running around the Cemetery and hiding from each other behind headstones. After we inspected the cemetery we didn't find anything disturbed or vandalized and we concluded that it was just innocent behavior
- Weekly inspections were made at the Cemetery

Recreation:

- Mow and trim Crystal Park
- Spread ant killer at Crystal Park
- Garbage Clean up at Crystal Park
- Drag both Wendigo and Crystal ball fields

Building & Grounds:

- Mow and trim Town hall and Service Center
- Put up trim around the windows inside the Service Center building
- Put up rain gutters on the new ramp section at the Town Hall.
- While putting up the gutters we noticed that the roof over the ramp seemed to be a little unstable and when you stand on it, you could rock it back and forth. We also noticed that the new section seemed to be moving downward as you can see where the two sections connect, you can see that it has been flexing. We notified Supervisors Gary Rosato and Jim Kelly about the situation.
- A/C unit was inspected by Northern Air and Heating
- Weekly inspections were made at the Town Hall and all parks

Public Accesses:

- We moved the docks out a little bit after the water had come up at the boat landings
- Weekly inspection and Garbage cleanup at all boat landings

Safety:

- No accidents or injuries

May 2015

100-General #Hrs-- 25

- . Schooling
- . Election Set Up
- . Miscellaneous Labor
- . Meeting Time
- . Holiday Pay
- . Vacation & Floater Pay
- . Funeral Leave
- . Garbage/Dump

200-Road & Bridge #Hrs-- 28

- . Brushing
- . Mowing
- . Snowplowing
- . Grading
- . Ditching
- . Culvert Labor
- . Sign Labor
- . Crack Filling Labor
- . Pothole Labor
- . Tree Maintenance
- . Miscellaneous Labor
- . Road Inspections
- . Survey Wheel Labor

300-Equipment #Hrs-- 11

- . Pickup Labor
- . Dump Truck Labor
- . Lawnmower Labor
- . Snow blower Labor
- . Felling Trailer Labor
- . ASV Trailer Labor
- . small Trailers Labor
- . Terex ASV Labor
- . Tar Pot Labor
- . Weed Whip Labor
- . Backhoe Labor
- . 1445 Tractor Labor
- . Chainsaw Labor
- . Snowplow Labor
- . Leaf Blower Labor
- . Chipper Labor
- . Compressor Labor
- . Brush Saw Labor
- . Packer Labor
- . Welder Labor
- . Miscellaneous Labor
- . Wash Equipment
- . 1445 Tractor Mower Labor
- . 1445 Tractor Broom Labor
- . 1445 Tractor Snow blower Labor
- . J.D. 7130 Labor
- . Diamond mower labor
- . Pressure Washer Labor
- . E1100 Ground Heater Labor
- . ETQ Generator Labor
- . ASV Brush Hog Labor
- . Air Compressor Labor

400-Cemetery #Hrs-- 107.5

- . Miscellaneous Labor
- . Layout Graves
- . Mowing
- . Snow removal
- . Groundwork Labor
- . Headstone Labor
- . Grave Thawer Labor
- . Grave Opening & Closing
- . Grave Markers
- . Flags & Flagpoles
- . Fencing Labor
- . Monument Labor
- . Garage Maintenance Labor
- . Well Labor

500- Recreation #Hrs-- 53.5

- . Miscellaneous Labor
- . Wendigo Mowing
- . Wendigo Ball field Maintenance
- . Wendigo Bleacher Labor
- . Wendigo Tennis Courts Maintenance
- . Wendigo Flooding & Snow Removal
- . Wendigo Rink Attendant
- . Mow Crystal
- . Crystal Ball field Maintenance
- . Crystal Bleacher Labor
- . Crystal Tennis Court Maintenance
- . Crystal Basketball Court Maintenance
- . Crystal Flooding & Snow Removal
- . Crystal Rink Attendant
- . Crystal Volleyball Court Maintenance
- . Crystal Pavilion Maintenance
- . Crystal Pavilion posting Labor
- . Crystal French drain Labor

600-Buildings & Grounds #Hrs---- 97.5

- . Mow Townhall
- . Snow Removal at Townhall
- . Groundwork at Townhall
- . Town hall Building Maintenance
- . Garage Building Maintenance
- . Miscellaneous at Hall Property
- . Wendigo Fencing Labor

- . Snow Removal at Wendigo
- . Groundwork at Wendigo
- . Wendigo Well
- . Wendigo Warming Shack
- . Wendigo Skating Rink
- . Wendigo Signs
- . Miscellaneous at Wendigo

- . Snow Removal Crystal
- . Groundwork crystal
- . Electrical Crystal
- . Well at Crystal
- . Crystals Warming Shack
- . Crystal Skating Rink
- . Crystal Signs
- . Miscellaneous at Crystal

- . Crystal Fencing labor
- . Park Inspections

- . Snow Removal Public Access
- . Miscellaneous Public Access
- . Public Access Inspection
- . Docks at Public Access

- . Groundwork at Public Access
- . Mishawaka Access
- . La Plant Access
- . Casper Access
- . Woodtick Access
- . Public Accesses Garbage
- . Mow & Trim Public Accesses

- . Beaver Control at Accesses

- . Service Center Supplies
- . Service Center Lights
- . Building Maintenance Parts
- . Building Maintenance Labor
- . Service Center Heat
- . Service Center Phone
- . Service Center Mow
- . Service Center Snow Removal
- . Service Center Groundwork Material
- . Service Center Groundwork Labor
- . Security System Material
- . Security System Labor

