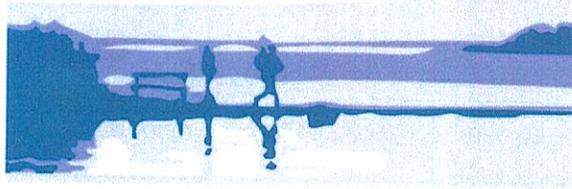


Supervisor Dennis Kortekaas 326-1882  
Supervisor Peggy Clayton 259-1551  
Supervisor Jim Kelley 327-0317  
Supervisor Mike Schack 340-8852  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## **Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## **REGULAR BOARD MEETING SEPTEMBER 9, 2020 MINUTES**

**Present:** Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Jim Kelley, Dennis Kortekaas, and Mike Schack; Treasurer Nancy Kopacek.

1. **Pledge of Allegiance** – The Pledge of Allegiance to the flag was conducted, followed by the reading of the township mission statement.

2. **Approve the Minutes**

**Minutes of August 12, 2020**

A motion was made by Supervisor Schack and seconded by Supervisor Clayton to approve the minutes of the August 12, 2020 Regular Board Meeting, with the correction to the minutes (planks in the water vs. planks to the dock) Motion carried.

**Minutes of August 24, 2020**

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to approve the minutes of the August 24, 2020 CARES Act Fund Work Session.

**Minutes of September 2, 2020**

A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to approve the minutes of the September 2, 2020 CARES Act Fund and Variance Request Work Session. Motion carried.

3. **Additions and Corrections**

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to add Stony Point Turnaround, under Roads, as 6E, and approve the rest of the agenda. Motion carried.

4. **Business from the Floor**

There was no business from the floor.

5. **Consent Agenda**

There were no items on the Consent Agenda.

6. **Roads**

**Wagon Wheel Court Road Update**

Supervisor Kelley stated that the culvert will be installed on Wagon Wheel Court Road by the end of the week.

**2020 Road Projects Update**

Supervisor Kelley reported that projects are moving along. Norberg Road - Milling is taking place, and 3 culverts will be replaced. Cemetery - Milling will be done, along with grading and paving on September 14<sup>th</sup> or 15<sup>th</sup>. Sunny Lane – will be graded. The soft spot on the road will be fixed.

### **Road Inspection Update**

Supervisor Kelley reported that roads are looking good, and maintenance has been tending to areas addressed in the last road inspection report. Casper will be grading (respective) roads one more time for the season.

### **Vacation of Pennala Road (tabled from August 12, 2020 Meeting)**

Supervisor Kortekaas did speak with the homeowner on Pennala Road, and it was the request of the homeowner to hold off vacating, until he (homeowner) can check on a few things.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to table this item to the September 23, 2020 P and D Meeting. Motion carried.

### **Stony Point Turnaround**

Supervisor Kelley briefed the board on the Stony Point Turnaround. SEH will get started on the easement, and that portion should go quickly as they can use located pins on the neighboring property. Supervisor Kelly requested approval to obtain quotes on the turnaround work.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Kelley to authorize Supervisor Kelley to go out for quotes on the Stony Point Turnaround. Motion carried.

## **7. Recreation**

### **FireWise**

Supervisor Schack reported that Sunday, September 13, 2020 is the deadline to turn in completed FireWise forms. Supervisor Schack stated that it was not too late to complete a form, as it only takes minutes to do so. Contact Supervisor Schack at 218-340-8852 to obtain a form, or to turn in your completed one.

## **8. Correspondence**

**Minutes of CARES Act Funding Zoom Meeting of August 26, 2020 (informational only).**  
**Minutes of District 11 Regional Zoom Meeting of August 26, 2020 (informational only).**  
**Local Collaborative/Network Marketing Meeting of August 26, 2020 (information only)**

## **9. Old Business**

### **Picnic Table at Casper Landing (tabled from July 8, 2020 Meeting)**

Chair Haubrich discussed the recent picnic table request. Discussion held on the location of a table. The Board is currently waiting on information of a feasibility study for all boat landings, which may change things up at landings.

A motion was made by Chair Haubrich and seconded by Supervisor Kelley to table this item to the May 12, 2021 Regular Board Meeting. Motion carried.

### **Schedule CARES Act Fund Work Session**

Discussion held on scheduling a 3<sup>rd</sup> CARES Act Fund Work Session to discuss new quotes, items, etc.

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to schedule a CARES Act Fund Work Session for Wednesday, September 16, 2020 at 7:00 pm at the Harris Town Hall. Motion carried.

Supervisor Clayton will post the meeting notice.

## **10. New Business**

### **Open Meeting Law Training**

Supervisor Clayton discussed a recent invite to attend an "Open Meeting Law" session received from the City of Grand Rapids on September 22, 2020. Two sessions are available (10:30 am and 1:00 pm). Supervisor Clayton and Supervisor Schack would like to attend.

A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to approve Supervisor Clayton and Supervisor Schack to attend the training on September 22, 2020. Motion carried.

**CARES Act Fund Expenditures**

Chair Haubrich reported that the CARES Act payment in the amount of \$81,425.00 was received on September 4, 2020. These funds will be used to purchase “necessary, and unbudgeted” items for the township.

Supervisor Clayton provided an update on necessary and unbudgeted items being considered by the board: laptops for 5 Supervisors, and two upgraded laptops for the Clerk and Treasurer; upgraded copier, township/election cleaning supplies; laminating/printing elections signs; handicap push plate on double-doors into the hall; ramp to the emergency exit into the hall; security cameras; washer/dryer, portable dishwasher; and records/retention program.

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to approve expenditures not to exceed \$81,425.00. Motion carried.

**Variance Request-Teresa Devick Update**

Dan Butterfield, Planning Commission member, provided an update on the variance request for a 30x54 garage, made by Teresa Devick. Said variance was unanimously approved by the Planning Commission, with conditions (erosion control plan, gutters for water flow away from the lake).

**Township Attorney Discussions**

Chair Haubrich briefed the board on the need to meet with Township Attorney, Andy Shaw, regarding CARES Act Fund purchases.

A motion was made by Supervisor Kortekaas and seconded by Supervisor Kelley to authorize Chair Haubrich to meet with Andy Shaw. Motion carried.

**11. Treasurer’s Report**

**Approve Treasurers Report**

A motion was made by Supervisor Kelley and seconded by Supervisor Kortekaas to approve the August 31, 2020 Treasurers Report in the amount of \$1,759,214.61. Motion carried.

**Approve the Payment of Bills**

A motion was made by Supervisor Kortekaas and seconded by Supervisor Schack to approve claims #19558 through #19579, and EFTs #0909201 through #0909210, in the amount of \$28,211.65. Motion carried.

**12. Public Input**

There was no public input.

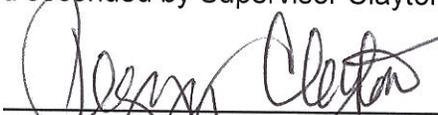
**13. UPCOMING Events/Meetings**

September 16, 2020	CARES Act Work Session	7:00 pm Town Hall
September 23, 2020	P and D Meeting	7:30 pm Town Hall
October 14, 2020	Regular Meeting	7:30 pm Town Hall
October 28, 2020	P and D Meeting	7:30 pm Town Hall

**14. Adjourn**

There being no further business to come before the board, a motion was made by Supervisor Kortekaas and seconded by Supervisor Clayton to adjourn the meeting. Meeting adjourned at 8:05 pm.

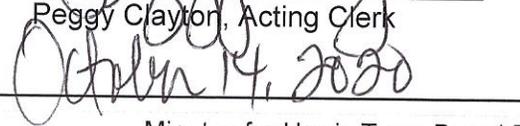
Prepared by:

  
Peggy Clayton, Acting Clerk

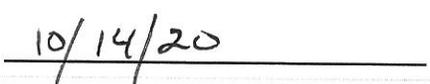
Signed by:

  
Ken Haubrich Chair

Date:

  
October 14, 2020

Date:

  
10/14/20