Total 322.5

May 2015

Intern

100-General #Hrs-- 5

- . Schooling
- . Election Set Up
- . Miscellaneous Labor
- . Meeting Time
- . Holiday Pay
- . Vacation & Floater Pay
- . Funeral Leave
- . Garbage/Dump

200-Road & Bridge #Hrs--

- . Brushing
- . Mowing
- . Snowplowing
- . Grading
- . Ditching
- . Culvert Labor
- . Sign Labor
- . Crack Filling Labor
- . Pothole Labor
- . Tree Maintenance
- . Miscellaneous Labor
- . Road Inspections
- . Survey Wheel Labor

300-Equipment #Hrs--

- . Pickup Labor
- . Dump Truck Labor
- . Lawnmower Labor
- . Snow blower Labor
- . Felling Trailer Labor
- . ASV Trailer Labor
- . small Trailers Labor
- . Terex ASV Labor
- . Tar Pot Labor
- . Weed Whip Labor
- . Backhoe Labor
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- . Chainsaw Labor
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- . Wash Equipment
- . 1445 Tractor Mower Labor
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- . J.D. 7130 Labor
- . Diamond mower labor
- . Pressure Washer Labor
- . E1100 Ground Heater Labor
- . ETQ Generator Labor
- . ASV Brush Hog Labor
- . Air Compressor Labor

400-Cemetery #Hrs-- 4

- . Miscellaneous Labor
- . Layout Graves
- . Mowing
- . Snow removal
- . Groundwork Labor
- . Headstone Labor
- . Grave Thawer Labor
- . Grave Opening & Closing
- . Grave Markers
- . Flags & Flagpoles
- . Fencing Labor
- . Monument Labor
- . Garage Maintenance Labor
- . Well Labor

500- Recreation #Hrs--

- . Miscellaneous Labor
- . Wendigo Mowing
- . Wendigo Ball field Maintenance
- . Wendigo Bleacher Labor
- . Wendigo Tennis Courts Maintenance
- . Wendigo Flooding & Snow Removal
- . Wendigo Rink Attendant
- . Mow Crystal
- . Crystal Ball field Maintenance
- . Crystal Bleacher Labor
- . Crystal Tennis Court Maintenance
- . Crystal Basketball Court Maintenance
- . Crystal Flooding & Snow Removal
- . Crystal Rink Attendant
- . Crystal Volleyball Court Maintenance
- . Crystal Pavilion Maintenance
- . Crystal Pavilion posting Labor
- . Crystal French drain Labor

600-Buildings & Grounds #Hrs-- 3

- . Mow Townhall
- . Snow Removal at Townhall
- . Groundwork at Townhall
- . Town hall Building Maintenance
- . Garage Building Maintenance
- . Miscellaneous at Hall Property
- . Wendigo Fencing Labor
- . Snow Removal at Wendigo
- . Groundwork at Wendigo
- . Wendigo Well
- . Wendigo Warming Shack
- . Wendigo Skating Rink
- . Wendigo Signs
- . Miscellaneous at Wendigo
- . Snow Removal Crystal
- . Groundwork crystal
- . Electrical Crystal
- . Well at Crystal
- . Crystals Warming Shack
- . Crystal Skating Rink
- . Crystal Signs
- . Miscellaneous at Crystal

- . Crystal Fencing labor
- . Park Inspections

- . Snow Removal Public Access
- . Miscellaneous Public Access
- . Public Access Inspection
- . Docks at Public Access

- . Groundwork at Public Access
- . Mishawaka Access
- . La Plant Access
- . Casper Access
- . Woodtick Access
- . Public Accesses Garbage
- . Mow & Trim Public Accesses

- . Beaver Control at Accesses

- . Service Center Supplies
- . Service Center Lights
- . Building Maintenance Parts
- . Building Maintenance Labor
- . Service Center Heat
- . Service Center Phone
- . Service Center Mow
- . Service Center Snow Removal
- . Service Center Groundwork Material
- . Service Center Groundwork Labor
- . Security System Material
- . Security System Labor

Total 7.5

Unable to send meetings out LIVE

From: **Jennifer Vail-Storrs** (jvs@watchictv.org)

Sent: Thu 6/18/15 11:48 AM

To: City of LaPrairie (laprcity@paulbunyan.net); Karen Mester (karenm@cohasset-mn.com);
Michele Smith (michelesmithclerk@msn.com)

Cc: Beth George (bgeorge@watchictv.org)

Hi, I wanted to let everyone know that the Teradek equipment we use to send the LaPrairie, Cohasset and Harris meetings out live is on the fritz. We've been trying to determine the problem with the equipment in house but we're to the point where we think it's a hardware issue. I've got the equipment packaged up and ready to send out today. I was informed that there is an approximately two week turnaround on RMA's from the time the equipment is received until the time they are repaired and ready to ship back. So that means we won't be able to send meetings out live for awhile. Hopefully we'll be able to get the equipment repaired and back in use soon but at this point we're at a standstill. I'll keep you updated on our progress. We're sorry for the inconvenience. If you have questions please don't hesitate to contact me. Thanks! - Jennifer

Jennifer Vail-Storrs

Operations Manager, ICTV

jvs@watchictv.org

(218) 999-00TV

www.watchictv.org